

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JULY 1, 2015**  
**1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, B. Carman, W. Wadsworth, E. Gott, D. LeFeber, P. Yendell, D. Mahus, I. Coyle

PRESENT AFTER MEETING CALLED TO ORDER: M. Schuster

**SHERIFF – SHERIFF THOMAS DOUGHERTY**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES AND THE DANSVILLE CENTRAL, LIVONIA CENTRAL AND YORK CENTRAL SCHOOL DISTRICTS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Sheriff’s Office, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Division of Homeland Security And Emergency Services</b> State Office Campus. Building 7A, 7 <sup>th</sup> Floor 1220 Washington Ave, Albany, New York 12226 For: Temporary Loan of Interoperable Communications Resources	12 months	\$0
<b>Dansville Central School District</b> 284 Main Street Dansville, New York 14517 For: School Resource Officer	7/1/15 – 6/30/16	\$71,125.00
<b>Livonia Central School District</b> P.O. Box E Livonia, New York 14487 For: School Resource Officer	7/1/15 – 6/30/16	\$71,125.00
<b>York Central School District</b> 2758 Genesee Street Retsof, New York 14539 For: School Resource Officer	7/1/15 – 6/30/16	\$71,125.00

Sheriff Dougherty introduced Bill Mann to explain the mutual link agreement which is an internet based interoperability solution that will allow us to interconnect with our sister counties in the case of an emergency. There was discussion on whether EMS and fire can also be input into this system and Mr. Mann explained that, with them being dispatched out of our emergency communications center, their frequencies can also be input into the system. Once operational, they plan to provide information and training at a monthly fire chiefs meeting. The Sheriff explained that these SRO contracts are all full costs to the schools.

*Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.*

**9:05 HIGHWAY – DON HIGGINS**

**Pre-approved Informational Item(s) To Be Reported**

1. DISCUSS FUTURE OF COUNTY VEHICLE MAINTENANCE - The County Administrator explained

that this discussion may touch on some personnel issues and asked for a brief executive session.

**EXECUTIVE SESSION**

Motion made by Mr. LeFeber and seconded by Mr. DiPasquale that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board , Sheriff, Chief Deputy Burgess, Highway Superintendent, EMS Director Dewar and Highway Shop Manager Dan Miller remain present. Carried.

Mr. DiPasquale moved and Mr. Wadsworth seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

**2. DISCUSS 2015-2016 COUNTY SNOW & ICE CONTRACT, INCLUDING RATE/MILE.**

Mr. Higgins explained that the County road snow and ice contract with the towns expires October and that we need to address how we plan to determine the rate per mile. We have not yet bid for salt. The Genesee County salt bid came in at \$47-\$48 per ton, which is considerably more than we paid for this past year. There has been talk among the highway superintendents' that it is time for an increase. The current rate is \$4,000 per centerline mile. He is not asking for action today. He is hopeful that by the next meeting we will be in a position to move forward. Last two winters have been tough. This would be the time to make an increase if the committee feels that it is appropriate. He is asking that the Board of Supervisors go back to their Highway Superintendents to see what they feel would be a fair increase. There are approximately 250 miles of county roads. We either pay more for snow and ice control or we pay less to towns for other projects. That in turn, would not be good in the long run. There was discussion on different ways to do a rate per mile increase. This coming year is the last year for an extension of the last executed contract. Mr. Higgins reviewed the summary reports of the totals currently paid to towns.

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY ENVIRONMENTAL MANAGEMENT COUNCIL – DAN DE ZARN AND CAROLYN TINNEY**

RESOLVED, that the following members are hereby appointed to the Livingston County Environmental Management Council for the term designated:

<b>Name</b>	<b>Address</b>	<b>Title/Representing</b>	<b>Term</b>
Dan DeZarn	3965 Spring Road East Dansville, NY 14437	General Citizen	5/14/15 – 12/31/15
Carolyn Tinney	7633 Thunder Mountain Trail Wayland, NY 14572	General Citizen	5/14/15 – 12/31/15

Mrs. Ellis explained that the DeZarn appointment was done last month, but he was unable to get in for his oath.

Carolyn Tinney is a new appointment that lives in the Town of Springwater. She is a retired attorney and has been in the area for ten years. She is interested in the preserving natural resources. She is also used to be a member of the town board. She is now working on their comprehensive plan committee. She has been attending EMC meetings over the past year and would like to be an official member.

*Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution ... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT: CALEDONIA TRAILBLAZERS, HILL AND VALLEY RIDERS**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign

the following contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Caledonia Trailblazers</b>	4/1/15 – 3/31/16	Per NYS Reimbursement Amount

P.O. Box 161  
Caledonia, NY 14423

For: 2015-2016 NYS Snowmobile Grant Program

<b>Hill and Valley Riders</b>	4/1/15 – 3/31/16	Per NYS Reimbursement Amount
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P.O. Box 61  
Honeoye, NY 14471

For: 2015-2016 NYS Snowmobile Grant Program

**Director’s Comments:** This resolution authorizes contracts with Caledonia Trailblazers and Hill and Valley Riders for the NYS Snowmobile Program. Last program year the award amount was \$18,900.00.

This is the annual grant from the state to contract for maintaining and grooming trails.

*Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**3. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT - MOTOROLA SOLUTIONS, INC.**

WHEREAS, the County of Livingston solicited a Request for Proposal for a radio and microwave data system vendor for upgrade of the County's emergency communications system, and two (2) proposals were received, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Motorola Solutions, Inc.	7/9/15-12/31/16	Not to exceed \$4,676,037.64

5 Paragon Drive, Suite 200  
Montvale, NJ 07645

For: Radio and microwave data system for upgrade of the Livingston County Emergency Communications System

**Director's Comments:** The Project Management Team is currently reviewing 2 proposals and conducting appropriate follow-up with both candidate vendors. Interviews with both vendors were conducted on June 17th. It is anticipated that Bob Duclos (C&S Companies) and I will be providing a recommendation to the Committee at the meeting.

Mrs. Ellis reviewed the final information for the project. Mr. Duclos presented with a brief overview and explained the process for the project. There was discussion on the bid cost and how the not to exceed cost includes the optional items included in the bid specifications.

*Motion: Mr. Gott moved and Mr. Carman seconded to approve the foregoing resolution..... Carried.*

**4. DESIGNATION OF SEQR LEAD AGENCY AND ADOPTION OF SEQR NEGATIVE DECLARATION FOR THE MILLENNIUM DRIVE ROADWAY EXTENSION PROJECT**

WHEREAS, the action known as the “Millennium Drive Roadway Extension Project” is an Unlisted Action under New York State Environmental Quality Review (SEQR) Act [6 NYCRR 617] guidelines, undergoing a coordinated review; and

WHEREAS, the aforementioned statute and regulations require the designation of a Lead Agency to conduct an environmental review of the action and to make a determination of significance in connection with the action; and

WHEREAS, the Livingston County Board of Supervisors, as an involved agency, declared its intention

to establish itself as Lead Agency for the purposes of fulfilling the SEQR requirements in connection with the proposed action on May 13, 2015; and

WHEREAS, a Full Environmental Assessment Form (EAF) has been completed for the proposed action pursuant to the requirements of the State Environmental Quality Review Act; and

WHEREAS, the other involved agencies for this action, the Village of Geneseo Board of Trustees, the Village of Geneseo Planning Board, and the Village of Geneseo Zoning Board of Appeals have been notified of the Livingston County Board of Supervisors' intention to establish itself as Lead Agency for this action, and are in concurrence; and

WHEREAS, all documentation associated with the Millennium Drive Roadway Extension Project is subject to the review and approval of the Livingston County Administrator and the Livingston County Attorney; now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby assumes the designation of Lead Agency for the action known as the "Millennium Drive Roadway Extension Project" pursuant to 6 NYCRR Part 617.6(b)(3); and be it further

RESOLVED, that upon consideration and review of the Environmental Assessment Form and associated documents, the Livingston County Board of Supervisors, as Lead Agency, determines that this Unlisted Action will not have a significant environmental impact as defined in 6 NYCRR Part 617.7(c), and a draft Environmental Impact Statement will not be prepared; and be it further

RESOLVED, that the Livingston County Board of Supervisors, as Lead Agency, hereby adopts a Negative Declaration for this Unlisted Action, and authorizes and directs the Livingston County Planning Director to file this Notice of Determination of Non-Significance pursuant to the requirements of Article 8 of the Environmental Conservation Law (SEQR) and its underlying regulations.

