

**WAYS & MEANS COMMITTEE MEETING MINUTES
MONDAY, FEBRUARY 10, 2014
1:30 P.M.**

PRESENT: D. Pangrazio, T. Baldwin, D. Mahus, E. Gott, D. LeFeber, P. Yendell, L. Semmel, B. Donohue, W. Wadsworth, L. Semmel, I. Coyle, T. Lynn

GUESTS: Ben Beagle-LC News, Emily Tenenbaum – Genesee Sun/SUNY Geneseo Intern

ABSENT: G. Levey, M. Schuster

PERSONNEL ISSUES

1. SHERIFF'S DEPARTMENT - REFERRED FROM THE PUBLIC SERVICES COMMITTEE(SHERIFF DOUGHERTY AND UNDERSHERIFF BEAN

- **AMENDING THE HOURLY EMPLOYEE SALARY SCHEDULE: SHERIFF'S DEPARTMENT**

RESOLVED, that the 2014 Hourly Employee Salary Schedule is amended as follows:

Sheriff's Department

Create one full-time Deputy Sheriff/Sergeant (Identification Division) position grade 15.

Comments: The Sheriff would like to make a provisional appointment pending the exam. It is important to have a person familiar and experienced with these duties.

Sheriff Dougherty explained that this allows for a person with more experience to supervise the identification technicians.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

- **AMENDING THE DEPARTMENT HEAD SALARY SCHEDULE AMENDING THE DEPARTMENT HEAD SALARY SCHEDULE AND ESTABLISHING THE SALARY FOR THE POLICE SERVICES COMMANDER: SHERIFF'S DEPARTMENT**

RESOLVED, that the 2014 Department Head Salary Schedule is amended as follows:

Sheriff's Department

Create one full-time Police Services Commander position, and establish an annual salary of \$77,000 for Matthew Burgess, appointee to the position.

Comments: In realigning the departmental command structure, this position would oversee the Patrol Services, including the Investigations division and Road Patrol division.

Undersheriff Bean reviewed the old organizational structure versus a new organizational structure allowing for a Chief Deputy of Police Services, Police Services Commander to oversee the Investigations and Road Patrol divisions. Sheriff Dougherty explained that they have already been operating under the new structure, improving the moral between the two divisions by having two working Captains reporting to the Commander. This allows for a more efficient working environment, allowing for a cost savings by going from three administrative positions to two. January has had a large caseload and Investigations are very busy. The sixth investigator position was approved to fill in 2013, but was not filled. Right now, the Sheriff does not see expanding to the sixth investigator position. Closure rates were way down in 2013. Sheriff Dougherty is very confident in Brian Applin's abilities. The Commander will cover their duties in the absence of the Captains. In the past, these two divisions did not mesh well. Jail Deputies are now getting involved in cases and have recently solved two cases.

Motion: Mr. Baldwin moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

- **AMENDING THE HOURLY EMPLOYEE SALARY SCHEDULE: DEPARTMENT OF HEALTH**

RESOLVED, that the 2014 Hourly Employee Salary Schedule is amended as follows:

Department of Health

Setting wage grade for full-time Secretary to the Public Health Director position to grade 11 (16.59/hr. is the New Hire rate). Creation of this position was approved at the 1/22/14 Board of Supervisors meeting and now needs to have the wage grade set. Mr. Coyle explained that the creation of this position was approved at the January Board meeting.

Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

REAL PROPERTY TAX SERVICES – JOE PUKOS

Action Item(s) To Be Reported

1. CORRECTING TAX ROLL –TOWNS OF CALEDONIA AND YORK

WHEREAS, the Director of Real Property Tax Services has transmitted a written report of his investigation and recommendation with regard to two (2 parcels) applications for correction of the tax roll, pursuant to the Real Property Tax Law, as prepared for the Towns of Caledonia and York on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcel(s) were incorrectly assessed and/or taxed for reasons set forth in the application(s) for correction requested from the Director of Real Property Tax Services attached hereto,

NOW, THEREFORE, be it resolved that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer(s) having jurisdiction of the tax roll(s) so that the roll can be corrected; and a notice of approval to the applicant(s), and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for each application.

