

**WAYS & MEANS COMMITTEE MEETING MINUTES  
MONDAY, JANUARY 12, 2015  
1:30 P.M.**

PRESENT: D. Pangrazio, D. Mahus, T. Baldwin, M. Schuster, D. Cosimano, E. Gott, D. LeFeber, P. Yendell, I. Coyle

**COUNTY TREASURER – AMY MANN**

**Pre-approved Informational Item(s) To Be Reported**

1. Resolution 2013-064 approved on 2/13/13 allowed for an option to extend the contract for the term of 1/1/16-12/31/16.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Thomas P. Wamp Realtor</b> 126 Main St., P.O. Box 6 Dansville, NY 14437	1/1/15-12/31/15 with option to extend 1/1/16- 12/31/16	10% Buyers Premium
For: Auction Services for County-owned real property		

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
Purchasers Buyers premium	N/A	Yes X No

Director's Comments:

The County Treasurer has spoken with Tom Wamp and she would like to extend this contract for one year.

*Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution ..... Carried.*

**REAL PROPERTY TAX SERVICES – JOE PUKOS**

**Action Item(s) To Be Reported**

**1. CORRECTING TAX ROLLS – TOWNS OF GROVELAND, SPARTA AND WEST SPARTA**

WHEREAS, the Director of the Real Property Tax Services has transmitted a written report of his recommendation with regard to four (4 parcels/3 years-2013, 2014, 2015) applications for correction of the tax rolls, pursuant to the Real Property Tax Law, for the Towns of Groveland, Sparta and West Sparta on the tax rolls for the years hereinafter set forth, and

WHEREAS, said parcels were incorrectly assessed and/or taxed for reasons set forth in each application for a correction requested from the Director of Real Property Tax Services attached hereto, now, therefore, be it

RESOLVED, that the Director of Real Property Tax Services is authorized and directed to forward a copy of this resolution to the officer having jurisdiction of the tax rolls so that the rolls can be corrected; and a notice of approval to the applicant(s), and be it further

RESOLVED, that the County Treasurer and/or Town Tax Collector is hereby authorized to make the tax roll corrections and forward the corrected tax bill. The County Treasurer is authorized to issue refunds and/or make the appropriate chargebacks as hereinafter set forth for each application.

<u>Year, Town &amp; Parcel</u>	<u>Taxing Jurisdiction</u>	<u>Original Tax Bill</u>	<u>Corrected Tax Bill</u>	<u>REFUND OF TAXES</u>	<u>CHARGEBACK TO TAXING JURISDICTION</u>
<b>1. 2013 Groveland</b>					
Lapiana, Madelyn 135.12-1-4.1	Livingston County	\$74.03	\$74.03	\$0.00	\$0.00
	Groveland Town Tax	\$34.73	\$34.73	\$0.00	\$0.00
	Groveland Town Pen.	\$19.26	\$4.58	\$14.68 *	\$14.68
	Groveland Fire 1	\$4.68	\$4.68	\$0.00	\$0.00
	Groveland Light 2	\$5.30	\$5.30	\$0.00	\$0.00
	GroSta Cty Swr Imp	\$314.00	\$10.00	\$304.00 *	\$304.00

	Unpd LCWSA GroSta	<u>\$430.10</u>	<u>\$0.00</u>	<u>\$430.10</u> **	<u>\$430.10</u>
	Total	\$882.10	\$133.32	\$748.78	\$748.78
<b>2. 2014 Groveland</b>					
Lapiana, Madelyn 135.12-1-4.1	Livingston County	\$74.03	\$74.03	\$0.00	\$0.00
	Groveland Town Tax	\$34.50	\$34.50	\$0.00	\$0.00
	Livingston Co. Penalty	\$118.00	\$19.48	\$98.52 *	\$98.52
	Groveland Fire 1	\$4.62	\$4.62	\$0.00	\$0.00
	Groveland Light 2	\$5.30	\$5.30	\$0.00	\$0.00
	GroSta Cty Swr Imp	\$314.00	\$10.00	\$304.00 *	\$304.00
	Unpd LCWSA GroSta	<u>\$431.20</u>	<u>\$0.00</u>	<u>\$431.20</u> **	<u>\$431.20</u>
	Total	\$981.65	\$147.93	\$833.72	\$833.72

