

Unofficial Minutes

An official meeting of the Town Board Meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 2nd day of April 2024 at 6:30 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk
Councilperson, Bill Carey
Councilperson, Mark Petroski
Councilperson, Ron Blodgett
Councilperson, Steve Werner
Deputy Town Clerk, Laurie Arner
Town Attorney, Jim Campbell

Excused: Jennifer Heim, Town Clerk

Guest(s): Grace Potter, Heather Potter, Bob McKay, Donna McKay, Marietta Tenny, Augie Lindsay, Cathy Gardner, Marty Gardner, Barb Finucane, Ken Lewis, Melissa Metz, Mike Neenan, David Sansocie, Jeana Sansocie, Lee DeKramer, Peter Handler, Barb Funicane

Supervisor Falk called the meeting to order at 6:30 P.M., with the Pledge to the Flag.

Approval of the Agenda

Upon motion by Councilperson Werner to approve the agenda as distributed, seconded by Councilperson Carey, the vote was unanimous.

Town Board Meeting Protocols

Supervisor Falk read new Town Board meeting protocols as follows:

“The Town of Lima follows NYS Open Meetings Law procedures. All meetings of the Town Board are duly noticed and open and accessible to the public. The public is there to witness the proceedings only. In the event of a Public Hearing, people may sign in and speak to the board and those assembled regarding the hearing topic for a maximum of 5 minutes once per board meeting. Speaking time belongs only to the speaker and may not be re-assigned to someone else. Privileges of the floor may be granted to anyone who wishes to address the board on any topic at all. In order for the public to

be properly noticed the Privileges of the Floor must be applied for and approved by 5 calendar days prior to the Board meeting date. Privileges of the floor are not to exceed 20 min. Approval authority for privileges of the floor is held by the Supervisor or the Deputy Supervisor if the Supervisor is unavailable. At the beginning of each meeting the public may sign up to speak for 5 minutes on any posted agenda topic. Questions can be answered during the agenda discussion or logged for answer after research. At the very end of each meeting the public may sign up to speak for 5 minutes on any topic at all. Questions can be answered or researched and answered later.”

Public Comments on Agenda Items

No Public comments. Councilperson Pietroski requested time to discuss the vendor, Skyport, and the services vs. costs provided.

Supervisor’s Report

Supervisor Falk mentioned receipt of said report. On a motion by Councilperson Petroski to accept the Supervisor’s report, seconded by Councilperson Werner, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Supervisor: Communications to the Board

Supervisor Falk received the following communication:

- Water expansion letter – to be discussed under the water district
- Charter Communications franchise fee to town is \$60,368
- NYS Parks are now free to all veterans
- A letter from the Livingstons, 7900 Chase Rd residents, who would like to be included in the water expansion plans
- Municipal Insurance – provide services around bonding
- Interest is due next month
- A public engagement approach letter from Jason Molino, Liv Co. WSA.

March 5th Minutes

Councilperson Werner requested an amendment to the minutes to state funding was not approved for placement of inside cameras at the Highway Garage. Amended Minutes were approved upon motion by Councilperson Petroski, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner

Nays: 0

Approval of Abstracts

Councilperson Petroski requested Highway Superintendent John Sokolofsky updated purchasing records at HF Napa. Highway Superintendent John Sokolofsky clarified the process of the new Peterbuilt. The truck body has been purchased and will be completed by Tenco. Delivery is scheduled for July. Councilperson Petroski requested Highway Superintendent John Sokolofsky share the budget for clothing/uniform items.

The Town’s purchasing policy of requiring a pricing proposal of any purchase over \$1,000 was reiterated.

On a motion by Councilperson Petroski to accept, seconded by Councilperson Blodgett, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Resolved that the bills contained on Abstract #4 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 86 through 115	\$33,080.25
Highway Funds:	No. 42 through 52	\$219,209.20

On a motion by Councilperson Carey to accept, seconded by Councilperson Petroski, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Privilege of the Floor

Melissa Metz (Troop #60775) and Jessica Welch (Troop #60249) along with their Girl Scout Troops explained their projects for their next Badge (Bronze and Silver).

Troop 60775 has requested the privilege to build a lending toy box for humans and one for dogs in Mark Tubbs Park. The Blacktop Box Wishlist was handed out. The Village has approved. No expense to the Town. No permit is needed. The Town Hall will allow items to be stored there. Councilperson

Werner proposed a personal challenge of \$100 to the Troop. Councilperson Werner and Blodgett to work with the troop.