Year, Municipality Owner(S) Parcel	Taxing Jurisdiction	Original Tax Bill	Corrected Tax Bill	Refund To Owner	Chargebacks To Taxing Jurisdictions
1. 2014 Caledonia	Livingston County	\$ 785.02	\$ 785.02	\$0.00	\$ 0.00
Coniber, Brian	Liv. Co. Penalty	186.39	180.71	0.00	5.68
And Becky	Caledonia Town Tax	462.58	462.58	0.00	0.00
Tax Map Number	Leroy School Relevy	2,662.73	2,581.52	0.00	81.21
1.-1-19.12	Caledonia Fire 1	<u>126.91</u>	<u>126.91</u>	<u>0.00</u>	<u>0.00</u>
	Total	<u>\$4,223.63</u>	<u>\$4,136.74</u>	<u>\$0.00</u>	<u>\$ 86.89</u>
2. 2014 York	Livingston County	\$ 756.19	\$ 378.09	\$0.00	\$378.10
Allenbrandt	York Town Tax	382.98	191.49	0.00	191.49
Albert & Elizabeth	York Fire 1	71.71	71.71	0.00	0.00
Tax Map Number	York Light 1	10.41	10.41	0.00	0.00
61.-1-56.12	York Swr Dist#1 O.U.	309.00	309.00	0.00	0.00
	Cons. Wtr. Occ. Units	<u>196.86</u>	<u>196.86</u>	<u>0.00</u>	<u>0.00</u>
	Total	<u>\$1,727.15</u>	<u>\$1,157.56</u>	<u>\$0.00</u>	<u>\$569.59</u>

Mr. Pukos explained that he has two corrections. The Caledonia parcel is in the Leroy School district and the school was inadvertently doubled charged. The York correction was simply an exemption that was not applied correctly.

Motion: Mr. Baldwin moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.

COUNTY ADMINISTRATOR – IAN COYLE

Action Item(s) To Be Reported

1. APPROVING ABSTRACT

Motion: Mr. Mahus moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

2. AUTHORIZING TRANSFERS – DEPARTMENT OF HEALTH

Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution. Carried.

3. **AMENDING 2013 LIVINGSTON COUNTY BUDGET – SHERIFF’S DEPARTMENT**
RESOLVED, that the Sheriff’s Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2626	Forf. Crime Proceeds	\$346.95
Increase Appropriation	A3110	4010	Conf. Exp/Task Force	\$346.95

Motion: Mr. Mahus moved and Mr. LeFeber seconded to approve the foregoing resolution. Carried.

4. **ADOPTING 2014 OFFICIAL LIST OF COUNTY OFFICIALS REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL DISCLOSURE UNDER SECTION 2F OF LOCAL LAW NO. 4 OF THE YEAR 1990**

WHEREAS, the Ethics Board of Livingston County has recommended to the Chairman of the Board of Supervisors the 2014 Official List of County Officials required to file an annual statement of financial disclosure, it is hereby

RESOLVED, that the Livingston County Board of Supervisors adopts the following list which constitutes the 2014 Official List of County Officials required to file an annual statement of financial disclosure pursuant to the provisions of the Local Law No. 4 of the year 1990.

Motion: Mr. LeFeber moved and Mr. Mahus seconded to approve the foregoing resolution. Carried.

Pre-approved Informational Item(s) To Be Reported

1. BUDGET UPDATE -
2. CORONERS – Mr. Coyle explained that he has received an IRS determination to treat them as employees through payroll. The County has two options to pay them by salary or per diem. He is meeting with the County Attorney to discuss this further.
3. LEGISLATIVE UPDATE – A home rule letter has gone out for support. We have received numerous emails about designating the English as the official language for Livingston County. There has been interest in the county passing a resolution denying the states use of the county seal as it relates to the safe act. The Rifle legislation as originally adopted was presented last year, is now in Committee. Mr. Coyle reported on the status of the Harris Beach contract to seek reimbursement of funds rightfully due the County and owed by the State.

Motion: Mr. Mahus moved and Mr. Baldwin seconded to approve a resolution denying the States use of the County Seal as it relates to the Safe Act. Carried.

EXECUTIVE SESSION

Mr. Mahus moved and Mr. LeFeber seconded to move into Executive Session for the purpose of discussing the employment history of particular persons; and all Supervisors, the County Administrator remain present. Carried.

Mr. Gott moved and Mr. LeFeber seconded to move out of Executive Session. Carried.

No action taken.

ADJOURNMENT

Mr. Baldwin moved and Mr. Mahus seconded to adjourn the Committee meeting at 2:42 p.m.

Respectfully submitted,
Michele R. Rees
Clerk of the Board