



# LIVINGSTON COUNTY BOARD OF SUPERVISORS' MEETING NOTICE

Livingston County Government Center, Geneseo, New York 14454 585.243.7030

COMMITTEE: HUMAN SERVICES  
DATE: SEPTEMBER 1, 2015  
TIME: 9:00 A.M.

Committee Members  
J. Peter Yendell, Chairman  
Lisa Semmel, Vice Chairman  
Deborah J. Babbitt Henry  
Ivan C. Davis  
Brenda B. Donohue  
E. Gott  
D. LeFeber

## 9:00 DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE (1 Attachment)

### Action Item(s) To Be Reported

#### 1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: AVON, DANSVILLE & LIVONIA CENTRAL SCHOOLS & ZION EPISCOPAL CHURCH/ZION HOUSE

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Avon, Dansville &amp; Livonia Central Schools</b>	9/1/15-8/31/16	

For: School Based Preventive Case Management including services for children and their families which are supportive and rehabilitative.

Funding Source	Local Share	Budgeted ?
60% Federal/State Preventive Funding – Schools pay local share of 40%	0%	Yes X No

**Zion Episcopal Church/Zion House** 10/1/15-12/31/16 Various Rates  
 10 Park Place  
 Avon NY 14414  
 For: Temporary Housing for homeless clients.

Funding Source	Local Share	Budgeted ?
TANF	25%	Yes X No

Director's Comments:  
\$67.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$30.00 per person per day for ages 11 and under.

#### 2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY OFFICE FOR THE AGING

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following agreement for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Livingston County Office for the Aging</b>	10/1/15-9/30/16	\$5,000.00

Mt. Morris, NY 14510  
For: Alternate Certifier for the Home Energy Assistance Program (HEAP) focus on the Elderly population.

Funding Source	Local Share	Budgeted ?
100% Federal HEAP Admin.	0%	Yes X No

### Informational Item(s) Written Only

cc: BOS, Administration, David Morris, Frank Bassett, Jennifer Rodriguez, Diane Deane, Sue Davin, Frank Hollister, Ryan Snyder



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## 1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (July)
- b. Statistics (Monthly) (July)

	<u>July</u>	<u>% Change from Jan</u>
<b>Temporary Assistance Cases (TA):</b>		
Family Assistance	333	-11.20%
Safety Net	363	-8.10%
<b>Total</b>	<b>696</b>	<b>-9.61%</b>

<b>Medicaid Cases (MA):</b>		
Community	3229	-12.11%
Chronic Care	231	-3.35%
Foster Care	143	-0.69%
SSI	1267	2.18%
<b>Total</b>	<b>4870</b>	<b>-8.06%</b>

### Medicaid Individuals (Monthly Premium):

These Individuals are included in above TA/MA.

Managed Care	5867	-6.01%
Managed Long Term Care	39	30.00%
<b>Total</b>	<b>5906</b>	<b>-5.84%</b>

<b>Food Stamp Cases:</b>	<b>3404</b>	<b>-1.39%</b>
<b>Child Care Cases:</b>	<b>182</b>	<b>-9.45%</b>

<b>Protective Services for Adults (PSA):</b>	70	
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<u>Financial Mgmt</u>	62
<u>Home Mgmt</u>	51
<u>Personal Care</u>	<b>23</b>
Level I	8
Level II	8
Level I pending	7
<u>Guardianship Cases</u>	6
Awaiting discharge	1
Pending	0
Assessment assists	79

<b>Preventive Services:</b>	60	-1.64%
<u>Probation caseload</u>	24	28.57%
<u>School based consults</u>	72	
<u>School based active</u>	3	

<b>Child Protective Services (CPS):</b>		
<b>New Assignments</b>	55	

<b>Foster Care</b>	72	
<b>Foster Children - DSS Custody</b>	48	22.50%



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## 2. Employees hired, resigned or retired in August:

Sean Hanglow	Hired	Social Welfare Examiner	Groveland	8/3/15
Bryan Meeker	Hired	Social Welfare Examiner	Piffard	8/3/15
Audrey Rapp	Retired	Case Supervisor – Grade B	Dalton	8/7/15
<b>Audrey had 30 yrs. of service to the County &amp; DSS</b>				
Jane Bourgoine	Promotion	Case Supervisor – Grade B	Wayland	8/9/15
Paige Marsland	Layoff	Summer Camp Worker	Livonia	8/13/15
Rene Dietz	Promotion	Senior Caseworker	Nunda	8/30/15

## 9:05 WORKFORCE DEVELOPMENT – RYAN SNYDER

### Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE COMMUNITY INITIATIVES COUNCIL: CATHOLIC CHARITIES OF LIVINGSTON COUNTY, NICHOLAS NOYES MEMORIAL HOSPITAL, CHANCES AND CHANGES, INC., GENESEO PARISH OUTREACH, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Community Initiatives Council, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Catholic Charities of Livingston County</b> 34 East State St. Mt. Morris, NY 14510	10/1/15-9/30/16	Up to \$56,521.00
<b>Geneseo Parish Outreach Center, Inc.</b> 4520 Genesee St. Geneseo, NY 14454	10/1/15-9/30/16	Up to \$38,625.00
<b>Chances and Changes, Inc.</b> P O Box 326 Geneseo, NY 14454	10/1/15-9/30/16	Up to \$25,000.00
<b>Nicholas Noyes Memorial Hospital</b> 111 Clara Barton Street Dansville, NY 14437	10/1/15-9/30/16	Up to \$12,000.00

For: The provision of services to income eligible County residents.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted?</i>
Community Services Block Grant	\$0	Yes X No

### Director's Comments:

*This is the second year of a two-year period for renewal of contracts to delegate agencies. Final allocations will be determined after federal appropriations are released.*

