

PUBLIC SERVICES COMMITTEE MEETING MINUTES

WEDNESDAY, MAY 7, 2014

1:30 P.M.

PRESENT: G. Deming, C. DiPasquale, D. Knapp, D. Babbitt Henry, W. Wadsworth, E. Gott, D. LeFeber, M. Schuster, B. Carman, P. Yendell, L. Semmel, B. Donohue, I. Coyle, B. Beagle – LC News

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT – NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Office of Emergency Management, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|-------------------|---------------|
| NYS Department of Homeland Security and Emergency Services (NYS DHSES) | 9/01/14 – 8/31/16 | \$112,500.00 |

Grant Programs Administration
Shelley Wahrlich, Director
1220 Washington Avenue
State Office Campus, Building 7A
Albany, New York 12242
For: Various EMS/HazMat/EOC Equipment

| Funding Source | Local Share | Budgeted ? | |
|---|--------------------|-------------------|----|
| New York State Division of Homeland Security and Emergency Services | -0- | Yes X | No |

Directors Comments: State Homeland Security Program (SHSP) for \$112,500.00 the anticipated budget is for Heart Monitor for EMS, portable plotters for mapping, Disaster LAN Emergency Management program extended maintenance, Self Contained Breathing Apparatus (Air Paks) for Haz Mat Team.

| | | |
|---|-----------------|-------------|
| NYS Department of Homeland Security and Emergency Services (NYS DHSES) | 10/1/13-9/30/15 | \$29,678.00 |
|---|-----------------|-------------|

Grant Programs Administration
Shelley Wahrlich, Director
1220 Washington Avenue
State Office Campus, Building 7A
Albany, New York 12242
For: EOC Upgrades

| Funding Source | Local Share | Budgeted ? | |
|---|--------------------|-------------------|----|
| New York State Division of Homeland Security and Emergency Services | -0- | Yes X | No |

Directors Comments: Emergency Management Performance Grant (EMPG) for \$29,678.00 the anticipated budget will be for continuing the enhancement process for the EOC, which will include mapping, computers, monitors and extended service contracts where permissible.

K. Niedermaier explained that he was able to utilize grant funding over multiple disciplines.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution... Carried.

Informational Item(s) Written Only

1. Presented at the Nelson A. Rockefeller Institute of Government in Albany on “Facing the Storm: Preparing for Increased Weather in Upstate New York”. The daylong conference was directed towards planning and building relationships with other agencies for the increase severe weather that has been impacting New York State, in particular Upstate New York. The conference also addressed the impact of mitigation and recovery from these events.
2. Completed the County Emergency Preparedness Audit and reviewed the draft, submitted minor changes to DHSES, final draft has been issued.
3. Tetra – Tech was awarded the contract for the All Hazard Mitigation Plan review and update. Contract for signatures for Tetra Tech was sent on 4/16/14.
4. Fire Training Tower refurbishing started on April 22nd, Central Services has completed the initial work, insulation needs to be installed and central services will finish installing the burn panels.
5. Work on the CEMP Emergency Support Functions each support function is designed around a specific department that would be used to handle an incident or event.

Emergency Responses:

- 04/27 – Caledonia – fire in house wall
- 04/02 – Geneseo – truck fire
- 04/24 – York – fire in farm shop
- 04/01 – Hemlock – hazmat fuel oil tank leak,250 gal.
- 04/23 – Livonia – house fire in attic
- 03/16 – Hemlock – trailer fire
- 04/21 – Hemlock – Utility shed fire
- 03/14 – Nunda – utility shed fire
- 04/21 – Hemlock – barn fire
- 03/12 – Leicester – house fire
- 04/18 – Avon – garage fire
- 04/18 – West Sparta – farm shed fire
- 04/18 – Springwater – house fire in basement
- 04/11 – Caledonia – house fire
- 04/06 – York - building explosion at Arkema
- 04/05 – Leicester – storage building fire

Mr. Coyle explained that K. Niedermaier does the grant applications for Emergency Management.

PUBLIC DEFENDER – MARCEA TETAMORE

Pre-approved Informational Item(s) To Be Reported.

