

Official Minutes

An official meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 1st day of February 2022 at 6:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

Present: Supervisor, Michael Falk
Deputy Supervisor, Leta Button
Councilperson, Bill Carey
Councilperson, Jon Belec
Councilperson, Mark Petroski
Town Clerk, Jennifer Heim
Town Attorney, Jim Campbell
CEO/Building Inspector, Charlie Floeser
Highway Superintendent, John Sokolofsky

Guests: Stephen Werner & Blake Benson

Supervisor Falk called the meeting to order at 6:00 P.M., with the Pledge to the Flag.

Approval of the Agenda

Upon motion by Councilperson Carey to approve the agenda as distributed, seconded by Councilperson Button, the vote was unanimous.

Town Board Meeting Protocols

Supervisor Falk read Town Board meeting protocols as follows:

“The Town of Lima follows NYS Open Meetings Law procedures. All meetings of the Town Board are duly noticed and open and accessible to the public. The public is there to witness the proceedings only. In the event of a Public Hearing, people may sign in and speak to the board and those assembled regarding the hearing topic for a maximum of 5 minutes once per board meeting. Speaking time belongs only to the speaker and may not be re-assigned to someone else. Privileges of the floor may be granted to anyone who wishes to address the board on any topic at all. In order for the public to be properly noticed the Privileges of the Floor must be applied for and

approved by five calendar days prior to the Board meeting date. Privileges of the floor are not to exceed 20 min. Approval authority for privileges of the floor are held by the Supervisor or the Deputy Supervisor if the Supervisor is unavailable”

Supervisor’s Report

Supervisor Falk mentioned receipt of said report. On a motion by Councilperson Button to accept the Supervisor’s report, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

January 4th Minutes

Minutes were approved upon motion made by Councilperson Petroski, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Audit of Claims/Abstracts

Resolved that the bills contained on Abstract #2 have been reviewed by the Town Board and are authorized for payment in the following amounts:

| | | |
|-----------------------------|------------------|---------------|
| General Funds: | No. 1 through 47 | \$ 52,696.37 |
| Water Funds 1, 2, & 3: | No. 1 through 2 | \$ 880.65 |
| Highway Funds: | No. 1 through 17 | \$ 22,933.18 |
| Fire & Ambulance Protection | No. 1 through 2 | \$ 110,000.00 |

Upon a motion by Councilperson Petroski, seconded by Councilperson Belec, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Building Inspector/Code Enforcement Officer Report

BI/CEO Charlie Floeser distributed his report for board review.

Town District Operator Monthly Water Report

Highway Superintendent Sokolofsky distributed the water report.

Water District #5

Supervisor Falk waiting for USDA to give the go ahead for the income survey.

Library Crosswalk and Parking Plan

Supervisor Falk distributed a “concept plan” from CPL, included below. Councilperson Button is meeting with library members on February 16th to discuss said plans and with suggestions from Supervisor Falk will invite CPL to the meeting as well.

Summer Recreation Program Agreement

Upon motion by Councilperson Petroski to approve the 2022 Intermunicipal Cooperative Agreement regarding community summer recreation, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Resolution #2-2022 Standard Work Day & Reporting Recertification

State Retirement requested a recertification of Supervisor Falk’s work day. Upon motion by Councilperson Petroski to approve the recertification, seconded by Councilperson Button the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

This document will be placed on the website and bulletin board at Town Hall for 30 days.

Van Hook Service Company Preventative Maintenance Contract

Upon motion by Councilperson Carey to approve the preventative maintenance contract starting in March with Van Hook to maintain our boiler at a fee of \$1,050 for the year, seconded by Councilperson Petroski, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Parole Appeal Letter

The Town of Lima received the annual parole appeal letter from Donna Clark asking the board to send a letter to Collins Correctional Facility requesting Kevin Westall’s parole to be denied. Councilperson Belec stated he does not

think it's the Board's role and members agreed. Upon motion by Councilperson Petroski to take no action, seconded by Councilperson Carey, the vote was unanimous.

Plow Truck Purchase Quotes

Highway Superintendent Sokolofsky distributed four quotes to purchase a new automatic plow truck. (Tenco Dump and Plow body package: \$101,920

Peterbilt Truck Chassis + Tenco Dump & Plow package: \$276,865.00

Kenworth Truck Chassis + Tenco Dump & Plow package: \$269,900.00

Western Star Truck Chassis + Tenco Dump & Plow package: \$252,186.16

After discussion and recommendation from Superintendent Sokolofsky, to purchase the Peterbilt on a piggyback bid using the Federal Sourcewell Contract and even though not the least expensive option, based on the experience of the Highway Department with the other brands, is a much better-quality vehicle with better service and dependability, the Board approved the purchase of the Peterbilt, upon motion by councilperson Belec and seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

CPL Town Hall Proposal

Supervisor Falk distributed a proposal from Clark Patterson Lee, Engineers, for Town Hall improvements. Details below. After discussion and upon motion by Councilperson Petroski to accept the proposal, seconded by Councilperson Button, the vote went as follows:

CARRIE Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Board of Assessment Review

Supervisor Falk mentioned Assessor, Tami Snyder, interviewed Christian Nikodem and asked for Board approval to accept Christian. Upon motion by Councilperson Carey to accept said recommendation by Assessor Snyder, seconded by Councilperson Belec, the vote went as follows:

CARRIED Ayes: 5 Falk, Button, Carey, Belec, Petroski
 Nays: 0

Library Terms

Supervisor Falk mentioned he met with Shirley Caccamise to go over trustee terms. It was found two trustee terms were incorrect. The terms corrected are as follows: Shirley Caccamise 2020-2024 and Sharon Neenan 2018-2022. Upon motion by Councilperson Button to accept the terms as noted, seconded by Councilperson Belec, the vote was unanimous.

