

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 1, 2015
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, E. Gott, D. LeFeber, I. Coyle, H. Grant, J. Skinner, S. Erdle-W. Sparta
Supervisor Elect, J. William-Genesee Sun
ABSENT: D. Babbitt Henry, B. Donohue,
PRESENT AFTER MEETING CALLED TO ORDER: I. Davis,

OFFICE FOR THE AGING – SUE DAVIN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING – NEW YORK STATE OFFICE FOR THE AGING, GREATER ROCHESTER HEALTH FOUNDATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contracts for the Livingston County Office for the Aging, and any future amendments to said contracts for the Livingston County Office for the Aging, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Office for the Aging	4/1/16 – 3/31/17	\$2,371,668.00 2
Empire State Plaza Albany, New York 12223		

For: 2016-2020 Four Year Plan/Annual Implementation Plan - Programs and services to be provided by the Livingston County Office for the Aging (all funding sources); budget is done annually. The local match for this year is \$1,033,675, the same as approved in Livingston County budget for FY2016. The cover sheet requires the Chairman's signature.

Funding Source	Local Share	Budgeted ?
Federal and NY State	\$1,033,675	Yes X No

Ms. Davin reviewed the annual implementation plan and how it contains the annual four year plan. It is required that NYSOFA approve the plan before it is presented to the Committee. She reviewed each of the goals included in the plan. Ms. Davin explained how she made her projections by comparing 2014 and 2015 to date. They are not eliminating or reducing any services. Mr. Coyle questioned the legal services contract that changed providers and Ms. Davin explained that there is a Vista person working with them. Much of the funding comes through the Older Americans Act and there is no charge. They need to project percentages for each category. She reviewed the age group projections she set and explained why.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Greater Rochester Health Foundation	12/1/15-11/30/16	\$5,500.00
Community Health Grant 150 State Street Suite 100 Rochester, New York 14614		

For: Nutrition Site Enhancement – Equipment, program supplies for wellness activities

Funding Source	Local Share	Budgeted?
Greater Rochester Health Foundation Community Health Grant #15-01774	\$0	Yes No – No match

Ms. Davin reviewed the ideas she has for these funds.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF

SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE FOR THE AGING: UNLIMITED CARE, INC. (2), HOME & HEALTH CARE SERVICES, INC. (2), GENESEE REGION HOME CARE OF ONTARIO COUNTY D/B/A HOME CARE PLUS (2), COMMUNITY CARE OF WESTERN NY D/B/A HOME CARE AND HOSPICE (2), COMFORT KEEPERS, LIVINGSTON HEALTH CARE SYSTEMS, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Livingston County Office for the Aging, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Unlimited Care, Inc. 1200 Jefferson Rd. Suite 206 Rochester, NY 14623 For: Caregiver Respite Services	1/1/16-12/31/16	\$5,000.00

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Unlimited Care, Inc. 1200 Jefferson Rd. Suite 206 Rochester, NY 14623 For: Expanded In-Home Services for the Elderly Non medical personal care and homemaker chore services	4/1/16-3/31/17	\$50,000.00
---	----------------	-------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$12,500	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Home & Health Care Services, Inc. City Hall 82 Main St., 3 rd Floor Hornell, NY 14843 For: Caregiver Respite Services	1/1/16-12/31/16	\$5,000.00
---	-----------------	------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Home & Health Care Services, Inc. City Hall 82 Main St., 3 rd Floor Hornell, NY 14843 For: Expanded In-Home Services for the Elderly	4/1/16-3/31/17	\$12,000.00
--	----------------	-------------

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$3,000	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Genesee Region Home Care of Ontario County D/B/A Home Care Plus	1/1/16-12/31/16	\$5,000.00
---	-----------------	------------

3111 Winton Rd. South
 Rochester, NY 14623
 For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Genesee Region Home Care of Ontario County 4/1/16-3/31/17 \$20,000.00

D/B/A Home Care Plus

3111 Winton Rd. South

Rochester, NY 14623

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$5000.00	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Community Care of Western NY 1/1/16-12/31/16 \$5,000.00

D/B/A Home Care & Hospice

1225 West State St.

Olean, NY 14760

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Community Care of Western NY 4/1/16-3/31/17 \$50,000.00

D/B/A Home Care & Hospice

1225 West State St.

Olean, NY 146760

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$12,500	Yes X No

Director's Comments: Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Comfort Keepers 4/1/16-3/31/17 \$10,000.00

1163 Pittsford Victor Rd.

Suite 215

Pittsford, NY 14534

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$2,500	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a cost share program and clients are charged a fee based on income.

