

## Official Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 2nd day of January 2020 at 10:00 A.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk  
Councilperson, Bruce Mayer  
Councilperson, Bill Carey  
Councilperson, Jon Belec  
Town Clerk, Jennifer Heim, CMC/RMC  
Highway Superintendent, Keith Arner

Excused: Councilperson, Leta Button  
Town Attorney, Jim Campbell

Supervisor Falk called the meeting to order at 10:00 A.M., with the Pledge to the Flag.

### Guest(s):

#### **Blanket Undertaking – Resolution #1 of 2020**

**WHEREAS**, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

**WHEREAS**, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

**RESOLVED**, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- Current Crime Coverage is with NGM it is effective 12/28/2019-12/28/2020.
- Coverage is Per Employee with a limit of \$25,000

- Faithful Performance is included on for all Municipality Employees except for individuals in Law Enforcement
- There is also Excess Coverage for the following Positions:  
 Town Supervisor: \$60,000  
 Deputy Supervisor: \$60,000  
 Tax Collector: \$80,000  
 Deputy Clerk: \$80,000

**THIS IS TO CERTIFY** that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 2nd day of January, 2020 and that the same is a true and correct transcript of said resolution and of the whole thereof.

**IN WITNESS WHEREOF** I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston, this 2nd day of January, 2020.

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Jennifer Heim, CMC/RMC  
 Town Clerk

Upon motion by Councilperson Mayer to approve said Resolution, seconded by Councilperson Carey, the vote went as follows:

CARRIED            Ayes: 4        Falk, Mayer, Carey, Belec  
                          Nays: 0

**2020 Organizational Appointments**

After discussion the board approved the following appointments, listed below and salaries on a motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED            Ayes: 4        Falk, Mayer, Carey, Belec  
                          Nays: 0

Town Bank:

Five Star Bank

Secondary:	M&T, Canandaigua National and Tompkins Bank of Castile
Official Town Newspaper:	The Mendon-Honeoye Falls-Lima Sentinel
Accounting & Payroll: Supervisor:	Baldwin Business Services Michael Falk
Town Justices:	Elvira Luhowy & Harold Harris
Deputy Supervisor:	Leta Button
Town Clerk/Tax Collector:	Jennifer Heim
Deputy Clerk:	Pamela Wronka
Superintendent of Highways:	Keith Arner
Building Inspector:	Charlie Floeser
Librarian:	Megan McLaughlin
Historian:	Joyce Rapp
Records Management Town:	Jennifer Heim
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Court Liaison:	Bill Carey
Town Attorney:	James Campbell
Secretary to Joint PB/ZB Boards:	GiGi Correll
Secretary to BAR:	Heidi Banser
Maintenance: Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Heim
Deputy Registrar:	Pamela Wronka
Representative-County Traffic:	Bruce Mayer –reappointed in 2019
Alternate:	Michael J. Falk
Custodian:	Tony & Lynda LaBarca

**MUTUALLY AGREED ON LIAISON POSITIONS:**

Liaison to Highway Department:	Michael J. Falk
Liaison to Planning Board:	Bruce Mayer
Liaison to Parks Commission:	Leta Button & Jon Belec
Liaison to Library Board:	Bruce Mayer
Liaison to Ag Committee:	Bill Carey
Liaison to Community Services: Crossroads:	Leta Button & Bill Carey
Golden Age:	Bruce Mayer
Liaison to Cemeteries/Lawn Care:	Bill Carey

Liaison to Zoning Board of Appeals:	Jon Belec
Liaison for Village:	Michael J. Falk
Facilities Planning & Buildings/Grounds:	Town Board
Master Plan Communications:	Town Board
Personnel & Employee Relations:	Leta Button & Michael J. Falk
Marketing Commercial & Industrial Growth:	Leta Button & T. Board
Expansion of Recreation Program:	Bruce Mayer
Project Funding & Grants:	T. Board
Historical Society:	Bruce Mayer
Liaison to Fire Department:	Jon Belec
Liaison to American Legion:	Jon Belec
Liaison to VFW	Michael J. Falk

