

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, AUGUST 5, 2014
1:30 P.M.**

PRESENT: P. Yendell, B. Carman, I. Davis, B. Donohue, E. Gott, D. LeFeber, I. Coyle

ABSENT: L. Semmel

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: AVON, DANSVILLE & LIVONIA SCHOOLS & NICHOLAS NOYES MEMORIAL HOSPITAL

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|--|----------------|---------------|
| Avon, Dansville & Livonia Schools | 9/1/14-8/31/15 | |

For: School Based Preventive Case Management including services for children and their families which are supportive and rehabilitative.

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|---|--------------------|-------------------|
| 60% Federal/State Preventive Funding – Schools pay local share of 40% | 0% | Yes X No |

| | |
|---|--|
| Nicholas Noyes Memorial Hospital 111 Clara Barton St. Dansville NY 14437 | 6/1/14-12/31/15 \$190.00/day – max. per person 30 days |
|---|--|

For: Social Admissions for individuals eligible for Protective Services of Adults (PSA).

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|------------------------|--------------------|-------------------|
| Title XX – 65% Federal | 35% | Yes X No |

Mrs. Deane reviewed the above contracts for approval. The first contract is the annual renewal contract with the schools for in school caseworkers. These are the only schools that continue to participate by agreeing to pay the 40% local share. She talks to school superintendents regularly to try and get them to take caseworkers into the school. This is a really great preventive service. Mrs. Deane is hoping to find a different funding stream for this 40% and try to get grant funding to get caseworkers into every school district. Mrs. Deane has data showing the benefits of this program. There was discussion regarding the actual dollar amount for the 40% which includes a full time staff position, benefits, supervision and mileage equaling approximately \$75,000-\$80,000. Cost to schools is approximately \$30,000.

Motion: Mrs. Donohue moved and Mr. Carman seconded to approve the School Based Preventive Case Management contract with Avon, Dansville and Livonia Schools Carried.

Mrs. Deane reviewed the contract history with Noyes for social admissions for protective services for adults. This is some times a precursor to guardianship or removing someone from a situation in order for the home to be made safer and then they go back.

Motion: Mr. Gott moved and Mr. Davis seconded to approve the contract with Noyes Memorial Hospital for Social Admissions foregoing resolution..... Carried.

Mrs. Deane reviewed the TA caseload report. There was discussion regarding the children in foster care, both

with relatives and under the Commissioner.

Informational Item(s) Written Only

1. Status Reports
 - a. Statement of Appropriations, Expenditures & Balances (Monthly) (June)
 - b. Statistics (Monthly) (June)

| Temporary Assistance Cases (TA): | June | % change from Jan 1 |
|---|-------------|--------------------------------|
| Family Assistance | 385 | -1.53% |
| Safety Net | 384 | -0.52% |
| Total | 769 | -1.03% |

| Medicaid Cases (MA): | | |
|-----------------------------|-------------|---------------|
| Community | 3736 | -5.63% |
| Chronic Care | 233 | -0.85% |
| Foster Care | 143 | -1.38% |
| SSI | 1265 | 1.77% |
| Total | 5377 | -3.67% |

Medicaid Individuals (Monthly Premium):

These Individuals are included in above TA/MA.

| | | |
|--------------------|-------------|---------------|
| Managed Care | 6379 | 4.54% |
| Family Health Plus | 978 | -34.54% |
| Total | 7357 | -3.15% |

| | | |
|--------------------------|-------------|---------------|
| Food Stamp Cases: | 3738 | 11.05% |
| Child Care Cases: | 206 | 0.98% |

| | | |
|--|-----------|--------------|
| Protective Services for Adults (PSA): | 71 | 1.43% |
|--|-----------|--------------|

| | |
|---------------------------|-----------|
| <u>Financial Mgmt</u> | 55 |
| <u>Home Mgmt</u> | 50 |
| <u>Personal Care</u> | 26 |
| Level I | 8 |
| Level II | 13 |
| Level I pending | 5 |
| <u>Guardianship Cases</u> | <u>3</u> |
| Awaiting discharge | 4 |
| Pending | 1 |
| Assessment assists | 93 |

| | |
|------------------------------|-----------|
| Preventive Services: | 55 |
| <u>Probation caseload</u> | 33 |
| <u>School based consults</u> | 212 |
| <u>School based active</u> | 4 |

| | | |
|---|----|------------|
| Child Protective Services (CPS): | | <u>YTD</u> |
| New Assignments | 55 | <u>338</u> |
| New Assignments that went FAR | 19 | <u>106</u> |

| | | |
|--------------------------------------|-----------|---------------|
| Foster Care | 69 | |
| Foster Children - DSS Custody | 49 | 32.43% |