Livingston Health Care Systems, Inc. 1/1/16-12/31/16 \$42,762.00

Noyes Hospital
 111 Clara Barton St.
 Dansville, NY 14437
 For: Caregiver Support Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title IIIE (Federal)	\$12,580	Yes X No

Director's Comments:

Funds the following program services: Support Group facilitation, Caregiver Resource Library maintenance, individual counseling, information and assistance, assessment services, and public education programs.

Ms. Davin reviewed each of the contracts for approval.

Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

AIP documents – Goals, Unit of Service Comparison and Attachments including Demographics

AIP GOALS (Goals set by NYSOFA to align with state goals; each county completes activities and rationale based on their proposed plan.

GOALS

List the activity(ies) the AAA plans to undertake for each of the goals below and any additional goals added by the AAA.

Goal 1

Empower older New Yorkers, individuals with disabilities, their families and the public to make informed decisions about, and be able to access, existing health, long term services and supports and other service options.

Activity(ies):

Effectively manage and deliver access programs including Information and Assistance, HIICAP, Transportation and Case Management, directly and through partnerships, for older adults and their caregivers in Livingston County; fully implement the expansion of NY Connects No Wrong Door for all populations (older adults, individuals with disabilities, families, public) with all core functions in Livingston County; Maintain outreach program to reach underserved populations.

Rationale:

Access services provide older adults, individuals with disabilities, families and the public with the information and support that they need to make informed decisions about long term service and support options.

Goal 2

Enable older New Yorkers to remain in their own homes with high quality of life for as long as possible through the provision of home and community-based services, including supports for family caregivers.

Activity(ies):

Effectively manage and deliver home and community-based services including EISEP, Nutrition Services, Health Promotion, Volunteerism and Caregiver Support Services, directly and through partnership, for older adults in Livingston County and their caregivers; utilize congregate sites as focal points.

Rationale:

Home and community based services are cost effective, promote choice, independence and dignity, support caregivers in their role, allow older adults to remain in their homes longer, and promote health and wellness and quality of life for older adults and caregivers; Nutrition services (meals, screening, education and counseling) reduce the risk of acute and chronic disease.

Goal 3

Empower older New Yorkers to stay active and healthy through Older Americans Act services and those offered under Medicare.

Activity(ies):

Provide directly or through partnership Disease Prevention and Health Promotion Evidence-Based Interventions for older adults and their caregivers in Livingston County; Promote Medicare Preventive Services through outreach and education; Promote volunteerism and participation at congregate sites for nutrition and wellness programming.

Rationale:

Evidence-based programs and preventive services have proven to positively impact the health and wellness of older adult and their caregivers; early detection and screening of chronic diseases is linked to better health outcomes.

Goal 4

Integrate ACL discretionary grants (i.e. BIP, ADRC-NY Connects, System Integration) with OAA Title III core programs.

Activity(ies):

Integrate Systems Integration, ADRC and BIP grants with Livingston County Office for the Aging programs and services so that older adults and individuals of all ages and their families/caregivers have information and assistance needed to access services to support their Long-Term Service and Support needs, and to increase coordination and effectiveness of service delivery and outcomes.

Rationale:

The integration of ACL discretionary grants with OAA Title III core programs promotes more effective, coordinated service delivery, improved staff competencies and dementia capability, infrastructure improvements, and expanded partnerships.

Goal 5

Promote the rights of older New Yorkers and prevent their abuse, neglect and exploitation.

