

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, AUGUST 6, 2014
1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, B. Donohue, I. Coyle, B. Beagle-LC News

ABSENT: D. Babbitt Henry

CENTRAL SERVICES – JOHN DRISCOLL

Action Item(s) To Be Reported

1. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR CONCRETE INSTALLATION VARIOUS PROJECTS – CALDWELL’S CUSTOM CONCRETE, INC.

WHEREAS, after the proper legal advertisement seeking bids for Concrete Installation Various Projects, five bids were received and opened on July 17, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Caldwell’s Custom Concrete, Inc.	9/1/14-8/31/15	Per Rate Sheet
P.O. Box 196	with one 1-year option to renew	
Dansville, NY 14437		
For: Concrete Installation Various Projects		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Budget Item	N/A	Yes x No

Director’s Comments:

This contract eliminates multiple quotes and contracts for the County for a 1-year term with the option of a 1-year renewal.

Mr. Driscoll explained that the rate ranges went from \$235-\$651 based on square footage and lineal footage. This was the first attempt to create a bid that we can all use throughout the year instead of multiple contracts.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

2. AUHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE BUILDING #2 HAZARD SURVEY PROJECT – LU ENGINEERS

WHEREAS, the County of Livingston solicited a Request for Proposal for hazard survey services for Livingston County Campus Building #2, and three proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Lu Engineers	N/A	\$15,265.00
175 Sullys Trail, Suite 202		
Pittsford, New York 14534		
For: Hazard Survey Services		

Mr. Driscoll reviewed project and explained why the contract was needed. Lu was not lowest bid, they were in the mid range, but they offered the best for the money as opposed to being the lowest bid.

Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

- 1. County Park:
 - a. Pavilion #3 completed in county park (county personnel)
 - b. Field House restoration begins (county personnel)
- 2. Millennium Drive and Government Center:
 - a. Mowing, mulching and general yard clean up (county personnel)
- 3. EOC Fire Tower, restoration completed (county forces)
- 4. Building #1 renovation:
 - a. Electrical removals continue (county personnel)

SOLID WASTE – CATHY VAN HORNE

Action Item(s) To Be Reported

1. PROVIDING FOR PUBLIC HEARING TO CONSIDER OBJECTIONS TO SPECIAL ASSESSMENT ROLL

RESOLVED, that the Clerk of the Livingston County Board of Supervisors shall cause the necessary notice to be published in the official newspapers, and be it further,

RESOLVED, that notice of the public hearing be mailed to property owners in the districts, and be it further

RESOLVED, that a public hearing be set for October 8, 2014 at 1:35 pm in the Board of Supervisors Chambers, Livingston County Government Center, 6 Court Street, Geneseo, NY 14454 to consider objections to the special assessment roll.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County budget	100%	Yes x No

Director’s Comments:

Annual public hearing for public assessment roll

Mrs. VanHorne explained that this is public hearing to hear objections to the assessment roll. This is an annual meeting.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Mrs. Van Horne reviewed the succession plan that the WASA board has been working on relating to the retirement of the financial manager position. She explained how the research was done to determine the best option forward. The Water Authority was originally set up with a Principal Account Clerk and an Account Clerk Typist. Over time, if thing continue to grow they may go back to a financial manager and senior account clerk position. Mr. Coyle explained how the authority leases their employees from the County. The financial manager position will be deleted after the retirement.

2. AUTHORIZING THE CREATION AND FILLING OF AN ACCOUNT CLERK TYPIST POSITION FOR THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY, AND REFERRING TO THE WAYS AND MEANS COMMITTEE.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

3. AUTHORIZING THE CREATION AND FILLING OF A PRINCIPAL ACCOUNT CLERK POSITION FOR THE LIVIGNSTON COUNTY WATER AND SEWER AUTHORITY, AND REFERRING TO THE WAYS AND MEANS COMMITTEE.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

Director’s Comments: The Livingston County Water and Sewer Authority Board has developed and approved a succession plan for the retirement of the Financial Manager. The Board believes that this position can be best served thru internal promotion of the Senior Account Clerk to Principal Account Clerk and then the new hire of an Account Clerk Typist to take over some of the duties of the Senior Account Clerk.