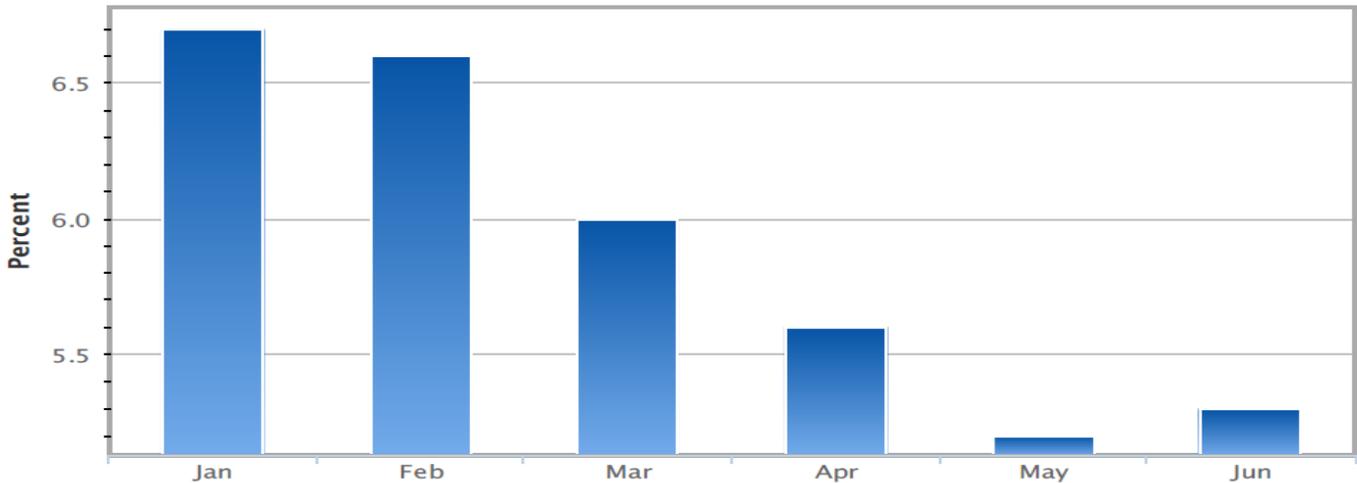
### Informational Item(s) Written Only



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## Unemployment Rate 2015



*The Unemployment Rate has not been updated by New York State since June of 2015.*

### Office of Workforce Development Activity Report

Activity	July 2015
Counselor Assisted Appointments	55
Adults/Youth in Training	8
Credentials Earned	3
Employer Recruitment Events	8
Workshop Attendees	35
Entries to Employment – WIA Only	130
Entries to Employment – PA Only	7
PA Clients Employed	76
PA Clients in Work Experience	36
PA Clients in Education/Training	20

#### 1. Workforce

Fall Job Fair – A fall job fair will be held on September 24th in room 205 of the Government Center. Participating employers will include Wal-Mart, ESL Federal Credit Union, Campus Auxiliary Services and many others.

Business Education Alliance - The Business Education Alliance in relocating to the Office of Workforce Development for the purposes of closer collaboration and alignment of services.

Summer Employment - The summer youth employment program concluded with 42 low-income youth participating in career exploration or direct employment. The program ended with a full day tour of select County departments for the purposes of identifying career opportunities.

Machinist Training - Workforce and Economic Development are collaborating with Genesee Valley Education Partnership to develop a machinist training program for adults in the Spring of 2016.



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Employer Recruitments - Employer recruitment events in the month of July included Remedy Staffing, Coastal Staffing, Covered Wagon Tours, Kraft Foods, Forbes and Campus Auxiliary Services.

Weekly Updates - Workforce Development is sending out weekly email updates of job leads, workshops, trainings and recruitment events. Please contact John Jaeger to subscribe at [jjjaeger@co.livingston.ny.us](mailto:jjjaeger@co.livingston.ny.us).

## **2. Community Service Block Grant**

Health Care Forum - Approximately 50 County residents participated in a panel discussion on career opportunities in health care. The event was organized to generate interest in the fall session of the Certified Nursing Assistant (CNA) training program.

CNA Training - Applications are currently being accepted through September 3rd for the fall CNA Training at the Center for Nursing and Rehabilitation.

## **9:10 CENTER FOR NURSING & REHABILITATION – FRANK BASSETT (4 Attachments)**

### **Action Item(s) To Be Reported**

#### **1. INCREASING THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION BASIC DAILY ROOM RATE EFFECTIVE JANUARY 1, 2016**

RESOLVED, that the Livingston County Board of Supervisors hereby establishes a private pay daily room rate for the Livingston County Center for Nursing and Rehabilitation of \$365.00 (excluding the New York State Cash Receipts Assessment) to be charged to private paying registrants effective January 1, 2016.

The current daily rate of \$340.00 was implemented 1/1/14 and has been in place for two years. An increase in the private daily room and board rate of \$25.00 effective January 1, 2016 is proposed. Revenue associated with this increase (\$165,025.00) has been included in the CNR's 2016 preliminary budget submission. With application of the 6.8% Cash Receipts Assessment (CRA) imposed by NYS the rate would be \$389.82/day. Patients are able to recover the CRA through a deduction in their NYS Income Taxes, subject to applicable limitations. The room rate increase is predicated, in part, on a survey of peer facilities current 2015 room rates and 2014 per patient day costs of \$307.00. 2013 per patient day costs were \$322.00. The proposed rate would remain in effect through December 31, 2017. The rate proposed is intended to meet or exceed anticipated cost growth for years 2015, 2016, and 2017. The individuals affected by this increase comprise 6.95% of the total census.

### **Pre-approved Informational Item(s) To Be Reported**

1. FINANCIAL/OPERATIONAL UPDATES:
  - a.) Occupancy- As of August 24, occupancy was 98.0% for the month, YTD 98.57%.
  - b.) Cash Flow – The CNR's Cash Flow Report as of August 24 reflects \$15,295,589 in reserves.
  - c.) Budget Variance – The June 2015 budget variance reports are attached and will be discussed at the committee meeting.
  - d.) OMIG LTC Payment Audit - OMIG has issued an audit report indicating \$5,624.21 is owed for Medicaid billing discrepancies. Barbara Keefe, Director of Fiscal Services has reviewed the billing files and submitted a response that reduces the amount to \$1,989.88. The audit period is 9/1/12 through 8/31/14.