Liaison Quick Report – (each member will update boards they are on)

Supervisor Falk mentioned the Highway Department is running smoothly, Golden Agers are meeting Tuesday, February 15th at the Diner starting at Noon. Anyone 55 and older is encouraged to participate in the luncheons. Village Board is starting their budget process and the VFW does not meet in the winter as the post commander goes to Florida.

Councilperson Button will be meeting with the Library Board on February 16th. Parks Commission has not met, Councilperson Button and Councilperson Belec will speak with Greg McCaffrey to go over the position of the baseball fields and Councilperson Button has not attended a Crossroads meeting in a while. Supervisor Falk added the Crossroads Festival is still on and will be held August 4th through August 7th.

Councilperson Carey has not been to an Ag Board meeting in a while. He said cemeteries are good and has not been to a Recreation meeting or Historical Society meeting in some time.

Councilperson Belec will meet with Marcy Bears to put a playground at the park, ZBA meeting he mentioned the Village attorney should be at these meetings and there are some unfortunate delays for signage at the Dollar Store/Family Dollar as the Village is in the midst of changing their code sign. Councilperson Belec mentioned he has not been at a Legion meeting.

Councilman Petroski, Liaison to the Planning Board, Report from January 19th, 2022, meeting: Supervisor Falk made an excellent presentation to the Planning Board on January 19th explaining the many challenges facing Lima, the current trends, and making suggestions on what should be considered. In

his presentation he suggested that it's well past time for the Town to update the Comprehensive Plan and the Planning Board agreed. In support of Supervisor Falk, the draft Planning Board minutes reflect the following, quote "Chairman Childs stated the information [provided by Supervisor Falk] provided context and identifies some urgency in support of what was proposed in local law number two (the proposed Entertainment District). It tried to increase tax revenue through businesses and entertainment. The Board for the most part supported the intention of the matter; ..." unquote. Councilman Petroski noted that it was unfortunate the Planning Board's detailed feedback couldn't have been discussed as part of the public process surrounding the proposed local law. Councilman Petroski further supported the need to revisit the Comprehensive Plan. The Town has done a fabulous job of protecting farming but have neglected many of the other recommendations of the plan. It's time to get public input again and see if any other recommendations need to be addressed.

Move Into Executive Session – Discuss Personnel History of Particular Employee

Upon motion by Councilperson Petroski to move into executive session at 7:05PM, seconded by Councilperson Carey, the vote was unanimous.

Move Out of Executive Session

Upon motion by Councilperson Carey to move out of executive session at 7:29, seconded by Belec, the vote was unanimous.

NO ACTION TAKEN

Motion by Councilperson Belec to adjourn at 7:29 PM seconded by Councilperson Carey, the vote was unanimous.

Respectfully Submitted by:

Jennifer Heim, CMC/RMC
Town Clerk

All documents mentioned in the Town Board Minutes can be reviewed at Town Hall.





January 17, 2022

Michael J. Falk, Supervisor
Town of Lima
7329 East Main Street
Lima, New York 14485

**RE: PROPOSAL FOR ENGINEERING SERVICES
TOWN HALL IMPROVEMENTS - FEASIBILITY AMENDMENT**

Dear Supervisor Falk:

We are pleased to submit our proposal for engineering and architectural services related to updating the feasibility study for the various improvements at the Town Hall, as portions of the previous study have already been completed and additional items are being considered. This will also provide an opportunity to update cost estimates. We understand the list of potential improvements includes:

1. Remodel the office area with the inclusion of handicap access.
2. Installation of a standby generator system to make the building an emergency shelter.
3. Remove the boiler and install one or more heat pump systems to give the building heating and air conditioning.
4. Renovate the basement bathrooms and increase the size of the food pantry area.
5. Restore the façade and outside of the building.
6. Re-design the parking lots around the Town Hall.

Our scope of work includes:

- a. Provide architectural, mechanical, and structural field investigations for review of existing conditions.
- b. Update existing floor plans and site plan from existing record drawings and/or field measurements.
- c. Perform conceptual level code review.
- d. Develop conceptual plans, both preliminary and final, that will be a basis for the final cost estimates and can be used to pursue funding for implementation.
- e. Prepare conceptual Architectural, MEP, and civil written narratives to describe recommended building materials, building systems, and mechanical systems.
- f. Prepare budgetary cost estimates for the various projects with pricing input from a general contractor/construction manager.
- g. Prepare a tentative project schedule.

205 S. Paul Street, Suite 500 | Rochester, NY 14604 | 585-454-4570 | cplteam.com



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- h. Assist the Town with evaluating cost impacts to the residents and developing a funding strategy.
- i. Attend a meeting with the Town to discuss the project program, conceptual floor plans, conceptual site plans, budgetary cost estimates, and tentative project schedule.
- j. Make final modifications to the project documents and prepare a final report based on the Town comments.
- k. Attend one Public Information Meeting and present the conceptual plans and estimated costs, if desired by the Town Board.

Our lump sum fee proposal to complete the work as described is \$6,000.

We appreciate the opportunity to submit our proposal and look forward to working with all those involved. If you have any questions or require any additional information, please contact me at (585) 402-7529.

Very truly yours,

CPL

Eric. C Wies, P.E.
Principal

Proposal Accepted By:

Signature: _____
Town of Lima

Date: _____