Chief Deputy Matt Burgess, Undersheriff Matt Bean, Sheriff Tom Dougherty entered.

SHERIFF – SHERIFF THOMAS DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT: STATE OF NEW YORK UNIFIED COURT SYSTEM

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Department according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
State Of New York	4/1/14 – 3/31/19	\$544,526.00
Unified Court Systems		(2014-2015 period)
161 Hall of Justice		
Rochester, NY 14614		

For: Court Security at Livingston County Courthouse. Wages and benefits are reimbursed.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget		Yes x No

The Undersheriff reviewed the annual agreement and explained that this contract will pay for court security. *Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT: SAM ASHER COMPUTING SERVICES, INC.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Department according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Sam Asher Computing Services, Inc	3 years from execution	\$32,400.00
3300 Monroe Ave. Suite #317		(\$10,800.00/annually)
Rochester, NY 14618		NYS contract pricing

For: Hyper-Reach notification system.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget	100%	Yes No x

Sheriff Dougherty reviewed the recent incident in Lima and the need for this contract and explained the need to reach residents. New technology allows them to reverse 911 messages to home landlines and cell phones in a specific area. This is a three year service contract that breaks down to \$10,800 annually. OEM can also use this in the case of an emergency situation. Mr. Yendell stated that this is an important investment after what happened in Lima. This is more of a service contract versus an equipment contract. There are funds available in the dispatch equipment line from when the grant was changed. The Undersheriff explained that there are limits to a cell phone blast for emergency situations off cell towers. People could sign up for notifications on land and cell lines. Non Emergency notices, i.e. road closures, could also go out.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution ... Carried.

3. AUTHORIZING THE PURCHASE OF 2015 CHEVROLET TAHOE FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT VIA NYS DHSES GRANT (BOS RESOLUTION 2014-170, K9 EXPLOSIVE DETECTION RESPONSE VEHICLE) – VAN BORTEL CHEVROLET

RESOLVED, that the Livingston County Sheriff’s Department is authorized to purchase through New

York State OGS Contract PC66388 from of 1338 W. Main Street, Macedon, NY 14502 one (1) new 2015 Chevrolet Tahoe SSV 4WD at a total cost not to exceed \$32,385.19.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Van Bortel Chevrolet	N/A	\$32,385.19

1338 W. Main Street
Macedon, NY 14502

For: One (1) new 2015 Chevrolet Tahoe SSV 4WD

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Homeland Security Grant	0%	Yes x No

Chief Deputy Burgess distributed vehicle information and reported on the 2008 Impala and 151 Impala that has just less than \$6,000 prior to January 1, 2014. They would like to surplus the 2008 and move 151 to a training vehicle. He would like to purchase a Ford Interceptor for Gene Chichester and keep that Tahoe for a spare K9 vehicle. The current K9 vehicle is a homeland grant funded vehicle and this has to be a Tahoe because that is how the grant was written, plus the dog cages fits better.

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

4. AUTHORIZING THE PURCHASE OF A 2015 SEDAN POLICE INTERCEPTOR FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT – VAN BORTEL FORD

WHEREAS, Onondaga County has awarded a bid for the purchase of 2015 Ford Sedan Police Interceptor AWD (bid reference 7418) to Van Bortel Ford, and

WHEREAS, the County of Livingston has determined that the priced will result in a cost savings completed to those if bid separately by Livingston County, and

WHEREAS, pursuant to authority granted by Section 103 of NYS General Municipal Law and the terms of the Onondaga County bid 7418, Livingston County is authorized to purchase the vehicle through the contract awarded by Onondaga County, now, therefore, be it

