



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
 (Rev. 8/15)

BE IT RESOLVED, that the Town of Lima 130181 hereby establishes the following standard work days for these titles and  
 (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>								
<u>Town Justice</u>		<u>Sylvia Luloway</u>	<u>6698</u>	<u>3889564-4</u>	<input type="checkbox"/>	<u>1-1-15</u> <u>12-31-15</u>	<u>NA</u>	<input type="checkbox"/>
<b>Appointed Officials</b>								
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>
					<input type="checkbox"/>			<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Jennifer Heim, secretary/clerk of the governing board of the Town of Lima, of the State of New York,  
 (Name of secretary or clerk) (Circle one) (Name of Employer)  
 do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 5th day of  
June, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Lima on this 5th day  
 of June, 2018  
Jennifer Heim  
 (Signature of the secretary or clerk) (Name of Employer)

Affidavit of Posting: I, Jennifer Heim, being duly sworn, deposes and says that the posting of the  
 (Name of secretary or clerk)  
 Resolution began on June 6, 2018 and continued for at least 30 days. That the Resolution was available to the public on the

Employer's website at www.lima-ny.org  
 (URL)  
 Official sign board at Town of Lima - Town Hall  
 Main entrance secretary or clerk's office at \_\_\_\_\_



## Certification of Time Sheet

I am not required to maintain a record of work activities as I submit a verified timesheet of actual hours worked.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Department: \_\_\_\_\_

Dated: \_\_\_\_\_

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## Certification of Prior Three Month Log

I certify that the three month log I submitted in 2013 is still representative of the hours I work.

Signature: Elvira E. Lohoway

Print Name: Elvira E. Lohoway

Department: Town Court

Dated: 5/20/2018

Please return to: Christina Salamone Baldwin Business Services, or Jennifer Shanks, Town Clerk.