Mrs. Ellis explained that all of the agencies contacted were not interested in serving as the lead agency. She also reached out to SHPO in completing the environmental review for the project. Fortunately for us, a previous owner had proposed building a road and actually did that study and those results are still valid for us. This resolution makes the Board of Supervisors the lead agency and declares that there is no significant environmental impact. Once the negative declaration is filed appropriately, we can go back to the Village to finalize subdivision review process for the road. This should happen between July and August. Mark Grovanz is preparing the survey work for the project and then the village will be signing off on that.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution Carried.*

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### **Informational Item(s) Written Only**

#### **LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:**

1. The RFP submission deadline for the radio and microwave data system was June 1, 2015. Two proposals were received. The Project Management Team has been reviewing the proposals and conducting appropriate follow-up. Both vendors were interviewed on June 17, 2015. There are three new tower locations included in the design at locations in the towns of Caledonia, Nunda, and Springwater.
2. FCC Licensing: Work continues on the licensing process with the FCC and Canada. We are working on the submission of the application for the three new towers.
3. SICG Round 4: NYS Division of Homeland Security and Emergency Services issued a notice of availability to apply to 4SICG for additional funding for emergency communications upgrade. The grant is competitive and counties can apply for up to \$3.5M. The Planning Department prepared and submitted an application for \$3.5M for additional equipment and infrastructure for continued upgrade of the emergency communications system.

#### **AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):**

**FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms).** Both projects were closed on June 16, 2015. Funding was dispersed to the involved farmers.

#### **UPCOMING TRAINING OPPORTUNITIES:**

**LET’S Plan. Reminder:** Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

The Planning Department is conducting a training on *"Tools to Make Land Use Review Easier and Livingston County Planning Board Zoning Referral Process Overview"* on June 29, 2015, 6:30-8:30PM, at the Livingston County Government Center, Room 205.

**E911 ADDRESSING:** The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff’s Office.

**CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:**

**Conesus Lake Watershed Council:** The CLWC met on May 29, 2015, and heard presentation on the 2014 Annual Report (presented by EcoLogic) and the Annual Report from the Conesus Lake Watershed Inspection Program. The next meeting is scheduled for July 31, 2015.

**CAPITAL IMPROVEMENT PLAN 2016:** The Planning Department is working on the CIP forms to be completed by County Department Heads and Project Leads for existing and new projects.

**TRANSPORTATION ADVISORY COMMITTEE:** The Transportation Advisory Committee met on June 3, 2015, to hear updates from the three working groups.

**Public Transportation Work Group.**

The Public Transportation Work Group met on May 21, 2015. The Work Group continued work on the development of a comprehensive inventory of available transportation services for county residents and visitors. It is anticipated that the inventory results will be incorporated into a mobility management website.

**Environmental Work Group.** The group met on May 28, 2015.

Planning Department staff continued participation in the GTC Regional Trails Initiative, Village of Geneseo Walkability Audit, and the York Walk to School Student Safety Program.

Community Development Work Group. **The group met on May 28, 2015.**

**CENTRAL SERVICES – IAN COYLE**

**Action Item(s) To Be Reported**

**1. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR CLEANING THE EXTERIOR WINDOWS OF COUNTY OWNED BUILDINGS – NORTHCOAST WINDOW CLEANING**

WHEREAS, after the proper legal advertisement seeking bids for the cleaning of exterior windows on County buildings, four bids were received and opened on May 29, 2015, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Amount</u>
<b>Northcoast Window Cleaning</b>	\$14,775.00
75 Langpap Road	
Honeoye Falls, NY 14472	
For: Cleaning of Exterior Windows – County Owned Buildings	

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Building Budgets	100%	Yes X No

**Director’s Comments:**

Contract will allow the County to get all exterior windows washed, while also having the flexibility to wash individual building exterior windows as needed.

Mr. Coyle explained that a bid was put out and four bids were received.

*Motion: Mr. Carman moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.*

**Informational Item(s) Written Only**

1. Government Center, 2<sup>nd</sup> floor painting completed. Punch list items left (Central services)
2. Highway cold storage electrical finished (Central Services)
3. 250 cubic yards mulch at various county buildings (Central Services)
4. Air conditioner replacements for County Historian (5 total, Central Services)
5. New Mini Split installed for County sign shop (HVAC)
6. Sheriffs office Mold abatement on interior wall
7. Highway door replacement, 3 quotes received. Kircher was low quote at \$10,899.