RESOLVED, that the Livingston County Sheriff’s Department is authorized to purchase one (1) Ford Sedan Police Interceptor for a total cost not to exceed \$26,133.86 through contract 7418 awarded by Onondaga County to Van Bortel Ford subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Van Bortel Ford	N/A	\$26,133.86

71 Marsh Road
East Rochester, NY 14445

For: 2015 Ford Sedan Police Interceptor AWD (bid reference 7418)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Budget	100%	Yes x No

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

Sheriff Dougherty explained that Chief Deputy Burgess can provide a report on any vehicles whenever requested. Chief Deputy Burgess explained that he is very frustrated with the quality of the Impalas currently on the fleet. They are hoping to the Interceptor sedan shows as a better value.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Emergency Management Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Homeland Security and Emergency Services 1220 Washington Avenue State Office Campus Bldg 7A-Suite 710 Albany, NY 12242 For: Hazardous Material Emergency Planning Grant	10/01/13 – 09/30/14	\$2,961.53

Funding Source	Local Share	Budgeted ?
New York State Division of Homeland Security and Emergency Services	-0-	Yes X No

Director’s Comments: This grant is associated with the Local Emergency Planning Council (LEPC) Mr. Niedermaier explained that this is simply the acceptance of grant funds.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

1. Budget transfer for Homeland Security Grants - Mr. Niedermaier explained that he will be doing amendments to transfer the grants funds to the appropriate accounts.

Chairman Gott commended Kevin Niedermaier and his volunteers on his work during the flooding issues and how he was able to pick up his operation at the EOC and move it directly on site at the Avon Fire Hall. We are lucky to have that kind of response.

Informational Item(s) Written Only

1. Flooding – July 28th rainstorm stalled over the northern end of the County. Rainfall amounts were at 8 inches for a 24 hour period. The Towns of Avon, Caledonia, York and the Village of Avon suffered extreme flooding and road damage. Road damages were reported on the following T/Avon – Reservoir , North Littleville, Hogmire, T/Caledonia – MacIntrye, McCorkendale, Sand Hill, T/York – Casey, Batzing, V/Avon – Spring Street.

Avon and East Avon Fire Department received mutual aid from 7 other FD. The fire departments respond to over 110 calls for pumping details, assisted the DPW in opening storm drains, and debris removal from streets. Estimated damage caused by the storm 350,000. The Town of Livonia had water problems due to the storm, Nunda and West Sparta FD responded to assist.

2. The Applicant briefing was held on July 24th for Towns and Villages that had damage that was caused by the May 16th storm, FEMA and the State will set up kick off meetings with the applicants which in turn will start the site visits for damage assessment and reconstruction.

3. All Hazard Mitigation Plan update – Tetra Tech has completed the following:
Project Overview – website has been established , kick off meeting was held with the core team an a public meeting has been completed, information on the hazard impacts has been collected
Hazard and Risk Assessment – GIS data has been collected an received, drafts of the 11 hazard profiles are under development, core group and public meeting to review the risk assessment have been completed.
Mitigation Strategies and Activities – worksheets to collect information on the existing objectives, and actions have been distributed to the county Towns and Villages, the majorities have been returned for entry into the development of the plan.

4. Completed all quarterly reports required for grants associated with the Office of Emergency Management.

5. Emergency Response:
07/06 – T/Caledonia – Tractor fire
07/10 – T/Livonia – Car/garage/house fire
07/26 – T/Avon – Barn fire
07/28 – V/Avon – basement fire

07/28 – T/Avon – Hogmire Road, car into road collapse
 07/28 – T/Avon/Caledonia/Livonia/York and V/Avon flooding event

PROBATION – LYNNE MIGNEMI

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PROBATION DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Department, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Division Of Criminal Justice Services Office Of Probation And Correctional Alternatives Alfred E. Smith Office Building 80 South Swan Street, 3rd Floor Albany, New York 12210 For: Alternatives to Incarceration (ATI)	7/1/14 – 6/30/15	\$10,595.00

FUNDING SOURCE	Local Share	Budgeted ?
NYSDCJS		Yes No

Ms. Mignemi explained that she does this program for the Sheriff’s Department.

Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.

2. BLOCK GRANT AWARD NOTIFICATION FOR STATE AID REIMBURSEMENT

Ms. Mignemi explained that this reimbursement changed in 2010 into a block grant format for the 8% reimbursed to Probation. She explained that reimbursement was 50% and has slowly dwindled. The annual plan was approved by the state in July. The amount is exactly the same as last year. This reimbursement does not need a resolution.

Mr. Coyle explained that there has been recent cuts out of the same funding source. Livingston County was reduced, but not eliminated. Other counties were eliminated completely.

Pre-approved Informational Item(s) To Be Reported

1. Firearm Discussion – Psychological Exams – Ms. Mignemi reported that she has reached out to Tish Lynn and she responded with five questions for Ms. Mignemi to follow up on. Ms. Mignemi reached out to her counterparts and colleagues in the Western New York region. They in turn put her in contact with Dr. Jay Supnick and he owns Law Enforcement Professional Associates and they do a great many of the psychological evaluations in western New York. They are entertaining a dialogue to get those five questions answered more specifically and accurately for the Committee. He will be contacting Ms. Mignemi. She would like to table this item until next month.

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD
 - 642 adult offenders supervised in county (21 treatment court cases being supervised in drug court)
 - 10 offenders in other NYS counties
 - 14 offenders in other states
 - 13 juveniles supervised
 - 14 new juvenile referrals

22 investigations ordered

13 active EHM cases (0 juveniles; 13 adults; 3 of which are female), 0-Global Positioning

0 adult placed on probation for willful violation of support

13 New Leandra's Law cases (11 CDs)

2. MONIES COLLECTED

\$4,447.15 – restitution

\$3,155.86 – fines

\$1,595.00 – fees

\$ 210.12 – surcharge

3. MEETINGS ATTENDED

6/5/2014 Public Service Committee Meeting-Firearms

6/5/2014 Training Presentation on Certificates of Relief and Criminal Justice
Records Access for Workforce Development

6/10/2014 COPA-Wayne County

6/12/2014 Meeting with Personnel

6/13/2014 Finger Lakes Regional Juvenile Justice Meeting-Bath, NY

6/17/2014 Law Enforcement Council

6/17/2014 Multi-Disciplinary Task Force on Sexual Abuse and Severe Physical
Trauma

6/18/2014 Meeting with County Administrator

6/20/2014 Hillside Advisory Council

6/23-24/2014 NYS Summer COPA Conference-Niagara Falls

6/25/2014 Employee Recognition

6/30/2014 Meeting with David Morris

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative review

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Cassata	6/3/14	Thinking For a Change	2.0	
	6/17/14	Thinking For a Change	2.0	
	6/24/14	Thinking For a Change	2.0	
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	None			
Liz Laney	6/10/14	DMV Relicensing	1.5	
Brian Lanpher	6/2-5/14	Firearms/Defensive Tactics	48.0	
	6/9-10/14	Firearms/Defensive Tactics		
Debra Mack	6/3/14	Thinking For a Change	2.0	
	6/17/14	Thinking For a Change	2.0	
	6/19/14	Medication Assisted Treatment	7.0	
	6/24/14	Thinking For a Change	2.0	
Matthew McKinney	None			
Rachel Merrick	6/2-5/14	Firearms/Defensive Tactics	48.0	
	6/9-10/14	Firearms/Defensive Tactics		
Lynne Mignemi	6/5/14	Workforce Development	0.5	
Courtney Sobrado	6/16/14	DMV Relicensing	1.5	
Jason Varno	None			

Mr. Coyle reported that he kicked off his budget meetings with department heads today.