1. PROPOSED USE OF ILSF GRANT MONEY – regarding grant starting June 2014 – Ms. Tetamore explained that she has grant money available again and she would like to create an assistant part time public defender to handle night courts. Night courts are all misdemeanors, so this is a good job for someone fresh out of law school. The grant is \$33,687 per year for three years. She is proposing a start salary of \$25,000 per year. She is not sure if she can find someone for that amount but she would like to start there. She explained the difficulties in the past with part time attorneys’ taking family court cases, which then involves conflicts. She would like a restriction put into the job description requirements that they can not take any private cases for family court in Livingston County. This would limit any conflict issues with public defense cases and would allow them to work in any other county. Setting a salary of \$25,000 leaves a balance in her grant money that she would like to use to hire a part time clerk typist for 10 hours per week, which keeps them in the part time status. *Motion: Mr. Gott moved and Mr. Wadsworth seconded to create a part time Assistant Public Defender and a part time Clerk Typist using ILSF Grant money for three years. Carried.*

Informational Item(s) Written Only

1. Applications received YTD as of 4/28/14 p.m.: 552
2. Files opened YTD as of 4/28/14 p.m.: 310
3. Cases assigned to GVLA YTD as of 4/28/14 p.m.: 106
4. Applications received 3/24/13-4/28/14 p.m.: 181
5. Files opened 3/24/14-4/28/14 p.m.: 86
6. Cases assigned to GVLA 3/24/14-4/28/14 p.m.: 28
7. Section 722-d money collected YTD: \$227.50
8. Money received from collection agency YTD: 0

Ms. Tetamore reviewed her informational items and explained that the drug task force arrests are increasing her office workload tremendously. There was discussion regarding the need for a district court and how that could be done. Drug and alcohol are the two biggest problems in Livingston County. There was discussion of instituting a task force to investigate the potential need for a district court.

EMERGENCY MEDICAL SERVICES – KAREN DEWAR

Action Item(s) To Be Reported

1. PROCLAIMING THE WEEK OF MAY 18-24, 2014 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, the Emergency Medical Services responders in Livingston County provide many hours to save lives and minimize the effects of injuries; and

WHEREAS, EMS services are available 365 days a year; now therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby declare the week of May 18-24, 2014 as Emergency Medical Services Week in Livingston County to honor EMS personnel, technicians, nurses, physicians, and others who serve their community through EMS agencies and in the emergency rooms in Livingston County.

Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

2. AWARDING BID FOR THE EMERGENCY MEDICAL SERVICES DEPARTMENT FOR AN AMBULANCE – NORTHEASTERN RESCUE VEHICLES, INC.

WHEREAS, after the proper legal advertisement seeking bids for an ambulance, two bids were received and opened on April 10, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

| <u>Contract</u> | <u>Amount</u> |
|---|--------------------|
| Northeastern Rescue Vehicles, Inc. | \$89,500.00 |

10 Dwight Park Drive
Syracuse, New York 13209

For: 2014 Wheeled Coach – Type II Sprinter Ambulance

Mrs. Dewar explained that two options were submitted from Northeastern. There was a used demo for \$86,500 that would not be available for 2-4 weeks. The other options was for a 2014 Sprinter and that build out is guaranteed for 60 days for \$89,500.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

Mr. Coyle explained that this purchase is part of the Capital Improvement Plan.

3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES - MONROE COMMUNITY COLLEGE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Emergency Medical Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---------------------------------|----------------|---------------|
| Monroe Community College | 8/1/14-7/31/16 | \$0 |

1000 East Henrietta Road
Rochester, New York 14623

For: EMS students to ride on Livingston County Emergency Medical Response Vehicles.

Ms. Dewar explained that the current contract expires July 31, 2014.

Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

There was discussion regarding the ambulance that is currently broken down. The County Administrator is planning to meet with the County Attorney on the legalities to determine if we can purchase the second ambulance or if a new RFP/Bid would need to be done. Mrs. Dewar reviewed the maintenance issues just to keep used ambulances on the road. There was discussion of the possibility of doing an emergency purchase. Revenues are currently \$20,000 higher than their monthly projections for 2014. Call volumes are up 130 more than last year at this time. There are two ambulances broken down. There are two demos available at Northeastern with less than 1,500 miles on them so all warranties would apply as if they were new.

