

## Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 1st day of September 2020 at 6:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk  
Councilperson, Leta Button  
Councilperson, Bruce Mayer  
Councilperson, Jon Belec  
Councilperson, Bill Carey  
Town Clerk, Jennifer Heim  
Highway Superintendent, Keith Arner  
Town Attorney, James Campbell  
Charlie Floeser, Building Inspector/CEO

### **Call the Meeting to Order**

Supervisor Falk called the meeting to order at 6:00 P.M. followed by the Pledge of Allegiance.

### **August 4th Minutes**

Minutes were approved upon motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED           Ayes: 5       Falk, Mayer, Carey, Button, Belec  
                          Nays: 0

### **August 18<sup>th</sup> Joint Town & Village Minutes**

Minutes were approved upon motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED           Ayes: 5       Falk, Mayer, Carey, Button, Belec  
                          Nays: 0

### **Audit of Claims/Abstracts**

Resolved that the bills contained on Abstract #9 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 259 through 284	\$ 40,148.74
Water Funds 1, 2, &3:	No. 35 through 39	\$ 19,088.76
Highway Funds:	No. 117 through 133	\$ 26,952.32

On a motion by Councilperson Mayer, seconded by Councilperson Button, the vote went as follows:

CARRIED            Ayes: 5        Falk, Mayer, Carey, Button, Belec  
                          Nays: 0

**Guest(s)** John Sokolofsky

**Building Inspector/Code Enforcement Officer Report**

Charlie Floeser discussed his report.

**Town Water Report**

Highway Superintendent Arner explained the water report.

**Water District #2**

Supervisor Falk distributed the below handout and discussed same regarding the amount of a BAN needed to cover Town portion of expenses for said projects by the Village.

<b>Project</b>	<b>Town Share %</b>	<b>Estimated Costs</b>	<b>% of Overall Construction Cost</b>
<b>5&amp;20 Project Costs (Water Dist. #2)</b>	14.60%		
Construction		\$ 888,000.00	27.52%
Engineering		\$ 196,940.00	
Legal		\$ 5,000.00	
Contingency		\$ 26,421.20	
Misc		\$ 6,880.52	
Control Valve		\$ 88,000.00	
Meter Improvements		\$ 115,000.00	
<b>5&amp;20 Project Total Cost</b>		<b>\$ 1,326,241.72</b>	<b>\$ 193,631.29</b>

Estimated completion date 9-30-20

**Tower Project Costs**

Construction		\$ 1,160,000.00	35.95%
Engineering		\$ 50,000.00	

Legal		\$ -	
Contingency		\$ 34,514.18	
Misc		\$ 8,988.07	
<b>Tower Project Total Cost</b>		<b>\$ 1,253,502.25</b>	<b>\$ 183,011.33</b>
Estimated completion date 11-30-20			

### 15a Total Project Costs

Construction 15a North	76.67%	\$ 903,500.00	36.53%
Construction 15a South	23.33%	\$ 275,000.00	
Engineering		\$ 261,060.00	
Legal		\$ 5,000.00	
Contingency		\$ 35,064.62	
Misc		\$ 9,131.41	
Meter Pit		\$ 82,000.00	
<b>15a Project Costs Totals</b>		<b>\$ 1,570,756.03</b>	

### 15a Project Costs-Town Cost Share

Construction 15a North		\$ 903,500.00	
Construction 15a South		\$ -	
Engineering		\$ 200,154.70	
Legal		\$ 3,833.50	
Contingency		\$ 26,884.05	
Misc		\$ 7,001.05	
Meter Pit on 15a		\$ 62,869.40	
<b>Total 15a Project Shareable Costs</b>		<b>\$ 1,204,242.70</b>	<b>\$ 175,819.43</b>
Estimated completion date 7-1-21			

\$ 4,150,500.00

Town Attorney Campbell will work on BAN paperwork.

## **Elevator Project**

Supervisor Falk informed the board this project should start next month.

## **Sidewalk Installation Progress**

Superintendent Arner is making progress but had some setbacks with removing a tree in the path of the sidewalk. The connection to Lima Baptist will have to wait until next year as the Village has a project in the area.