Mr. Coyle updated the Committee on a meeting with the COC for an analysis on jail staffing. The good news is that we will probably be able to reduce in overtime to fully offset the full time increases. The Sheriff will be responding with a staffing report in the next few days. The Sheriff and staff were obviously well prepared for this meeting and COC definitely noticed. Staffing will be discussed again in September or October. Mr. Gott explained how well the meeting interaction went today. The inmate revenue numbers are up.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the Committee meeting at 2:17 p.m.

BOARD OF ELECTIONS - NANCY LEVEN AND LAURA SCHOONOVER

Informational Item(s) Written Only

1. Two political parties filed petitions the week of July 7th, Conservatives and Republicans. The Republicans filing included candidates for Livingston County Clerk and a Coroner position along with 7th JD delegates and alternate delegates. Conservatives filed petitions for county committee seats only. The Democrats did not file any petitions locally. Senate and Assembly petitions for our area were filed with the State Board.
2. A state-wide Democratic Primary Election is scheduled for September 9th from Noon until 9 PM. The State Board will certify the ballot on August 1st. Military absentee ballots must be mailed by August 8th.
3. The BOE has ordered a Central Count Machine for absentee ballot counting from their voting machine vendor Dominion that is listed on state contract. This will speed up the process and make it more efficient. It is expected that the cost will be reimbursed with grant money.
4. Caucus: The Groveland Democrats and Republicans have each held their caucus. The Mt. Morris Democrats and Conesus Republicans have scheduled their caucuses in August. The last day to hold a caucus and file the paperwork is September 16th.
5. The BOE is continuing to work on updating office policies and procedures, poll site consolidation, school district boundaries, grant reimbursements and an emergency plan.
6. Election Inspector classes have started. Six classes have been held, three classes are scheduled for each week of August 4th and 11th. Inspectors continue to call the office daily to schedule their class. All Inspectors are receiving Workplace Violence Prevention and Compliance Plan training for 2014-15 as required for County employees along with their annual inspector training.
7. Over 36,000 post cards were mailed to voters on record as of the end of June. This is required due to EL 4-117. Voters' addresses must be checked twice a year. Undeliverable cards are now being returned to the office for additional work.
8. The BOE certified to the WVP committee that all employees received Workplace violence prevention training in 2013-14.
9. Deputy Commissioner Diana Farrell attended Defensive Driving training on July 16th.
10. Commissioner Leven, Chairman of the NYSECA Executive committee held a conference call with her committee on July 15th.
11. Commissioner Leven participated in a two conference calls on July 23rd and 24th with the NYSBOE.
12. The Commissioners and their Deputies attended the NYSECA conference in Lake George the last week of July. It was a well attended conference and with much discussion. Commissioner Leven was a presenter with 3 other commissioners discussing village and school elections.
13. The BOE will be meeting with County Administrator Coyle to discuss the BOE 2015 budget that was recently submitted.
14. The 2009 and 2010 cancellations continue to be captured and once done will complete the backlog for full documentation.
15. Year to date statistics: 800 new registrations, 77 name changes, 945 residence changes, 712 mailing addresses, 162 personal information changes, 323 duplicates, 32 incompletes, 218 pending party changes, 640 cancellations and various other changes have been processed.

16. There are currently 462 absentee applications on file for the general election and 103 for the DEM Primary.
17. Current active voter enrollment stands at 36,642. Democratic: 9,506, Republican: 16,386, Conservative: 825, Working Families: 140, Independence: 1,789, Green: 122, Others: 341 and Blank: 7,533. Inactive enrollment is at: 3,378. Total active/inactive voter enrollment is: 40,020.