Pre-approved Informational Item(s) To Be Reported

Informational Item(s) Written Only

- | | |
|---|---------------|
| 1. April 3, 2014 Captain meeting | CountyEMS |
| 2. April 6, 2014 building explosion Arkema | Response to |
| 3. April 7, 2014 Reserve Corps meeting | Medical |
| 4. April 9, 2014 Instructor monitoring DOH | CPR AED |
| 5. April 10, 2014 fatal pedestrian accident Sparta | Response to |
| 6. April 12, 2014 Geneseo Concert command post standby with Medical Director & EMS | .SUNY |
| 7. April 14, 2014 Executive Committee meeting | MLREMS |
| 8. April 14, 2014 Prevention meeting DOH | Fall |
| 9. April 22, 2014 the Medical Director | Meeting with |
| 10. April 26, 2014 Department Banquet | CaledoniaFire |

ECONOMIC DEVELOPMENT – JULIE MARSHALL (1 ATTACHMENT)

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT: GREATER ROCHESTER ENTERPRISE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Department of Economic Development, according to the

term designated, subject to review by the County Attorney and County Administrator:

| | | |
|---|-----------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| Greater Rochester Enterprise (GRE) | 1/1/14-12/31/14 | \$12,500.00 |
| 100 Chestnut Street | | |
| One HSBC Plaza, Suite 1910 | | |
| Rochester, NY 14604 | | |
| For: Marketing Initiatives | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-----------------------|--------------------|-------------------|
| A6889.4190 | \$12,500 | Yes ✓ No |

Director’s Comments:

The contract provides for external marketing initiatives to retain and attract new businesses to Livingston County and will maximize efforts to strengthen the local economy and provide for more and better jobs for community residents.

Mrs. Marshall reviewed the membership history with GRE and explained how they do marketing with site selectors for us generating leads for the county. The amount for 2014 has been reduced by Ms. Marshall. There were other agencies paying less and getting the same service.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. PROVIDING FOR PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY’S PROPOSAL TO SUBMIT AN APPLICATION TO THE OFFICE OF COMMUNITY RENEWAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on May 28, 2014 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to consider public comment on the County’s proposal to submit an application to the office of Community Renewal Community Development Block Grant (CDBG) and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

Director’s Comments:

The public hearing is required to enable submittal of Community Development Block Grant applications under the Regional Economic Development Consolidated Funding Application which was recently announced.

Mrs. Marshall reviewed the announcement that went out recently for applications forwarded to the Board by the Clerk regarding the Community Renewal Block Grant Program. Her office has identified 10 applications that she believes will be submitted for the CFA process.

Motion: Mr. Knapp moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Pre-approved Informational Item(s) To Be Reported

Livingston County Capital Infrastructure Program recommendations. (A summary of the proposed program guidelines is attached) – Mrs. Marshall reviewed the draft program guide for the committee. Mr. Coyle explained that the County has approximately of \$240,000 in this account to assist in infrastructure. Because of the development interest and because of the activity, we are going to have interest in tapping into the program. Mrs. Marshall explained that the municipality would have to pay for the project up front. We need to make sure that the project actually gets completed. She looks to use AIA documents to seek this reimbursement. Mr. Coyle explained the matching process and that the dollars are not there to allow the program to act as a 50/50 match. There was discussion of where funding dollars could be available to put into this program. Mr. LeFeber stated that he likes the gap; it shows initiative of an applicant. The Committee feels that the draft looks good and Mrs. Marshall will proceed with finalizing the application.

Informational Item(s) Written Only

BUSINESS RETENTION AND EXPANSION PROGRAM

From January 1 to present, department staff has conducted a total of 41 visits, meeting with 30 companies to discuss their business needs. Currently there are 30 active projects; 20 expansion projects (of which 6 are expected to move forward in 2014) 1 retention project, and 9 attraction projects (2 of which are expected to land in 2014). Eight (8) companies received technical assistance for matters regarding international trade. Staff conducted 8 joint company visits with representatives from the US Department of Commerce, the US Small Business Administration, Empire State Development and Workforce Development.

The Economic Development Office hosted and co-presented an introductory workshop for businesses interested in learning how to sell to the federal, state, and county governments. A representative from the Monroe County Finger Lakes Procurement Technical Assistance Center (PTAC) conducted the seminar in conjunction with Economic Development staff who spoke on contracting opportunities with the County. Seven (7) businesses attended the seminar. The workshop received excellent ratings from participants.