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### **Informational Item(s) Written Only**

1. Reports - Absenteeism & Mandation, FMLA, Payroll Performance, Report Card
2. Electronic Health Record –The Computerized Physician Order Entry system (CPOE) and electronic Medication Administration Record (eMAR) are actively being planned for implementation. An in-



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person meeting between Reliable Health System and Livingston County ITS is being scheduled to coordinate the project. Software and end user adoption must be fully in place and operational by March 27, 2016 by regulatory mandate.

3. Courtyards Project – Work by Elmer Davis to repair the roof membrane in three courtyards was initiated on August 24. Work is anticipated to take approximately two weeks to complete. Valley View will not be available to install the new courtyard surfaces until sometime in September; no installation schedule has been confirmed.
4. Flooring Project- ProCarpet will resume Family Unit flooring installation starting on Monday September 14. The first eight Family Units will be those previously installed. Flooring in 62 bathrooms has been replaced, 12 remain. All work will be completed by mid-November.
5. NYS Department of Health Annual Survey – The NYS Department of Health was on-site from August 17 – 20 with eight inspectors conducting medical record reviews, resident and family interviews, policy review and performing direct observations of care and staff/resident interactions. At the exit conference we were presented with three (3) tentative no harm, low-level deficiencies. This is below the New York State average of 5.3 and National average of 6.8. Each of the tentative deficiencies was isolated in scope. Surveyors commented that resident and family interviews conducted yielded positive findings and that no complaints were voiced. Sanitarians commented that they were impressed by how well maintained and clean our Center is. The results of this inspection should return the Center to its former 4-star (Above Average) Centers for Medicare and Medicaid Nursing Home Compare rating.
6. Proposed 2016 Budget – The CNR’s proposed budget has been filed with the County Administrator. The budget, as submitted, represents the sixth (6) year with no tax levy support. Budget growth is held to 1%, a decline from the 3.4% growth in 2015. Capital expenditures proposed are \$300,000 less than 2015.
7. Case Mix Index – Consultant services and additional Therapy Department staffing supports under the Freedom Therapy service contract has enabled the CNR to increase its Case Mix Index from 0.8545 in January 2015 to 0.9630 in July. The growth in case mix is anticipated to increase the Medicaid rate by as much as \$12.00 per day, worth approximately \$985,000 in additional revenue. Because the increase exceeds 5% of the current CMI, new monies will be limited to approximately \$5/day (\$390,000) until all Minimum Data Sets related to the submission are audited and validated. This increase is imperative as the facility is set to lose the Statewide Pricing Transition Adjustment of \$4.30/day in 2016.

## 9:30 DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ

### Action Item(s) To Be Reported

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: COORDINATED CARE SERVICES, INC., COUNCIL ON ALCOHOLISM AND SUBSTANCE ABUSE OF LIVINGSTON COUNTY, INC., ARC OF LIVINGSTON/WYOMING, CATHOLIC CHARITIES OF LIVINGSTON COUNTY**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Coordinated Care Services, Inc.</b>	(TBD)	\$TBD

1099 Jay Street; Bldg. J  
Rochester, NY 14611-1153  
For: Mental Health fiscal services

Funding Source	Local Share	Budgeted ?
NYS Office of Mental Health	0%	Yes X No



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Director's Comments: This contract is to provide financial services for CFR consultation and completion.  
**Council on Alcoholism and Substance Abuse** 1/1/15-12/31/16 \$391,540.00 per year  
**of Livingston County, Inc.**

4612 Millennium Drive  
Geneseo, New York 14454  
For: Substance abuse treatment and prevention.

Funding Source	Local Share	Budgeted ?
NYS OASAS	\$108,400	Yes x No

Director's Comments: This Contract will provide substance abuse treatment and prevention. This contract includes Healthy Communities that Care programming.  
This contract was originally submitted on the January agenda at a rate of \$382,366.00, but has been amended to incorporate an increase of \$9,174, to \$391,540.00, per NYS OASAS.

**Arc of Livingston/Wyoming** 1/1/15-12/31/16 \$33,496.00 year  
18 Main Street  
Mt. Morris, New York 14510  
For: Integrated Supported Employment for Mentally Ill.

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes x No

Director's Comments: This contract provides integrated supported employment for Mentally Ill clients. This contract was originally submitted on the January agenda at a rate of \$22,244.00, but has been amended to \$33,496.00.

**Catholic Charities of Livingston County** 7/15/15 – 12/31/15 \$2,227.00  
34 E. State Street  
Mt. Morris, NY 14510  
For: Parent training and support

Funding Source	Local Share	Budgeted ?
NYS Office of Mental Health	0%	Yes X No

Director's Comments: This contract provides in-home parenting skills and assessments  
This contract was originally submitted on the July agenda at a rate of \$20,825.00, but has been amended to \$21,277.00 and the date of contract term from 5/15/15 – 12/31/15 to 7/15/15 – 12/31/15.

## 2. ESTABLISHING THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH IMMUNIZATION VACCINE RATES EFFECTIVE SEPTEMBER 1, 2015

WHEREAS in order to maximize third-party revenue, it has been determined that the agency charge structure should change as follows, now therefore be it

RESOLVED, that the following schedule of charges for the Livingston County Hospice Program be made effective September 1, 2015.

VACCINE	BILLING	PREVIOUS RATE	EFFECTIVE 9/1/15
Flu	One Dose	\$ 42.00	\$ 40.00
Fluzone Quad PF 6-35 mos	One Dose	—	50.00
Fluzone Quad PF 36 mo+	One Dose	—	45.00
Pneumo 13 Val	One Dose	183.00	190.00
Pneumo 23 Val	One Dose	99.00	115.00
Hep A	One Dose	105.00	105.00
Hep A (ped)	One Dose	63.00	65.00
Hep B	One Dose	91.00	90.00



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Hep B (ped)	One Dose	54.00	55.00
MMR	One Dose	95.00	100.00
Varicella	One Dose	126.00	150.00
Zostavax	One Dose	210.00	270.00
Menactra	One Dose	146.00	170.00
Meningitus B	One Dose	-	195.00
HPV	One Dose	192.00	215.00
IPV	One Dose	56.00	60.00
Twinrix	One Dose	140.00	140.00
Tdap	One Dose	69.00	80.00
Dtap	One Dose	62.00	55.00
Tetanus	One Dose	50.00	55.00
Rabies	One Dose	289.00	295.00
Rotavirus	One Dose	134.00	165.00
Pentacel	One Dose	112.00	115.00
Hib	One Dose	55.00	55.00
PPD	One Dose	8.00	10.00
PPD (E&M)	One Dose	23.00	20.00

