

Official Minutes

An Organizational meeting of the Town Board of the Town of Lima, County of Livingston and the State of New York was held at the Town Hall, 7329 East Main Street, Lima, New York, on the 8th day of January 2015 at 7 P.M. Notice was printed in the Mendon-Honeoye Falls-Lima Sentinel.

PRESENT: Supervisor, Pete Yendell
Councilperson, Cathy Gardner
Councilperson, Bruce Mayer
Councilperson, Bill Carey
Town Clerk, Jennifer Shanks
Highway Superintendent, Keith Arner
Town Attorney, Steve Kruk
EXCUSED: Councilperson, Dan Marcellus

Guest(s):

Supervisor Yendell called the meeting to order at 7:00 P.M., with the Pledge to the Flag.

Audit of Claims

Resolved that the bills contained on Abstract #12 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Funds:	No. 1 through 19	\$ 4,507.78
Water Funds 1, 2, &3:	No. 1 through 3	\$ 765.20
Highway Funds:	No. 1 through 20	\$ 17,423.20

On a motion by Councilperson Gardner approving the above vouches, seconded by Councilperson Carey the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Mayer, Carey
Nays: 0

December 29th Town Board Minutes

The minutes of the December 29th meeting were approved as presented on a motion by Councilperson Mayer, seconded by Councilperson Carey, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Mayer, Carey
 Nays: 0

Organizational Appointments

The Town Board went through each appointment below. Upon motion by Councilperson Mayer to accept changes, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Yendell, Gardner, Mayer, Carey
 Nays: 0

Organizational Appointments

The Board approved the following on a motion by Councilperson Mayer, seconded by Councilperson Gardner, CARRIED

Town Bank:	Five Star Bank
Secondary:	M&T and Canandaigua National
Town Newspaper:	Sentinel
Accounting & Payroll:	Baldwin Business Services
Supervisor:	J. Peter Yendell
Town Justices:	Elvira Lohowy & Harold Harris
Deputy Supervisor:	Cathy Gardner
Town Clerk/Tax Collector:	Jennifer Shanks, CMC/RMC
Deputy Clerk:	Mary Smith
Superintendent of Highways:	Keith Arner
Building Inspector	Charlie Johnson
Librarian:	Cathy Allen
Historian:	Doug Morgan
Records Management Town:	Jennifer Shanks
Records Management Court:	Sara Harvey
Town Attorney:	Steve Kruk
Secretary to Joint Planning/Zoning Boards:	
Maintenance:	Roy Moses
Town Engineer:	Clark Patterson Lee
Registrar of Vital Statistics:	Jennifer Shanks
Deputy Registrar:	Mary Smith
Representative-County Traffic	Bruce Mayer
Alternate:	Pete Yendell
Custodian:	Melinda Bailey

All Highway bills, water bills and general bills to be audited the first meeting of the month.

MUTUALLY AGREED ON LIAISON POSITIONS:

Liaison to Highway Department:	Pete Yendell
Liaison to Planning Board:	Cathy Gardner
Liaison to Parks Commission:	John Correll/Dan Marcellus/Bruce Mayer

Liaison to Library Board:	Bill Carey
Liaison to Ag Committee	Cathy Gardner
Liaison to Community Services:	
Crossroads:	Dan Marcellus
Golden Age:	Bruce Mayer
Liaison to Cemeteries:	Bill Carey
Liaison to Zoning Board of Appeals:	Cathy Gardner
Liaison for Village:	Pete Yendell
Facilities Planning & Buildings/Grounds:	Town Board
Master Plan Communications:	Town Board
Personnel & employee Relations:	Pete Yendell/Cathy Gardner
Marketing Commercial & Industrial Growth:	Dan Marcellus/ T. Board
Expansion of Recreation Program:	Bruce Mayer
Project Funding & Grants:	Bill Carey/T. Board
Historical Society	Bill Carey

The standard workday for retirement calculations for elected and appointed officials, not subject to time and attendance reporting, shall be 6 hours. These positions include: Town Board Members, Assessor, Highway Superintendent, Town Justices and Town Supervisor.

Conflict of Interest Forms –distributed to all on January 9th

Town Boards & Commissions

Joint Town & Village Planning Board
Meet 1st Wednesday

Chairman

George Gotcsik	7364 East Main Rd.	624-1854	2011-2018
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Vice Chairman

George Harvey	2563 Poplar Hill	624-1981	2011-2016
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Members

Brandon Armes	7353 East Main Street	208-9188	2013-2017
Rose Reynolds	7304 West Main Street	624-9464	2014-2018
Colleen Allen	1325 Rochester Street	624-1522	2015-2019
Doug Best	1411 Bragg Street	582-2956	2013-2017
Paul Osborne	7379 East Main Street	624-8186	2012-2016
Amy Klausner-alternate	7926 East Main Rd. HOLD	624-5501	2013-2014

Zoning Board of Appeals

Meet as needed

Chairman

John Bailey	1887 Livingston Street	624-1060	2012-2016
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Vice Chairman

Jim Van Dick	2031 Rainbow Lane	624-5817	2013-2017
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Members