The Foreign Trade Zone Advisory Board will be scheduling a press event in the near future to officially announce the recently approved Foreign Trade Zone. The event will be scheduled to coincide with the anticipated approval of a foreign trade sub-zone at Crossman Corporation. The FTZ is an additional tool for the economic development business retention and expansion program as well as our recruitment efforts.

Greater Rochester Enterprise (GRE) recently announced it is accepting applications for the second round of the Economic Gardening Program. The program, which is the only one of its kind in New York, is designed to provide free, sophisticated, tailor-made technical assistance to second-stage companies that are in expansion mode. In order to participate in the program, companies must be for-profit and privately held, headquartered and operating in the Greater Rochester region, generate between \$700,000 and \$50 million in annual revenue, employ between five and 100 employees, have maintained principal operations in the area for a minimum of two years, demonstrate growth in employment and/or revenue for at least two of the past five years, and provide products and/or services to markets outside of Rochester.

As many as 40 businesses will be chosen to take part in the program. Once accepted, participants have access to a team of national experts provided by the Edward Lowe Foundation, a national non-profit organization dedicated to supporting entrepreneurship, which will help each company develop a plan to further accelerate its business success. Selected companies will also have access to a free suite of high-end, high-speed technical assistance, including help identifying qualified sales leads, mapping to facilitate targeted marketing efforts, reviewing core strategies related to commodity and niche markets, analyzing employee temperament to build strong management teams and recruit talent, examining social media utilization and search engine optimization guidance. This information has been sent to qualifying businesses in Livingston County. In 2013, Once Again Nut Butter and Applied Energy Systems participated in the program.

INDUSTRIAL DEVELOPMENT AGENCY

The Industrial Development Agency has released bid documents for construction of the Tec Drive road extension in the Avon Crossroads Commerce Park. The IDA is expected to award the bid at their May 2nd meeting.

Andrew Reid, Economic Development Representative for the Federal Economic Development Administration visited Livingston County and toured the Crossroads Commerce Park. He

discussed the EDA funding application and award process. Representatives from the County, Town, and IDA were in attendance.

LIVINGSTON COUNTY DEVELOPMENT CORPORATION

The LCDC received 31 applications seeking \$99,000 in funding for the Sign & Façade Improvement Program. Based on the recommendation of the review committee, the LCDC Board awarded 26 projects totaling \$73,900 in funding. For the 3rd straight year applications for grants far exceeded the budgeted funding amount. All communities that participate in the Downtown Partnership have seen that funding returned to their community for sign & façade improvements.

REGIONAL ECONOMIC DEVELOPMENT COUNCIL

The state has officially launched the 4th year of Consolidated Funding Applications (CFAs). Applications are begin accepted beginning May 1st with an application deadline of June 16th. The timeframe for project identification and application preparation is significantly decreased from previous years. The Economic Development Office has identified 6 potential projects for application; 2 NY Main Street applications, 2 NY Main Street Technical Assistance applications, 1 small business and 1 strategic planning application. We will be sending information on the funding announcement to county businesses and our economic development partners.

MEETINGS ATTENDED

- Start Up NY with SUNY Geneseo and prospective business
- Dansville Transportation Study Public Meeting
- International Business Roundtable
- Finger Lakes Regional Economic Development Council
- Regional Economic Development Council Community Development Workgroup
- Dansville Rotary
- Geneseo Merchants Association
- Mt. Morris Partners for Progress
- Pathstone Enterprise Center Board of Directors
- Pathstone Enterprise Center Loan Review Committee
- Livingston-Wyoming ARC Board of Directors
- Livingston-Wyoming ARC Finance Committee
- Department Head Meeting
- Corporate Compliance Webinar
- Bond Financing Webinar
- International Economic Development Council Webinar
- Landmark Society of WNY State Conference
- Leadership Livingston

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to change the agenda due to being ahead of the schedule and move the Highway Department items to later in the meeting Carried.

