

**PUBLIC SERVICES COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 5, 2013
1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, D. Knapp, E. Gott, D. LeFeber, P. Yendell, L. Semmel, D. Mahus, I. Coyle, Lauren Pszonak-Genesee Sun/SUNY Geneseo Intern

ABSENT: D. Babbitt Henry, W. Wadsworth

1:30 COUNTY CLERK – JIM CULBERTSON

Pre-approved Informational Item(s) To Be Reported

1. REPORT OF COUNTY CLERK’S 2013 ANNUAL REPORT – Mr. Culbertson explained that he will be reviewing financial information today and Mary Strickland and Kathy Olsen will be reviewing projects on each side respectively. Mr. Culbertson reviewed the budget and financial report for 2013. While deeds and mortgages recorded are down, mortgage tax received by the County Clerk is up. Pistol permits continue to go up. There was discussion regarding the rise in notary fees due to the 2 year to 4 year renewal cycle. Mrs. Strickland explained that the E-recording program has been very successful. They have now started accepting RP5217 PDF forms and scanning civil and criminal actions. The original documents are being stored in a box until they are destroyed. This allows them to stop filing in the office. State law now states that the scanned document is the original. Eventually, all files will be electronic. Mr. Culbertson explained that they will be E-filing civil files. Criminal files are not open to the public. They will be reevaluating their office layout to better serve their customers. Mr. Culbertson explained that he originally requested an additional part time position, but he would like to wait until they can determine what is going to happen. The office layout will need to be reviewed before anyone is hired because the only available space is over past the abstractors. Mrs. Olson distributed information on a flyer she is planning to post letting people know what services are available. She has been working with local car dealers and offering training to keep their business in the County. She has been promoting BuyLocal and having people renew in the office or even mailing to the local DMV. Mrs. Olson reviewed changes made in 2013 and what they have been working on for 2014. Mrs. Olson has been working with many individuals wintering in the south that have purchased new vehicles and members of the military with any questions. Mrs. Olson distributed a list of 2013 mailbags and the Commissioner’s Regulations. Mr. Culbertson reviewed the registration/renewal report for 2013. The County keeps 12.8% of these dollars. There have been a lot of episodes of down time with the state computer system. The state no longer has a dedicated IT department. The DMV scanner does not recognize the new polycarbonate license and two people are needed to override the problem. There was discussion regarding the medical certification expirations for CDL licenses. There is no notice sent out when the certification expires.

SHERIFF – SHERIFF THOMAS DOUGHERTY

Pre-approved Informational Item(s) To Be Reported

1. DISCUSSION OF VEHICLE PURCHASE OUT OF LCSO ASSET FORFEITURE – Sheriff Dougherty explained the problems with the narcotics unit vehicle and service work. The Sheriff was looking for a used SUV to be purchased out of drug asset forfeiture money. The Sheriff had Investigator Wiedrich do some research and he found a Dodge Durango with 65,000 miles for \$13,500. While he was getting three similar vehicles and prices, that vehicle sold. The Sheriff would like to get preapproval that when they find another acceptable vehicle, the purchase can be approved directly by the County Administrator. This vehicle will be an undercover vehicle. Typically, Sheriff vehicle purchases must go through Public Services and then the Ways and Means Committee. There is approximately \$60,000 in the drug forfeiture account. The Drug Task Force is doing a great job since they started.

Motion: Mr. DiPasquale moved and Mr. Wadsworth seconded to authorize the Sheriff to purchase an undercover vehicle with drug asset forfeiture funds outside of the normal purchasing policy guidelines with approval from the County Administrator..... Carried.

BOARD OF ELECTIONS - NANCY LEVEN

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS: NYS BOARD OF ELECTIONS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Board of Elections, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Board of Elections	4/1/14-3/31/15	\$36,462.00
40 N Pearl Street, Ste 5		
Albany NY 12207-2729		
For: T002549 Poll Worker Training/Voter Education		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Board of Elections	\$36,462.00	Yes X No

Director's Comments:

This is an extension of a current contract for poll worker training and voter education.

NYS Board of Elections	4/1/14-3/31/15	\$18,231.00
40 N Pearl Street, Ste 5		
Albany NY 12207-2729		
For: T002665 NYS Accessibility Funds		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Board of Elections	\$18,231.00	Yes X No

Director's Comments:

This is an extension of a current contract for accessibility funds.

NYS Board of Elections	4/1/04-3/31/16	\$78,123.88
40 N Pearl St., Ste 5		
Albany NY 12207-2729		
For: Help America Vote Act Operations Expenses		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Board of Elections	\$78,123.88	Yes X No

Director's Comments:

This is the remainder of the HAVA money allocated to Livingston County.

Mrs. Leven explained that these are all contract renewals for approval. Above is the full amount of the grant, not the actual amount remaining. The third contract is the actual amount remaining from HAVA monies.

Motion: Mr. Wadsworth moved and Mr. Knapp to approve the foregoing resolution..... Carried.

2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY BOARD OF ELECTIONS - NYS BOARD OF ELECTIONS AND RESCINDING A PORTION OF RES. NO. 2012-088

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Board of Elections, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYS Board of Elections	1/1/12 - 9/30/16	\$2,537.00

40 N Pearl Street, Ste 5

Albany NY 12207-2729

For: Health & Human Services (HHS) 2011 Voting Access for Individuals with Disabilities

And, be it further

RESOLVED, that that portion of Res. No. 2012-088 which previously approved the above referenced contract is hereby rescinded.

This contract was originally done in 2012, but the term was incorrect needed to be corrected. This amount is the actual amount remaining.

Motion: Mr. Gott moved and Mr. LeFeber to approve the foregoing resolution..... Carried.

Mrs. Leven reported that the new person is working out well.