**COUNTY ATTORNEY – DAVID MORRIS**

**Pre-approved Informational Item(s) To Be Reported**

1. Option To Extend Contract For Conflict Defender Services – Genesee Valley Legal Aid, Inc  
 Mr. Morris explained that this was originally an RFP with two one year extensions. On September 1 we start the final one year extension. He would like to know if the Board has any objections to continuing with that one year extension. The current contract amount is \$173,000, which is quite a bit cheaper than the contract used to be. There was discussion on issues in the past and potential issues. Mr. Morris has met with Mike Allen and Bob Lewis and they both indicated that they have not had any issues at all. Mr. Morris explained that one problem when the contract began was that there were so many outstanding appeals. They inherited 20 pending appeals that Attica Legal Aid never completed. The contract only allows for 12-15 appeals per year. GVLA is \$80,000 less than Attica and \$300,000 less than Mike Stiver’s proposal.

**OTHER - IAN COYLE**

1. CONFIDENTIAL DISCUSSION

**EXECUTIVE SESSION**

Motion made by Mr. Wadsworth and seconded by Mr. LeFerber that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Carman moved and Mr. Wadsworth seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:  
 No action taken.

**ADJOURNMENT**

Mr. Wadsworth moved and Mr. Carman seconded to adjourn the meeting at 10:38 a.m.

**BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN**

**Informational Item(s) Written Only**

1. Caucuses for the Republican Party have been held in Avon, Leicester, Lima and Livonia with many yet to be scheduled for both parties. The first day to have a caucus was June 2<sup>nd</sup>. Every town has offices on the November ballot. The last day to file caucus paperwork is September 17<sup>th</sup>.
2. Election Inspector Classes were held in the towns of Avon, Geneseo, Livonia, North Dansville and Mt. Morris with 2 classes held each day (9 daytime classes and 1 evening class). The Commissioners, Deputy Commissioners and Machine Technicians traveled with the necessary equipment and supplies to hold the classes in actual poll sites while the Inspectors were used to driving to class this gave some of them less of a distance to go. Although this took a lot of preparation to ensure that everything was prepared and packed to travel including coordination with the poll sites; the Inspectors were overall very pleased with the additional space available in the sites compared to the Government Center and liked the smaller work groups for the

machine training again with more space around them. This also gave us a chance to arrange the sites as they should be set up on Election Day to discuss with the Election Inspectors voters for the voter to have a better flow and experience when voting. The staff was out of the office for 5 days but the office was still open with Election Inspectors covering the required hours. About 50 Inspectors resigned prior to the classes being held due to them being notified that less would be needed due to the redistricting and the changes in the testing during class. The total number of Inspectors trained was 164. All Inspectors will be mailed their test results, a certificate of course completion and an Oath of Office for them to complete and return. An additional class or two will probably be scheduled later in the year for those not available to take the June classes.

3. The Commissioners and Deputy Commissioners attended a Campaign Finance seminar in Steuben County on June 2<sup>nd</sup>.
4. The Commissioners participated in a statewide conference call on June 25<sup>th</sup>.
5. Since the first of the year: 481 new registrations, 90 name change, 656 residence changes, 597 mailing address change, 126 personal information changes, 161 duplicates, 66 incompletes, 155 pending party changes, 363 cancellations, 682 made inactive changes, 556 voter status changes and 484 various other changes have been processed.
6. Current active voter enrollment stands at 36,140; Democratic: 9,206; Republican: 16,181; Conservative: 852; Green: 130; Working Families: 154; Independence: 1,779; Women's Equality: 1; Reform: 0; Others: 331 and Blank: 7,506. Inactive enrollment is at 2,637. Total active/inactive voter enrollment is: 38,777.

## **ECONOMIC DEVELOPMENT – JULIE MARSHALL**

### **Informational Item(s) Written Only**

#### **ECONOMIC DEVELOPMENT**

Business Retention & Expansion Program activity to date for 2015 – 26 new projects; 11 expansion, 13 attraction, and 2 retention. International Trade Assistance was provided to 8 companies to date - 5 were assisted with expanding exports to new countries, 1 in identifying potential distributors in Canada, 1 in product certification to use the CE Mark and 1 with product regulatory markings.

#### **INDUSTRIAL DEVELOPMENT AGENCY**

The IDA closed on a \$1.5 million rail line expansion at American Rock Salt Company. The IDA will provide a sales tax exemption only. The project involves a 1500 foot extension of the rail line at the Hampton Corners mine enabling the company to increase production of de-icing salt to meet winter demand. The project is expected to create 30 new jobs.

