

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, DECEMBER 3, 2014
1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, D. Babbitt Henry, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, D. Mahus, L. Semmel, B. Donohue, I. Coyle, B. Beagle-LC News

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING THE IMPLEMENTATION AND SUPPLEMENTAL AGREEMENT #2 WITH NYS DEPARTMENT OF TRANSPORTATION FOR PRELIMINARY ENGINEERING, DESIGN, CONSTRUCTION, CONSTRUCTION INSPECTION AND CONSTRUCTION SUPPORT PHASES AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE “MARCHISELLI” PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 475533), AND APPROPRIATING FUNDS THEREFOR: BRIDGE REPLACEMENT PROJECT, WALNUT STREET OVER KESHEQUA CREEK, VILLAGE OF NUNDA

WHEREAS, a project for the replacement of Walnut Street Bridge over Keshequa Creek, Village of Nunda, Livingston County (NYSDOT PIN 475533) (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Engineering, Design, Construction, Construction Inspection and Construction Support phases; and

WHEREAS, Livingston County Resolution No. 2013-322 authorized and funded a total of \$754,000.00 for all phases of the project, and

WHEREAS, the bridge replacement project is now complete, and this Resolution captures final project costs and additional Federal and State funding now, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of all phases of the project, including: Engineering, Design, Construction, Construction Inspection and Construction Support phases for the Project or portions thereof, and be it further

RESOLVED, the total sum of Eight Hundred and Thirty-Five Thousand Dollars (\$835,000.00) (of which, with anticipated Federal Aid and NYS Marchiselli Aid, the County share will be approximately 13.7% or \$114,727.00) is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in all phases of the Project, and be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality’s first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Transportation 50 Wolf Road Albany, NY 12232	8/6/12- 2/3/22	\$835,000.00

For: NYSDOT Supplemental #2 Agreement: Final costs and funding for Engineering, Design, Construction, Construction Inspection and Construction Support phases for PIN 475533, Bridge Replacement Project. Cost not to exceed the amount above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Admin, NYS Marchiselli, County Highway	13.7%, \$114,727	Yes XX No

Mr. Higgins explained that this contract captures additional funding and all of the final costs on the project that was completed earlier this year.

Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE IMPLEMENTATION AND MASTER AGREEMENT WITH NYS DEPARTMENT OF TRANSPORTATION FOR SCOPING, PRELIMINARY ENGINEERING AND ROW INCIDENTAL PHASES, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT (PIN 476086) (BIN 3316760), AND APPROPRIATING FUNDS THEREFOR: REPLACEMENT OF APPLINVILLE (A/K/A EVERMAN) ROAD BRIDGE OVER CANASERAGA CREEK, TOWNS OF SPARTA AND WEST SPARTA, LIVINGSTON COUNTY

WHEREAS, a project for the Replacement of Applinville (a/k/a Everman) Road Bridge over Canaseraga Creek, Towns of Sparta & West Sparta, Livingston County (NYSDOT PIN 476086) (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Livingston desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Scoping, Preliminary Engineering and ROW Incidental phases; now, therefore be it

RESOLVED, that the Board of Supervisors, duly convened, does hereby approve the above-subject Project, and, be it further

RESOLVED, that the Board of Supervisors hereby authorizes the Chairman of the Board to pay in the first instance 100% of the Federal and non-Federal share of the cost of Preliminary Engineering and Design phases for the Project or portions thereof, and, be it further

RESOLVED, the total sum of One Hundred and Forty-Five Thousand Dollars (\$145,000.00) [(of which, 80% (\$116,000) will be the Federal-Aid share, and the County share will be 20% (\$29,000)] is hereby appropriated from the Board of Supervisors and made available to cover the cost of participation in the specified phases of the Project, and, be it further

RESOLVED, that in the event the full Federal and non-Federal share costs of the Project exceeds the amount appropriated above, the Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately

upon notification by the New York State Department of Transportation thereof, and, be it further

RESOLVED, that the Chairman of the Board of Supervisors be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the Board of Supervisors with the New York State Department of Transportation in connection with the advancement or approval of the Project, and providing for the administration of the Project and the Municipality's first instance funding of project costs and permanent funding of the local share of Federal-aid and State-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and, be it further

RESOLVED, that a certified copy of this Resolution be filed with the New York State Commissioner of

Transportation by attaching it to any necessary Agreement in connection with the Project, and, be it further
 RESOLVED, that this Resolution shall take effect immediately.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Department of Transportation 50 Wolf Road Albany, NY 12232	9/17/14- 8/19/24	\$145,000.00

For: NYSDOT Master Agreement: Scoping, Preliminary Engineering and ROW Incidental phases, PIN 476086, Bridge Replacement Project, Applinville (aka Everman) Bridge. Cost not to exceed the amount above.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Highway Admin, County Highway Appropriations	20%, \$29,000	Yes XX No

This is the first master agreement for the upcoming project.