Informational Item(s) Written Only

1. NYS Board of Elections did an on-site audit of the voting machines as required every two years.
2. The Commissioners attended the January 29th Public Services Committee meeting.
3. Certification of Offices form was sent to the County clerk and all town clerks to complete and return by March 4th as required by EL 4-106(2) to certify each office to be on the November ballot.
4. Commissioner Leven held an Executive Committee conference call on February 5th.
5. OSHA report completed and returned to the County Treasurer.
6. Four petitions were filed for independent lines on village ballots. The last day to file was February 11th.
7. The vendor for BOE's voter software did in-house training on February 12th.
8. The Commissioners attended the Board of Supervisors meeting for a short time on February 12th and then returned to their training session. The Day Automation contract has been sent to the Chairman of the Board for his signature.
9. Leadership Livingston visited the BOE during their annual county department visit.
10. Xerox service completed a service call to ready the machine to print village ballots.
11. A Xerox technician set up new features for the BOE including scanning of documents so items like petitions will able to be scanned for historical reasons.
12. The ballot for village elections has been finalized.
13. Absentee ballots for the 6 village elections were sent out by mail and email on February 13th as required by the MOVE act for the military voters. The remaining requests were also completed and mailed the same day. So far 178 absentee ballots have been issued.
14. Test ballots have been printed for machines to be tested for village elections. Legal notices have been prepared. Twenty-eight Election Inspectors have been notified that they will be working. Supplies are being readied.
15. Election Inspector newsletter mailed to all current Inspectors on file.
16. The Commissioners met with Sheriff Dougherty and Undersheriff Bean to discuss their department continuing to pickup ballots on election night. They have agreed to continue.
17. Permanent absentee voter list was mailed to the Wadsworth Library at their request. School districts have started to ask for similar information.
18. Verified townships for the nominations of the annual teen recognition awards for the Office of Workforce Development and Youth Bureau.
19. Annual report completed and distributed.
20. Federal Grant report completed and returned to the County Treasurer.
21. Commissioner Leven participated in a conference call on February 26th with the NYSBOE.
22. The Commissioners participated in a statewide conference call with the NYSBOE on February 27th.
23. Full document imaging continues with 338 voters to be documented but many voters have multiple forms to be scanned. The active registration file will soon be completed; next the 2009 and 2010 cancellations will be captured.

- 24. Since the first of the year: 156 new registrations, 21 name change, 194 residence changes, 7 mailing addresses, 37 personal information changes, 45 duplicates, 1 incompletes, 8 pending party changes, 165 cancellations and various other changes have been processed.
- 25. Current active enrollment stands at 36,818. Democratic: 9,616, Republican: 16,496, Conservative: 818, Working Families: 139, Independence: 1,785, Green: 122, Others: 337 and Blank: 7,505. Inactive enrollment is at: 3,039.

2:20 HIGHWAY – IAN COYLE – Mr. Coyle reported that the first three resolutions are the annual bids for Highway. The Committee will pass the resolution and then Mr. Higgins will review the bids and process the multiple contracts.

Action Item(s) To Be Reported

1. AWARDING BIDS & AUTHORIZING PURCHASE FOR THE COUNTY HIGHWAY DEPARTMENT – VARIOUS AGGREGATE MATERIALS THROUGH MARCH 31, 2015

WHEREAS, after the proper legal advertisement seeking bids for Various Aggregate Materials from April 1, 2014 through March 31, 2015, bids were received and publicly opened on February 10, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign various contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	04/01/14 - 03/31/15	As Required

For: Annual Bids for Various Aggregate Materials for the period 04/01/14 – 03/31/15.

(Full packet of Bid Results will be provided at March 12th Board Meeting)

Dated at Geneseo, New York
 March 12, 2014
 Public Services Committee

Motion: Mr. Gott moved and Mr. Wadsworth to approve the foregoing resolution Carried.

2. AWARDING BIDS & AUTHORIZING RENTAL FOR THE COUNTY HIGHWAY DEPARTMENT – VARIOUS PIECES OF CONSTRUCTION EQUIPMENT THROUGH APRIL 1, 2015

WHEREAS, after the proper legal advertisement seeking bids for Rental of Various Pieces of Construction Equipment from April 2, 2014 through April 1, 2015, bids were received and publicly opened on February 10, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign various contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	04/02/14 - 04/01/15	As Required

For: Annual Bids for Rental of Various Pieces of Construction Equipment for the period 04/02/14 - 04/01/15.

(Full packet of Bid Results will be provided at March 12th Board Meeting)

Dated at Geneseo, New York
 March 12, 2014
 Public Services Committee

Motion: Mr. DiPasquale moved and Mr. Knapp to approve the foregoing resolution Carried.

3. AWARDING BIDS & AUTHORIZING PURCHASE FOR THE COUNTY HIGHWAY

DEPARTMENT – CONSTRUCTION MATERIALS AND SERVICES THROUGH APRIL 1, 2015

WHEREAS, after the proper legal advertisement seeking bids for Various Construction Materials and Services from April 2, 2014 through April 1, 2015, bids were received and publicly opened on February 10, 2014, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign various contracts, which are hereby accepted as the lowest responsible bids, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
Various Contractors & Suppliers	04/02/14 – 04/01/15	As Required

For: Annual Bids for Construction Materials and Services for the period 04/02/14 to 04/01/15.

(Full packet of Bid Results will be provided at March 12th Board Meeting)

Dated at Geneseo, New York

March 12, 2014

Public Services Committee

Motion: Mr. LeFeber moved and Mr. Wadsworth to approve the foregoing resolution..... Carried.

4. AUTHORIZING PURCHASE OF A MOHAWK STATIONARY HYDRAULIC LIFT THROUGH NYSOGS CONTRACT #PC64743 – MOHAWK LIFTS

WHEREAS, the County Highway Superintendent has determined it is necessary to replace an existing 1996 Rotary 12,000#-capacity drive-on hydraulic lift in the Mechanic’s Shop, now, therefore, be it

RESOLVED, that the County Highway Superintendent is authorized to purchase one, new Mohawk Model TP-20 Two-Post, Heavy-Duty Stationary Hydraulic Lift (20,000# capacity) through NYSOGS Contract #PC64743.

<u>Contract</u>	<u>Amount</u>
Mohawk Lifts	\$32,302.32

65 Vrooman Ave.
Amsterdam, NY 12010

For: Purchase of one, new, Mohawk Model TP-20 Two-Post, Heavy-Duty Stationary Hydraulic Lift (20,000#- capacity) for the Mechanic Shop, through NYSOGS Contract #PC64743. The cost is not to exceed the amount indicated.