The IDA also closed on a \$1.8 million expansion at DP Tool (Avon) The IDA will also provide a PILOT, sales tax exemption and mortgage recording exemption. DP Tool will construct a 28,000 square foot expansion; retaining 17 jobs and creating 8 new jobs.

Bids for the construction of the Tec Drive extension were opened May 12, 2015 The contract was awarded by the IDA to Woodstone Earth Construction Inc. in the amount of \$579,530.00, contingent upon approval by the US Department of Commerce Economic Development Administration. Woodstone previously worked on the Barilla Project in the Livingston Industrial Complex and the 2014 relocation of the detention pond in the Crossroads Commerce Park. Construction of the road is scheduled to begin in late July.

The Livingston County IDA received marketing awards for its Annual Report (Honorable Mention), Development Brochure (Honorable Mention) and Web Site (Best in Class) at the Annual Meeting of the New York State Economic Development Council.

#### **DEVELOPMENT CORPORATION**

The LCDC awarded the contract for development of a Gateway Park Feasibility Study to Clark Patterson Lee in

amount of \$45,465.00. Funding for the study was awarded through the 2014 Consolidated Funding Applications. The Project involves the potential construction of roadway and utility infrastructure between NYS Route 15 and Bronson Hill Road in the Town of Livonia and provides the opportunity to create Gateway Park, a new industrial/commercial park targeting agri-business, although non-agricultural based businesses are also desired. The Feasibility Study will provide an inventory of available development parcels and a review of current and future required infrastructure. The planning activities will include: reconfirming the roadway alignment, preparation of infrastructure cost estimates, determining the potential economic impacts of the project, and providing relevant information to adjacent landowners.

The fifth round of Consolidated Funding Applications (CFAs) was announced in May with an application deadline of July 31<sup>st</sup>. To date, the Economic Development Office has identified 5 potential projects for application; 2 NY Main Street applications (Caledonia and Livonia), 2 NY Main Street Technical Assistance applications (Avon and Leicester), and 1 infrastructure application (Town of N. Dansville). Department staff is working closely with Thoma Development on application preparation.

New York Main Street Grants awarded under the 2014 CFA round in the Villages of Geneseo, Dansville and Mt. Morris are progressing. There are 13 projects underway in the three villages. All are on schedule for December 2016 completion

Technical assistance grants awarded under the 2014 CFA round in the Villages of Caledonia and Livonia are complete, enabling the villages to apply for full New York Main Street applications. The technical assistance included review of proposed projects, cost estimates and architectural renderings.

The Development Corporation's Sign & Façade Program has awarded a total of \$29,643 in matching grants to 10 building and/or businesses owners during 2015.

Staff led a tour of the New York Main Street projects with Lt. Governor Hochul and local dignitaries in the Village of Mt. Morris.

Destination University workshops are being held on a monthly basis with average attendance of 25 small business owners. Topics include marketing, social media and making your business a destination business. The next workshop will be held July 13th at 7 PM in room 205 of the Government Center.

Destination Downtown will be held on October 20, 2015. Please save the date.

SUNY Geneseo Summer Intern, Molly Downy is working with village merchant groups on their summer festivals and activities. She is also developing electronic newsletters for each community group.

## **MEETINGS ATTENDED**

Chamber of Commerce

Retail workgroup

Restaurant workgroup

Real Estate workgroup

Manufacturer's workgroup

Regional Economic Development Council

Agriculture workgroup

Community Development workgroup

Council meeting

Greater Rochester Enterprise Board of Directors

Finger Lakes Manufacturing Council  
Start Up NY  
International Business Roundtable  
International Economic Development Advisory Council  
Livingston Wyoming ARC  
    Finance Committee  
    Board of Directors  
    Annual Dinner  
    Hilltop Business Advisory Committee  
Pathstone Enterprise Center  
    Board of Directors  
    Loan Fund Committee  
Geneseo Merchants Association  
Mt Morris Partners for Progress  
Dansville Chamber of Commerce  
Destination University  
SCORE – Rochester Chapter  
New York State Economic Development Council Annual Meeting  
Avon Town Planning Board  
Livingston County Transportation Advisory Committee