### 3. APPOINTING DEPUTY DIRECTOR OF PUBLIC HEALTH FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH – JAMES PERAINO

#### Department of Health

Appoint James Peraino, 274 Lima Road, Geneseo, NY 14554, to the position of full-time Deputy Director of Public Health effective \_\_\_\_\_, 2015, at an annual salary of \$ \_\_\_\_\_ AND

**REFERRING THIS MATTER TO THE WAYS AND MEANS COMMITTEE**

#### Informational Item(s) Written Only

- Evaluation of the usage of the new walking trails at the Avon Driving Park- In July, 355 used the trails and approximately 57% of the 40 respondents stated their physical fitness level increased due to the new trail
- The harvest hut is being utilized at Murray Hill to improve employee wellness
- Liz Green, Violence Prevention Coordinator, analyzing school data for evaluation of Second Step Curriculum, developing parent resource guide, meeting with school administrators regarding violence prevention initiatives and developing SMART objectives for the school year
- MICHC conducted a maternal health swot analysis and a resource guide regarding reproductive life plan and local resources
- Baby Cafe outreach and media plan implement regarding National Breastfeeding month activities including a successful grand opening on August 13 1-3 at GCC in Dansville
- Community Partnerships for Healthy Mothers and Children Cohort grant application submitted - increasing access to healthy foods and increasing breastfeeding rates
- Reviewed COOP plan, meeting with Emergency Management Director to input into County template and will discuss testing the plan for WRECKIT Drill
- Working with FLPHA on sheltering request Point of Dispensation checklist for mobilization/demobilization a unified risk communications plan to adhere to PHAB standards and begin process of 2016 Community Health Assessment.
- First positive result of West Nile Virus this year in a crow.

### 9:45 VETERAN'S SERVICES AGENCY – FRANK HOLLISTER



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## **Action Item(s) To Be Reported**

### **1. PROCLAIMING SEPTEMBER 18, 2015 AS NATIONAL POW/MIA RECOGNITION DAY**

WHEREAS, the Federal Government has designated September 18, 2015, as National POW/MIA Recognition Day, and

WHEREAS, numerous members of our Armed Forces are still listed as POW/MIAs, and we demand an accurate accounting of those listed as POW/MIAs, and

WHEREAS, the members of the Livingston County Board of Supervisors and the citizens of Livingston County, strongly support our Veterans, who sacrificed so much to insure our freedom, now, therefore be it

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim September 18, 2015, as National POW/MIA Recognition Day, and be it further

RESOLVED, that the Clerk of the Board is hereby directed to forward certified copies of this resolution to President Barrack H. Obama, U.S. Senators Charles E. Schumer and Kirsten E. Gillibrand, Congressman Chris Collins and all others deemed appropriate and necessary.

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## **Informational Item(s) Written Only**

1. I attended the 97<sup>th</sup> Annual American Legion Department Convention from 07-15-15 to 07-18-15, in Buffalo, NY. As a Department Service Officer and member of the Rehabilitation Committee, we discussed numerous changes introduced by the Department of Veteran Affairs. This includes the new forms 21-0966 Intent to File/Initiate Claim for Pension or Compensation, 21-0958 Notice of Disagreement, 21-526EZ File Claim for Compensation or File for an Increase in Present Service Connected Condition, 21-527EZ Veterans Claim for Pension and 21-534EZ Surviving Souses Claim for Widow's Pension or Dependent's Indemnity Compensation (DIC), as well as twenty to thirty other forms. These new forms have caused more controversy and confusion.
2. On August 4, 2015, I attended a Mental Health and Homeless Summit at the Canandaigua VAMC. Professionals from throughout Western New York attended to obtain information made available from the VA. Several important contacts were made for future reference.
3. On August 14, 2015, I traveled to Sherrill, NY for the annual CVSOA Summer Conference. I conducted the annual elections and was again appointed as the Association's "scribe". I was also informed that I have been requested to provide and informational presentation on Pension and Aid & Attendance at the September NYSAC Conference in Lake Placid, as I am the CVSOA's representative to NYSAC.
4. Myself and County Administrator Coyle are in the process of interviewing applicants for the position of Deputy Director for Veterans Services. The final interviews are on Thursday, August 25, 2015, with the new Deputy Director hopefully taking his/her position by October 2105.

**9:50 ADJOURNMENT**

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## **OFFICE FOR THE AGING – SUE DAVIN**

### **Informational Item(s) Written Only**

#### **1. Program Summary Report for January to July 2015:**

Total number of Individuals Served: 1,540 (compared to 1,463 same period 2014)

Congregate meals total: 14,089 (compared to 13,019 same period 2014)

Home Delivered Meals: 32,766 Meals (compared to 32,534 same period 2014)

Case Management: 373 Unduplicated Individuals/883 units (compared to 351 individuals/719 units 2014)

Nutrition Education: 382 Unduplicated Individuals/2311 units (compared to 2015 units same period 2014)

Legal: 166 units (compared to 72 units for same period 2014)

Caregiver Services: 397 units (compared to 326 units for same period 2014)



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## **2. Agency/Program Updates**

Continued planning toward transition to chilled (cool) meals

194 surveys returned from home delivered meal clients:

154 have the equipment and the ability to heat the meals

35 need assistance to heat the meal and have it

2 need assistance and do not have it

3 lack appliances/equipment to heat the meals

SNP Coordinator working with Case Management staff to define level of client need and develop care plans

Initial Notifications/Education to begin in September

Implementation for 4<sup>th</sup> quarter

Medicare 101 Informational Sessions: September 9, 2015 - morning and afternoon sessions

Public Hearing: September 16, 2015, 10 am Mt. Morris Congregate Nutrition Site, 3 Elm Street

New York State Office for the Aging Annual Review Visit: September 18, 2015

Fall Prevention Event in cooperation with LC Health Dept and Noyes: September 25, 2015