Activity(ies):

Continue to partner to provide legal services for older adults and their caregivers; work with legal services provider and other partners to expand availability and awareness of legal resources for older adults in Livingston County; partner to provide education and awareness of elder abuse, neglect and exploitation; participate in Finger Lakes Elder Abuse and ID Theft coalition, Livingston County TRIAD, and Livingston County Enhanced Multidisciplinary Team.

Rationale:

Older adults are frequently vulnerable to exploitation, abuse and neglect; education and awareness can be preventative. Legal services and other assistance are needed for prevention and to assist older adults who experience victimization.

Goal 6

Work in conjunction with other partners and the County to be prepared to respond in emergencies and disasters.

Activity(ies):

Participate as part of the Local Emergency Planning Committee led by the Livingston County Office of Emergency Management; participate in training offered; maintain Peer Place Emergency Preparedness Module to assess risk and identify those individuals served by AAA that are at highest risk.

Rationale:

The agency serves a frail and vulnerable population that needs to be considered as part of the overall coordinated County Emergency Planning; increased training supports better preparedness; maintaining the registry allows for the identification of individuals at highest risk during times of emergency.

2016 Annual Implementation Plan
Livingston County Office for the Aging

Service	Units 4/2015-9/2015	Projected for 2016-2017	Actual 2014
Congregate Meals	12,975 meals – 228 people	27,000 meals - 275 people	25023 meals– 278 people – 2015-2016 projection was 22965 meals and 269 people
HDM	29,782 meals – 358 people	62,273 meals – 430 people	56817meals – 423 people
Nutrition Education	2110 units – 380 people	4320units – 400 people	3776 units – 379 people
Nutrition Counseling	24 hours – 72 people	55 hours – 110 people	41 hours – 69 people
Caregiver Services	355 units– 107 people	700 units – 155 people	661 units- 168 people
PERS	3386 units- 461 people	6750 units – 520 people	7424 units – 504 people
Transportation	2652 units – 41 people	5300 units – 50 people	5235 units – 51 people
Legal	140 units – 80 people	300 units – 155 people	310 units – 110 people - 2015-2016 projection was 225 units due to change in contract and unit cost
PCI	666 units – 18 people	2221 units – 23 people	1682 units – 24 people; 2014-2015 projection was 2638 units

PCII	2026 units – 31 people	5147 units – 40 people	4112 units – 37 people; 2015-2016 projection was 5358 units
Information and Assistance	393 people	800 people Unit definition changed	15 – 16 projection was 765

- Local Match: Same as in 2016 County Budget
- Increase in CSE/III B – Approximately \$24,500
- Resources increased to high need areas: Legal \$6500; Transportation \$10,000; Health Promotion \$2,000; Training \$4,000; Advertising \$1900 – was taken out and put in BIP but BIP will not cover so added back in
- See other attachments from proposed AIP

Informational Item(s) Written Only

1. Program Summary Report for January to October 2015:

- Total number of Individuals Served: 1,853 (compared to 1829 same period 2014)
- Congregate meals total: 20,821 (compared to 18,762 same period 2014)
- Home Delivered Meals: 47,417 Meals (compared to 47,697 same period 2014)
- Case Management: 1276 units (compared to 973 units same period 2014)
- Nutrition Education: 411 Unduplicated Individuals/3,431 units (compared to 349/3026 units same period 2014)
- Legal: 220 units (compared to 116 units same period 2014)
- Caregiver Services: 519 units (compared to 527 units same period 2014)
- Transportation: 4300 units (compared to 4367 units same period 2014)

2. Agency/Program Updates

- Meeting with SUNY Geneseo in December regarding partnership for Volunteer Income Tax Assistance for seniors.
- Meeting with National Guardsman regarding Citizen Disaster Preparedness Training.
- Transportation issue continues: RTS Livingston Medical Shuttle depends on Medicaid funding for viability. In past, individuals who did not qualify for Medicaid could ride for \$6.50 each way. In absence of Medicaid riders the shuttle does not run. David Paoletta from LC Planning visited Mt. Morris Nutrition site to talk with seniors. LCOFA had meetings with RTS Livingston. They have communicated issue to MAS. Met with Catholic Charities Executive Director regarding their Faith in Action program, which provides volunteers to drive seniors to appointments. Currently they are able to respond to about 50% of requests.
- Lack of aide issue: We have received calls from older adults who are receiving skilled nursing/OT/PT services following surgery/hospitalization, etc. Though they qualify for aide service, they are not receiving it due to lack of aides. The provider indicates that they are actively looking to hire aides.
- VISTA Respite update: Looking to implement pilot program first quarter of 2016 at the Interfaith Center.

DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY BOARD OF HEALTH: J. PETER YENDELL & CAROL CAREY

RESOLVED, that the following members are hereby appointed to the Livingston County Board of Health for the terms designated:

Livingston County Board of Health			
NAME	ADDRESS	REP/TITLE	TERM
J. Peter Yendell	7447 College Street, Lima, NY 14642	Legislative Member	1/1/16- 12/31/16
Carol Carey	2 Melody Lane, Geneseo, NY 14554	Board Member	1/1/16- 12/31/21

Motion: Mr. Davis moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD & MENTAL HEALTH SUBCOMMITTEE: DEBRA MURTHA

RESOLVED, that the following members are hereby appointed to the Community Services Board and the Mental Health Subcommittee for the terms designated:

Community Services Board			
NAME	ADDRESS	REP/TITLE	TERM
Debra Murtha	2254 Lakeville Road, Avon, NY 14414	Board Member	1/1/16- 12/31/17
Mental Health Subcommittee			
NAME	ADDRESS	REP/TITLE	TERM
Debra Murtha	2254 Lakeville Road, Avon, NY 14414	Chairperson	1/1/16- 12/31/17

Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution..... Carried.

3. AMENDING THE 2015 SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Convert one full-time Nursing Team Assistant position to part-time at Public Health effective January 1, 2016. Ms. Rodriguez explained that this is currently Rod Clements and they will be utilizing him in the hospice program.

REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution..... Carried.

Ms. Rodriguez review some of the informational items for the Committee.

Informational Item(s) Written Only

- Assisted in Hepatitis A outbreak in Seneca County in delivering 2800 doses of vaccine.
- CCSI contract proven to be successful and so far all deadlines related to LGU activity have been met.
- Environmental Health recently launched it's Healthy Homes campaign. Healthy Homes is a top down review of indoor and outdoor environmental factors that influence Public Health and is aimed at improving quality of life for residents. It includes public awareness through media and other publications along with literature distribution and consulting.
- During November, Environmental Health completed their Fall series of Food Worker Safety courses targeted at providing safe food preparation education to restaurant workers. Environmental Health conducted five courses throughout the County attended by 97 participants.
- Outreach and media efforts were implemented for National Hospice and Palliative Care Month Awareness.
- Technology upgrades for WIC w/Face book page and use of tablets in clinic for clients to verify income status is complete.
- Technology for RHC w/ the EMR (Electronic Medical Records), even though they are still working on billing. MICH now has tablets to use in the field.
- There have been 17 positive lab reports for Pertussis in Livingston County this year.
- Hospice days through July 2015 have increased by 1809 since the same time last year.

Mental Health 2015 Visits

Month	Total Number of Clients	Number of Intakes Scheduled
January	811	90
February	840	88
March	863	86
April	880	97
May	868	83
June	860	95
July	858	88
August	853	34
September	965	53
Average as of June	854	90
Current Average	866	79

Satellite Mental Health

Number of Appointments
37
49
80
87
85
73
73
65
63

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy- As of November 23, occupancy was 97.4% for the month, YTD 98.41%. Mr. Bassett reviewed the number of current vacancies for the Committee. The Medicare utilization days remained very strong in November. Total Medicare is up to 9.6%.
- b.) Cash Flow – The CNR’s Cash Flow Report as of November 20 reflects \$14,125,383 in reserves. The retirement payment was just made, which causes a dip in the cash flow report every November. Mr. Bassett reviewed the revenue/expense report. Revenues exceed budget projections. Total expense are significantly below budgeted in several areas.
- c.) Budget Variance – The September 2015 budget variance reports are attached and will be discussed at the committee meeting.
- d.) Universal Settlement – The CNR is anticipated to receive \$1,681,945 in proceeds from the Medicaid Appeal and Litigation Universal Settlement Agreement to be executed with the New York State Department of Health. The payment of settlement proceeds will be over five installments. 40% of the total would be paid in 2015 (by 3/31/16) with the rest paid in 20% increments over the next 3 years (contingent on legislative authorization and CMS approval). He has given the final documents to the County Attorney for review. There is a very tight timeline to get the Chairman's signature and return the documents.
- e.) There were two projects completed. The courtyards are done and are very nice. He is looking forward to the activities in the Spring.