**3. 2015 Groveland**

Lapiana, Madelyn 135.12-1-4.1	Livingston County	\$77.13	\$77.13	\$0.00	\$0.00
	Groveland Town Tax	\$41.58	\$41.58	\$0.00	\$0.00
	Groveland Town Pen.	\$170.95	\$170.95	\$0.00	\$0.00
	Groveland Fire 1	\$4.56	\$4.56	\$0.00	\$0.00
	Groveland Light 2	\$4.31	\$4.31	\$0.00	\$0.00
	GroSta Cty Swr Imp	\$314.00	\$10.00	\$0.00	\$304.00
	Unpd LCWSA GroSta	<u>\$431.20</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$431.20</u>
	Total	\$1,043.73	\$308.53	\$0.00	\$735.20

**4. 2015 Sparta**

Roberts, Marie S. 137.-1-16.511	Livingston County	\$244.49	\$244.49	\$0.00	\$0.00
	Sparta Town Tax	\$194.24	\$194.24	\$0.00	\$0.00
	Dansville Sch Relevy	\$596.57	\$0.00	\$0.00	\$596.57
	Sparta Fire/Ambulance	<u>\$22.07</u>	<u>\$22.07</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Total	\$1,057.37	\$460.80	\$0.00	\$596.57

**5. 2015 West Sparta**

Home Dreams Capital, LLC 186.-2-8.1	Livingston County	\$648.15	\$648.15	\$0.00	\$0.00
	West Sparta Town Tax	\$622.59	\$622.59	\$0.00	\$0.00
	Dansville Sch Relevy	\$1,455.20	\$0.00	\$0.00	\$1,455.20
	West Sparta Fire 1	<u>\$60.10</u>	<u>\$60.10</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Total	\$2,786.04	\$1,330.84	\$0.00	\$1,455.20

**6. 2015 West Sparta**

Phillips, Carol 186.-2-41	Livingston County	\$223.02	\$223.02	\$0.00	\$0.00
	West Sparta Town Tax	\$214.23	\$214.23	\$0.00	\$0.00
	Dansville Sch Relevy	\$28.22	\$0.00	\$0.00	\$28.22
	West Sparta Fire 1	<u>\$20.68</u>	<u>\$20.68</u>	<u>\$0.00</u>	<u>\$0.00</u>
	Total	\$486.15	\$457.93	\$0.00	\$28.22

REFUND Totals for 135.12-1-4.1	<b>Groveland Town Penalty Total</b>	<b>\$14.68 *</b>
	<b>Livingston County Penalty Total</b>	<b>\$98.52 *</b>
	<b>Groveland Station Cty Swr Imp Total</b>	<b>\$608.00 *</b>
	<b>Unpd LCWSA GroSta Total</b>	<b>\$861.30 **</b>

\* Refunded by County Treasurer

\*\* Refunded by LCWSA

Mr. Pukos explained that Groveland's correction is for a parcel where a building was removed but the sewer charges were left on instead of using the vacant parcel amount and some water charges. There will be refund for 2013 and 2014. The Sparta and West Sparta corrections are for school relevies that had been paid.

*Motion: Mr. LeFeber moved and Mr. Schuster seconded to approve the foregoing resolution . Carried.*

**COUNTY ADMINISTRATOR – IAN COYLE**

**Action Item(s) To Be Reported**

**1. APPROVING ABSTRACT OF CLAIMS #12B – DECEMBER 24, 2014**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #12B dated December 24, 2014 in the total amount of \$1,795,569.01.

*Motion: Mr. Baldwin moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

**2. APPROVING ABSTRACT OF CLAIMS #1A – JANUARY 14, 2015**

RESOLVED, that the Livingston County Board of Supervisors approves the Abstract of Claims #1A dated January 14, 2015 in the total amount of \$2,040,856.42.

*Motion: Mr. Mahus moved and Mr. Cosimano seconded to approve the foregoing resolution.. Carried.*

**3. AUTHORIZING TRANSFER OF FUNDS – DEPARTMENT OF HEALTH**

Mr. Coyle explained that this transfer is for early intervention.