On a motion by Councilperson Werner to accept, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Troop 60775 has requested the privilege to sponsor a Dog Awareness Day at Mark Tubbs Park on Sunday, June 9, 2024, from 12pm – 4pm. The event would consist of groomers, trainers, vendors with dog products, making dog treats, and an obstacle course. The Village will be dedicating the dog park the same day. Councilperson Pietroski questioned how numerous dogs will be controlled as we have had previous incidences at the Park. The leash law must be obeyed. Supervisor Falk suggested the Troop reach out the current Dog Control for more resources.

On a motion by Councilperson Pietroski to accept, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Water District #5

Jason Molino (WSA) sent a letter detailing the public engagement approach to notifying all town residents of the Water district informational meeting. WSA has a proposed timeline to create a website and mailer to residents by April 15, 2024. Mailer would invite residents to an informational meeting at the Town Hall on May 29. A second public meeting will be held in June. A summary of the findings will be presented at a July meeting. South Lima residents have been approved to hook into the Livonia District. Councilperson Werner suggested more information is needed for these residents.

Upon motion by Councilperson Petroski to move forward with said plan, seconded by Councilperson Werner, the vote went as follows:

CARRIED: Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

LCWSA SEQR as Lead Agency

The Livingston County Water Authority is requesting the approval for the State Environmental Quality Review Act be the Lead Agency in the Leicester/York Regional Water Supply Expansion. All agencies involved must be notified. More information can be found at: <https://www.lima-ny.org/water>.

Supervisor Falk requested a motion to sign page 3 of the agreement.

Upon motion by Councilperson Petroski to sign the SEQRA agreement, seconded by Councilperson Carey, the vote went as follows:

CARRIED: Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Building Inspector/Code Enforcement Officer Report

BI/CEO Charlie Floeser emailed his report for board review.

Two new home build permits: 1 in village and 1 at corner of Woodruff/Livonia Center. Poplar Hill will be a new construction.

Fire Marshall Fees have been distributed to the Village for implementation starting 2025.

Highway Department Monthly Report

Highway Superintendent Sokolofsky discussed the Highway report.

Highway Superintendent Sokolofsky stated the following items:

- Drawings have been sent to the state concerning the 15A crosswalk but has not received a response.
- Currently going through the equipment and inventory planning
- Cemeteries will be a focus before Memorial Day.
- Update on the Snow Fence funding from the State and County. The funding is earmarked for the unreserved balance. Paperwork has been submitted but no response yet.
- Interviewed 4 applicants for the MEO position. No one has a manual transmission cdl license. Possible training was discussed. Twenty applications received. Ten applicants are located more than 1 hour away. Requested a pay raise to up the incoming salary. Councilperson Pietroski requested the wage information Highway Supervisor

Sokolofsky has acquired. Will update and repost job posting.
Councilperson Blodgett to assist in the interviewing process.

- CPL submitted a plan for the overall design of the salt shed. Stryker has been out to take measurements for the salt shed. Drainage does have to be reworked and improved. The Town and Village will share the space of a new shed. The Town will be hauling their own salt. Councilperson Pietroski requested a written drawing and pricing proposals. Councilperson Werner inquired if DEC will need to be involved.
- Spots on Pond Rd / Corby Rd / Bragg St currently washed out on occasion. Highway Supervisor Sokolofsky is currently proposing a timeline to address these issues. He is currently performing an annual road inspection and will include culverts.
- The Gravel Mine on Heath Markum Rd is now closed. Material is being acquired from Hansen, Dolomite, Valley Sand and Gravel along with the Livingston County Bid package.
- Councilperson Pietroski requested all employees be outfitted and wear PPE while on the job. Purchase what is needed. Safety is vital.

Water Cooler purchase was discussed. Councilperson Pietroski suggested Highway Supervisor Sokolofsky develop a water plan for the building for next year's budget.

Upon motion by Councilperson Petroski to continue to buy bottled water for the Water Cooler, seconded by Councilperson Blodgett, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Highway Garage Security Cameras

Installing cameras inside the Highway Garage was discussed in length.

Outside cameras currently video all entrance doors. The goal is to keep the property / employees safe, protect assets and prevent theft.

On a motion by Supervisor Falk to table the issue, seconded by Councilperson Pietroski, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Siemens Energy Services

Supervisor Falk stated Congresswoman Tenny has provided a \$1.125 million USDA grant to update the facilities.