Mr. Bassett reviewed the additional information on Medicaid and Medicare days distributed in his packet. A typical public nursing home in NYS is 92% Medicaid. December 3 is the 10 year anniversary of the Center. There is an Open House Celebration schedule this Saturday, December 5, 1:00pm-4:00pm. Mr. Bassett discussed the idea he has been researching for a telemetry unit at the nursing home. Mr. Bassett reviewed the T-shirt designed for the anniversary event. Senator Young will be at the open house on Saturday to present a proclamation. There was discussion on the continued high rate of call offs with the CNAs. Mr. Bassett explained how these include intermittent FMLA employees. It is very difficult to determine if there is abuse taking place. It is amazing that the facility is able to continue to keep the high quality of care with this call off problem. Mr. Bassett reviewed his request to SUNY Geneseo in reaching out to create a connection with the new leadership at the college. Student representatives will be joining the new President in visiting the facility on December 7

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Report Card
2. Courtyards Project –Valley View has completed resurfacing and repair to two courtyards where issues were identified. Clark Patterson Lee (CPL) has inspected the work and generated a punch list; the contractor has completed correction. The courtyards are finally complete and will be fully available for use starting spring 2016. Elmer Davis has completed roof repairs but has several punch list tasks outstanding.
3. Flooring Project- ProCarpet has completed sheet vinyl flooring replacement in all bathrooms scheduled. Punch list correction is outstanding. Carpet/LVT replacement is complete in all Family Units with the exception of Memory Lane-Rose due to inadequate LVT supply. Punch list correction of Family Unit installations remains outstanding. Installation of replacement VCT with selected materials in transitions from resident rooms to carpet cannot proceed until the contractor receives materials. Carpeting installation in the TCU is being delayed to early January due to lead-time to re-order carpet without a 1/8” power bond backing. The County is working with CPL to address concerns with the thickness of backing on carpeting installed to date. Carpet installation in ground floor corridors has been completed.
4. Nurse Aide Trainee Hiring – 11 of the 14 recently graduated trainees have been hired by the CNR. Ten will start on November 30 and 1 on December 21. Most new Nursing Assistants hired will start in a part time or per diem role.
5. Anniversary – The CNR will conclude ten years of operation on Thursday, December 3, 2015. To celebrate the 10th anniversary the CNR will have a Community Open House on Saturday December 5 from 1 to 4 pm. Invitations have been mailed to all Board members, other elected officials, and County Department Heads.
6. Honor Flight – Resident Miner Wildey, a World War II Army veteran, flew to Washington D.C. on November 14 to visit the WWII Memorial and other national monuments and returned the same day. Volunteers and his daughter accompanied Mr. Wildey. Miner is 86 years old.

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY YOUTH BUREAU: LEGAL AID SOCIETY OF ROCHESTER, NY, INC., CATHOLIC CHARITIES OF LIVINGSTON COUNTY, HILLSIDE CHILDREN’S CENTER, INC. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Youth Bureau, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Legal Aid Society of Rochester, NY, Inc. One West Main St. Suite 800 Rochester, NY 14614	1/1/16-12/31/16	Up to \$30,254.00

For: The provision of Youth Advocacy services for Livingston County Youth

Funding Source	Local Share	Budgeted?
TANF/OCFS	0%	Yes

Catholic Charities of Livingston County 34 East State Street Mt. Morris, NY 14510	1/1/16-12/31/16	Up to \$4,500.00
--	-----------------	------------------

For: The provision of parenting education services and mental health counseling

Funding Source	Local Share	Budgeted?
NYS OCFS	0%	Yes

Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, NY 14614	1/1/16-12/31/16	Up to \$14,500.00
--	-----------------	-------------------

For: Operation of the Livingston County Community Service Programs.