*Motion: Mr. Baldwin moved and Mr. LeFeber seconded to approve the foregoing resolution.. Carried.*

**4. AMENDING 2015 LIVINGSTON COUNTY BUDGET – MEDICAL EXAMINER/CORONERS**

RESOLVED, that the 2015 Medical Examiners/Coroners Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A1185	4080	Professional Services	\$45,000.00
			<b>TOTAL</b>	<b>\$45,000.00</b>
Increase Appropriation	A1185	1950	Temporary Services	\$33,750.00
		8100	FICA	\$9,000.00
		8200	NYS Retirement	\$2,250.00
			<b>TOTAL</b>	<b>\$45,000.00</b>

Mr. Coyle explained that this allows for us to run call payments through payroll. Mr. Coyle explained the changes to Mr. Cosimano, bringing him up to date on this issue.

*Motion: Mr. Schuster moved and Mr. Mahus seconded to approve the foregoing resolution.... Carried.*

**5. AMENDING 2015 LIVINGSTON COUNTY BUDGET – HIGHWAY**

RESOLVED, that the 2015 Highway Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	DM5130	2770	Other Unclassified	\$450,000.00
			<b>TOTAL</b>	<b>\$450,000.00</b>
Increase Appropriation	DM5130	4124	Gasoline	\$315,000.00
		4125	Diesel	\$135,000.00
			<b>TOTAL</b>	<b>\$450,000.00</b>

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	DM5130	3680	Insurance Recovery	\$11,086.00

Increase Appropriation	DM5130	2100	Automotive Equipment	\$11,086.00
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Mr. Coyle reviewed the amendments for the Highway Department

*Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution ..... Carried.*

**6. AMENDING 2015 LIVINGSTON COUNTY BUDGET - SHERIFF**

RESOLVED, that the 2015 Sheriff’s Department budget be amended as follows:

Account	Dept.	Code	Description	Amount
Increase Revenue	A3126	2400	L.E. Equipment	\$10,000.00
Increase Appropriation	A3126	3389	State Aid	\$10,000.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A3125	4395	Homeland Defense Grant	\$37,500.00
Increase Appropriation	A3125	2400	Law Enf. Equipment	\$37,500.00

And,

Account	Dept.	Code	Description	Amount
Increase Revenue	A3110	2680	Insurance Recovery	\$207.27
Increase Appropriation	A3110	4120	Motor Equip. Repair	\$207.27

The first two amendments are grants, one for the unmanned aircraft and the other for security renovations at the Sheriff’s building and the third is a Tahoe insurance recovery.

*Motion: Mr. Gott moved and Mr. Mahus seconded to approve the foregoing resolution..... Carried.*

**7. DECLARING SURPLUS PROPERTY – SHERIFF**

WHEREAS, the County of Livingston owns surplus personal property that is no longer necessary for public use, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby declares the following item(s) as surplus property to be disposed of as determined by the County Administrator:

**(Sheriff’s Department)**

Quantity	Year, Make & Model	Serial /VIN
1	2010 Chevy Tahoe - 168,532 miles	#1GNUKAE09AR211597

Chairman Gott believes this vehicle had a camshaft problem.

*Motion: Mr. Gott moved and Mr. Cosimano seconded to approve the foregoing resolution ..... Carried.*

**8. AUTHORIZING BLANKET UNDERTAKING**

WHEREAS, section 11 of the Public Officers Law authorizes the governing body of a municipality to procure a blanket undertaking to cover officers, clerks and employees of the municipality who would otherwise be required to post an individual undertaking; and

WHEREAS, such blanket undertaking must indemnify against losses through the failure of officers, clerks or employees to faithfully perform their duties or account for moneys or property received by virtue of their position or employment and through fraudulent or dishonest acts committed by officials, clerks or employees covered thereunder, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors consents and approves a blanket undertaking to cover all officers, clerks and employees required by law to post an undertaking which undertaking shall be provided by the following policies:

a) Public Officials Liability Policy, provided by New York Municipal Insurance Reciprocal, policy no. MPOLIVI001; and

b) Government Crime Policy provided by Fidelity Deposit Company of Maryland, policy no. CCP0058540 10.