2. Employees hired, resigned or retired in July:

| | | | | |
|---------|----------------|----------|-------------------------|------------|
| 7/3/14 | Dora Williams | Retired | Social Welfare Examiner | Mt. Morris |
| 7/6/14 | Renee Westfall | Promoted | Telephone Operator | Mt. Morris |
| 7/14/14 | Brett Blum | New Hire | Caseworker Trainee | Caledonia |
| 7/14/14 | Staci Weichman | New Hire | Caseworker Trainee | Livonia |

- World Elder Abuse Awareness Day was held on June 15, 2014. World Elder Abuse Day is an opportunity to protect seniors by raising awareness about elder abuse. Livingston County Department of Social Services is dedicated to supporting families and reducing the risk of elder abuse and neglect. Notification regarding the issue was placed in the local Penny Savers. Staff wore purple on June 13 and participated in a 50/50 fundraiser that raised \$173.50 which will be given to the Home Delivered Meals program.
- As a cost cutting measure, effective October 1, 2014, the Office of Temporary and Disability Assistance (OTDA) is taking back the administration of the actual provision of both supplements to the Supplemental Security Income (SSI) program. The Social Security Administration will continue to determine the eligibility for these programs for OTDA. The 2 supplements are called State Supplemental Payment and State Supplemental Personal Needs Allowance. The estimated savings of this action is \$90 Million in full annual savings.
Due to this change, recipients who receive electronic bank deposits will receive two deposits instead of one, and those that receive paper checks will receive two checks instead of one beginning with their October benefit. Current SSI recipients may be confused about why they start receiving 2 deposits/checks. Additionally there will be 2 sources (SSA and OTDA) that will determine overpayments and pursue recovery – that might be confusing as well to clients that incur overpayments.
- Family Health Plus (FHP) (a Medicaid Program) ends December 31, 2014. This requires that all FHP cases be closed or converted prior to December 31, 2014. FHP income was up to 150%. MAGI (Modified Adjusted Gross Income) is up to 138%. Clients at or below 138%, stay MA eligible and stay in the same plan. If income is over 138%, they go to the Exchange. If income is over 138%, but under 150%, they can get the Silver level at no cost.
- August is Child Support Awareness Month. Notification regarding the issue will be placed in local Penny Savers. Staff is conducting a book drive and a 50/50 fundraiser utilizing the money to purchase books for the Read to Your Child initiative. Books will be available in our lobby as well as given to families we serve during interviews and home visits.

WORKFORCE DEVELOPMENT – MARY GULDENSCHUH

Mrs. Guldenschuh distributed information on the Hands On Career Program to the Committee. They are just finishing up the welding component and will be moving on to health care this week and then agriculture through the BEA next week. Mr. Yendell requested that the Committee introduce themselves. There was discussion on the program and the welding project will be auctioned off at the upcoming Gala event.

Action Item(s) To Be Reported

1. AMENDING RESOLUTION NO. 2013-263 AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING COMMUNITY SERVICES BLOCK GRANT CONTRACT AND ANY AMENDMENTS FOR THE LIVINGSTON COUNTY WORKFORCE DEVELOPMENT /YOUTH BUREAU: NEW YORK STATE DEPARTMENT OF STATE

WHEREAS, Board of Supervisors Resolution No. 2013-263 set forth an allocation amount of \$611,538.00; and

WHEREAS, the actual amount for the allocation has been increased to \$642,897.00 now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors is authorized to sign the following contract representing the revised allocation, subject to review by the County Attorney and County Administrator.

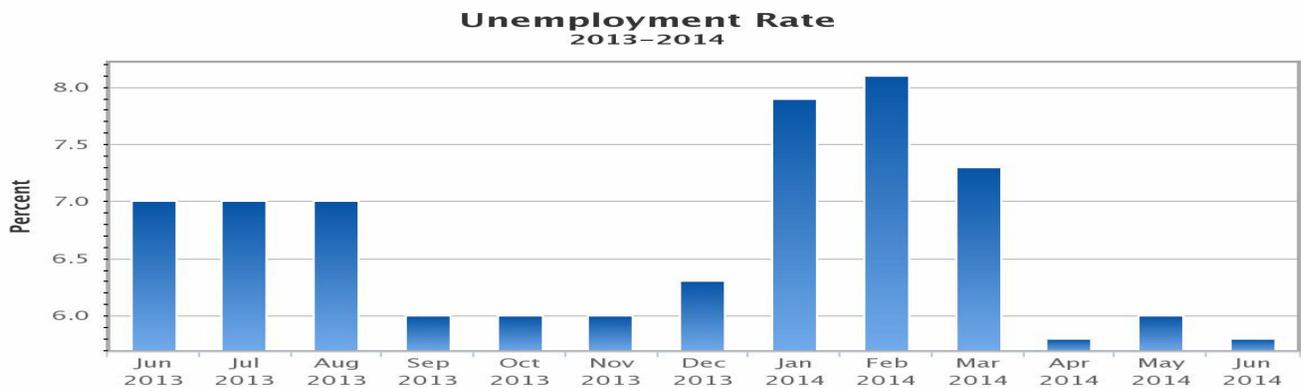
| | | |
|---|-------------------|---------------|
| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
| NYS Department of State | 10/1/13 - 9/30/16 | \$642,897.00 |
| One Commerce Plaza (\$214,299.00/ year) | | |
| 99 Washington Ave. | | |
| Albany, NY 12231 | | |

For: Community Services Block Grant funding to provide services for low-income county residents. Mrs. Guldenschuh reported that there is more money available. The Community Initiative Council decided to use the first year amount of \$10,000 to train five (5) additional individuals in the nursing assistant/home health aide training certification. Mr. Yendell explained that they have found this program to be very successful.