Motion: Mrs. Babbitt Henry moved and Mr. Gott seconded to approve the foregoing resolution Carried.

There was discussion on the funding application timelines for these projects. It is getting tougher to get funding. The County lost three different bridges and year and a half ago. It helps that we have a good relationship with GTC and DOT.

3. AUTHORIZING A CONTRACT FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT FOR ELECTRICAL SERVICES – PSEC

WHEREAS, after seeking written quotes from four (4) contractors for electrical services (labor and equipment), two (2) quotes were received and opened on November 25, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible quote, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
PSEC (Pete Scondras) 2627 Main Street Piffard, NY 14533	12/17/14 – 6/01/15	\$15,000.00

For: Purpose of the contract is to provide labor and equipment to install new up-sized wire in existing conduit from main building to original cold storage building, and install up-graded high voltage transformers and power panels to accommodate the new cold storage buildings, and additional power circuits for future use in the main shop.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes XX No

Director’s Comment: The second quote received was from C.P. Ward in the amount of \$19,673.50

Mr. Higgins explained that this is for the additional electric supply to the two cold storage buildings and the three sided building. This quote is considerably lower than the one by C.P. Ward.

Motion: Mrs. Babbitt Henry moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

1. The Consultant Selection Committee for the Applinville (Everman) Bridge Replacement Project is in the process of reviewing and scoring twelve (12) proposals submitted by firms who are on the Regional LDSA list for Federal/State-Aid projects. The firm selected will be utilized for Engineering, Design, ROW Acquisition, Construction Inspection and Construction Support. The committee includes the County Highway Supt., a NYSDOT Representative and two Supervisors. It is anticipated that a Resolution for the selected firm and a negotiated fee will be presented for consideration at the January Public Services Committee Meeting.

ECONOMIC DEVELOPMENT – JULIE MARSHALL

Action Item(s) To Be Reported

Mrs. Marshal explained that these are annual both annual contracts continuing services and are in the budget.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY ECONOMIC DEVELOPMENT OFFICE: LIVINGSTON COUNTY DEVELOPMENT CORPORATION

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Development Corporation 6 Court Street, Room 306 Geneseo, NY 14454	1/1/15 – 12/31/15	\$115,000.00

Director's Comments:

The contract provides for small business, entrepreneurship training, technical assistance, public relations, marketing of the Downtown Revitalization Program and consultant services.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY ECONOMIC DEVELOPMENT OFFICE: GREATER ROCHESTER ENTERPRISE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Economic Development, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Greater Rochester Enterprise 100 Chestnut Street One HSBC Plaza, Suite 1910 Rochester, NY 14604	1/1/15-12/31/15	\$12,500.00

For: Marketing Initiatives

Director's Comments:

The contract provides for external marketing initiatives to retain and attract new businesses to Livingston County and will maximize efforts to strengthen the local economy and provide for more and better jobs for community residents.

They do the external marketing for the County. The contract was amended this year requiring them to meet on a quarterly basis. GRE is this only organization providing this service in our area. Mrs. Marshall is tracking the leads we have been getting from them this year.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

Consolidated Funding Awards will be announced on December 10. Their annual report will be presented on February 4 at Questa Lasagna and everyone is invited. Formal notices will be sent out. The Committee discussed this date and the Chairman will be asking her to change this date due to the conflict with the NYSAC conference in Albany.

Informational Item(s) Written Only

ECONOMIC DEVELOPMENT

Regional Economic Development Council Consolidated Funding Application awards will be announced on December 10th. The Economic Development Office submitted applications for 10 potential projects; 2 NY

Main Street applications, 2 NY Main Street Technical Assistance applications, 1 NY Main Street Anchor application, 1 small business, 2 economic development, and 2 strategic planning applications.

During the past month, the Economic Development Office has submitted proposals for 4 separate proposed projects from out-of-state manufacturing companies. All are code named projects and we are not aware of the identity of the companies. The prospects range from a call center to a distribution center. We hope to secure site visits in early 2015.