This is an annual resolution.

*Motion: Mr. Baldwin moved and Mr. Schuster seconded to approve the foregoing resolution.. Carried.*

**9. PROCLAMATION RECOGNIZING NYSAC’S 90 YEARS OF DEDICATED SERVICE TO NEW YORK COUNTIES**

WHEREAS, the New York State Association of Counties (NYSAC) was organized in 1925 dedicated to the improvement of all county governments in the Empire State; and

WHEREAS, NYSAC is the only statewide association representing the elected and appointed interests of New York State’s 62 counties, including the 5 boroughs of New York City; and

WHEREAS, NYSAC’s major objectives are to strengthen New York’s system of local government, and to make county government an efficient, economic and dynamic part of that system; and

WHEREAS, in order to achieve this aim, NYSAC represents New York counties before Federal, State and Local officials on matters germane to county government; and informs its membership and the public at large on issues of importance to county government; and

WHEREAS, NYSAC further strives to educate, train and provide research on public policies affecting counties; and

WHEREAS, NYSAC has consistently represented the best interests of all of its members, rural, urban or suburban and their respective priorities; and

WHEREAS, 2015 will mark NYSAC’s ninetieth (90<sup>th</sup>) year as the counties’ official voice in Albany; and

WHEREAS, it is the intention of this legislative body to recognize NYSAC’s 90 years of continuous and dedicated service on behalf of the counties of the Empire State, and to applaud the organization’s expertise, spirit or cooperation and commitment to good government; now therefore be it

RESOLVE, that this legislative body pause in its deliberations to commemorate the Ninetieth Anniversary of the New York State Association of Counties.

*Motion: Mr. Schuster moved and Mr. LeFeber seconded to approve the foregoing resolution . Carried.*

**10. ADOPTING 2015 OFFICIAL LIST OF COUNTY OFFICIALS REQUIRED TO FILE AN ANNUAL STATEMENT OF FINANCIAL DISCLOSURE UNDER SECTION 2F OF LOCAL LAW NO. 4 OF THE YEAR 1990**

WHEREAS, the Ethics Board of Livingston County has recommended to the Chairman of the Board of Supervisors the 2015 Official List of County Officials required to file an annual statement of financial disclosure, it is hereby

RESOLVED, that the Livingston County Board of Supervisors adopts the following list which constitutes the 2014 Official List of County Officials required to file an annual statement of financial disclosure pursuant to the provisions of the Local Law No. 4 of the year 1990.

*Motion: Mr. Gott moved and Mr. Baldwin seconded to approve the foregoing resolution ..... Carried.*

**11. ESTABLISHING PETTY CASH AMOUNTS FOR VARIOUS DEPARTMENTS FOR THE YEAR 2015**

RESOLVED, that the following petty cash amounts and designees be established for the year 2014:

<u>Department</u>	<u>Custodian</u>	<u>Amount</u>
Board of Sup./Cty. Adm.	Terrence Donegan	\$ 150.00
Center for Nursing & Rehabilitation	Frank Bassett	\$ 500.00
Central Services	John Driscoll	\$ 150.00
Community Services	Barbara Goodness	\$ 5,000.00
County Clerk	Mary Strickland	\$ 750.00
County Treasurer	Amy Mann	\$ 2,000.00
Department of Health	Jennifer Rodriguez	\$ 150.00

Economic Development	Julie Marshall	\$ 150.00
Highway	Donald Higgins	\$ 1,000.00
Personnel	Tish Lynn	\$ 100.00
Planning	Angela Ellis	\$ 125.00
Probation	Lynne Mignemi	\$ 350.00
Sheriff's Dept.	Thomas Dougherty	\$ 2,500.00
Social Services	Diane Deane	\$ 2,000.00
Women's Health Center	Jennifer Rodriguez	\$ 500.00
Workforce Development	Ryan Snyder	\$ 300.00
Youth Bureau	Ryan Snyder	\$ 100.00

This is an annual resolution.