Funding Source	Local Share	Budgeted?
NYS OCFS	0%	Yes

Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, NY 14614	1/1/16-12/31/16	Up to \$10,000.00
--	-----------------	-------------------

For: Operation of the Livingston County Youth Court Programs

Funding Source	Local Share	Budgeted?
NYS OCFS	0%	Yes

Director’s Comments:

Final allocations will be determined by the Youth Board, following the NYS Budget Adoption. These are contract renewals done each year.

Motion: Mrs. Semmel moved and Mr. Davis seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO APPOINT MEMBERS TO THE COMMUNITY INITIATIVES COUNCIL: TRACY THOMPSON, TIMOTHY CORNELL

Livingston County Community Initiatives Council			
Name	Address	Rep/Title	Term
Tracy Thompson	10883 County Road 24, Dalton, NY 14836	Low-Income	1/1/2016- 12/31/18
Timothy Cornell	300 Loughlin Lane, Geneseo, NY 14454	Low-Income	1/1/2016- 12/31/18

These are both reappointments.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

3. AMENDING THE 2015 HOURLY EMPLOYEE SALARY SCHEDULE: WORKFORCE DEVELOPMENT

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Workforce Development

Create one full time Workforce Development Assistant position.

Mr. Snyder explained that he wanted to take six months since rearranging the office reorganization after Nita Hawkin's retirement and Mary Guldenschuh's appointment to the Deputy position. He is ready to move forward replacing a counselor position with a Workforce Development Assistant position.

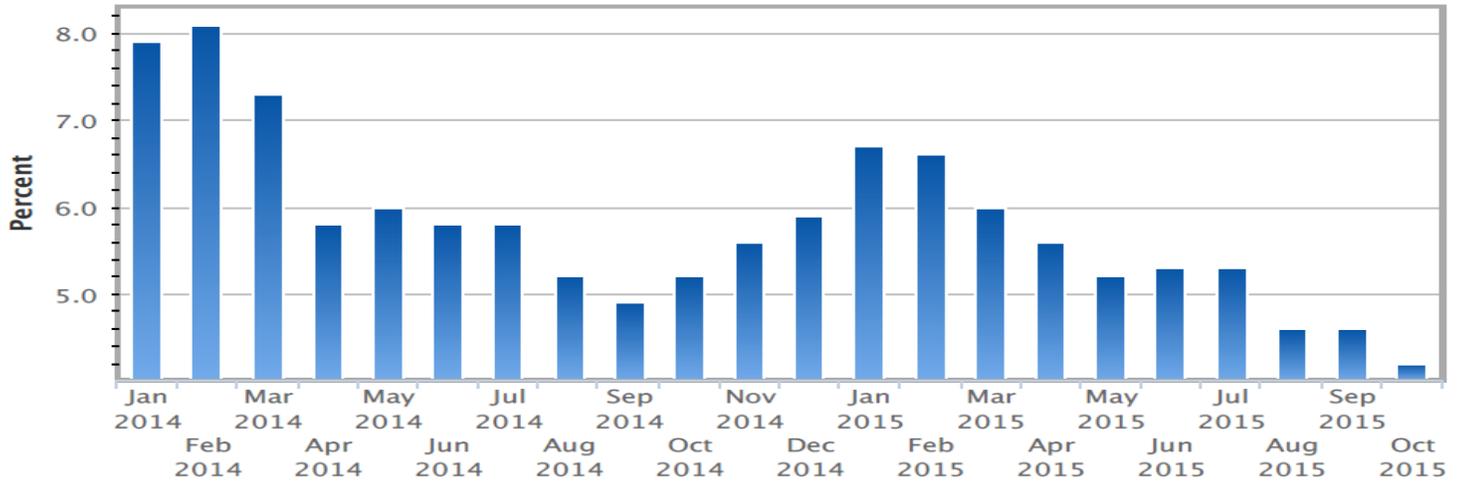
REFER MATTER TO THE WAYS AND MEANS COMMITTEE

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution.....Carried.