Director, Julie Marshall has been appointed Chairperson of the Pathstone Enterprise Center, Inc. Loan Review Committee.

Please hold open Wednesday, February 4, 2015 for the Economic Development Annual Report. The event will take place at 4 PM in Geneseo. More details to follow.

EMPIRE ZONE 2013 BUSINESS ANNUAL REPORTS

Annual Reports from businesses receiving Empire Zone Benefits are due no later than December 31, 2014. Nine (9) Livingston County Businesses are zone certified. A summary of the reports including job creation and investment will be provided in early 2015.

MEETINGS ATTENDED

- Livingston County Chamber of Commerce Board of Directory
- Find It In Livingston Committee
- Pathstone Enterprise Center Board of Directors
- Geneseo Merchants Association
- Geneseo Tourism Committee
- Mt. Morris Partners for Progress
- Dansville Promotions Committee
- Genesee Finger Lakes Regional Planning Council Local Government Workshop

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT: APPRISS, KESHEQUA CENTRAL SCHOOL DISTRICT

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Appriss 10401 Linn Station Rd. Louisville, KY 40223 For: provide accident reports online	1/1/15 – 12/31/15	revenue \$2/report

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
		Yes	No
Keshequa Central School District 15 Mill St. Nunda,, NY 14517 For: School Resource Officer	1/1/14 – 6/30/18		
		\$68,000.00-2014/15	
		Up to \$70,400.00-2015/16	
		Up to \$72,140.00-2016/17	
		Up to \$74,305.00-2017/18	
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	

A3111 and USDOJ Grant		Yes X No
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The Undersheriff explained that we currently use Police Reports Online for police reports. Appriss made a presentation and they feel that this is a better system and they would like to contract with Appriss instead of Police Reports Online. The Undersheriff reported that they have been working with Keshequa Central School District to get an officer back into the school. There were only three grants were given out to New York State agencies and we received one of them. This cost would increase each year. The grant only covers three years of the contract. The school knows that they are responsible for the fourth year.

Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT: GLOBEL TEL LINK CORP.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Globel Tel Link Corp.	5 Years	No Cost

12021 Sunset Hills Rd Suite 100
Reston, VA 20190

For: Inmate phone Agreement

Sheriff Dougherty explained that this is the telephone account for the jail. This is a renewal at no cost to the County.

Motion: Mrs. Babbitt Henry moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

3. AMENDING THE 2014 DEPARTMENT HEAD SALARY SCHEDULE: SHERIFF’S DEPARTMENT

RESOLVED, that the 2014 Department Head Salary Schedule is amended as follows:

Sheriff’s Department

Create one full-time Emergency Communications Director position, establish rate of pay and refer to Ways and Means Committee.

The Undersheriff explained that currently Mike Bradley is a Road Patrol Sergeant. Sergeant Bradley has put in his paperwork and is retiring effective January 10, 2015. The Road Patrol Sergeant position does not realistically fit a Road Patrol Sergeant’s duties. They would like to correct that, proposing a new position of Director of Emergency Communications. The new position duties statement is being worked on Personnel. They would like to appoint a civilian to run that division. That appointment would then be pending jurisdictional classification with the Personnel Office. Personnel would then send that to the Civil Service Board for them to rule on it determining an exempt or competitive classification. If competitive, a test would need to be held and the appointed person would need to take the test and be reachable on the list. Mr. DiPasquale questioned the change to a civilian position. Sheriff Dougherty explained that Sergeant Bradley falls under the road patrol in a sworn position. Sheriff Dougherty feels that this is not really a road patrol position. It’s really its own division of the 911 Center and Communications. It would be similar to the Undersheriff and the two Chiefs as an appointed position because there is a lot of confidentiality. He does not feel that this is a generic road patrol position or that any of the road patrol people could go into this position and know exactly what the position is going to be or be qualified for it. The position statement is done and they are ready to go forward seeking a qualified candidate. The position will not be a uniformed position, but a suit and tie, business professional managing the 911 center. The person would be directly reporting to the Undersheriff and then to Sheriff Dougherty. The old position will be deleted at a later date. There was discussion the current union issues where Sergeant Bradley reports to the COPS whereas the dispatchers report to LCDSA. The pay and place holding will be go to Ways and Means with the a salary, without the overtime that the position is currently entitled to. Sergeant Bradley has agreed to stay on in a part time capacity to help train a new person. There are 8-9 internal applications and it has been advertised through NYSAC and the local papers.