Dated at Geneseo, New York

March 12, 2014

Public Services Committee

Director’s Comment: This proposed purchase will replace the existing 1996 Rotary 12,000#-capacity drive-on hydraulic lift. This lift was purchased in 1996, and was transplanted from the old Conesus shop. The existing lift needs various repair work, estimated in the \$6,000 - \$7,000 range. (We paid \$6,220 for it in 1996.) The new lift will provide more capacity, thus enabling larger vehicles to be serviced on it. The Two-Post configuration will also provide easier access to the vehicle.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes XX No

Mr. Coyle explained that this is a replacement hydraulic lift for the mechanic’s shop. The current lift is long past its usable life.

Motion: Mr. DiPasquale moved and Mr. LeFeber to approve the foregoing resolution..... Carried.

5. APPROVING HOURLY RATE TO BE PAID FOR TOWN 10-WHEEL DUMP TRUCKS WHILE ENGAGED IN COUNTY HIGHWAY MAINTENANCE & CONSTRUCTION WORK THROUGH THE END OF 2014

WHEREAS, the hourly reimbursement rate for the year 2013 for Town 10-Wheel Dump Trucks (including operator) was \$83.00 (regular time) and \$93.00 (overtime), and,

WHEREAS, the 2014 Annual Equipment Rental bid prices for contractor 10-wheel dump trucks decreased by an average of 0.2%, now, therefore be it

RESOLVED, that the hourly rate of \$83.00 (regular time) and \$93.00 (overtime) for the year 2014 is established for reimbursement to Towns for use of all 10-Wheel Dump Trucks, including operator, while engaged in local County Highway maintenance and construction work, and, be it further

RESOLVED, that said hourly rate shall not apply to long-range hauling of materials to project sites from gravel, stone or asphalt sources, in which case a “per-ton” or “per-cubic-yard” price will be negotiated with the Town, based upon current Annual County Bid prices, and be it further

RESOLVED, that said hourly rates of \$83.00 (regular time) and \$93.00 (overtime) shall remain in effect through the end of 2014.

Mr. Coyle explained that historically this contract is based upon what the annual equipment rental price is and that price has gone down. While we don’t want to lower the rate, we would like to keep the rate the same.

Motion: Mr. Knapp moved and Mr. Gott to approve the foregoing resolution..... Carried.

Mr. Coyle explained that the next three Highway resolutions are for capital improvement projects.

6. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR THE DESIGN OF ELECTRICAL SERVICE UPGRADES FOR THE HIGHWAY DEPARTMENT’S COLD STORAGE BUILDING CONSTRUCTION PROJECTS AT HAMPTON CORNERS – CLARK PATTERSON LEE

WHEREAS, the Highway Department solicited a Request for Proposal for design of electrical service upgrades in conjunction with the Highway Department’s cold storage building construction projects, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Clark Patterson Lee 205 St. Paul Street Suite 500 Rochester, NY 14604	03/12/2014 – 03/12/2015	\$1,460.00

For: Design of electrical service upgrades in conjunction with construction of new cold storage buildings at Hampton Corners for the Highway Department. Not to exceed the cost indicated above.

Dated at Geneseo, New York

March 12, 2014

Public Services Committee

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes XX No

Motion: Mr. Wadsworth moved and Mr. Gott to approve the foregoing resolution Carried.

7. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT FOR GENERAL DESIGN AND NYS PE-STAMPED DRAWINGS FOR USE WITH CONSTRUCTION BID DOCUMENTS, FOR THE HIGHWAY DEPARTMENT’S COLD STORAGE BUILDING CONSTRUCTION PROJECT AT HAMPTON CORNERS – CECO BUILDING SYSTEMS

WHEREAS, the Highway Department solicited a Request for Proposal for general design and preparation of NYS-PE stamped drawings to be used in conjunction with construction bid documents for the Highway Department’s cold storage building project at Hampton Corners, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Ceco Building Services	03/12/2014 – 03/12/2015	
\$4,000.00		

100 Red Iron Road
Rocky Mount, NC 27802

For: General design and preparation of NYS PE-stamped drawings to be used in conjunction with construction bid documents for the Highway Department’s cold storage building project. Not to exceed the cost indicated above.

Dated at Geneseo, New York
March 12, 2014
Public Services Committee

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes XX No

Motion: Mr. Knapp moved and Mr. Gott to approve the foregoing resolution..... Carried.

8. AUTHORIZING A PROFESSIONAL SERVICES CONTRACT AND FOUNDATION DESIGN AND NYS PE-STAMPED DRAWINGS FOR USE WITH CONSTRUCTION BID DOCUMENTS, FOR THE HIGHWAY DEPARTMENT’S COLD STORAGE BUILDING CONSTRUCTION PROJECT AT HAMPTON CORNERS – BUILDING INNOVATION GROUP

WHEREAS, the Highway Department solicited a Request for Proposal for foundation design and preparation of NYS PE-stamped drawings to be used in conjunction with construction bid documents for the Highway Department’s cold storage building project at Hampton Corners, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract, which is determined to be the most qualified to provide said services, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Building Innovation Group	03/12/2014 – 03/12/2015	\$3,000.00

107 Lincoln Parkway
East Rochester, NY 14445

For: Foundation design and preparation of NYS PE-stamped drawings to be used in conjunction with construction bid documents for the Highway Department’s cold storage building project at Hampton Corners. Not to exceed the cost indicated above.

Dated at Geneseo, New York
March 12, 2014
Public Services Committee

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
County Highway Budget Appropriations	100%	Yes XX No

Motion: Mr. Wadsworth moved and Mr. Gott to approve the foregoing resolution Carried.

2:30 COUNTY ATTORNEY DAVID MORRIS

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN A QUIT CLAIM DEED AND RELATED DOCUMENTS TO TRANSFER PARCELS ON OSSIAN HILL ROAD – VERNON C. AND JENNIFER L. CUDDEBACK – TOWN OF OSSIAN

WHEREAS, the Superintendent of Highways has determined that the following parcels of property are of no further use for highway purposes for the County of Livingston, and

WHEREAS, the Superintendent of Highways has recommended that the following parcels be abandoned to the adjoining landowner, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign a quit claim deed and related documents to transfer the following parcels to the parties listed upon payment to the County of Livingston of \$100.00 per transfer:

Vernon C. and Jennifer L. Cuddeback

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Ossian, County of Livingston, State of New York, being part of Town Lot 86, bounded and described as follows:

Commencing on the centerline of County Road No. 9 at a point approximately 0.5 mile easterly of the intersection of the centerline of County Road No. 9 with the centerline of Wagner Road; thence S 20° 33' 36" E, a distance of approximately 43' to a point on the assumed former centerline of Old Ossian Hill Road, said point being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1773, said point being the TRUE POINT OF BEGINNING; thence

- (1) N 20° 33' 36" W, a distance of 5.68' to a point on the assumed southeasterly highway line of County Road No. 9; thence the following two courses along the assumed southeasterly highway line of County Road No. 9:
- (2) N 41° 11' 44" E, a distance of 79.11' to a point; thence
- (3) N 40° 10' 56" E, a distance of 47.37' to a point; thence
- (4) S 20° 33' 36" E, a distance of 34.44' to a point on the assumed former centerline of Old Ossian Hill Road, said point being a northeast corner of lands of said Cuddeback, said point also being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1783; thence
- (5) S 53° 26' 24" W, along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of first said Cuddeback, a distance of 115.50' to the TRUE POINT OF BEGINNING.