SHERIFF – SHERIFF DOUGHERTY

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NYS DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department Sheriff’s Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|-------------------------------------|-------------|---------------|
| NYS Department of Homeland Security | | |

And Emergency Services
 1220 Washington Ave. Bldg. 7A, Suite 710
 Albany, NY 12242
 For: K9 Explosive Detection Response Vehicle

9/1/13 – 8/31/15

\$35,000.00

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> | | |
|-----------------------|--------------------|-------------------|----|----|
| NYSDHSES Grant | 0% | Yes | No | XX |

Mr. Coyle explained that the Sheriff had requested that the Committee excuse him due to Deputy Carrie Merrick’s wake services today. Mr. Coyle explained that this grant is for a request for a K9 vehicle replacing an existing vehicle. We would keep the current vehicle as a back up. Mr. Coyle explained that this vehicle is outfitted differently than a traditional K9 vehicle.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolutions Carried.

OTHER – IAN COYLE

1. APPOINTING MEMBER(S) TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – JAMES BLYE

RESOLVED, that the following member(s) are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

| Name | Address | Rep./Title | Term |
|------------|----------------------------------|------------------------|-----------------|
| James Blye | 1943 Dutch Hollow Road, Avon, NY | Alternate/Town of Avon | 1/1/14-12/31/16 |

Motion: Mr. Wadsworth moved and Mr. LeFeber seconded to approve the foregoing resolution. Carried.

2. E 911 COMMITTEE

Action Item(s) To Be Reported

1. AUTHORIZING THE CREATION OF A SPECIAL COMMITTEE TO MAKE RECOMMENDATIONS TO THE LIVINGSTON COUNTY BOARD OF SUPERVISORS FOR IMPROVEMENTS TO THE LIVINGSTON COUNTY E911 SYSTEM

RESOLVED, that the Livingston County Board of Supervisors authorizes the creation of a special committee, pursuant to Article 3 of the Rules of Order of the Board of Supervisors to make recommendations to the Livingston County Board of Supervisors for improvements to the Livingston County E911 System, and, be it further

RESOLVED, that such committee shall consist of twenty two (22) Members to be appointed by the Chairman of the Board of Supervisors, and, be it further

RESOLVED, that such committee shall be authorized to act through June 30, 2016 unless sooner disbanded by the Board of Supervisors.

Mr. Coyle explained that we need to repurpose and re-establish the existing E911 committee for the \$6M and PSAP grant funding received recently. Mr. Coyle has met with Chairman Gott regarding the committee appointments as they are Chairman appointments. Mr. Coyle explained that the membership number is 22 and reviewed the following areas of representation: Chairman of the Board, County Administrator, Committee Chairs, Fire Chief representative, Ambulance representative, OEM Director, EMS Director, Highway, Public Health, Sheriff, Undersheriff, 911 Coordinator Mike Bradley, a Dispatcher, IT Director, Planning, Central Services, State Police and local police. This is not a policy making committee. It’s more of a special committee to make recommendations. To serve as a sounding board as the users of the 911 system.

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

Mr. Coyle requested Committee approval to present the action items for Public Works and Central Services due to being ahead of schedule on the agenda.

PUBLIC WORKS – CATHERINE VANHORNE

Action Item(s) To Be Reported

1. APPOINTING MEMBER(S) TO THE LIVINGSTON COUNTY WATER AND SEWER AUTHORITY BOARD – FRANK MILLER

RESOLVED, that the following members are hereby appointed to the Livingston County Water and Sewer Authority Board for the term designated:

| Name | Address | Rep./Title | Term |
|--------------|-------------------------------------|------------|------------------|
| Frank Miller | 39 Spring Street, Livonia, NY 14487 | Member | 5/14/14-12/31/16 |

Mr. Coyle explained the interview process for new WASA board members. Chairman Gott explained that he participated in the interviews. There were five qualified applicants that brought many different skill sets to the table. Mr. Miller owns two companies that deal in the treatment of waste water so he has experience in this particular field.

Motion: Mr. Knapp moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.

CENTRAL SERVICES – JOHN DRISCOLL

1. AWARDING BID FOR THE CENTRAL SERVICES DEPARTMENT FOR AN ARTICULATING BOOM LIFT – SOUTHWORTH-MILTON, INC.

WHEREAS, after the proper legal advertisement seeking bids for an Articulating Boom Lift, six bids were received and opened on April 24, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted as the lowest responsible bid, subject to review by the County Attorney and County Administrator:

| | |
|--|--------------------|
| <u>Contract</u> | <u>Amount</u> |
| Southworth-Milton, Inc. | \$98,685.00 |
| 500 Commerce Drive | |
| Clifton Park, NY 12065 | |
| For: 2014 Genie Z60 4WD Articulating Boom Lift | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-------------------------|--------------------|-------------------|
| Capital Project Account | 100% | Yes xx No |

Mr. Coyle explained that this equipment will be used for any work above a particular height particularly in Mt. Morris but can be used anywhere. This is a project under the capital improvement plan.