## **CEO Agreement**

Supervisor Falk mentioned his last discussion with Village members is their wish to be charged per annual review of percentages. Supervisor Falk provided a spreadsheet to the Village and same showed percentages were very close with CEO Floeser spending 48.9% of his time completing Village work and 50.9% completing Town work.

## **Pergola Damage at the Library**

Supervisor Falk thanked the Town Highway Department for taking down the damaged pergola. Steve Moore will fix the siding.

## **Proclamation Policy**

The Board will review and discuss at the October regularly scheduled meeting.

**Tentative Budget** – arrived via email at 6:08PM from BBS Accounting Firm  
Supervisor Falk distributed the tentative budget. Supervisor Falk mentioned a new charge, requested by the Village, for Ambulance Services within the Township of \$41,319.00 annually. This is a change from the original Fire & Ambulance Agreement that was approximately \$95,000.00 annually for both services. In order for the Town to tax residents outside the Village to pay for ambulance coverage a permissive referendum would have to be held to setup an ambulance district outside of the Village.

After discussion and upon motion by Councilperson Mayer to adopt the tentative budget as the preliminary budget, seconded by Councilperson Button the vote went as follows:

CARRIED            Ayes: 5        Falk, Mayer, Carey, Button, Belec  
                             Nays: 0

Upon motion by Councilperson Mayer to hold a public hearing to adopt the 2021 budget at a regularly scheduled October 4<sup>th</sup> meeting, seconded by Councilperson Carey the vote went as follows:

CARRIED            Ayes: 5        Falk, Mayer, Carey, Button, Belec  
                             Nays: 0

## **Supervisor's Report**

Supervisor Falk mentioned receipt of said report at 7:15PM. On a motion by Councilperson Button to accept the Supervisor's report, seconded by Councilperson Carey, the vote went as follows:

CARRIED:           Ayes: 5       Falk, Mayer, Carey, Button, Belec  
                      Nays: 0

## **Water District #4 Formation – Setting Public Hearing**

After discussion and upon motion by Councilperson Mayer to schedule a public hearing to be held at the regularly scheduled October 6<sup>th</sup> board meeting, seconded by Councilperson Carey, the vote went as follows:

CARRIED           Ayes: 5       Falk, Mayer, Carey, Button, Belec  
                      Nays: 0

## **Fuel Bids**

Superintendent Arner asked for board approval to go out to bid for fuel. Upon motion by Councilperson Carey to advertise for fuel bids, seconded by Councilperson Mayer, the vote was unanimous.

## **Hydrants in the Town of Lima**

Falk mentioned that the town highway crew will be repainting the fire hydrants utilizing The American Water Works Association and following their recommendation of color schemes at which the capacity is to be determined by actual flow measurements of individual hydrants taken at a period of ordinary demand.

## **Budget Transfer**

Supervisor Falk asked for board approval to transfer money from A1355.4a to A1355. Upon motion by Councilperson Mayer to approve the transfer, seconded by Councilperson Carey the vote was unanimous.

## **Move into Executive Session – Discuss Personnel History of a Particular Person**

Upon motion by Councilperson Mayer to move into executive session at 6:57PM, seconded by Councilperson Carey the vote was unanimous.

## **Move out of Executive Session**

Upon motion by Councilperson Mayer to move out of executive session at 7:45PM, seconded by Councilperson Carey, the vote was unanimous.  
No Action Taken.

## **Highway Superintendent Interim Appointment**

After discussion and upon motion by Councilperson Mayer to appoint John Sokolofsky as Highway Superintendent, seconded by Councilperson Button, the vote was as follows:

CARRIED           Ayes: 5       Falk, Mayer, Carey, Button, Belec  
                      Nays: 0

Mr. Sokolofsky's appointment will begin September 23, 2020 and run through December 31, 2021 at an annual salary of \$72,778.00.

Motion to adjourn at 8:03 PM by Councilperson Mayer, seconded by Councilperson Button, the vote was unanimous.

Respectfully Submitted by:

---

Jennifer Heim, CMC/RMC  
Town Clerk

All reports mentioned in the Town Board Minutes can be reviewed at Town Hall.