### **Town Boards & Commissions**

#### **Joint Town & Village Planning Board - Meet 3rd Wednesday of each month & 5 year terms if there is business**

##### **Chairman**

George Gotcsik (T)      2019-2023

##### **Vice Chairman**

Andy Britton (V)      2017-2021

##### **Members**

Ericka Gruschow (V)      2017-2021

Wayne Childs (T)      2019-2021

Doug Best (T)      2018-2022

Paul Osborne (V)      2017-2021

Jacob Button (T)      2020-2024

Alternate

#### **Zoning Board of Appeals - Meet as needed & is 5 year terms**

##### **Chairman**

John Bailey (T)      2017-2021

##### **Vice Chairman**

Jim Van Dick (V)      2017-2021

##### **Members**

Dennis Neenan (T)      2018-2022

Duane Thompson (T)      2015-2019

Duane Fuller (V) 2015-2021  
Andy Matthews (T) 2019-2023  
Steve Werner (V) 2017-2021  
Cindy DePuy, Alternate

**Board of Ethics - Must not be more than 3 members of the same political party & 5 year terms**

Tom Reynolds (D) term expires 2020  
Anthony Catalano (D) 2019-2021  
Michael Oklevitch (R) 2020-2024  
Kevin Simmons (R) 2019-2023  
Vacancy term expires 2022

**Town Assessor - 6 Year Term**

Tami Snyder 2017-2022  
Marilyn Zaludny-Clerk

**Assessment Board of Review - Meet once or twice a year - 5 year terms**

Doug Best 2018-2022  
Roy W. Moses 2016-2020  
Gigi Correll 2017-2021  
Nicole Snyder 2019-2023  
VACANCY 2020-2024 – advertise

**Historic Preservation Commission**

Fran Gotcsik, Chair  
Robin Hargrave  
Don Brown

**Agricultural Advisory Committee- 3 Year Terms**

Dennis Neenan, Chairman 2020-2022  
Ted Zornow 2018-2020  
Dick Gruschow 2020-2022  
Ed Blodgett, Jr. 2019-2021  
Ron Blodgett, Jr. 2019-2021  
Jeff Shanks 2018-2020  
Mike Neenan 2020-2022  
Marc Krieger, Alternate 2018-2020

**Lima Golden Age Club**

**\*\*Marilyn will have more info after January meeting\*\***

Jim Murphy, President

Doris Milton, Vice President

\_\_\_\_\_, Treasurer

Joan Riley, Secretary

\_\_\_\_\_, Sunshine Chairman

**Library Board – 5 Year Terms**

Shirley Caccamise, President 2015-2019

Christina Preston, V. President 2017-2021

Sharon Neenan, Secretary 2013-2017

Debbie Lund, Trustee 2019-2023

Cathy VanHorne, Trustee 2017-2021

**Volunteer Pool**

*Planning Board:* Tom Simpson, Ed Reed, Mark Petroski

*Zoning Board:* Mark Petroski

*Assessment Board of Review:* Mark Petroski

*Historic Preservation:*

*Library Board:*

**Special Meetings**

May be called with a two day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood’s, USPS and Lima Diner, with notice given to the news media as well.

**2020 Schedule of Salaries**

Town of Lima Salaries of Elected & Appointed Officers

Supervisor \$15,175.00

Deputy Supervisor \$ 1200.00

Town Board Members \$17,107.00 (\$4,276.75 per member)

Town Clerk \$40,347.00

Deputy Town Clerk	\$14.00 per hour
Town Justice	\$22,023.00 (\$11,011.50 per Justice)
Court Clerk	\$17,629.00
Highway Supt.	\$76,535.00
Motor Equipment Operator	\$25.30/hour - Ken Arner
“ “	\$27.00/hour - Ken East
“ “	\$26.00/hour - Todd Lyons
“ “	\$22.00/ hour - Tom Rodgers
Laborer, PT -mowing	\$13.00/hour - Brian Crye
Library Director	\$37,477.00
Town Attorney	\$200.00 per hour
Code Enforcement Officer	\$41,097.00
Custodian(s)	\$13.65 per hour
Historian	\$1,443.00
Assessors Clerk	\$9,547.00
Assessor	\$25,461.00
Maintenance	Vacant Position
PB/ZB Secretary	\$12.36

**Mileage Rate \$0.575**

Upon motion by Councilperson Mayer to accept the new mileage rate of \$0.575, seconded by Councilperson Carey, the vote went as follows:

CARRIED            Ayes: 4        Falk, Mayer, Carey, Belec  
                              Nays: 0

Upon motion by Councilperson Mayer to adjourn at 10:05 AM, seconded by Councilperson Carey, the vote was unanimous.

Respectfully Submitted by:

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Jennifer Heim, CMC/RMC  
 Town Clerk