Motion: Mrs. Babbitt Henry moved and Mr. DiPasquale seconded to approve the foregoing resolution Carried.

SOLID WASTE – CATHY VAN HORNE

Action Item(s) To Be Reported

1. APPOINTING MEMBERS TO THE SOURCE SEPARATION AND RECYCLING LAW HEARING BOARD - BRENDA DONOHUE AND JAMES CAMPBELL

WHEREAS, the local Source Separation and Recycling Law requires a three member Hearing Board to hear contested cases of a waste hauler permit denial, revocation, or suspension, now there fore be it

RESOLVED, that the following members are hereby appointed to the Source Separation and Recycling Law Hearing Board for the term designated:

Source Separation and Recycling Law Hearing Board			
Name	Address	Rep./Title	Term
Brenda Donohue	PO Box 188, Conesus NY	Member	At Pleasure
James Campbell	PO Box 30A, Lima, NY	Hearing Officer	At Pleasure

Director’s Comments:

This completes the members necessary for the three member Board.

Mrs. VanHorne explained that these appointments simply fill the remaining vacancies on the board.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

Mr. Deming questioned if Mrs. VanHorne has received any foil requests regarding town infrastructure. The authority has not received any direct requests, but she has heard from some of their members. She has for some of the towns, stating that they needed at least two months to get all of the paperwork together and asking whether they wanted a copy or a professionally scanned copy for half the price. She is working on getting all of the mapping scanned. She contacted their attorney and there is really no security issue. Mrs. VanHorne believes that these requests resulted from a fairly large explosion in Horseheads and she feels that they are doing a risk assessment to avoid a further calamity. It is fairly common for gas and water mains getting nicked when work is being done.

PLANNING – ANGELA ELLIS

Action Item(s) To Be Reported

AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – BARTON AND LOGUIDICE, ECOLOGIC, LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT & NYS HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Barton & Loguidice, P.C. 11 Centre Park, Suite 203 Rochester, New York 14614	7/18/12 – 9/30/15	not to exceed \$303,317.00

For: Engineering Services for the Conesus Lake Streambank Remediation Project (Phases I & II)

Director’s Comments: This resolution extends our contract with Barton & Loguidice to complete the streambank remediation work for the Towns of Livonia, Geneseo, Conesus and Village of Livonia. This contract is funded through the New York State Department of State, Environmental Protection Fund program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Department of State, Environmental	\$0	Yes X No

Protection Fund program		
EcoLogic, LLC 5 Ledyard Avenue, Suite 200 Cazenovia, New York 13035 For: Professional scientific services in support of the implementation of the Conesus Lake Watershed Management Plan. Director's Comments: This resolution continues our annual contractual relationship with EcoLogic. This contract is funded through the Conesus Lake Aquatic Weeds Strategy (CLAWS).	1/1/2015 – 12/31/2015	not to exceed \$10,000.00
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding (Conesus Lake Aquatic Weeds Strategy CLAWS 22 & 23)	\$0	Yes X No
Livingston County Soil & Water Conservation District 11 Megan Drive, Suite 2 Geneseo, NY 14454 For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan. Director's Comments: This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed.	11/1/2014 – 3/31/2015	\$12,500.00
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding: CLAWS 22	\$0	Yes X No
Livingston County Soil & Water Conservation District 11 Megan Drive, Suite 2 Geneseo, NY 14454 For: Professional services in support of the implementation of the Conesus Lake Watershed Management Plan. Director's Comments: This resolution continues our annual contractual relationship with the Soil and Water Conservation District for landowner assistance with agricultural best management practices and projects in the Conesus Lake Watershed.	1/1/2015 – 12/31/2015	\$12,500.00
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Finger Lakes-Lake Ontario Watershed Protection Alliance annual funding: CLAWS 23	\$0	Yes X No
New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue Albany, New York 12242 For: FY12 Public Safety Answering Points Grant for radio console replacement Director's Comments: This resolution is amending the original to extend contract period for the project.	5/01/2013-4/30/16	\$305,767.00
<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYSDHSES Grant	\$0	Yes X No
New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue Albany, New York 12242 For: LC Emergency Communications Upgrade Project	12/3/13-12/2/15	\$5,994,854.00

Director's Comments: This resolution is amending the original to extend contract period for the project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
NYSDHSES Grant	\$0	Yes X	No

Mrs. Ellis reviewed the above contracts for approval. There will be another extension for Barton & Loguidice at a later date for Phase 2. The two NYSDHSES contracts are both extensions to complete the project.

Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Informational Item(s) Written Only

COUNTY PROJECTS:

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:

NYS Public Safety Answering Point (PSAP) Operations Grant – 2015. On October 16, 2014, Governor Cuomo announced that \$10 Million will be awarded to the NYS PSAP 2015 program. Livingston County will be receiving **\$169,874**. This funding will be dedicated to sustaining operations at the 911 Center.

NYS Public Safety Answering Point (PSAP) Sustainment Grant - 2014. We've been awarded an additional grant of \$89,253 for computer and equipment replacement in the Sheriff's Office, Secondary 911 Center at the EOC, and the plotter in the Planning Office. This grant is 100% state funds. No county match required. This funding will replace old and antiquated equipment.

DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY:

The consultant continues work on the draft report. The Steering Committee met on November 20, 2014, to review the draft recommendations and implementation strategy.

COUNTY PLANNING BOARD:

Vacancies. **There are 4 vacancies on the Planning Board – 3 for Alternate At-large members; 1 for North Dansville; 1 for Sparta.**

AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):

FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). The Genesee Valley Conservancy continued work on these projects. We were informed that both projects received the necessary extensions from the federal government. The request to the State to extend both contracts are in process at the State level.

Agricultural District Renewal. Planning staff continued work for the renewal of Agricultural District #3. The public hearing was held on November 19, 2014. The Board of Supervisors approved the proposed new district. Planning staff has started work on the submissions package to NYS Ag and Markets for approval.

303-b Annual Petition Process. The County received 2 petitions, including a total of 3 parcels in the Towns of Livonia and York. The public hearing was held on November 19, 2014. The Board of Supervisors approved adding the three parcels to Agricultural Districts 1 and 2. Planning staff has started work on the submissions package to NYS Ag and Markets for approval.

UPCOMING TRAINING OPPORTUNITIES:

LET'S Plan.

The Planning Department organized a "Code Enforcement Officer Site Plan Review Workshop" that was held on Tuesday, November 18, from 5 - 7 p.m. in the Livingston County Government Center.

SEQR Basics Workshop. This is the final LET's Plan Training Session for 2014. It will be held on Wednesday, December 3, 2014, 6:30—8:30 p.m. (Registration begins at 6:00 p.m.) at the Livonia Town Hall, 35 Commercial Street, Livonia.

Evenings with the County Planning Board. Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the

Planning Department beforehand to learn about the agenda and ensure that a meeting is being held.

Meeting cancellations are rare, but do happen.

CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

Streambank Remediation Projects –Phase I (\$382,869) & Phase II (\$358,132):

The consultant team continued work on state and federal permitting, and coordination with landowners and the Town highway superintendents.

E911 ADDRESSING:

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

ENVIRONMENTAL MANAGEMENT COUNCIL

The EMC met on November 19, 2014. The next meeting is planned for January 2015.

OTHER – IAN COYLE

1. APPOINTING MEMBERS TO THE FISH AND WILDLIFE MANAGEMENT BOARD – ROBERT ESTES, LONNIE MEEUSEN

RESOLVED, that the following members are hereby appointed to the Fish and Wildlife Management Board for the term designated:

Name	Address	Rep./Title	Term
Robert Estes	90 Maxwell Station Rd., Caledonia NY 14423	Landowner Rep.	1/1/15-12/31/16
Lonnie Meeusen	2416 Chautauqua Hollow Rd., Dalton, NY 14836	Landowner/Alternate	1/1/15-12/31/16

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – MARK SCHROEDER, TIMOTHY ANDERSON

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Rep./Title	Term
Livingston County Traffic Safety Board			
Mark Schroeder	2345 Black St., Caledonia NY, 14423	Caledonia Rep.	1/1/15 – 12/31/17
Timothy Anderson	3277 Clover Street, Caledonia, NY 14423	Caledonia Alt.	1/1/15 – 12/31/17

Motion: Mr. Gott moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

APPOINTING MEMBERS TO THE LIVINGSTON COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD OF DIRECTORS – JON WHITE, DAVID LEFEBER, WILLIAM WADSWORTH

RESOLVED, that the following members are hereby appointed to the Livingston County Soil and Water Conservation District Board of Directors for the term designated:

Livingston County Soil and Water Conservation District Board of Directors			
Name	Address	Rep./Title	Term
Jon White	114 Temple Hill Street, Geneseo, NY 14454	At Large Member	1/1/15-12/31/16
David LeFeber	4910 Littleville Rd, Avon, NY 14414	Supervisor Member	1/1/15-12/31/15

William Wadsworth	PO Box 127, Geneseo, NY 14454	Supervisor Member	1/1/15-12/31/15
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Motion: Mr. DiPasquale moved and Mrs. Babbitt Henry seconded to approve the foregoing resolution Carried.