COUNTY HISTORIAN – AMIE ALDEN

Pre-approved Informational Item(s) Written only

May – July 2014

Current projects and activities:

Book Project: Blue Devils in Vietnam: Geneseo/Groveland Vietnam Veteran's book project – Wrapping up the editing and graphic design of this project has been the focus of the majority of my attention for the last several months. I am pleased to report the book was ready in time for the Geneseo Summer Festival. Over the weekend of July 11-13, 250 books were sold in the Village Park at the Geneseo VFW Post 5005 tent and approximately 100 people attended the official book launch held July 12 at Doty Hall (formerly Geneseo Central School) on the SUNY Geneseo Campus. More books have been ordered and will be available through my office and Sundance Books, Geneseo. Several programs are planned for the coming year to promote this project locally and to market this book at the college level to complement academic histories on Vietnam studies.

Friends of Livingston County History - I have been working with this network of historical societies with museums to help facilitate collaborative projects and provide professional technical assistance for the last three years along with Anna Kowalchuk from the Livingston County Museum and Joan Schumaker from Nunda Historical Society. This summer we are sponsoring the third annual all-day basic museum training workshop on Wednesday, August 20th. We are fortunate to have several prominent presenters for this workshop who have agreed to come to Livingston County to educate our group on issues related to managing museum environments including: James Reilly, Director of the Image Permanence Institute and professor at RIT; Donia Conn, independent consultant and adjunct professor at Simmons College Graduate School of Library and Information Services in Boston; and James Tammaro, retired Archives and Records Management Specialist for Region 8 of NYS Archives and adjunct professor at SUNY Buffalo, Graduate School, Dept of Library and Information.

Government Appointed Historian's of Western New York – As current Executive Chair of this organization that encompasses 11 counties and 300 town, village, city, and county historians in WNY, I coordinate biannual meetings as well oversee several projects including a Student History award program offered to WNY community college graduates planning to go on to study history at a four-year college. Our fall meeting will be held at Beaver Hollow Conference Center in Java Center, Wyoming County September 27 and focus on the evolution of agriculture from pre-historic times to present day.

Exhibits - Livingston County Timeline: The fifth of seven panels is completed (to 1945) and the last two are still in progress. This has been an on-going project for several years and I plan to wrap it up this year and have installed at the Government Center. I also plan to have smaller panels made to use as a traveling exhibit as well.

Community Arts Grant project – Local History Out Loud part one – Pioneer History of Livingston County: This DVD project is nearly completed and plans are tentative for a mid-October premier.

ECONOMIC DEVELOPMENT – JULIE MARSHALL

Informational Item(s) Written Only

INDUSTRIAL DEVELOPMENT AGENCY

Significant work is underway at the Avon Crossroads Commerce Park. Relocation of the detention pond has been completed by Woodstone Earth Construction, Inc. A 5 acre parcel in the industrial park was sold to Dom Genova/Genesee Valley Motors. An additional 2.6 acre parcel has been sold to Fox & West who intends to construct a 17,000 square foot facility in which to house its headquarters for its traffic

control device repair and roadside terrain maintenance business as well as additional rental space. The IDA has been awarded a \$99,900 grant from the USDA Rural Development Program for the extension of Tec Drive which will connect to Interstate Drive. The agency is awaiting notification from EDA for additional funding for road construction.

The Town of Avon Planning Board approved a 4 lot subdivision in the Crossroads Commerce Park. Since subdivision approval, the IDA has accepted a purchase offer for an approximate 2.5 acre parcel on Interstate Drive from a business seeking to expand their current Livingston County operations.

A site visit from an international company seeking a site for their first US manufacturing operation was held. Three sites were presented for their consideration.

The 9-County Finger Lakes Region was one of twelve communities nationwide awarded with a designation as a “Manufacturing Community” by the U.S. Department of Commerce under the Investing in Manufacturing Communities Partnership (IMCP). This designation offers selected regions preferential consideration for up to \$1.3 billion in federal dollars and assistance from ten federal agencies. A kick off event was held this past week. More information will follow.

DEVELOPMENT CORPORATION

Destination Downtown is scheduled for October 21st. Jon Schallert, internationally recognized destination business expert is the keynote speaker. The conference is designed for business owners, local officials and citizens that want to make their downtown and/or business a destination.