Informational Item(s) Written Only

1.

**Unemployment Rate
2014-2015**



The October unemployment rate of 4.2% is down from 4.8% during the same period last year. 4.2% is the lowest rate since August of 2007.

2. Office of Workforce Development Activity Report

Activity	October 2015
Counselor Assisted Appointments	70
Adults/Youth in Training	21
Credentials Earned	0
Employer Recruitment Events	6
Workshop Attendees	69
Entries to Employment – WIA Only	115
Entries to Employment – PA Only	7
PA Clients Employed	71
PA Clients in Work Experience	29
PA Clients in Education/Training	18

3. Updates

CNA Training - 12 of the 14 graduates of the Certified Nursing Assistant training will begin employment at the Center for Nursing and Rehabilitation.

Leadership - 128 students from 7 schools will be participating in a free leadership conference at SUNY Geneseo on Friday, December 4th.

Teen Recognition - The Teen Recognition dinner has been scheduled for Wednesday April 27th. Nominations are now available and will be collected until December 23rd.

Job Fair - The Livingston County Job Fair has been scheduled for April 26th in Dansville.

Home Health Aide Demand - Workforce Development is evaluating the demand for HHA's in the County to determine if more support is needed for training programs.

Mr. Yendell thanked Mrs. Semmel for all of her service on the Committee. She has been a valued member and taking a great interest in the job and traveling around to the departments to learn about the county. Any board members attending the holiday party Saturday should let Mr. LeFeber know.

ADJOURNMENT

Mr. Gott moved and Mrs. Semmel seconded to adjourn the meeting at 9:56 a.m.

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Informational Item(s) Written Only

1. Status Reports

a. Statement of Appropriations, Expenditures & Balances (Monthly) (October)

b. Statistics (Monthly) (October)

Temporary Assistance Cases (TA):	Oct	<u>% Change from Jan 1</u>
Family Assistance	315	-16.00%
Safety Net	341	-13.67%
Total	656	-14.81%

Medicaid Cases (MA):		
Community	3193	-13.09%
Chronic Care	237	-0.84%
Foster Care	139	-3.47%
SSI	1294	4.35%
Total	4863	-8.19%

Livingston County Citizens receiving some form of Medicaid service:		
NYSOH	3363	
Livingston County DSS	8638	
Total	12001	

Medicaid Managed Care Individuals (Monthly Premium):		
These Individuals are included in above TA\MA.		
Managed Care	5783	-7.35%
Managed Long Term Care	44	46.67%
Total	5827	-7.10%

Food Stamp Cases:	3327	-3.62%
Child Care Cases:	189	-5.97%

Protective Services for Adults (PSA):	57	
<u>Financial Mgmt</u>	57	
<u>Home Mgmt</u>	52	
<u>Personal Care</u>	21	
Level I	10	
Level II	9	
Level I pending	2	
<u>Guardianship Cases</u>	5	
Awaiting discharge	2	
Pending	1	
Assessment assists	74	

Preventive Services:	57	-6.56%
<u>Probation caseload</u>	27	28.57%
<u>School based consults</u>	231	
<u>School based active</u>	3	

Child Protective Services (CPS):		
New Assignments	49	
Foster Care	78	
Foster Children - DSS Custody	49	22.50%

2. Employees hired, resigned or retired in November:

Janet Claud	Hired	Seasonal HEAP Examiner Geneseo	11/2/15
Lisa Battle	Hired	Seasonal HEAP Examiner Nunda	11/2/15
Kalee Warner	Resigned	Case Management Aide Springwater	11/13/15

Susanne Turner Retired Caseworker Dansville 11/19/15
Sue had 27 yrs. of service to the County & DSS

Stacie Cosimano Hired Caseworker Trainee Dansville 11/22/15

3. Home Energy Assistance opened November 16, 2015. First week statistics: 139 applications received, 552 phone calls, 78 clients came into Agency during this first week, 43 clients seen for same day emergencies, 64 phone interviews scheduled.

Respectfully submitted,

Michele R. Rees
Clerk of the Board