Intending to convey a parcel of land, containing 0.050 Acre, more or less, according to Parcel "A" of an instrument survey map prepared January 7, 2014 by David M. Simolo, Licensed Land Surveyor No. 050330.

SUBJECT to covenants, easements and restrictions of record, if any, which may affect the herein-described premises and further subject to the rights of the public and others.

BEING and hereby intending to describe a portion of lands lying between the assumed southeasterly highway line of County Road No. 9 and the assumed former centerline of Old Ossian Hill Road.

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Ossian, County of Livingston, State of New York, being part of Town Lot 86, bounded and described as follows:

Commencing on the centerline of County Road No. 9 at a point approximately 0.5 mile easterly of the intersection of the centerline of County Road No. 9 with the centerline of Wagner Road; thence S 20° 33' 36" E, a distance of approximately 43' to a point on the assumed former centerline of Old Ossian Hill Road, said point being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1773; thence N 53° 26' 24" E, along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of said Cuddeback, a distance of 115.50' to a point, said point being a northeast corner of lands of said Cuddeback, said point also being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1783, said point being the TRUE POINT OF BEGINNING; thence

- (1) N 20° 33' 36" W, a distance of 34.44' to a point on the assumed southeasterly highway line of County Road No. 9; thence the following two courses along the assumed southeasterly highway line of County Road No. 9:
- (2) N 40° 10' 56" E, a distance of 18.94' to a point; thence
- (3) N 38° 35' 56" E, a distance of 68.34' to a point; thence

- (4) S 19° 11' 51" E, a distance of 55.39' to a point on the assumed former centerline of Old Ossian Hill Road, said point also being on a north line of lands of last said Cuddeback; thence the following two courses along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of last said Cuddeback:
- (5) S 37° 04' 21" W, a distance of 15.70' to a point; thence
- (6) S 55° 35' 20" W, a distance of 62.44' to the TRUE POINT OF BEGINNING.

Intending to convey a parcel of land, containing 0.080 Acre, more or less, according to Parcel "B" of an instrument survey map prepared January 7, 2014 by David M. Simolo, Licensed Land Surveyor No. 050330. **SUBJECT** to covenants, easements and restrictions of record, if any, which may affect the herein-described premises and further subject to the rights of the public and others.

BEING and hereby intending to describe a portion of lands lying between the assumed southeasterly highway line of County Road No. 9 and the assumed former centerline of Old Ossian Hill Road.

ALL THAT TRACT OR PARCEL OF LAND, situate in the Town of Ossian, County of Livingston, State of New York, being part of Town Lot 86, bounded and described as follows:

Commencing on the centerline of County Road No. 9 at a point approximately 0.5 mile easterly of the intersection of the centerline of County Road No. 9 with the centerline of Wagner Road; thence S 20° 33' 36" E, a distance of approximately 43' to a point on the assumed former centerline of Old Ossian Hill Road, said point being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1773; thence N 53° 26' 24" E, along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of said Cuddeback, a distance of 115.50' to a point, said point being a northeast corner of lands of said Cuddeback, said point also being a northwest corner of lands of Vernon C. and Jennifer L. Cuddeback by deed recorded in the Livingston County Clerk's Office at Liber 1255 of Deeds at Page 1783; thence the following two courses along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of last said Cuddeback: N 55° 35' 20" E, a distance of 62.44' to a point; thence N 37° 04' 21" E, a distance of 15.70' to a point, said point being the TRUE POINT OF BEGINNING; thence

- (1) N 19° 11' 51" W, a distance of 55.39' to a point on the assumed southeasterly highway line of County Road No. 9; thence the following two courses along the assumed southeasterly highway line of County Road No. 9:
- (2) N 38° 35' 56" E, a distance of 49.10' to a point; thence
- (3) N 36° 10' 42" E, a distance of 93.59' to the point of intersection of the assumed southeasterly highway line of County Road No. 9 with the assumed former centerline of Old Ossian Hill Road; thence the following two courses along the assumed former centerline of Old Ossian Hill Road and along a north line of lands of last said Cuddeback:
- (4) S 15° 48' 50" W, a distance of 103.14' to a point; thence
- (5) S 30° 33' 30" W, a distance of 77.80' to the TRUE POINT OF BEGINNING.

Intending to convey a parcel of land, containing 0.097 Acre, more or less, according to Parcel "C" of an instrument survey map prepared January 7, 2014 by David M. Simolo, Licensed Land Surveyor No. 050330. **SUBJECT** to covenants, easements and restrictions of record, if any, which may affect the herein-described premises and further subject to the rights of the public and others.

BEING and hereby intending to describe a portion of lands lying between the assumed southeasterly highway line of County Road No. 9 and the assumed former centerline of Old Ossian Hill Road.

This conveyance is made and accepted subject to such grants, easements, reservations, covenants, agreements, leases and restrictions of record in the Livingston County Clerk's Office, as may pertain to or affect the above described premises.

The County Attorney explained that the County realigned Ossian Hill Road several years ago and the adjoining property owner would like to obtain the discontinued portion. This action is similar to what is done on West Lake Road with the abandoned right of way.

Motion: Mr. DiPasquale moved and Mr. Knapp seconded to approve the foregoing resolution .. Carried.

2:35 OTHER – IAN COYLE

1. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY TRAFFIC SAFETY BOARD – JAMES BLYE, EDWARD HAEFNER, MILTON SMITH, GEORGE WORDEN, JR.