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution Carried.

HIGHWAY – DON HIGGINS

Action Item(s) To Be Reported

1. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR LICENSED SURVEYING SERVICES – GARY L. DUTTON LAND SURVEYORS

WHEREAS, the Highway Department solicited a Request for Proposal for Licensed Survey services for the purposes of resetting, locating and establishing property pins in conjunction with County Highway construction and maintenance activities, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

| | | |
|-------------------|-------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|-------------------|-------------|---------------|

Gary L. Dutton

5/14/14-12/31/14

Land Surveyors
6115 Route 15
Springwater, NY

Field Survey Work: \$125.00/hour
Mapping: \$ 75.00/hour
Office Computations: \$ 75.00/hour

For: Licensed Survey services for the purposes of resetting, locating and establishing property pins on County Highway construction and maintenance projects. Not to exceed a total cost of \$4,500 for the contract term.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|---|--------------------|-------------------|
| 2014 County Highway Budget Appropriations | 100% | Yes XX No |

Mr. Higgins explained the need to hire a licensed survey service for the purpose of resetting, locating and establishing property pins when they do repair and construction projects.

Motion: Mr. LeFeber moved and Mr. Wadsworth seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING LIVINGSTON COUNTY TO PURCHASE PAVEMENT CRACK-SEALING SERVICES THROUGH CONTRACTS AWARDED BY ONTARIO COUNTY – BOTHAR CONSTRUCTION, LLC

WHEREAS, Ontario County has extended the 2013 awarded bids for purchase of pavement crack-sealing services to various companies, and

WHEREAS, the County of Livingston has determined that the prices and services under such contracts will result in cost savings and additional services compared to those if bid separately by Livingston County, and

WHEREAS, pursuant to authority granted by Section 103 of NYS General Municipal Law and the terms of the Genesee County bid, Livingston County is authorized to purchase pavement crack-sealing services through the contracts awarded by Ontario County, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby authorizes the purchase of pavement crack-sealing services through contracts awarded by Ontario County to BOTHAR Construction, LLC, subject to review by the County Attorney and County Administrator.

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--------------------------------|---------------------|---------------|
| BOTHAR Construction LLC | 05/14/14 – 05/01/15 | |

170 East Service Rd
Binghamton, New York 14610

For: Plastic Joint Material ASTM D6690 Type-II, Traditional Overband Application

| | |
|---|---------|
| Daily production rate of 150 gallons and less, per gallon: | \$28.50 |
| Daily production rate of 151 – 300 gallons, per gallon: | \$13.84 |
| Daily production rate of 301 gallons and greater, per gallon: | \$10.70 |

For: Optional Work Zone Traffic Control

| | |
|---|---------|
| Daily production rate of 150 gallons and less, per gallon: | \$15.00 |
| Daily production rate of 151 – 300 gallons, per gallon: | \$ 6.00 |
| Daily production rate of 301 gallons and greater, per gallon: | \$ 3.75 |

Dated at Geneseo, New York

May 14, 2014

Public Services Committee

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|---|--------------------|-------------------|
| 2014 County Highway Budget Appropriations | 100% | Yes XX No |

Mr. Higgins explained that they piggybacked off Ontario County’s contract last year and would like to do so again this year.

Motion: Mr. Wadsworth moved and Mr. Knapp seconded to approve the foregoing resolution.... Carried.

