

Official Minutes

A regular meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 4th day of September 2018 at 6:00 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Michael Falk
 Deputy Supervisor, Dan Marcellus
 Councilperson, Cathy Gardner
 Councilperson, Bruce Mayer
 Councilperson, Bill Carey
 Town Clerk, Jennifer Heim, CMC/RMC
 Town Attorney, James Campbell
 Highway Superintendent, Keith Arner

Supervisor Falk called the meeting to order at 6:00 P.M. The Pledge of allegiance was led by Veteran Bill Carson.

Building Inspector/Code Enforcement Officer Report

Charlie Floeser, Building Inspector/Code Enforcement Officer discussed permits issued in the Town of Lima, Town certificates of completion, and inspections completed.

Appoint Charlie Floeser as Code Enforcement Officer & Addressing Officer

Upon motion by Councilperson Carey to appoint Mr. Floeser to the above position full time, seconded Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Supervisor's Report

Supervisor Falk mentioned receipt of said report. Same was passed around for board review and will be approved at the joint board meeting on September 18th.

Audit of Claims

Resolved that the bills contained on Abstract #9 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 268 through 292	\$ 26,641.80
Water Funds 1, 2, &3:	No. 30 through	\$ 4,102.53
Highway Funds:	No. 143 through 160	\$ 21,896.04

On a motion by Councilperson Gardner, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Town Board Minutes

Minutes from the August 7th Town Board were approved by motion from Councilperson Gardner, seconded by Councilperson Mayer, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Guest(s): None

Troy & Banks Audit of Utilities

Supervisor Falk asked if the board would like Troy & Banks, Utility and Telecommunications Consultants, to audit our utilities for potential tax credits. Upon motion by Councilperson Gardner to sign the agreement allowing Troy & Banks to complete the audit, seconded by Councilperson Marcellus, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

GCC Walkway

Keith, Highway Superintendent, mentioned the completion of the first pour of concrete for the sidewalk on Rochester Street. He hopes to have a portion of the sidewalk completed in 2 to 3 weeks. Councilperson Gardner asked who was going to keep the new sidewalk cleared of snow. Supervisor Falk said there has been some discussion to either contract this work out or find a small piece of equipment to complete the clearing ourselves. Highway Superintendent Arner said his crew might be able to do the clearing but would

need a tractor to clear it. He will look to purchase a tractor, specifically, something universal to be used for other purposes as well. Arner will bring quotes to the next regularly scheduled board meeting October 2nd.

Easement and Water Supply Agreement for Cogliatore & Ridgecrest Properties, LLC

Falk mentioned the proposed Easement and Water Supply Agreement for the property on Dalton Road, owned by Ridgecrest Properties, LLC (Mr. Cogliatore) is signed, the payment of the engineering and legal costs prior to service connection have been paid and construction has started.

Post Office

Supervisor Falk informed the board the roof has been pressured washed and are hoping to have same sealed with spray sealant soon.

Electronic Communications

No discussion. Follow up at next meeting.

Water Rate Increase

Falk mentioned water districts #1 & #3 are losing two (2) gallons out of every (3) three purchased from City of Rochester Water and fund balances are not good and low. He mentioned a setup of payment to the City of Rochester for Districts 1 & 3, over a decade ago, was to have \$100 of the invoice be paid from district #3 and the remaining balance, most of the time over \$1,000, taken from district #1. Payment for these (2) districts has now been setup based on percentage of users in each district. Falk believes this will slowly build up fund balances.

He also mentioned that a gentleman from the Rural Water Authority will be out on September 6th to scan for potential water leaks.

Discussion was held by board members to increase rates for each district. It was mentioned to possibly charge each user \$180 annual fee and \$6.00 per 1,000 gallons used. Falk put together and distributed a spreadsheet titled "2018 Town of Lima Proposed Water Rates" to show how he came up with mentioned increases. Falk will email this spreadsheet to board members for review and work the numbers to see what fees they come up with. Further discussion at the October 2nd meeting will be held.

Supervisor Falk will have Baldwin Business Services, Accountants, provide fund balance amounts for review from 2010-2018.

Falk also mentioned that the Town pays the Village 11.44% of any water infrastructure fees associated with water District 2 and that the current project we are paying for is around \$25-35,000 and after that 11.44% fee paid out District #2 fund balance it will be almost depleted resulting in a transfer of money.

The board discussed getting advice from Livingston County Water & Sewer Authority and possibly having a workshop to work numbers, per a recommendation from Attorney Campbell.

Falk suggested paying the Village a set fee in place of a percentage.

Complete Streets Policy

Councilperson Gardner relayed, with support, a recommendation from the Comprehensive Plan Review Committee to develop and adopt a Complete Streets Policy in accordance with local objectives. A complete street is a roadway planned and designed to consider the safe, convenient access and mobility of all roadway users of all ages and abilities. After discussion the board agreed to draft a policy utilizing the Village of Boonville Complete Street Resolutions. The Clerk will email the Resolution to board members to draft a Town of Lima Complete Streets Policy.

Large Scale Solar Law

Councilperson Gardner requested that the Board move forward with the draft solar law. She noted that it was drafted with consideration given to Lima's Agricultural and Farmland Protection objectives, and further, that training sponsored by NYS subsequent to the time of drafting has emphasized that best siting practices for large scale projects encourage the use underutilized lands and the protection of the state's most productive agricultural soils. She made a motion to amend the draft solar law, look at Livingston County Planning Board input that is with said draft solar law, try to move and amend same. After discussion the board agreed to move forward. Councilperson Gardner and Attorney Campbell will work together to get a draft prepared and circulated to board members with a potential adoption date of November.

Fuel Bids

Superintendent Arner informed the board he will be going out to bid for fuel bids. Same will be advertised and opened at the next regular meeting.

2019 Tentative Budget

The board discussed the 2019 tentative budget. After discussion the following changes were made: A1220.1A Deputy Supervisor Services changed from \$1,000 to \$500.00 to align with other volunteer board Chairpersons, A5010.1 Hwy Supt Services add a 3% raise to \$70658.00 and then adjust the benefits piece, B1170 Franchise Fees change to \$13,500.00 less conservative estimate, and DA5130.2 change to \$235,000.00 less conservative estimate for the equipment.

Executive Session to Discuss the Employment History of a Particular Individual

Upon motion by Councilperson Carey to move into executive session at 8:21PM, seconded by Councilperson Mayer, the vote was unanimous.

Move out of Executive Session

Upon motion by Councilperson Gardner to move out of executive session at 8:26PM, seconded by Councilperson Mayer, the vote was unanimous. No action taken.

Pay Increase for Superintendent Arner

Upon motion by Councilperson Gardner to raise Highway Superintendent's salary 3%, as Arner did not request a raise, seconded by Councilperson Carey, the vote was as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Approve the 2019 Tentative Budget

Upon motion by Councilperson Mayer to approve the tentative budget after said changes are made, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes: 5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Upon motion by Councilperson Mayer to move said tentative budget to the preliminary budget and hold a public hearing at the October 2nd meeting, seconded by Councilperson Carey, the vote went as follows:

CARRIED Ayes:5 Falk, Mayer, Gardner, Marcellus, Carey
 Nays: 0

Upon Motion by Councilperson Carey to adjourn at 8:34 P.M., seconded by Councilperson Mayer, the vote was unanimous

Respectfully Submitted by:

Jennifer Heim, CMC/RMC
Town Clerk