United Methodist Church, Geneseo 10:30am – 2:30 pm

September is Fall Prevention Month – see attached information

Living Healthy classes starting in September in Mt. Morris, Livonia (diabetes specific), and Avon

Power of Attorney Workshop was offered 8/18 with 9 attendees (through LawNY)

Over 60 new outreach contacts through Corn Festival, Italian Festival

Working on Community Health Grant for submission 9/15 to Greater Rochester Health Foundation for materials to expand wellness programming at congregate sites

### **Some facts about this year's Senior Nutrition Farmer's Market program...**

- We issued 359 voucher booklets. Each booklet contains \$20.00 worth of voucher checks.
- Potentially and hopefully that puts \$7180.00 into local, Livingston County Farmers this season.
- 359 eligible, LVCO Seniors have the opportunity to take advantage of eating healthy, fresh, locally grown produce.
- We had 10 different distribution sites in the County, This does not include the additional outreach efforts to distribute vouchers by our Case Manager, Case Worker Assistants, Front Desk Staff and Festival Participation Staff.
- New Appointments to the Office for the Aging/Foster Grandparent Advisory Council: Sharon Trainham and Joyce Wechsler.

## **3. Needs Assessment for 2016-2020 4 year plan and 16-17 Annual Implementation Plan:**

### **Sources of Input:**

**Surveys** (not randomized) administered to SNP clients, groups (senior clubs, senior housing visits), summer festivals, Fall Prevention event, silver sneaker and PERS clients; survey provided by New York State OFA

**Preliminary Results** indicate that:

- The most prevalent issues of concern for Livingston County seniors are: **Falls, Managing Chronic Diseases, Understanding Medicare and Insurances and Affording Medical Care;**
- The areas of greatest dissatisfaction are transportation and help with getting government benefits;
- While respondents are satisfied with congregate meals and socialization, there is a desire for "senior center" expanded activities; and



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- Caregivers are stressed and overwhelmed.

## **Listening Opportunities/Outreach:**

The Arc Health Fair: June 22, 2015

Visits to Catholic Family Center and Geneseo Migrant Center: 6/4 and 6/23

Avon Corn Festival: 8/8

Mount Morris Italian Festival: 8/15 and 8/16

Public Hearing 9/16

## **Visits to Senior Clubs:**

Conesus June 22, 2015

York/Leicester July 1, 2015

Caledonia September 21, 2015

Avon October 21, 2015

## **Visits to congregate sites monthly**

Congregate site participation is trending upward and there is a high degree of satisfaction with the nutrition site

## **Meetings with:**

Legal Services Provider – Of the 5 counties he works in, largest demand in Livingston Caregiver Support Provider

## **Nonprofits**

Native American Cultural Center

Hillside

The Arc of Livingston and Wyoming Counties

## **DATA**

Livingston County Community Health Improvement Plan

Two of the top priorities identified are Fall Prevention and Chronic Disease Prevention/Management

Comparative/Trend Data for Services Delivered Through LCOFA:

Increases for Total Served, Congregate Meals, Case Management, HIICAP, Nutrition & Education/Counseling

Waiting List for EISEP, Respite

Highest number of new referrals for meals in one month (over last 5 years) in past year

Attachments: Draft Abstract of Materials for Public Hearing, Fall Prevention Info, Current Office for the Aging/Foster Grandparent Advisory Council list, Living Healthy classes information

**Statement of Appropriations, Expenditures and Balances**

25-Aug-15

MONTH OF

**July-15**

Calendar % ==>

58.33

Account	Appropriation	2014 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Avg Monthly Expenditure	YTD % Expend
.1 Salaries	\$5,974,900	0.00	643,157.04	3,179,666.05	2,795,233.95	\$454,238.01	53.22
.2 Equipment	\$19,500	0.00	0.00	3,882.88	15,617.12	\$554.70	19.91
.4 Contractual	\$27,543,023	1,878.15	1,762,310.26	13,972,878.69	13,572,022.46	\$1,996,125.53	50.73
.8 Fringes	\$3,775,255	0.00	204,580.97	1,430,065.58	2,345,189.42	\$204,295.08	37.88
<b>2014 DOLLARS</b>	<b>\$37,312,678</b>	<b>\$1,878.15</b>	<b>\$2,610,048.27</b>	<b>\$18,586,493.20</b>	<b>\$18,728,062.95</b>	<b>\$2,655,213.31</b>	<b>49.81</b>

**Encumbrances from 2014**

Personal Services (6010.1000)	\$64,745.88	\$0.00	\$64,745.88	\$0.00
Temporary Services (6010.1950)	\$800.98	\$0.00	\$800.98	\$0.00
Overtime (6010.1951)	\$587.13	\$0.00	\$587.13	\$0.00
FICA (6010.8100)	\$5,059.31	\$0.00	\$5,059.31	\$0.00
Travel, Training (6010.4020)	\$18,000.00	\$0.00	\$18,000.00	\$0.00
Telephone (6010.4055)	\$6,300.00	\$0.00	\$6,300.00	\$0.00
Office Supplies (6010.4060)	\$100.00	\$0.00	\$49.00	\$51.00
Professional Services (6010.4080)	\$50,585.00	\$0.00	\$40,585.00	\$10,000.00
Gasoline (6010.4124)	\$750.00	\$0.00	\$750.00	\$0.00
Outside Repairs (6010.4127)	\$100.00	\$0.00	\$0.00	\$100.00
Equip Repair & Serv (6010.4140)	\$200.00	\$0.00	\$0.00	\$200.00
Agency Contracts (6010.4190)	\$255,748.00	\$0.00	\$243,396.54	\$12,351.46
Advertising (6010.4200)	\$50.00	\$0.00	\$30.00	\$20.00
Paternity Test (6010.4353)	\$700.00	\$0.00	\$220.00	\$480.00
Unemployment (6010.8500)	\$4,000.00	\$0.00	\$4,000.00	\$0.00
Day Care (6055.4240)	\$41,000.00	\$0.00	\$41,000.00	\$0.00
Purchase of Services (6070.4240)	\$90,000.00	\$0.00	\$43,039.99	\$46,960.01
TANF (6109.4240)	\$80,000.00	\$0.00	\$80,000.00	\$0.00
Child Care (6119.4240)	\$123,000.00	\$0.00	\$123,000.00	\$0.00
Institutional Care PHC (6120.4240)	\$28,000.00	\$0.00	\$27,426.21	\$573.79
Juv. Delinq. (6123.4240)	\$3,200.00	\$0.00	\$2,986.50	\$213.50
State Training Sch. (6129.4240)	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Safety Net (6140.4240)	\$15,000.00	\$0.00	\$15,000.00	\$0.00
<b>Total Encumbrance</b>	<b>\$792,926.30</b>	<b>\$0.00</b>	<b>\$716,976.54</b>	<b>\$75,949.76</b>