## **EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER**

### **Informational Item(s) Written Only**

1. Met with Steve Winslow of the Army Corp for the Mt. Morris Dam on 06/03 to review the emergency response plan for the Dam, critical infrastructure with-in the flood plain was updated, and review of flood data and flood maps downstream of the dam. Updated all contact information for EOC.
2. Attended National Flood Insurance Training at Government Center on 06/09, the training provided updates to the new flood insurance rating maps and new program policies and changes for the flood insurance program.
3. Meeting with the Tennessee Pipeline Corporation on 06/10, regarding emergency plans and emergency response to incidents involving there pipeline with-in Livingston County.
4. Attended Western District Emergency Managers meeting in Genesee County on 06/16, western district is reviewing each county CEMP's for standardizing a format for the plan, and utilizing Emergency Support Functions for the CEMP.
5. Guest speaker at the Village Officials meeting on 06/17, topics covered were preparedness, mitigation, and updating the group on adopting the updated All Hazard Mitigation Plan.
6. Attended 911 committee meeting for vendor design review of radio system.
7. Attended the New York State Coordinators meeting on 06/18, reviewed changes to the new training curriculum for firefighters, State Mutual Aid plan reviewed,
8. Will be meeting with Avon Central School on 06/30 with other emergency response agencies to discuss the rapid response program for emergency responders they may implement. The program is designed to collect information about the facility and make it available to first responders while responding to an incident at the school.
9. Will be meeting with Tetra Tech on 06/29, for a close out meeting regarding the All Hazard Mitigation Plan.

Emergency response:

06/14 - Flooding, Town of Livonia, Town of Mt. Morris, Town of Avon, Town of York,  
06/23 - Structure Fire, Town of Avon, Gibson Mills Rd.

**PROBATION – LYNNE MIGNEMI**

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

475 adult offenders supervised in county (28 treatment court cases being supervised in drug court)  
 19 offenders in other NYS counties

7 offenders in other states

14 juveniles supervised  
 19 new juvenile referrals  
 23 investigations ordered  
 19 active EHM cases (0 juveniles; 19 adults; 6 of which are female), 0-Global Positioning  
 0 adult placed on probation for willful violation of support  
 16 New Leandra’s Law cases (8 CDs)

**2. MONIES COLLECTED**

\$ 3,365.80 – restitution  
 7,663.50 – fines  
 1,860.00 – fees  
 165.01 – surcharge

**3. MEETINGS ATTENDED**

05/05/2015 Public Service Committee  
 05/05/2015 Human Service Department Head  
 05/05/2015 Suicide Task Force Candlelight Vigil for Families (evening event)  
 05/07/2015 Workplace Violence Compliance  
 05/06/2015 RMOMS (vendor) @ court house  
 05/08/2015 Finger Lakes Regional Juvenile Justice (Livingston County hosted)  
 05/11/2015 Meeting with Terry Donegan (financials)  
 05/11/2015 Meeting with Sheriff Dougherty (warrants)  
 05/13/2015 Board of Supervisors  
 05/14/2015 NYS COPA (Syracuse)  
 05/19/2015 Staff Meeting  
 05/19/2015 Law Enforcement Council  
 05/19/2015 Multi-Disciplinary Task Force on Sexual Abuse and Severe Physical Trauma  
 05/27/2015 Treatment Court Graduation  
 05/28/2015 Magistrates/Clerks Meeting (evening)

**4. ADMINISTRATIVE REVIEWS**

Two (2) administrative reviews

**5. TRAINING**

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	5/27/15	Compliance	0.25	

Michelle Jordan	5/28/15	Compliance	0.25	
Liz Laney	5/28/15	Compliance	0.25	
Brian Lanpher	None			
Debra Mack	5/28/15	Compliance	0.25	
Matthew McKinney	None			
Rachel Merrick	5/23/15	LCSO In-Service Compliance	2.0	
	5/29/15	Violence in the Workplace	0.25	
	5/29/18		0.75	
Lynne Mignemi	5/29/15	Compliance Violence in the Workplace	0.25	
	5/29/15		0.75	
Courtney Sobrado	None			
Jason Varno	None			

**PUBLIC DEFENDER – MARCEA TETAMORE**

**Informational Item(s) Written Only**

1. Applications received YTD as of 6/22/15: 819
2. Files opened YTD as of 6/22/15: 455
3. Cases assigned to GVLA YTD as of 6/22/15: 183
4. Applications pending as of 6/22/15: 73
5. Applications received between 5/22/15 – 6/22/15: 156
6. Files opened between 5/22/15 – 6/22/15: 55
7. Cases assigned to GVLA between 5/22/15 – 6/22/15: 19
8. Section 722-d money received YTD as of 6/22/15: \$581.50
9. Money received from collection agency YTD: \$33.50

Respectfully submitted,

Michele R. Rees  
Clerk of the Board