NY Main Street projects in the Villages of Avon and Nunda are near completion. Each village has a grant agreement with New York State which will end in December 2014. The Development Corporation is providing grant administration services. All projects are expected to be completed on time. The Development Corporation is providing grant administration services.

Renovation of the Geneseo Riveria Theater is also nearing completion. The Riviera project received funding through the Office of Community Renewal to assist with the renovation and was recently featured on a Rochester news station. The Development Corporation is also providing grant administration services.

REGIONAL ECONOMIC DEVELOPMENT COUNCIL/ CONSOLIDATED FUNDING APPLICATIONS

The fourth round of Consolidated Funding Applications (CFAs) was announced in May with an application deadline of June 16th. The Economic Development Office submitted funding applications for 10 projects; 2 NY Main Street applications, 2 NY Main Street Technical Assistance applications, 1 NY Main Street Anchor application, 1 small business, 2 economic development, and 2 strategic planning applications.

Award announcement are expected to occur in October.

LIVINGSTON COUNTY DEVELOPMENT.COM

The revitalized web site for Livingston County Development has been launched. The site has extensive content including a searchable database of available property, buy local business directory and downloadable business data. The site contains all of the IDA and Development Corporation compliance documents.

MEETINGS ATTENDED

SUNY Geneseo/StartUp NY and prospective businesses
Dansville Transportation Study Public Meeting
Finger Lakes Regional Economic Development Council

Regional Economic Development Council Community Development Workgroup
 Geneseo Merchants Association & Tourism Committee
 Mt. Morris Partners for Progress
 Pathstone Enterprise Center Board of Directors
 Pathstone Enterprise Center Loan Review Committee
 Livingston-Wyoming ARC Board of Directors
 Livingston-Wyoming ARC Finance Committee
 Leadership Livingston
 ARKEMA Community Advisory Panel
 Chamber of Commerce Board of Directors
 Chamber of Commerce Leadership Luncheon
 International Economic Development Council Annual Conference
 Noyes Memorial Hospital Emergency Department Ribbon Cutting
 The Hammocks at Geneseo Ribbon Cutting
 Village of Caledonia Comprehensive Planning
 Village of Geneseo Planning Board
 Town of Avon Planning Board
 Landmark Society Regional Downtown Program
 Upstate NY Trade Conference

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Informational Item(s) Written Only

1. June 23, 2014 Meeting with Cuylerville FD Ambulance officials
2. July 1, 2014 Air show planning meeting / IAP
3. July 1, 2014 Electronic Prehospital Care Report TAG Meeting
4. July 7, 2014 CPR Instructor Monitoring @ Hampton Corners
5. July 8, 2014 Medical Director Meeting
6. July 10, 2014 Mercy Flight Central Meeting
7. July 10, 2014 Response - Cleary Road, Livonia house fire
8. July 14, 2014 MLREMS Executive Committee Meeting
9. July 18, 2014 Meeting with NYS Bureau of EMS Regional Representative Ross Zastrow
10. July 21, 2014 MLREMS Training and Education Meeting
11. July 22, 2014 Noyes Continuum of Care Meeting
12. July 22, 2014 Electronic Prehospital Care Report TAG Meeting
13. July 23, 2014 SUNY Geneseo Disaster Drill
14. July 24, 2014 Electronic Prehospital Care Report TAG Meeting
15. July 25, 2014 Genesee Valley EMS DOH Inspection
16. July, 26 2014 Response – Barber Road Avon – barn fire
17. July 28, 2014 CPR Instructor Monitoring @ Conesus FD
18. NYS DOH Bureau of EMS Agency Certification Renewal completed

PLANNING – ANGELA ELLIS

Informational Item(s) Written Only

STAFFING: David Paoletta started work on June 16, as our new Planner. The Senior Typist position has been advertised. Workforce Development has kindly provided us with interim clerical support services through its Workability Employment Plan.

