

Official Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 4th day of January 2022 at 6:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk
Deputy Supervisor, Leta Button
Councilperson, Bill Carey
Councilperson, Jon Belec
Councilperson, Mark Petroski
Town Clerk, Jennifer Heim
Town Attorney, Jim Campbell- Via Telephone
CEO/Building Inspector, Charlie Floeser
Highway Superintendent, John Sokolofsky

Supervisor Falk called the meeting to order at 6:00 P.M., with the Pledge to the Flag.

Approval of the Agenda

Upon motion by Councilperson Carey to approve the agenda as distributed, seconded by Councilperson Belec, the vote was unanimous.

Town Board Meeting Protocols

Supervisor Falk read new Town Board meeting protocols as follows:

“The Town of Lima follows NYS Open Meetings Law procedures. All meetings of the Town Board are duly noticed and open and accessible to the public. The public is there to witness the proceedings only. In the event of a Public Hearing, people may sign in and speak to the board and those assembled regarding the hearing topic for a maximum of 5 minutes once per board meeting. Speaking time belongs only to the speaker and may not be re-assigned to someone else. Privileges of the floor may be granted to anyone who wishes to address the board on any topic at all. In order for the public to be properly noticed the Privileges of the Floor must be applied for and approved by 5 calendar days prior to the Board meeting date. Privileges of

the floor are not to exceed 20 min. Approval authority for privileges of the floor are held by the Supervisor or the Deputy Supervisor if the Supervisor is unavailable”

2022 Organizational Appointments

After discussion the board approved the following appointments and salaries listed below on a motion by Councilperson Carey, seconded by Councilperson Belec the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Town Bank:	Five Star Bank
Secondary:	M&T, Canandaigua National and Tompkins Bank of Castile
Official Town Newspaper:	Mendon-HF-L Sentinel
Accounting & Payroll:	BBS Accounting
Supervisor:	Michael Falk
Town Justices:	Joe Schwing & Harold Harris
Deputy Supervisor:	Leta Button
Town Clerk/Tax Collector:	Jennifer Heim
Deputy Clerk:	Pamela Wronka
Superintendent of Highways:	John Sokolofsky
Building Inspector:	Charlie Floeser
Librarian:	Megan McLaughlin
Historian:	Kathryn Flegal
Records Management Town:	Jennifer Heim
Records Management Court:	Carol Tichenor
Court Clerk:	Carol Tichenor
Court Liaison:	Bill Carey
Town Attorney:	James Campbell
Secretary to Joint PB/ZB Boards:	Sharon Knight
Secretary to BAR:	
Maintenance:	
Shoveler:	Karen Zisler
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Heim

Deputy Registrar:	Pamela Wronka
Representative-County Traffic:	
Alternate:	Michael J. Falk
Custodian:	Tony & Lynda LaBarca

Mutually Agreed on Liaison Positions:

Liaison to Highway Department:	Michael J. Falk
Liaison to Planning Board:	Mark Petroski
Liaison to Parks Commission:	Leta Button & Jon Belec
Liaison to Library Board:	Leta Button
Liaison to Ag Committee:	Bill Carey
Liaison to Crossroads:	Leta Button & Bill Carey
Liaison to Golden Age:	Michael J. Falk
Liaison to Cemeteries/Lawn Care:	Bill Carey
Liaison to Zoning Board of Appeals:	Jon Belec
Liaison for Village:	Michael J. Falk
Liaison to Planning & Buildings/Grounds:	Town Board
Liaison to Master Plan Communications:	Town Board
Liaison to Personnel & Employee Relations:	Michael J. Falk & Leta Button
Liaison to Marketing Commercial & Industrial Growth:	Leta Button & Town Board
Liaison to Recreation Program:	Bill Carey
Liaison to Project Funding & Grants:	Town Board
Liaison to Historical Society:	Bill Carey
Liaison to Fire Department:	Mark Petroski
Liaison to American Legion:	Jon Belec
Liaison to VFW	Michael J. Falk

Joint Town & Village Planning Board

Meet 3rd Wednesday of each month & 5-year terms if there is business

Chairman

Wayne Childs (T) 2022-2026

Vice Chairman

Andy Britton (V) 2017-2021

Members

Ericka Gruschow (V) 2017-2021

George Gotcsik (T) 2019-2023

Doug Best (T) 2018-2022

Paul Osborne (V) 2017-2021

Robin Hargrave
Don Brown

Agricultural Advisory Committee- 3 Year Terms

Dennis Neenan, Chairman	2020-2022
Ted Zornow	2021-2023
Dick Gruschow	2020-2022
Ed Blodgett, Jr.	2022-2024
Lee DeKramer	2022-2024
John Lehning	2022-2024
Mike Neenan	2020-2022
Marc Krieger, Alternate	2021-2023

Lima Golden Age Club

Jim Murphy, President & Treasurer
Trudy Tones, Vice President
Joan Riley, Secretary
Marilyn Stuart, Trustee
Susan Menz, Trustee
Jerry Donaghy, Trustee
Barbara Yorks, Trustee

Library Board – 5 Year Terms

Shirley Caccamise, President	2019-2023
Teri Kruk	2022-2026
	2022-2026
Debbie Lund, Trustee	2019-2023
Cathy VanHorne, Trustee	2022-2026

Volunteer Pool

Planning Board: Tom Simpson, Ed Reed

Zoning Board:

Assessment Board of Review:

Historic Preservation:

Library Board:

Special Meetings

May be called with a two-day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood's, USPS and Lima Diner, with notice given to the news media as well.