RESOLVED, that the following members are hereby appointed to the Livingston County Traffic Safety Board for the term designated:

Name	Address	Rep./Title	Term
James Blye	1943 Dutch Hollow Road, Avon, NY	Alternate/Town of Avon	1/1/14-12/31/16
Edward Haefner	2204 Cooperville Road, Nunda, NY	Member/Town of Mt. Morris	1/1/14-12/31/16
Milton Smith	7 Cherry Street, Mt. Morris, NY	Alternate/Town of Mt. Morris	1/1/14-12/31/16
George Worden, Jr.	2650 Limrick Road, Piffard, NY	Member/Town of York	1/1/14-12/31/16

Motion: Mr. Gott moved and Mr. Wadsworth seconded to approve the foregoing resolution Carried.

2. APPOINTING MEMBER TO THE SOURCE SEPARATION LAW HEARING BOARD – SANFORD VREELAND

RESOLVED, that the following member is hereby appointed to the Source Separation Law – Hearing Board for the term designated:

Name	Address	Rep./Title	Term
Sanford Vreeland	2561 Kingston Road, Leicester NY 14481	Member	1/1/14 – 12/31/18

Motion: Mr. Knapp moved and Mr. Wadsworth seconded to approve the foregoing resolution... Carried.

3. NOTIFICATION THAT THE APPOINTMENT OF COUNTY HIGHWAY SUPERINTENDENT EXPIRES 4/1/14 – Mr. Coyle explained that he has met with Don Higgins with Chairman Gott and Committee Chairman Deming. There is a need for a recommendation from the home committee.

Motion: Mr. DiPasquale moved and Mr. LeFeber seconded to approve the foregoing resolution Carried.

4. APPOINTING VOTING REPRESENTATIVE(S) TO THE INTER-COUNTY ASSOCIATION OF WESTERN NEW YORK FOR THE YEAR 2014 – MARK J. SCHUSTER

RESOLVED, that the following member(s) are hereby appointed to the Inter-County Association of Western New York for the year 2014 for the term designated:

Name	Address	Rep./Title	Term
Mark J. Schuster	6464 Liberty Pole Rd, Dansville, NY 14437	Supervisor/T of Sparta	1/1/14-12/31/14

Motion: Mr. Wadsworth moved and Mr. Gott seconded to approve the foregoing resolution Carried.

Mr. Coyle updated the Committee on the \$6MM 911 Grant and, with the 2 year window he is hoping to get the RFP out for the consultant services this Friday. Part of the funding went toward the interoperability improvements for the communications infrastructure for the County of 911. Money was put in for site acquisition and tower installs, which includes landowner approvals, local planning interface, etc. There was discussion regarding the increasing costs for two of the existing towers.

Mr. Gott reviewed the STOP DWI Program and explained the discussions that took place to take the coordinator title away from the Sheriff at the time of Sheriff York’s retirement. There was discussion regarding the Attorney General’s opinion that the Sheriff should not be the coordinator. Local agencies feel that there needs to be a more equitable profit sharing with the other agencies. While this is a Chairman appointment, Chairman Gott is

going to include the Board in this discussion. Chairman Gott reported on the original meeting he held with the County Administrator, the Public Services Committee Chairman and Sheriff Dougherty to discuss the program and how we felt it should be done by the County. The Sheriff felt that the program runs deep in his agency and he can run the program fairly. At the last Law Enforcement Council a recommendation was made that Sheriff Dougherty be appointed to this position. Another meeting was held yesterday to talk about fairness and funding with the Mr. Deming, Sheriff Dougherty, Probation Director, Lynn Mignemi, Assistant District Attorney, Victor Rowecliffe and Geneseo Police Chief Eric Osganian, representing the police chiefs. The Probation Department should have been included as a funding recipient from the program and never has received funding in the past. The Chairman and Mr. Deming met separately with the Sheriff about compensation for the position. Previously the Coordinator received \$23,000, we were proposing \$10,000. The Sheriff would need to work with the County Administrator to realign the STOP DWI budget line items that may fit more appropriately as a general county line items. There was discussion about realigning some of the percentages for the secretarial duties. Mr. Gott is confident that she is not 100% STOP DWI. They agreed to set it up as 75% and 25% as county subject to changes when she is back from leave. There is a law available on how the program should be run. The Sheriff and the County Administrator will be meeting to work on following the law as closely as possible. There was discussion on enforcement, bringing the County portion down and some administrative savings that could be put toward probation. Mr. Deming explained that this appointment would only be for 2014 and that we will be monitoring the program and looking at it more closely than we have in the past. There was also discussion about the take home vehicles and there will be more discussion on that. The Sheriff has realigned the DWI shifts to cover the happy hours and the ticket numbers have been staggering. Chairman Gott and Mr. Deming are recommending that the Sheriff be the STOP DWI Coordinator for 2014. The District Attorney's office has made it clear that they do not want any funding from this program. They will continue to prosecute offenders to get them off roads. Chairman Gott stated that he did make it clear that the County could run this program and program success will be reviewed at a later date. All parties agree that it is best to run the program through the Sheriff's Department. Mr. Deming explained that some counties run this program through the Probation Department. The STOP DWI Committee will continue to meet on a regular basis. Mr. Mahus questioned whether there will be a better understanding of how the program operates and who does what compared to what was done in the past. Chairman Gott and the County Administrator explained the law explains how the program will be run. There was discussion on how, in the past, a lot of the program was laid out to increase employees, on somebody else's nickel and they weren't actually doing the work that the grant was paying for. A lot of other work was being done.

Mr. Coyle explained that we fund three full time deputies and one full time administrative clerk out of the program, 100% salary and benefits, along with \$23,000 allocation for the previous Sheriff to serve as coordinator. Mr. Coyle explained that in most instances the STOP DWI Program money comes as revenue, about \$200,000 for us, and it is doled out somehow; usually in some type of crack down type efforts, overtime, directed overtime, targeted enforcement, it's not Joe Smith, no matter what he does, is going to get paid out of STOP money. If Joe does a detail with three other municipal agencies, each of those agencies would receive STOP money. The program reads that the Coordinator should be receiving proposals from entities. Even though Law enforcement asked and was provided more money in 2014, that still conflicts with the actual regulations that say the Coordinator, with Board approval, should be getting proposals and presenting them to the Committee on how he would like to pay out the STOP money. It has not been happening correctly in years and it will take time to correct this process. The Committee agrees that the Sheriff should be appointed as STOP DWI Coordinator. The Ways and Means Committee will need to set a wage for the position.