COUNTY PROJECTS:

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:

NYS Public Safety Answering Point (PSAP) Sustainment Grant - 2014. We've been awarded an additional grant of \$89,253 for computer and equipment replacement in the Sheriff's Office,

Secondary 911 Center at the EOC, and the plotter in the Planning Office. This grant is 100% state funds. No county match required. This funding will replace old and antiquated equipment. NYS Public Safety Answering Point (PSAP) Sustainment Grant - 2013. The contract with the State has been executed. The Consultant Selection Committee met on June 4, 2014, to review proposals and subsequently interviewed two consulting firms on June 17, 2014.

NYS Statewide Interoperable Communications Grant (SICG). The contract with the State has been executed. The Consultant Selection Committee met on June 4, 2014, to review proposals and subsequently interviewed two consulting firms on June 17, 2014. See attached memo documenting process and recommendation.

DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY:

We held a meeting with the business owners along Forbes Street, Dansville Economic Development Corporation members and County IDA members on July 21, 2014. We also met with representatives from the glider and small aircraft groups to discuss the project and get their input. We anticipate having a draft document for review in August/September.

COUNTY PLANNING BOARD:

Vacancies. There are 4 vacancies on the Planning Board – 3 for Alternate At-large members; 1 for North Dansville; 1 for Sparta.

AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):

FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). No new update. The Genesee Valley Conservancy continued work on these projects. The site plans for both projects were submitted to Ag and Markets for approval in December 2013. Both projects need to be closed out by September 30, 2014.

Governor Cuomo announced \$20.5M available for the Farmland Protection Implementation Grant - Round 13. This is the first time the grant has been offered in the last five years. The Genesee Valley Conservancy worked on the applications for three farms in Livingston County – Marshall Farm, Vandeweert Farm, Moore Farms. We prepared support letters from the Ag and Farmland Protection Board. We also provided a support letter for the Smithgall Farm (Old Acres Farm) which is partially located in Livingston County in the Town of Leicester.

Agricultural District Renewal. Planning staff continued organizational work for the renewal of Agricultural District #3. The mailing went out on July 16 with a submission deadline of July 31. Certified reminder letters will be going out to those that did not respond.

UPCOMING TRAINING OPPORTUNITIES:

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

Streambank Remediation Projects –Phase I (\$382,869) & Phase II (\$358,132):

The consultant team continued work on final designs, state and federal permitting, and coordination with landowners and the Town highway superintendents. We are assessing impacts to the project resulting from the recent rain storm events.

E911 ADDRESSING:

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

ENVIRONMENTAL MANAGEMENT COUNCIL

The EMC met on July 23, 2014 at Letchworth State Park. The next meeting is scheduled for September 24, 2014.

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 7/28/14 p.m.: 995
2. Files opened YTD as of 7/28/14 p.m.: 538
3. Cases assigned to GVLA YTD as of 7/28/14 p.m.: 138
4. Applications received between 6/23/14-7/28/14: 176
5. Files opened between 6/23/14-7/28/14: 87
6. Cases assigned to GVLA between 6/23/14-7/28/14: 23
7. Applications pending as of 7/28/14: 50
8. Section 722-d money received YTD as of 7/28/14: \$1,369.00
9. Money received from collection agency YTD: \$0

Yearly comparison:

In 2013, from 1/1/13 to 7/28/13, we received 864 applications.

In 2014, from 1/1/14 to 7/28/14, we received 995 applications, an increase of 131 applications.

Respectfully submitted,

Michele R. Rees
Clerk of the Board

EXECUTIVE SESSION

Motion made by Mr. and seconded by Mr. that the Board adjourn and reconvene and All Supervisors and County Administrator Ian M. Coyle remain present. Carried.

Mr. moved and Mr. seconded that the Committee reconvened in regular session. The following report was presented.

No action taken.