Livingston County Department of Social Services  
**Statement of Appropriations, Expenditures and Balances**

Account	Appropriation	MONTH OF		July-15		25-Aug-15	
		2014 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Calendar % ==>	YTD % Expend
<b><u>PROGRAM EXPENDITURES</u></b>							
6055.4240 DAYCARE	\$1,250,000		\$121,487.40	\$667,953.43	\$582,046.57	\$95,421.92	53.44
6070.4240 SERV/RECIPIENT	\$567,300		\$13,178.06	\$227,448.84	\$339,851.16	\$32,492.69	40.09
6101.4240 MEDICAID	\$100,000		\$745.08	\$52,937.84	\$47,062.16	\$7,562.55	52.94
6102.4240 MMIS	\$11,758,548		\$684,080.00	\$6,810,391.25	\$4,948,156.75	\$972,913.04	57.92
6109.4240 TANF	\$4,675,400		\$309,846.91	\$1,937,200.32	\$2,738,199.68	\$276,742.90	41.43
6119.4240 CHILD CARE	\$1,644,400		\$161,547.71	\$819,389.71	\$825,010.29	\$117,055.67	49.83
6120.4240 INST CARE/HAND	\$225,000		\$8,213.99	\$62,208.66	\$162,791.34	\$8,886.95	27.65
6123.4240 JUV DELINQ	\$200,000		\$1,528.33	\$18,569.07	\$181,430.93	\$2,652.72	9.28
6129.4240 ST TR SCH	\$50,000		\$0.00	\$0.00	\$50,000.00	\$0.00	0.00
6140.4240 SAFETY NET	\$3,170,000		\$215,121.30	\$1,659,434.54	\$1,510,565.46	\$237,062.08	52.35
6141.4240 HEAP	\$5,000		(\$8,156.03)	(\$46,641.25)	\$51,641.25	(\$6,663.04)	-932.83
6142.4240 EAA	\$150,000		\$5,990.00	\$49,480.10	\$100,519.90	\$7,068.59	32.99
SUBTOTAL PROGRAM	\$23,795,648		\$1,513,582.75	\$12,258,372.51	\$11,537,275.49	\$1,751,196.07	51.52

**Statement of Appropriations, Expenditures and Balances**

25-Aug-15

MONTH OF

**July-15**

Calendar % ==>

58.33

Account	Appropriation	2014 Carry-Over	Current Month Expenditure	Expended To Date	Balance	Avg Monthly Expenditure	YTD % Expend
<b>ADMINISTRATION</b>							
6010.1000 Personal Serv	\$5,847,700		\$633,171.29	\$3,116,583.28	\$2,731,116.72	\$445,226.18	53.30
6010.1950 Temp Serv	\$36,000		\$0.00	\$9,820.13	\$26,179.87	\$1,402.88	27.28
6010.1951 Overtime	\$91,200		\$9,985.75	\$53,262.64	\$37,937.36	\$7,608.95	58.40
6010.2050 Office Equip	\$4,000		\$0.00	\$0.00	\$4,000.00	\$0.00	0.00
6010.2100 Automotive Equip	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.2200 D. P. Electronic	\$15,500		\$0.00	\$3,882.88	\$11,617.12	\$554.70	25.05
6010.4020 Travel, Train	\$254,400		\$24,177.42	\$111,750.62	\$142,649.38	\$15,964.37	43.93
6010.4025 Conferences	\$0		\$0.00	\$0.00	\$0.00	\$0.00	0.00
6010.4045 MLR	\$1,741,125		\$131,943.06	\$969,077.07	\$772,047.93	\$138,439.58	55.66
6010.4055 Telephone	\$85,000		\$6,563.75	\$34,057.35	\$50,942.65	\$4,865.34	40.07
6010.4060 Supplies	\$46,000	\$1,878.15	\$3,047.19	\$15,765.98	\$32,112.17	\$2,252.28	32.93
6010.4070 Serv Contract	\$56,000		\$160.06	\$48,509.26	\$7,490.74	\$6,929.89	86.62
6010.4075 Data Processing	\$232,400		\$0.00	\$0.00	\$232,400.00	\$0.00	0.00
6010.4080 Prof Serv	\$215,600		\$3,801.29	\$91,877.22	\$123,722.78	\$13,125.32	42.61
6010.4090 Vol Insurance	\$400		\$0.00	\$347.56	\$52.44	\$49.65	86.89
6010.4100 Postage	\$50,000		(\$4,450.57)	\$15,468.88	\$34,531.12	\$2,209.84	30.94
6010.4124 Gasoline	\$20,000		\$325.89	\$2,477.73	\$17,522.27	\$353.96	12.39
6010.4127 Outside Repair	\$9,000		\$629.50	\$3,207.83	\$5,792.17	\$458.26	35.64
6010.4140 Equip Repair	\$400		\$0.00	\$0.00	\$400.00	\$0.00	0.00
6010.4150 Equip Rental	\$20,850		\$1,515.21	\$11,039.69	\$9,810.31	\$1,577.10	52.95
6010.4190 Agency Cont.	\$1,005,300		\$79,973.15	\$406,728.96	\$598,571.04	\$58,104.14	40.46
6010.4200 Advertising	\$5,150		\$230.00	\$1,511.52	\$3,638.48	\$215.93	29.35
6010.4332 Physicals	\$1,750		\$229.98	\$719.93	\$1,030.07	\$102.85	41.14
6010.4353 Paternity Test	\$4,000		\$581.58	\$1,966.58	\$2,033.42	\$280.94	49.16
6010.8100 FICA	\$457,080		\$47,573.38	\$233,225.06	\$223,854.94	\$33,317.87	51.02
6010.8200 Retirement	\$1,145,958		\$0.00	\$0.00	\$1,145,958.00	\$0.00	0.00
6010.8300 Health Ins	\$1,459,954		\$105,175.65	\$751,420.92	\$708,533.08	\$107,345.85	51.47
6010.8311 Retiree Health Ins	\$580,574		\$50,509.18	\$348,211.08	\$232,362.92	\$49,744.44	59.98
6010.8313 Deferred Comp Match	\$15,000		\$1,322.76	\$7,077.87	\$7,922.13	\$1,011.12	0.00
6010.8400 Worker's Comp	\$101,289		\$0.00	\$88,221.53	\$13,067.47	\$12,603.08	87.10
6010.8500 Unemployment	\$15,400		\$0.00	\$1,909.12	\$13,490.88	\$272.73	12.40
<b>SUBTOTAL ADMINISTRATION</b>	<b>\$13,517,030</b>	<b>\$1,878.15</b>	<b>\$1,096,465.52</b>	<b>\$6,328,120.69</b>	<b>\$7,190,787.46</b>	<b>\$904,017.24</b>	<b>46.81</b>