Motion: Mr. Gott moved and Mr. LeFeber seconded to refer setting the salary for the STOP DWI Coordinator at \$10,000 to the Ways and Means Committee Carried.

ADJOURNMENT

Mr. Knapp moved and Mr. LeFeber seconded to adjourn the Committee meeting at 1:45 p.m.

CENTRAL SERVICES – DAVID ALLEN

Informational Item(s) Written Only

1. Jail Roof Reconstruction Project – On February 18 a pre-bid meeting was held for this project. After this meeting a walk-thru of the Jail attic and a roof perimeter review was conducted for the contractors. Seven roofing contractors, four mechanical contractors and one electrical contractor picked up bid documents for this project and eleven contractors attended the pre-bid meeting. The bid opening for this project will be on Thursday, February 27.
2. Jail Full Body Scanner Project – Central Services staff and Sheriff's Department staff completed the installation of a full body scanner in the booking area of the new Jail.
3. Building #1 Auditorium Wing Renovation Project – Central Services staff and DSS mobile work crew continue to work on the demolition phase of this project. The first construction meeting for the Phase One electrical upgrade project was held on February 11.

COUNTY HISTORIAN – AMIE ALDEN

Informational Item(s) Written only

January – February 2014

Programs and activities:

EXHIBITS:

History of Murray Hill: I created an exhibit that explored the historical significance of Murray Hill from the early 19th century to present day at the Livingston Arts Center. Several activities related this display included: 1) January 9 - opening reception. 2) January 18th - I presented a new power point program on entitled: *a beautiful country place: Murray Hill, Mt. Morris*, for the Mt. Morris dam lecture series. 2) January 19th – A lecture was held at Livingston Arts by Dr. Arnold Matlin on the history of tuberculosis: fact and fiction. 4) January 26 – a “Murray Hill Reunion” event also at Livingston Arts. The exhibit was on display through February 3rd. The various programs throughout the month attracted a total of more than 200 attendees.

Livingston County History: I have partnered with Steve Nole, Enrichment Specialist at Genesee Valley Educational Partnership (BOCES) to set up exhibits related to the history and culture of our region for the public to view during the Odyssey of the Mind competition at York Central School on Saturday, March 15, 2014.

This is an all day event that attracts about 1000 students from 22 school districts and their families. To date there are about a dozen 10 historians and historical societies that will be setting up informative and educational displays for those in attendance to view between competitions.

Other upcoming events:

Government Appointed Historian's of Western New York – As current Executive Chair of this organization that encompasses 11 counties in WNY, I coordinate biannual meetings as well oversee several projects including: a new web site presence (www.gahwny.org); a Student History award program offered to WNY community college graduates planning to go on to study history at a four-year college; and a collaborative partnership with Genesee Valley BOCES Odyssey of the Mind program. Our Spring meeting will be held on April 12, 2014 in Batavia.

Friends of Livingston County History - I have been working with this network of historical societies with museums to help facilitate collaborative projects and provide professional technical assistance. Our Spring meeting will be held March 19, 2014 at the Livingston County Historical Society.

Ongoing projects:

Heritage Trails in Livingston County: In collaboration with Tourism Director, Lisa Burns, I have created

audio tours of the historic sites throughout Livingston County. The third audio tour is the Museum trail through the county that will be live in March 2014. All the Heritage trails (including Sullivan Campaign Trail and the Civil War Monuments and Memorial Halls) will be prominently featured in the 2014 Visitor's Guide.

Community Arts Grant Project: Production of a DVD entitled "Local History Out Loud": 24 readers (town historians, county employees, community leaders) recorded brief narratives related to early Livingston County history. I am now working on music selections and visual images and anticipate the final product will be done and ready for distribution around the county by April 2014.

Book Project: Blue Devils in Vietnam: Geneseo/Groveland Vietnam Veteran's book project – I am assisting these veterans in their efforts to write a book on soldier's experiences. More than 30 veterans from the Geneseo School District have submitted surveys and photographs for this project. We are in the final stages of this project and plan to have to book ready for sale early July 2014.

Government Center Exhibit: Five of the seven panels for timeline exhibit for the Government Center are done. This covers the time period from the Iroquois Confederacy through the rise of industrialization (c.1400s-1945). The layout for the final two panels is still in process. Completion of this exhibit has been delayed because of other projects but I would like to wrap this up and have installed in 2014.

ECONOMIC DEVELOPMENT – JULIE MARSHALL

Informational Item(s) Written Only

PUBLIC AUTHORITIES INFORMATION SYSTEM (PARIS) ANNUAL REPORT

Annual reports of accomplishment for the Industrial Development Agency, Development Corporation and Capital Resource Corporation are being completed. Reports, including the financial audit are submitted to the State Authority Budget Office and the Office of the State Comptroller. The compliance reports are in addition to the Department's annual report which you received in early February.

FINANCIAL AUDITS

Financial audits of the Livingston County Industrial Development Agency, Development Corporation and Capital Resource Corporation are currently underway. The audit is being conducted by EFP Rotenberg and will be presented at the respective boards' annual meeting in March.

In addition, the Development Corporation recently received a Worker's Compensation Audit.

INDUSTRIAL DEVELOPMENT AGENCY

The Industrial Development Agency has accepted a purchase offer from an out-of-state service company for an existing 2.66 acre lot in the Avon Crossroads Commerce Park. The purchase offer includes an option on an additional 2.5 acre (approximate) adjacent lot.

The Agency is working with Thoma Development and Brennan Consulting Group to submit applications for grant funding to support the cost of extending Tec Drive to accommodate the projected business growth in the industrial park.

LIVINGSTON COUNTY DEVELOPMENT CORPORATION

An informational meeting for the 2014 Livingston County Sign & Façade Improvement Program was held on February 11, 2014. Information has been sent to all business and building owners in each village. Funding applications are due no later than March 25, 2014.

REVOLVING LOAN FUND

A \$25,000 loan was closed in January to retail/service business in the Town of Leicester. The loan will enable the purchase of an existing business and the creation of 2 new jobs.