Mr. Coyle explained that Marcea is not coming today. The resolution does not need to go through until next month. Basically, it's one of the grants that, in lieu of the block grants we used to get, are now called quality improvement grants. This is one that will cycle through. Mr. Coyle is going to meet with Ms. Clark Tetamore tomorrow to determine the specifics on what the grant is going to cover. They were unable to meet before the committee meeting.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the meeting at 2:18 p.m.

BOARD OF ELECTIONS - NANCY LEVEN AND LAURA SCHOONOVER

Informational Item(s) Written Only

1. The General Election was held November 4, 2014.
 - Machine delivery was completed on November 3rd to the poll sites; this also included all necessary supplies.
 - "Speed bags" were once again picked up by the town clerks to distribute to the Inspectors.
 - 26 poll sites were open from 6 AM to 9 PM.
 - Paper jams did occur sporadically around the county, this may be due to the ballot being two sided ballot. One machine was replaced in a poll site. New marking pens were used to eliminate bleed through.
 - 918 absentee ballots were requested.
 - 230 voters visited the BOE office to request a ballot. Extra office hours were provided for this purpose during the last two weeks before the election.
 - 93 ballots were taken to the CNR to be voted as required by Election Law.
 - The Sheriff's Deputies returned the "speed bags" and ballot catchers to the BOE on election night except for the town of Geneseo which were returned by the Inspectors. The first bags arrived at 9:45 PM and all bags were returned by 10:25 PM.
 - Complete results were available on the BOE website just before 10:45 PM. Results were then sent to the NYS BOE for their website.
 - The voting machines have been returned to the service center and had their post election work completed along with the required quarterly testing. Two scanners are being sent out for minor repairs.
 - MOVE Act surveys were completed as requested on November 25th.
 - The election is to be certified 25 days after the election which is November 29th.
 - Statistics will be configured once certification occurs. Over 51% of the voters of the county voted.
2. Party affiliation changes were requested by over 300 voters and are in the process of being changed.
3. The backlog of registration work has started again now that the election has been completed.
4. Registration lists have been requested by a few fire districts for their elections.
5. Scheduling of meetings continue for the re-districting consolidation committees. Meetings are being scheduled for Avon, Caledonia, Conesus, Groveland, Leicester, Lima, North Dansville and York.
6. Commissioner Leven participated in conference call with the NYSBOE on November 19th and Commissioners Schoonover and Leven participated in a statewide call on November 20th. The next calls will be on December 17th and 18th.

CENTRAL SERVICES – JOHN DRISCOLL

Informational Item(s) Written Only

County Campus:

- Building #1 Pavilion roof replaced
- 100' of Finger Lakes Trail ditched to remove water issues on Sickles Ave. (central services)
- 250 sq. ft brick re-pointing this fall (central services)
- General yard clean up, leaves continued (central services)
- Tree trimming and removals (central services)
- Asbestos review of Building #2 complete (Lu Engineers)
- Gutters and downspouts cleaned (central services)
- Auditorium wing: Phase #2 electrical ongoing, door hardware out to bid

EMS / EOC

- Roof boots replaced, B vent replaced (furnace)

HVAC Update

- Millennium Dr, Communication wiring missing, drains not connected, never cleaned, Full cleaning scheduled in December
- Government Center: float missing, broken drain lines
- Old Jail: No communication wiring, floats missing
- Court House: No circulation pumps on Boiler #1, new control board on #2

Multiple locations and multiple deficiencies have been found in all locations in Geneseo. Mt. Morris was found to be in better shape largely due to County Plumber maintain them.