Dennis Neenan	2275 Clay Street	582-1345	2013-2017
Duane Thompson	2630 Clay Street	624-1423	2015-2019
Duane Fuller	1840 Genesee Street	624-7452	2015-2014
Andy Matthews	7340 Doran Lane	624-1386	2014-2018
Steve Werner	7280 Kober Drive	624-2611	2013-2017

Board of Ethics

John Andrews	6963 W. Main Street	582-1137	2011-2015
Michael Oklevitch	7261 Kober Drive	582-2053	2015-2019
Kevin Simmons	7446 East Main Street	624-5586	2014-2018
Hildegard Turk	7420 College Street	624-1399	2013-2017
Mary Jule Welch	1738 Rochester Street	624-4206	2012-2016

Town Assessor

6 Year Term			
Robert Morgan	58 Canfield Road, Pittsford	705-2011	2007-2019
Marilyn Zaludny-Clerk			

Assessment Board of Review (5 year term)

Colleen Allen	1325 Rochester Road	624-1522	2014-2018
Doug Best	1411 Bragg Street	582-2956	2013-2017
Gary Milburn	2021 Rainbow Lane	582-2509	2012-2016
John Sylvester	7457 East Main Street	582-2223	2015-2019
Roy W. Moses	2713 Poplar Hill Rd.	346-2771	2014- 2015

Parks Commission

Matt Gaynor
Pam Greiten
John Wadach
Charlie Johnson

Historic Preservation Commission

Martha Sempowski	624-2626	2015
Fran Gotcsik		2016
Robin Hargrave		2017
Rose Reynolds		2018
Karen Hanson		2019
Robin Ha		2017

Green Energy Committee

John Sempowski, Chairman	624-2626
Jim Alday	
Doug Best	
Anthony Powell	
Karen Waldron-Johnson	

Agricultural Committee

Dennis Neenan, Chairman	2014-2016
Ted Zornow	
Dick Gruschow	2014-2016
Ed Blodgett, Jr.	2013-2015
Ron Blodgett, Jr.	2013-2015
Jeff Shanks	2015-2017
Mike Neenan	2015-2017
Marc Krieger, Alternate	2015-2017

Lima Golden Age Club

Jenny Tubbs & Carol Ginder – Co-Chairing
 Joan Riley Secretary 624-4160
 Sandy Shusda Sunshine Chairman

Library Board

Shirley Caccamise	President	2010-2019
Sandy Shusda		2014-2018
Christina Preston		2012-2016
Linda Banfield		2011-2015
Sharon Neenan		2013-2017

*** Special Meetings may be called with a two day notice and public posting in 3 locations, example: Town Clerks Legal Bulletin, Kirkwood’s, USPS and Save-a-Lot, with notice given to the news media as well.****

Dated January 8, 2015

Reports

Supervisor Yendell read through his report to the board. A Motion made by Councilperson Mayer to accept the Supervisor’s Reports, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Yendell, Gardner, Mayer, Carey
 Nays: 0

Intermunicipal Agreement Between the County and All Towns in Livingston County Covering the use of County owned Machinery, Tools or Equipment by Other Municipalities

With approval from Keith Arner, Highway Superintendent, a motion made by Councilperson Mayer to sign the agreement extending the Intermunicipal Agreement with the County for another year, seconded by Councilperson Gardner, the vote went as follows:

CARRIED: Ayes: 4 Yendell, Gardner, Mayer, Carey

Nays: 0

Vacation Policy for Part-time Employees

After discussion it was agreed that the policy will now read:

Part-time employees working 750 or more hours annually will accrue vacation allowance. Each week of vacation earned will be the paid equivalent of an average week (annual paid hours divided by 52) worked in the preceding anniversary year. Anniversary years are measured from January 1 through December 31. Vacation time must be used in the year due, and may not be carried forward.

1-2 years of service - 1 week
3-10 years of service - 2 weeks
11 years or more - 3 weeks maximum

2015 Amendment to Municipal Cooperation Agreement

This Agreement between the Village and Town entered into May 26, 1987 for the construction, financing operation and management of the new water delivery source and system, and other related matters states as of January 1, 2015, and for a term and period ending on December 31, 2015. Expenses attributable to the maintenance, repair and upkeep of the water transmission main, the pumping station located on Rochester Road, and the water tower, together with the proportional expense of water tower construction and maintenance debt service shall reallocated and fixed as follows: Village of Lima will be responsible for 88.70% and Town 11.30%. Motion by Councilperson Mayer to accept the 2015 rates, seconded by Councilperson Gardner, the vote went as follows:

CARRIED Ayes: 4 Yendell, Gardner, Mayer, Carey
 Nays: 0

Quotes for an Audit to be completed

Supervisor Yendell informed the board that he will be seeking quotes to have an audit completed in the Town.

Seeking Relief from Taxes

After discussion the board agreed that all residents seeking relief from taxes need to bring in proper paperwork and must communicate to the Assessor. The board stated this process makes it equitable for all residents seeking

relief follow the same procedure. Town Attorney Kruk and Supervisor Yendell will address this topic with Mr. Morgan, Assessor.

Upon Motion by Councilperson Carey to adjourn at 7:55 P.M., seconded by Councilperson Mayer, the vote was unanimous.

Respectfully Submitted by:

Jennifer Shanks, CMC/RMC
Town Clerk