On a motion by Councilperson Petroski to accept, seconded by Councilperson Werner, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Paid Family Leave

Supervisor Falk stated topic is currently on hold. Councilperson Petroski provided a handout entitled, "State Paid Family Leave Laws Across the U.S.

Budget Transfers

Transfers noted below

On a motion by Councilperson Petroski to accept, seconded by Councilperson Werner, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

4/2/24 Town of Lima transfers

From

A1990.4 Contingency \$503.43

To

A1010.4 Legislative Board Contractual \$473.95

A1330.4 Tax collection expenses \$29.48

From

B5410.4 Sidewalks Contr \$1538.00

To

Contingency \$1538.00

From

DA 5142.1 Snow Removal Pers svc \$604.35

To

DA 5140.1 Brush & Weeds Personal Svc \$604.35

From

DB 5140.1 Brush & Weeds Personal Svc \$2013.69

To

DB 5142.1 Snow Removal Pers svc \$2013.69

From

WD2 SW915 WD2 reserve \$58.75

To

SW2 8310.4C Atty Contr \$58.75

Procurement Policy

Supervisor Falk attended training this past week. The Town will need to perform due diligence and access a specific website to consider certain vendors (Corrections/Blind/Disabled) when bidding out jobs. Need to include updated laws in the Town's policies. Attorney Jim Campbell will be making alterations.

Future Opportunities

Supervisor Falk explained the current grant package situation. The current project to be finished is the sidewalk from Gale Rd to the County line. Electric utility vehicles to plow sidewalks has been considered and researched.

Downtown Partnership Contract

Supervisor Falk stated the Town has paid \$20,000 to the Livingston County Economic Development and in return has received \$500,000 in grant money for the Town. The Microenterprise grant has helped Eastons, Johnny B's, Milk & Honey and Apparel Designs. Supervisor Falk requested the motion to sign the contract.

Upon motion by Councilperson Petroski to sign the agreement, seconded by Councilperson Werner, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays: 0

Lima School Resource Update

All in attendance agreed the Resource Officer Position is an important part of the community. Councilperson Petroski expressed concern for the payment of the Officers salary out of the Town of Lima's budget and suggest no contributions from the Town Board. Councilpersons Blodgett and Werner agreed. Supervisor Falk stated the HFL School Board was discussing possible funding.

Lima School Resource Deputy Update

Supervisor Falk reported Livingston County and Lima Christian School have voted to support funding towards the salary of the Resource Deputy. Currently waiting on the status of funding from Honeoye Falls Lima School District.

Clean Up Days – May 2, 3, 4

Clean Up Days will again combine the Village and Town residents. Ben Luft is handling the scheduling of the dumpsters. Free permits are now available to Village and Town residents. Available at the Town Clerk.

Pro Housing Community

Supervisor Falk has submitted the paperwork for the Pro Housing Community agreement with New York. The Code Enforcement Officer provides zoning and permit data. If Lima does not qualify, we may be excluded from certain future grants.

Updated Sexual Harassment Discrimination Prevention Policy

Attorney Jim Campbell explained we will be using the NYMER templates, provided by our insurance company, to update our policy. Attorney Campbell will provide copies to all.

Moving forward on Family Paid Leave, it will need to be updated and added to the employee handbook. This is a budgetary item.

Public Comments

Cathy Gardner stated it was difficult to hear everyone in the room. Requested the situation be addressed.

John Sokolofsky requested the Town Board meetings include a ZOOM link for the residents of the Town.

Investigation into Misconduct

A Formal investigation was conducted. The Town Board is currently reviewing the findings. Councilperson Carey stated his length of service time for the Town of Lima.

Camp Good Days Raffle

Camp Good Days has requested the ability to sell tickets around the Town of Lima.

On a motion by Councilperson Petroski to allow tickets to be sold, seconded by Councilperson Werner, the vote went as follows:

CARRIED Ayes: 5 Falk, Carey, Petroski, Blodgett, Werner
 Nays:

Skyport

Councilperson Petroski has requested a meeting with Supervisor Falk and Dan Marcellus, of Skyport, to discuss the services and equipment being provided and needed.

Move into Executive Session

Upon motion by Councilperson Petroski to move into executive session at 9:02pm, seconded by Councilperson Werner, the vote was unanimous.

Results as follows: No action taken.

Move out of Executive Session

Upon motion by Councilperson Petroski to move out executive session at 9:33pm, seconded by Councilperson Blodgett, the vote was unanimous.

Respectfully Submitted by:

Laurie Arner
Deputy Town Clerk