3. OPPOSING EXPANSION OF FEDERAL CONTROL UNDER CLEAN WATER ACT

WHEREAS, the U.S. Environmental Protection Agency (EPA) and the Army Corps of Engineers (Corps) have released a 371-page draft regulation for Definition of Waters of the U.S. under the Clean Water Act, and

WHEREAS, both agencies are seeking a rule change to give the federal government more authority by expanding the definition of “navigable waters” in the Clean Water Act, and

WHEREAS, the rule change proposed by the EPA and the Corps would subject almost all physical areas with a connection to downstream navigable waters – including features such as ditches, natural or man-made ponds, and flood plains – to the jurisdiction of the Clean Water Act, and

WHEREAS, the proposed rule change, if adopted, will cause significant harm to local farmers, stall the development of businesses, take control of land used for sustainable food production out of our local providers’ hands, and negatively impact County-owned and maintained infrastructure such as roadside ditches and flood-control channels, and

WHEREAS, the costs to our farms, municipalities and taxpayers will be enormous, and

WHEREAS, the New York Farm Bureau, the National Association of Counties (NACo), and the National Association of County Engineers (NACE) oppose the proposed rule change, and

WHEREAS, it is impractical for the federal government to regulate every ditch, pond and rain puddle that may have some tenuous connection – miles away – to a body of water currently defined as “navigable”, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors hereby strongly opposes the EPA and Corps expansion of the Clean Water Act, as proposed, and be it further

RESOLVED, that the Clerk of the Livingston County Board of Supervisors is hereby directed to forward a certified copy of this Resolution to the Environmental Protection Agency, the Army Corps of Engineers, U.S. Senators Schumer and Gillibrand, U.S. Congressman Collins, NYS Governor Cuomo, NYS Senators Young and Gallivan, NYS Assemblyman Nojay, the National Association of Counties, the National Association of County Engineers, the New York State Association of Counties, the New York Farm Bureau, the NYS County Highway Superintendents Association, and the Western New York Inter-County Association.

Mr. Higgins explained that several counties have already adopted or are in the process of adopting a resolution opposing federal control expansion under the clean water act. This would have a huge negative impact on the farming and municipality communities. Mr. Yendell reported that this resolution is also on the InterCounty agenda for this Friday. Mr. Schuster explained that the NYSAC Blue Ribbon Task Force on Farming also opposed this.

Motion: Mr. Gott moved and Mr. Knapp seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

1. The Shop Manager recently broached the subject of possibly doing our own NYS Vehicle Inspections on our Highway Department fleet (Heavy, medium, light, and trailers.) Historically we do all the repairs, prep work, and pre-inspections...then take the vehicle (usually to Dansville) for the Inspection/Sticker. The Shop Manager has calculated significant savings in cost and time if we do our own inspections. Supt. Higgins reached out in a survey to the Counties statewide. With 32 respondents, 28 Counties do their own Inspections, while only 4 send them out. Currently the Shop Manager and one Automotive Mechanic are Certified for NYS Vehicle Inspections for both heavy & light vehicles. A second Automotive Mechanic is certified for light vehicles, but can easily obtain certification for the heavy classification. County Administrator Coyle and County Attorney Morris have approved this proposal, and the Department has started the process of obtaining the required computer equipment.

There was discussion whether the inspection station is liable if something went wrong and they are not.

There would need to be a computer purchased that is connected to the state for approximately \$1,375-\$2,500 including the additional support equipment recommended by Chairman Gott.

EXECUTIVE SESSION

Mr. LeFeber moved and Mr. Gott seconded that the Committee adjourn and reconvene as in Executive Session and all Supervisors remain.

Mr. LeFeber moved and Mr. Knapp seconded to move out of Executive Session.

No Action Taken.

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF BUILDINGS & GROUNDS SUPERVISOR POSITION

Motion: Mr. Gott moved and Mr. LeFeber seconded to Appoint John Driscoll as Supervisors of Buildings & Grounds and referring this matter and Setting the Salary to the Ways and Means Committee Carried.

DISCUSSION REGARDING MOVING JUNE 4TH PUBLIC SERVICES COMMITTEE MEETING TO JUNE 5TH – CHAIRMAN DEMING

Mr. Deming explained that he has a conflict for this meeting but feels that it is important for him to be there. He would like to request that the June Public Services Committee meeting be moved to Thursday, June 5 at 9:00 a.m. in Caucus Room 303B.

Motion: Mr. Gott moved and Mr. Knapp seconded to change the June Public Services Committee meeting to Thursday, June 5 at 9:00 a.m. in Room 303B..... Carried.

ADJOURNMENT

Mr. Gott moved and Mr. Wadsworth seconded to adjourn the Committee meeting at 2:37 p.m.

Respectfully submitted,

Michele R. Rees
Clerk of the Board