EMERGENCY MANAGEMENT SERVICES – KEVIN NIEDERMAIER

Informational Item(s) Written Only

1. Have scheduled the County Emergency Preparedness Assessment for Emergency Management for April 2nd. Livingston County OEM was selected as a test county for the program. DHSES will review and evaluate our state of preparedness regarding, plans, EOC, mitigation, preparedness, response and recovery. There will be a meeting with several county departments and county administration prior to the evaluation to review the process DHSES will be doing for the evaluation.
2. Worked with DHSES development committee regarding the Tier 3 training that will start in April. The Tier 3 training is aimed at local officials, FD, Highway departments, Law Enforcement, EMS and others. The training is part of the Governors Program on Emergency Management Certification. I will be piloting the Tier 3 training with the Highway departments on April 8th & 9th. The morning session will consist of Department of Labor (PESH) training for their yearly compliance. The afternoon session will be the Tier 3 training. The class is scheduled to run from 8 am to 4 pm at the training center.
3. Working with New York State OEM Regional Coordinator Bill Correa on developing the EOC exercise, the exercise will be based on a situation that will put the EOC into operation and utilize resource references, GIS, and the job aids that were developed from the EOC class that was completed in December. The tentative timeframe for the exercise is late March or early April.
4. Tuesday February 25th was the start of the training for Code Enforcement Officials who wish to participate in developing the CEDAR program within the county. The training consisted of ICS 100, developing guidelines and credentials. There will be 3 more training requirement classes in March.
5. Will be conducting the following training for the Fire Departments, ICS 200, Emergency Operations Center, Tier 3 training in regards to the Governors program and developing a Leadership course for the Chiefs Officers.
6. Completed the DHSES Intelligence Liaison course for the following fire departments; Cuylerville, Lima, York and Perry Center.
7. Attended the New York State Emergency Managers Association Conference (NYSEMA) held in Syracuse on February 11-13, 2014. The conference focuses on training, providing resources and information that an emergency manager needs to apply to disasters or events, lessons learned from real life events, updates on regulations and laws that are effecting emergency management, and a Homeland Security briefing. I was re-elected to be the President of the organization.
8. Update on the Fire Training Tower; the building materials were delivered on Tuesday February 25th, The schedule work is to start the week of March 3rd, pending coordination with Fire Facilities availability of their engineers to come to our facility and help with the first day of installation.
9. RFP was completed for the All-Hazard Mitigation Plan review and update, we received 4 proposals, will review with County Administrator and Attorney. Then make a recommendation for approval.
10. Fire Report:
 - 01/22 – Village of Caledonia, basement fire
 - 01/29 – Groveland, garage fire
 - 01/29 – Village of Dansville, basement fire
 - 01/30 – York, MacIntyre Rd, diesel fuel spill
 - 02/01 – Livonia, fire in a gas pump at Kwik Fill
 - 02/01 – Village of Dansville, kitchen fire
 - 02/10 – Village of Dansville, house fire
 - 02/10 – Mt. Morris, diesel fuel spill
 - 02/11 – Ossian, house fire
 - 02/14 – Village of Dansville, car fire
 - 02/16 – Geneseo, Chimney fire
 - 02/19 – Dansville, garage fire

Ongoing discussion with County Administrator regarding purchases of the following from Capital Reserve:

1. Replacement Ambulance – approximate cost \$90,000 (to go to bid)
2. Replacement Fly car- approximate cost \$37,000 (pricing not available)
3. Replacement one Lifepak 12 cardiac monitor (will outdate in 2015 with Lifepak 15 – approx. cost \$34,000)
4. New Bariatric capable stretcher for third ambulance- approximate cost \$16,000
5. Seven new Ventilators surplus from Henrietta Ambulance –cost \$ 6,000
6. New stair chair for third ambulance – approximate cost \$2,800

Meetings:

1. January 28, 2014 Noyes Continuum of Care Forum
2. February 2, 2014 CPR Instructor Audit Dansville FD
3. February 3, 2014 LCEMS Staff meeting
4. February 6, 2014 Meeting with Medical Director Shah, County EMS Captain meeting
5. February 8, 2014 Advanced Cardiac Life Support Class Hampton Corners
6. February 11, 2014 Meeting with Agency / County Medical Director
7. February 13, 2014 LCEMS hosted lecture on Sepsis Identification and Care
8. February 15, 2014 Geneseo Fire Department Banquet
9. February 21, 2014 Meeting with DOH Vicki Ann Cunningham re Medical Reserve Corps
10. February 22, 2014 Dansville Ambulance Banquet
11. February 25, 2014 MLREMS System Operations meeting, Medical Director meeting, ALS Chief meeting

PLANNING – ANGELA ELLIS

Informational Item(s) Written Only

COUNTY PROJECTS:

LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS PLAN:

NYS Public Safety Answering Point (PSAP) Sustainment Grant. The County was awarded \$305,767 to support the application submitted for funding from the Public Safety Answering Point (PSAP) Sustainment Grant. This funding will be used to replace 8-10 radio consoles in the 911 Center and EOC to help implement the Plan. The contract is in the Comptroller's office for execution. The Project Management Team is having an organizational meeting on February 27, 2014. The RFP for consultant services is currently being developed.

NYS Statewide Interoperable Communications Grant (SICG). The Planning Director is working with the NYS DHSES on the contract. We anticipate receiving the contract for execution in March/April.

TRANSPORTATION CONNECTIVITY PLAN: The Plan is completed and the structure for the Transportation Advisory Committee has been developed. The next step is to create the work plans for the three work groups (Public Transportation, Community Development, Environmental)

DANSVILLE TRANSPORTATION AND INDUSTRIAL AND COMMERCIAL ACCESS STUDY: The consultant team continued work on the inventory and assessment of existing conditions. The next Steering Committee meeting is planned for March/April.

COUNTY PLANNING BOARD:

Vacancies. There are 4 vacancies on the Planning Board – 2 for Alternate At-large members; 1 for North Dansville; 1 for Sparta.

AGRICULTURAL & FARMLAND PROTECTION BOARD (AFPB):

FY2008-2009 Farmland Protection Implementation Grant (Triple H and Sunny Knoll farms). The Genesee Valley Conservancy continued work on these projects. The site plans for both projects were submitted to Ag and Markets for approval in December 2013. Both projects need to be closed out by September 30, 2014.