2022 Schedule of Salaries

Town of Lima Salaries of Elected & Appointed Officers

Supervisor	\$17,500.00
Deputy Supervisor	\$ 1,400.00
Town Board Members	\$18,148.00 (\$4,537.00 per member)
Town Clerk	\$44,841.00
Deputy Town Clerk	\$\$14.42/hour
Town Justice	\$22,362.00 (\$11,181.00 per Justice)
Court Clerk	\$18,700.00
Highway Supt.	\$75,689.00
Motor Equipment Operator	\$26.83/hour – Ken Arner
“ “	\$29.12/hour – Ken East
“ “	\$28.06/hour _ Todd Lyons
“ “	\$23.66/hour – Brian Crye
Laborer, PT -mowing	\$13.26/hour
Library Director	\$40,925.00
Town Attorney	\$225.00/hour
Code Enforcement Officer	\$43,177.00
Custodian(s)	\$14.34/hour
Historian	\$1,500 Annually
Assessors Clerk	\$11,130.00
Assessor	\$27,061.00
Maintenance	
PB/ZB Secretary	\$4,000 Annually
Shoveler	\$13.20/hour (Minimum Wage Rate -increased hourly rate by .20 cents per Accountant's email 1/12/22)

Mileage Rate \$0.585

Supervisor Falk stated the new mileage rate for 2022, per IRS, is \$0.585.

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Blanket Undertaking – Resolution #1 of 2022

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered there-under, now, therefore, be it

RESOLVED, that the Lima Town Board consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

- Current Crime Coverage is with NGM it is effective 12/28/2021-12/28/2022.
- Coverage is Per Employee with a limit of \$25,000
- Faithful Performance is included on for all Municipality Employees except for individuals in Law Enforcement
- There is also Excess Coverage for the following Positions:
Town Supervisor: \$60,000
Deputy Supervisor: \$60,000
Town Clerk/Tax Collector: \$80,000
Deputy Clerk: \$80,000

THIS IS TO CERTIFY that I, the undersigned Clerk of the Lima Town Board of the County of Livingston, have compared the foregoing copy of resolution with the original resolution now on file in this office and which was duly adopted by the Lima Town Board of said County on the 4th day of January 2022 and that the same is a true and correct transcript of said resolution and of the whole thereof.

IN WITNESS WHEREOF I have hereunto set my hand and the official seal of the Lima Town Board of the County of Livingston.

Jennifer Heim, CMC/RMC
Town Clerk

Upon motion by Councilperson Carey to approve Resolution #1 of 2022, seconded by Councilperson Button the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Supervisor’s Report

Supervisor Falk mentioned receipt of said report. On a motion by Councilperson Carey to accept the Supervisor’s report, seconded by Councilperson Belec, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

December 30th Minutes

Minutes were approved upon motion made by Councilperson Button, seconded by Councilperson Belec, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Audit of Claims/Abstracts

Resolved that the bills contained on Abstract #1 have been reviewed by the Town Board and are authorized for payment in the following amounts: Please note, vouchers were not reset to #1 for 2022. Next months minutes will show voucher numbers reset to 1.

General Funds:	No. 373 through 376	\$ 4,153.47
Water Funds 1, 2, & 3:	No. 52 through -	\$ 50.00
Highway Funds:	No. 211 through -	\$ 5,500.00

Upon a motion by Councilperson Button, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Building Inspector/Code Enforcement Officer Report

BI/CEO Charlie Floeser distributed his report for board review.

Town District Operator Monthly Water Report

Highway Superintendent Sokolofsky distributed the water report.

Water District #5

Supervisor Falk stated he will be meeting with Mayor Skiptunas and waiting for USDA to give the go ahead for the income survey.

Cemetery

Highway Superintendent Sokolofsky stated the trees were removed and logs are stacked by the garage. Supervisor Falk asked Highway Superintendent Sokolofsky and Town Clerk Heim to work with Town Attorney Campbell and prepare a legal notice advertising for sealed bids to sell the logs.

Library Crosswalk and Parking Plan

Supervisor Falk will be completing the design with engineers and meeting with the Library Board. Supervisor Falk stated the bicycle rack will need to be removed for two handicap spots and variance will need to go before the Zoning Board as said plan will be too close to the neighboring house.

Library EV Charging Station

Supervisor Falk stated the charging station should be placed where the pergola was removed.

Motion by Councilperson Carey to adjourn at 6:15 PM seconded by Councilperson Petroski, the vote was unanimous.

Respectfully Submitted by:

Jennifer Heim, CMC/RMC
Town Clerk

All documents mentioned in the Town Board Minutes can be reviewed at Town Hall.