

**WAYS & MEANS COMMITTEE MEETING MINUTES
TUESDAY, OCTOBER 13, 2015
1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, M. Schuster, E. Gott, D. LeFeber, L. Semmel, B. Donohue, I. Coyle

ABSENT: D. Cosimano

HIGHWAY DEPARTMENT – DON HIGGINS

AUTHORIZING LIVINGSTON COUNTY TO PURCHASE THREE (3) PICKUP TRUCKS THROUGH CONTRACTS AWARDED BY CHAUTAUQUA COUNTY FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – VAN BORTEL FORD

WHEREAS, Chautauqua County has awarded bids for purchase of Pickup Trucks (Bid #2015, Group 5, Item 3) to Van Bortel Ford, and

WHEREAS, the County of Livingston has determined that the prices will result in cost savings compared to those if bid separately by Livingston County, and

WHEREAS, pursuant to authority granted by Section 103 of NYS General Municipal Law and the terms of the Chautauqua County bid, Livingston County is authorized to purchase the vehicle and equipment through contracts awarded by Chautauqua County, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of three (3) 2016 Ford F250, 4x4, crew-cab pickup trucks with snowplow package at a cost-per-vehicle not to exceed \$33,200.00, and a total cost not to exceed \$99,600.00, through contracts awarded by Chautauqua County to Van Bortel Ford, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Van Bortel Ford	N/A	\$99,600.00
71 Marsh Road		
East Rochester, NY 14445		

For: Purchase of three (3) 2016 Ford F250 Pickup Trucks with snowplow package. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
2015 County Highway Machinery Fund Appropriations	100 %	Yes XXX No

Director's Comments:

The trucks to be replaced with these purchases are as follows:

- #2 - 2006 Chevy 2500 4X2, - 196,356 miles - very rough shape (to be disposed.)
- #3 - 2010 Ford F250 4X4 - 74,163 miles - to be moved into fleet to replace #147
- #73 - 2006 Chevy 2500 4X4 - 191,132 miles - very rough shape- (to be disposed.)
- #147 - 2003 Ford F350 4X4 - 70,697 miles - very rough shape (to be disposed)

Mr. Higgins reviewed the vehicles to be replaced. He reported that they are working hard to get as much as possible done before the weather changes.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

REAL PROPERTY TAX SERVICES – SCOTT HOBSON

1. ESTABLISHING RATIOS FOR THE YEAR 2015

The Ways and Means Committee presents the following equalization ratios for each township of the County for the apportionment of the 2016 County Tax Levy

Avon	100.00	North Dansville	100.00
Caledonia	100.00	Nunda	100.00
Conesus	100.00	Ossian	100.00
Geneseo	100.00	Portage	100.00

Groveland	100.00	Sparta	100.00
Leicester	100.00	Springwater	100.00
Lima	100.00	West Sparta	100.00
Livonia	100.00	York	100.00
Mt. Morris+	100.00		

Mr. Hobson explained that this is an annual resolution.

Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.

2. AUTHORIZING DIRECTOR TO ADD TAXES ON 2016 VARIOUS TOWN TAX ROLLS

These are taxes to be relieved on the 2016 tax roll.

Motion: Mr. LeFeber moved and Mr. Baldwin seconded to approve the foregoing resolution Carried.

Mr. Hobson reported that Beverly Covert will be retiring at the end of this month.

PERSONNEL ISSUES– TISH LYNN

Action Item(s) To Be Reported

1. CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

AMENDING THE 2015 HOURLY EMPLOYEE SALARY SCHEDULE: CENTER FOR NURSING AND REHABILITATION

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Center for Nursing and Rehabilitation

Create one full-time Scheduler position

Mr. Bassett explained that he has a vacancy resulting from retirement of a medical typist and he is looking to delete the medical typist position and create the scheduler position. Both are Grade 7 40 hour positions. There will be no budget impact.

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolutionCarried.

2. DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

AMENDING THE 2015 HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2015 Hourly Employee Salary Schedule is amended as follows:

Department of Health

Create one full-time Senior Typist position

Ms. Rodriguez explained that this will replace the current typist position. There is no County cost because it is part of the WIC RFA which was awarded in a five year cycle and the new grant required a higher skill set.

Motion: Mr. Baldwin moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.

AMENDING THE 2015 DEPARTMENT HEAD SALARY SCHEDULE: DEPARTMENT OF HEALTH

RESOLVED, that the 2015 Department Head Salary Schedule is amended as follows:

Department of Health

Create one full-time Finance Supervisor-Mental Health Division

Ms. Rodriguez explained that they have been able to analyze some of the duties and do not want to take action at this time.

COUNTY ATTORNEY – DAVID MORRIS

Pre-approved Informational Item(s) To Be Reported

1. HEATHER ROLE BANKRUPTCY - The County Attorney reviewed this case and explained that the judge wanted him to ask the committee if we would be willing to accept payment of the back taxes and the committee felt that we need to be consistent in these matters.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT OF CLAIMS #10A – OCTOBER 14, 2015

Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

2. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH & HIGHWAY

The EMS transfer was removed because it does not need a resolution and the Sheriff should be an amendment.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.

3. AMENDING 2015 LIVINGSTON COUNTY BUDGET – SHERIFF’S OFFICE

RESOLVED, that the 2015 budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3118	3389	State Aid	\$400.00
Increase Appropriation	A3118	1951	OT	\$400.00

Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution Carried.

5. DECLARING SURPLUS PROPERTY – DEPARTMENT OF HEALTH

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

(Department of Health)

Quantity	Item	Model	Serial /VIN
1	2003 Refrigerator/Freezer	PHEP	1-3463471

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. 2015 BUDGET UPDATE-There will be more on Items#1-3 tomorrow. We are in the surplus of operations mode as we have been. Health insurance was slightly under and the retirement was well under the budgeted amounts. He distributed information on sales tax projections. We did not budget a lot of growth. We are down about \$150,000 compared to this time last year. Jail revenues are up considerably from where we thought we would be. Mr. Coyle reviewed discussions held at the ICMA conference on jail revenues.
2. DISCUSSION OF CAPITAL IMPROVEMENT PLAN PROJECTS-He will be presenting these at the next Ways and Means committee meeting. We have been able to get a significant amount of grants for these projects.
3. 2016 BUDGET UPDATE-He will talk about the big picture at the workshop. There are no major staffing changes. We are holding steady with full time positions from 732(2014)-729(2015). The retirement system was kept flat by departments during budget preparations. Medicaid is forecasted to decrease in 2016. Public and Mental Health continue to recognize efficiencies. The seniors care is continuing to go up exponentially. CNR has a great cash position. They are running break-even without the IGT money. At some point we will need to talk about the impact to the general fund. Community College reimbursement increased 22% again this year. He expects a direct contribution of \$1MM for capital projects.

EXECUTIVE SESSION

Motion made by Mr. Gott and seconded by Mr. LeFeber that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. Gott moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report

was presented.

No action taken.

4. 2016 BOARD SALARIES-An amount is needed for the advertisement of the budget public hearing notice .
Chairman Gott recommended that the Board members, including the Vice Chairman receive a 2% increase for 2016. Chairman Gott does not feel that the Chairman amount should be increased.
5. The Grants Coordinator position appointee, Heather Grant will be at the Board meeting tomorrow.

ADJOURNMENT

Mr. Gott moved and Mrs. Schuster seconded to adjourn the meeting at 2:07 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board