Agricultural District Renewal. Planning staff continued organizational work for the renewal of Agricultural District #3. It is anticipated that the Planning Director will be presenting the schedule for renewal at the Public Services Committee meeting in April.

UPCOMING TRAINING OPPORTUNITIES:

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen.

CONESUS LAKE WATERSHED MANAGEMENT PLAN (CLWMP) – CONESUS LAKE WATERSHED COUNCIL (CLWC):

Streambank Remediation Projects –Phase I (\$382,869) & Phase II (\$358,132):

The consultant team continued work on final designs, state and federal permitting, and coordination with landowners.

TRANSPORTATION:

Genesee Transportation Council Planning Committee: The Planning Director attended the Planning Committee meeting on February 13, 2014. The Planning Director presented the Transportation Connectivity Plan for acceptance to forward to the GTC Board for approval in March. The next Planning Committee meeting is scheduled for April 10, 2014. The next GTC Board meeting is scheduled for March 13, 2014.

GENESSEE-FINGER LAKES REGIONAL PLANNING COUNCIL

Planning Coordination Committee. The Planning Director attended the meeting on February 14, 2014. The next meeting is April 11, 2014.

Council. The next Council meeting is scheduled for March 13, 2014.

Executive Committee. The next Executive Committee meeting is scheduled for March 13, 2014.

E911 ADDRESSING:

The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

ENVIRONMENTAL MANAGEMENT COUNCIL

Earth Day Award: The EMC issued press release announcing availability of nomination forms for the 2014 Earth Day Award. The deadline for submissions is February 26, 2014.

TECHNICAL ASSISTANCE - MUNICIPALITIES

T/V Genesee maps printed

ZBA information request/forms/checklists/training opportunities - T. Avon

Training hrs./training law DOS consult for T. Leicester

Sent training opportunities, law, and documents to Ossian

Ag District parcel verification, Right to Farm law contacts for T. Mt Morris

Town Hall aerial image poster for West Sparta

Sent Village of Dansville Basemap to Highway Superintendent

Coordinate file conversion for Avon parcel viewer

Zoning discussion with Dansville re: CVS new design and development plan

Sent CLWMP hard copies and CDs to NYS Dept. of Ag & Markets for the Town of Genesee

Assist Town of Conesus with SEQR questions re: projects in archeologically sensitive areas

Main Street Air photo sent to Town of Lima

Sent Draft County Road Use Agreement to towns of Mt. Morris and West Sparta

Consultant RFP and selection assistance meeting with Town of Mt. Morris

TECHNICAL ASSISTANCE – OTHER COUNTY DEPARTMENTS

Printing/formatting for Workforce Development Office

Conesus Lake watershed poster map for DOH

County Baseroads maps, large format prints for the EOC

Census data request- Mental Health
 Aerial map for District Attorney's Office
 Update of Village of Avon Downtown Revitalization map for Economic Development
 Map of school district to ITS for County's website
 Created Exit 4 parcel map for Economic Development
 Poster printing for Sheriff's Office
 Created Annual Report map for Economic Development
 Development meeting with Economic Development to discuss Dansville Industrial Park zoning for potential project

TECHNICAL ASSISTANCE – PUBLIC AND OTHER AGENCIES

Ag District shapefile request – Livingston County Soil and Water Conservation District
 Assist with Chamber of Commerce Visitor's Guide map
 Springwater property/local law info -public
 Parcel verification, T/Springwater -public
 Town of Mt. Morris Zoning map request- consultant request
 County Planning Board bylaws inquiry - Wayne County
 Provide FEMA flood map and website assistance for Town of Lima - public

PROBATION – LYNNE MIGNEMI

Informational Item(s) Written Only

1. PROBATION DEPARTMENT WORKLOAD

620 adult offenders supervised in county (30 treatment court cases being supervised in drug court)
 15 offenders in other NYS counties

13 offenders in other states

16 juveniles supervised
 16 new juvenile referrals
 26 investigations ordered
 17 active EHM cases (1 juvenile; 16 adults; 5 of which are female), 0-Global Positioning
 0 adult placed on probation for willful violation of support
 12 New Leandra's Law cases (9 CDs)

2. MONIES COLLECTED

\$ 4,607.38 – restitution
 8,622.23 – fines
 1,920.00 – fees
 212.34 – surcharge

3. MEETINGS ATTENDED

1/9/14	Meeting with County Administrator
1/14/14	Suicide Task Force
1/15/14	An Evening of Healing-Livonia Central School
1/22/14	Board of Supervisor's Meeting
1/24/14	Meeting with Chief Deputy Jason Yasso
1/28/14	CASA/Probation joint meeting
1/30/14	Quarterly meeting with Judge Wiggins

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Michelle Cassata	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
Kerrin Chapman	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
Doug Czyryca	1/28/14	CASA	1.0	
Name	Date	Training	Hours	Misc.
Katie Dunn	None			
Liz Laney	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
		DMV/IID New Rules/Regs	1.5	
1/29/14				
Brian Lanpher	1/28/14	CASA	1.0	
Debra Mack	1/10/14	CART	1.0	
Matthew McKinney	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
Rachel Merrick	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
Lynne Mignemi	1/28/14	CASA	1.0	
	1/29/14	DMV/IID New Rules/Regs	1.5	

Leeann Pike	1/10/14	CART	1.0	
Courtney Sobrado	1/10/14	CART	1.0	
	1/28/14	CASA	1.0	
Mary Van Horn	1/10/14	CART	1.0	
Jason Varno	None			

PUBLIC DEFENDER – MARCEA TETAMORE

Informational Item(s) Written Only

1. Applications received YTD as of 2/24/14 p.m.: 258
2. Files Opened YTD as of 2/24/14 p.m.: 124
3. Cases assigned to GVLA as of 2/24/14 p.m.: 39
4. Applications pending as of 2/24/14 p.m.: 60
5. Applications received 1/17/14 to 2/24/14 p.m.: 191
6. Files opened from 1/17/14 to 2/24/14 p.m.: 83
7. Cases assigned to GVLA from 1/17/14 to 2/24/14 p.m.: 25
8. Applications pending from 1/17/14 to 2/24/14 p.m.: 58
9. Section 722-d money received YTD: \$185; nothing received from collection agency

Respectfully submitted,
Michele R. Rees
Clerk of the Board