LIVINGSTON COUNTY CNR  
OPERATING BUDGET VARIANCE  
As of 06/30/15

NOTES: Occupancy rate was budgeted at 97.50%, and was 98.57% through June 2015.

Revenue –

Medicaid revenue is stated as follows (with \$14.52 Cash Receipt Assessment Revenue included):

2015 Budget = \$226.83 (for 01/01/15 – 12/31/15) or \$212.31 (without CRAT)

2015 Actual = \$210.78 (for 01/01/15 without CRAT): Issued 01/26/15

2015 Actual = \$213.14 (for 01/01/15 without CRAT): Issued 08/03/15

Medicaid is over budget. The number of outstanding Medicaid Pending cases has increased, due to the increased occupancy rate and number of admissions for the period through June 2015.

Private Pay is over budget due to the higher Occupancy Rate and residents that are actually Medicaid Pending. Their days need to be reclassified from Private Pay revenue to Medicaid revenue. The actual number of true Private Pay residents has increased.

Other Insurance days are under budget by 128 days and the revenue is under budget by \$47,187.

The number of Medicare days through June is 173 less than the number of days budgeted for the period, and the revenue is under budget by \$12,724.

2015 Budget = \$400.00 average rate

2015 Actual = \$426.61 average Facility rate (Jan – June), \$444.61 average Rehab rate (Jan – June)

The Garden of Life – Adult Day Care program = occupancy rate of 71.48% through June 2015, and the revenue is under budget by \$26,463. The 2015 Budget reflects a 75% occupancy rate all at the Medicaid rate. The Medicaid rate remains at \$104.41 for 2015. The private pay rate is \$115.00.

Other Operating Revenue – This represents Medicare Part B revenue. Part B revenue is under budget.

Operating Expenses –

Salaries: Under budget by \$300,075 -- RN's = over by \$14,831, LPN's = under by \$102,691, CNA's = under by \$76,529, Activity Aides = under by \$22,464. For CNA's, we need to look at both the Nursing and Transportation departments together. For budget purposes, 3 full time CNA positions are allocated to Transportation as Transport Aides. Their actual salary dollars are allocated based on the actual hours spent in Transportation and Nursing.

Worker Compensation: Under budget by \$546,226, with actual claims expense of \$246,955 and \$27,000 Section 32 Settlement/Schedule Loss Award expense for January 2015 through May 2015.

Other Benefits: Under budget by \$156,758.

Other Operating Expenses: Under budget by \$391,684. Pharmacy prescription drug costs are under budget by \$38,801 and our Dietary contract is under budget by \$71,700. The Laundry & Linen contract is under budget by just \$20,932. Electric and Gas costs are under budget when grouped together by 37,092. Agency Nurse expenses are under budget for RN's = \$12,500, with no expense through June 2015.

NYS Cash Receipts Tax is under budget by \$43,520. Effective 11/01/12 through 03/31/16, the Cash Receipt Assessment Tax is 6.8%.

**The allocation of budgeted amounts has been revised to include the Interest Expense on the Other Operating Expense line, instead of the Depreciation line. The actual expense cost for Interest Expense is allocated on the Other Operating Expense line. The budgeted amount for Depreciation now reflects only the Principal on Indebtedness and Capital item amounts. This is where the expense is over budget.**

08/24/15 bak

MEMO

TO: Ian Coyle  
FROM: Barbara Keefe  
DATE: August 24, 2015  
SUBJECT: Livingston County CNR Cash Flow Report As Of 08/21/15

<u>CNR</u>	<u>EXPENSES</u>	<u>RECEIPTS</u>	<u>TAX LEVY</u>	<u>DEBT PYMT</u>	<u>BALANCE</u>
Balance At 12-31-14					\$14,352,663
Current Year-To-Date	<u>(\$16,389,697)</u>	<u>\$19,081,181</u>	<u>\$0</u>	<u>(\$1,748,558)</u>	<u>\$15,295,589</u>
					^
Change		<u>\$2,691,484</u>			<u>\$942,926</u>
The Voucher Build-up Is:	\$139,884				

RECAP:

Payroll	\$0
A/P	\$377,727
Hospitalization	\$0
Revenues	\$733,250
Tax Levy	\$0
IGT	\$0
Cash Advance	\$0
Retirement	\$0
Workers' Comp	\$273,012

IGT (2013-2014) Amount = \$3,421,335

Total IGT Funds received in 2015 = \$3,421,335

NOTES:

- 1) On January 21, 2015, the CNR received half of the 2013-2014 IGT funds in the amount of \$3,421,334.50.
- 2) On March 26, 2015 the CNR received \$344,237.77 for the 2012 CRAT Reconciliation.
- 3) In April 2015, the CNR paid the 2015 Admin Fees for Worker's Comp.
- 4) Bond Principal and Interest payment was made on refinanced bond on 05/01/15.
- 5) Bond Principal and Interest payment was made on the second bond on 05/15/15.
- 6) In May 2015, the CNR paid Worker's Comp for January-March 2015.
- 7) The Health Ins Drop Payment took place in the last week of May.
- 8) Payment of Omnicare amount took place in June.
- 9) In August 2015, the CNR paid the 2014 Due to County amount.
- 10) In August 2015, the CNR paid Worker's Comp for April - July 2015.

cc: Frank Bassett  
Amy Mann  
Steve Woodruff

**Livingston County CNR  
Operating Budget Variance  
As Of 06/30/15**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Variance</u>	<u>Prior Month Variance</u>
<b>Net Resident Service Revenue:</b>					
Medicaid	\$7,039,725	\$7,178,057	\$138,332	1.97%	\$226,112
Medicare	\$1,858,597	1,845,873	(\$12,724)	-0.68%	(\$34,772)
Private	\$2,950,218	3,285,070	\$334,852	11.35%	\$245,383
Other Insurance	\$185,500	138,313	(\$47,187)	-25.44%	(\$10,008)
Day Care	\$201,927	175,464	(\$26,463)	-13.11%	(\$20,949)
Other Operating Revenue	\$114,055	147,901	\$33,846	29.67%	(\$10,003)
CRAT Reconciliation & Rate Adjustment	\$0	0	\$0	100.00%	0
Prior Year Adjustments	\$0	(5,723)	(\$5,723)	100.00%	(\$6,532)
<b>Total Resident Service Revenue</b>	<u>\$12,350,022</u>	<u>\$12,764,955</u>	<u>\$414,933</u>	<u>3.36%</u>	<u>\$389,231</u>
<b>Operating Expenses:</b>					
Salaries	\$6,184,141	\$5,884,066	(\$300,075)	-4.85%	(\$47,112)
Workers Compensation	\$892,603	346,377	(\$546,226)	-61.19%	(\$243,341)
Other Benefits	\$2,895,157	2,738,399	(\$156,758)	-5.41%	(\$87,121)
Other Operating Expense	\$3,424,505	3,333,173	(\$91,332)	-2.67%	(\$201,068)
<b>Depreciation (Principal + Capital)</b>	\$973,663	1,138,650	\$164,987	16.94%	\$85,183
Bad Debt Expense	\$74,384	0	(\$74,384)	-100.00%	(\$36,986)
County Cost Allocations	\$209,784	211,518	\$1,734	0.83%	\$1,447
NYS Cash Receipts Tax	\$719,041	675,521	(\$43,520)	-6.05%	(\$30,160)
<b>Total Operating Expenses</b>	<u>\$15,373,278</u>	<u>\$14,327,705</u>	<u>(\$1,045,573)</u>	<u>-6.80%</u>	<u>(\$559,159)</u>
<b>Income (Loss) From Operations</b>	<u><b>(\$3,023,256)</b></u>	<u><b>(\$1,562,750)</b></u>	<u><b>\$1,460,506</b></u>	<u><b>-48.31%</b></u>	<u><b>\$948,390</b></u>
<b>Nonoperating Gains:</b>					
IGT	\$2,975,342	\$3,000,000	\$24,658	0.83%	\$20,548
General Fund Contributions	\$0	0	\$0	#DIV/0!	\$0
Other	\$52,316	48,459	(\$3,857)	-7.37%	(\$788)
<b>Total Nonoperating Gains</b>	<u>\$3,027,658</u>	<u>\$3,048,459</u>	<u>\$20,801</u>	<u>0.69%</u>	<u>\$19,760</u>
<b>NET PROFIT (LOSS)</b>	<u><u><b>\$4,402</b></u></u>	<u><u><b>\$1,485,709</b></u></u>	<u><u><b>\$1,481,307</b></u></u>	<u><u><b>33650.78%</b></u></u>	<u><u><b>\$968,150</b></u></u>

NOTE:

cnropvar 06-30-15

**Livingston County CNR  
Operating Budget Variance Summary  
As Of 06/30/15**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Variance</u>
<b>Net Resident Service Revenue:</b>				
Medicaid	\$7,039,725	\$7,178,057	\$138,332	1.97%
Medicare	\$1,858,597	1,845,873	(\$12,724)	-0.68%
Private	\$2,950,218	3,285,070	\$334,852	11.35%
Other Insurance	\$185,500	138,313	(\$47,187)	-25.44%

**NOTES:**

Occupancy rate is budgeted at 97.50%, and was 98.57% through June 2015.

Medicaid revenue is stated as follows (with \$14.52 for Cash Receipt Assessment Tax included):

<b>2015 Budget</b>	= \$226.83 (for 01/01/15 – 12/31/15)	<b>Budgeted Rate without CRAT</b>
		<b>\$212.31</b>

**2015 Actual = \$210.78 (actual for 01/01/15) Issued 01/26/15**

**2015 Actual = \$213.14 (actual for 01/01/15) Issued 08/03/15**

Medicaid Pending days for the period 01/01/15 - 06/30/15 = 955.

**The Garden of Life – Adult Day Care program has an occupancy rate of 71.48% for the period through June 2015, and is under budget by \$26,463. The program was closed 2 days in February due to weather conditions.**

GOL occupancy rate is budgeted at 75.00%.

<b>2015 Budget =</b>	<b>\$104.41</b>	<b>Medicaid Rate</b>
<b>2015 Actual =</b>	<b>\$104.41</b>	<b>Medicaid Rate</b>
<b>2015 Budget =</b>	<b>\$115.00</b>	<b>Private Pay Rate</b>

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>% Variance</u>
<b>Operating Expenses:</b>				
Labor	\$6,184,141	\$5,884,066	(\$300,075)	-4.85%
Pharmacy - Prescription Drugs	\$190,000	151,199	(\$38,801)	-20.42%
Dietary - Contracted Services	\$932,500	860,800	(\$71,700)	-7.69%
Laundry/Linen Contracted Service	\$163,500	142,568	(\$20,932)	-12.80%
Medical Supplies	\$149,773	128,107	(\$21,666)	-14.47%
TOTALS:			<u>(\$453,174)</u>	

**NOTES:**