*Motion: Mr. Schuster moved and Mr. Baldwin seconded to approve the foregoing resolution.. Carried.*

**12. REQUESTING AUTHORITY FROM THE NEW YORK STATE LEGISLATURE TO CONTINUE THE LOCAL SALES TAX SHARE AT 4%**

WHEREAS, the Livingston County Board of Supervisors recognized the increased tax burden that has been placed on property owners in Livingston County in recent years necessitated by economic factors beyond the control of County government and in 2003 obtained approval from the New York State Legislature to raise the local sales tax share from 3% to 4%; and

WHEREAS, these economic factors have not improved, and

WHEREAS, the Livingston County Board of Supervisors has decided to seek a continuance of the increase in the local sales tax share to help reduce further increases in the property tax burden, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors requests that the New York State Legislature enact legislation authorizing the County of Livingston to continue the local sales tax share at 4%, and, be it, further

RESOLVED, that certified copies of this resolution be forwarded to Senators Catharine M. Young and Patrick Gallivan, Assemblyman Bill Nojay and the New York State Association of Counties.

Mr. Coyle explained that this is done every other year and is up in November of 2015.

*Motion: Mr. Baldwin moved and Mr. Cosimano seconded to approve the foregoing resolution Carried.*

**EXECUTIVE SESSION**

Motion made by Mr. LeFeber and seconded by Mr. Gott that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. LeFeber moved and Mr. Schuster seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.

**13. DISCUSSION ON AMENDING 2015 DEPARTMENT HEAD SALARY SCHEDULE – DISTRICT ATTORNEY**

Mr. Coyle explained that there were discussions held last year to increase Victor Rowcliffe's salary and was overlooked when the department head salary schedule was done. The Committee felt that \$92,500 was appropriate.

*Motion: Mr. Gott moved and Mr. Cosimano seconded to approve the foregoing resolution ..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Discuss changes to Rules of Order - Mr. Coyle explained that changes needed to be made to move Mental Health under the Department of Health.
2. Discussion on Sales Tax collections and Gasoline sales-Mr. Coyle reviewed the motor fuel sales tax report across the state.
3. Home Rule Revenues - Renewal of Legislative Request-Mr. Coyle reviewed NYSAC's five point plan. More counties have submitted home rule requests. Mr. Yendell reported that the Associations of Towns have something on their agenda on home rule.

4. Legislative Forum-There was discussion whether the Committee wanted to hold a forum this year. The Committee felt that it needed to be clear that the forum was for promoting Livingston County with presentations from some department heads i.e. Julie Marshall. We need a set agenda about Livingston County issues.
5. Workers Compensation and Fire/Ambulance Districts - Mr. Coyle reviewed the county's workers compensation law and the volunteer ambulance/fire district workers compensation law. Stipends were paid out last year amounting to tens of thousands of dollars. Once compensation is paid, volunteer status is no longer applicable and comp coverage is necessary. It was stated that Livonia purchased a policy in the amount of \$16,000. Mr. Coyle has been working with the County Auditor on how to determine assessment of charges. There was discussion on how to determine what people are covered by the County's third party coverage. There was discussion on treating those individuals as a separate part of the bill and then have those districts pay for those individuals receiving compensation. The question was raised if we have run this matter before NYSAC's attorneys. There was discussion on a charge per head instead of by assessed value. Mr. Coyle is going to review the rolls and give guidance back to those districts, corps, villages and towns that these individuals are not covered as soon as possible.
6. Hampton Corners Property-Mr. Coyle reported that he has been approached by the Geneseo School District for bus garage space. He asked them about shared services for mechanical services and the school was not interested. There some other property owners in that area that the school can approach.
7. NYS Retirement System – LCSO-Mr. Coyle reported on the legislation to open back up the provision to get into a plan to firm up a law through Ways and Means. There will be some expense that we will be responsible for paying.
8. Millennium Drive Development-Things are coming along on the roadway for the negotiated sale. Mr. Coyle has met with the Geneseo Planning Board and they support the action.
9. SHPO approval on the Wilcox Press site was received this morning.

## **ADJOURNMENT**

Mr. Gott moved and Mr. Schuster seconded to adjourn the Committee meeting at 2:40 p.m.

Respectfully submitted,

Michele R. Rees  
Clerk of the Board