Geneseo

- Tree removals at Courthouse and Government Center (contractor)

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. 25 County personnel completed FEMA Situational Awareness/Common Operating Picture. The training focused on obtaining situational awareness from the scene of the incident/event and the reporting structure for the information. The training concluded with an exercise in the process and obtaining the appropriate resources based on the information reported to the Emergency Operations Center.
2. FEMA/State representatives for the May disaster have concluded their work in the County on Tuesday November 25, 2014. The project worksheets written for the County, Towns and Villages total over 1.9 million dollars. The Governor announced on Monday November 24, the State will cover the additional 25% cost share. There will be no match for the County, Towns and Villages. The State has not released the 404 Mitigation funding for the disaster as of yet, several Towns did qualify for large scale projects that will qualify under the 406 Mitigation funding supplied by the State.
3. One of the largest fires in the County occurred at the Commodity Resource Corporation in Caledonia, 7 fire departments from the county along with 20 additional fire departments from Monroe, Genesee, and Wyoming Counties assisted Caledonia in the extinguishment. The investigation concluded four days later with the preliminary investigation determination to be spontaneous combustion. The following Wednesday a fire burned down a barn at the Worm Power business located on Jenks road in the Town of Avon, preliminary determination of the cause is an extension cord plugged into a block heater for a tractor. 2 days later there was a house fire in Sparta, the cause of the fire was a failure in the chimney that was used for the wood stove. 2 days after there were 2 house fires in the Town of Avon. It was extremely busy week for the Fire/EMS departments in the County and I would like to commend their efforts, and hard work during this time.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. November 2, 2014 Response to Caledonia industrial fire
2. November 5, 2014 Regional Ebola Response Planning meeting
3. November 6, 2014 Chair - MLREMS Common Source TAG Committee meeting
4. November 6, 2014 Livingston County ALS Chief meeting
5. November 6, 2014 EMS Captain meeting
6. November 6, 2014 Response to East Avon barn fire
7. November 10, 2014 MLREMS Executive meeting
8. November 17, 2014 Training & Education / MLREMS / REMAC meetings
9. November 18 - 21, 2014 FEMA Situational Awareness & Common Operating Picture Training
10. November 19, 2014 Meeting with Noyes re: grant opportunity for Care Transition from ED's
11. November 19, 2014 Staff meeting
12. November 20, 2014 Regional Ebola Transport Unit meeting
13. November 21, 2014 HIPAA Compliance kickoff meeting
14. November 24, 2014 Assisted Nunda Ambulance personnel with N95fit testing

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

481 adult offenders supervised in county (23 treatment court cases being supervised in drug court)
19 offenders in other NYS counties

12 offenders in other states

13 juveniles supervised
10 new juvenile referrals
24 investigations ordered
19 active EHM cases (0 juvenile; 19 adults; 3 of which are female), 0-Global Positioning
0 adult placed on probation for willful violation of support
22 New Leandra's Law cases (11 CDs)

2. MONIES COLLECTED

\$ 4,201.04 – restitution
10,001.00 – fines
2,381.00 – fees
200.11 – surcharge

3. MEETINGS ATTENDED

10/2/2014 Caseload Explorer User Group-Monroe County
10/7/2014 Human Services Department Head
10/14/2014 COPA Meeting-Chautauqua County
10/15/2014 I-CAP Hillside Agency-Syracuse
10/20/2014 Staff Meeting
10/21/2014 Domestic Violence Consortium
10/21/2014 Law Enforcement Council
10/21/2014 Multi-Disciplinary Task Force on Sexual Abuse/Severe Physical Trauma

4. ADMINISTRATIVE REVIEWS

One (1) administrative review

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Jordan	None			
Kerrin Chapman	10/22/14	DEC Training	2.0	
Doug Czyryca	None			
Katie Dunn	None			
Liz Laney	10/29/14	Portal Re-Certification	0.5	
Brian Lanpher	None			
Debra Mack	None			
Matthew McKinney	None			
Rachel Merrick	None			
Lynne Mignemi	10/22/14	DEC Training	2.0	
Courtney Sobrado	None			
Jason Varno	None			

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 11/20/14: 1,565
2. Files opened YTD as of 11/20/14: 927
3. Cases assigned to GVLA YTD as of 11/20/14: 294
4. Applications pending as of 11/20/14: 39
5. Applications received 10/27/14-11/20/14: 118
6. Files opened 10/27/14-11/20/14: 51
7. Cases assigned to GVLA 10/27/14-11/20/14: 13
8. Section 722-d money received YTD as of 11/20/14: \$2,567
9. Money received from collection agency YTD as of 11/20/14: \$469

Respectfully submitted,

Michele R. Rees
Clerk of the Board