Motion: Mr. Davis moved and Mr. Donohue seconded to approve the foregoing resolution.....Carried.

Informational Item(s) Written Only

1. Date tables created using Revelstone PM System – Pilot Department



The Unemployment Rate for June fell to 5.8%, which is 1.5% lower than the same period in the prior year.

2. Office of Workforce Development Activity Report

| Activity | June 2014 |
|----------------------------------|-----------|
| Counselor Assisted Appointments | 61 |
| Adults/Youth in Training | 10 |
| Credentials Earned | 9 |
| Employer Recruitment Events | 3 |
| Entries to Employment – WIA Only | 392 |
| Workshop Attendees | 28 |

3. Workforce

Workforce Innovation and Opportunity Act (WIOA) – WIOA was approved by Congress and signed into law by the president on July 22nd. The law will take effect July 1st 2015 and will replace the Workforce Investment Act that has governed workforce programming for the past 16 years. Significant changes include:

- One-Stop Operators must be competitively selected
- NYS Department Of Labor must be co-located with One-stop centers
- Targets 75% of funds for out-of-school youth and changes eligibility requirements by removing income eligibility and increasing the eligible age to 16 through 24.
- Workforce Investment Board staff may only be paid from administrative funds or non-federal funds.

Summer Youth Employment Program – After completing weeklong, unpaid work readiness training, 44 youth are participating in direct work experience at county departments, school districts, agencies and for-profit businesses through the County. New partnerships this year with Old Silo Farms and the Conesus Lake Watershed Council have exposed select youth to career opportunities in agribusiness and conservation. An additional 14 youth are participating in career exploration at Genesee Valley Education Partnership under the direction of Olie Olsen. The students will be using their metalworking skills to craft botanical themed artwork that will be auctioned off at the Livingston Art Council’s annual gala.

4. Community Service Block Grant

CNA/HHA Training – The fall training for the dual certification training program at the County nursing home has been scheduled for October 1st. Applications for the training, fully funded by the county, will be available on August 18th and due by September 5th.

5. Social Services Employment Program

Job Club – Bi-weekly employer visits to the workshops have resulted in a high number of applicants for public assistance being diverted directly into employment. Participation from other service providers like Mental Health, Consumer Credit and Child Care council have also been successful helping clients eliminate other barriers to employment.

Upcoming Events: Summer Employment Program reception, August 19th, Genesee Community College - Dansville

Mr. LeFeber entered.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: TBA

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|-------------------|--|---------------|
| TBA | 11/1/14-10/31/17, with 2 one-year renewals at County sole option ending 10/31/19 | perbid |

For: Pharmacy & Consultant Pharmacist Services to CNR and County Jail

Director’s Comments:

Bid released on June 30. Six vendors attended pre-bid conference. Bids opened on 7/29. After de-scoping bids, an award recommendation is anticipated to be presented to the Human Services Committee on 8/5. Chief Deputy Jason Yasso will accompany Director Bassett in presenting the award recommendation.

Mr. Bassett reviewed the bid sheet for the Committee and he is not through the de-scoping process yet. He will be meeting with Omnicare, Quinlan’s and Pharmscript. He is asking that the Committee’s consent to proceed to the 8/25/14 Ways and Means meeting for approval after further de-scoping. Every single vendor met the automated vending requirement. Mr. Bassett’s estimated drug savings is \$50,000 per year. There was discussion regarding name brand and generic drugs.

Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution going to the 8/25/14 Ways and Means Committee meeting for approval after proper de-scoping has been completed and a low bidder is determined..... Carried.

There was discussion regarding drug testing of employees.

2. RECOMMENDING APPOINTMENT OF DIRECTOR OF NURSING SERVICES AND REFERRING THE PERSONNEL MATTER TO THE WAYS & MEANS COMMITTEE

Director's Comments:

Amy Krause, DON submitted her resignation on July 8 effective August 6. She and her husband are relocating to Central New York. Amy had served as DON since March 2010. The vacancy was advertised in the Democrat & Chronicle and placed on CareerBuilder.com. Three applications were received, one internal and two external candidates. The recommended candidate's name is anticipated to be presented to the Committee on 8/5.

Mr. Bassett explained that Amy Krause has done a good job since her appointment in 2010. Mr. Bassett reported that the current ADON, Kathy Cyre, was the unanimous choice of the interview committee. Mrs. Donohue explained that she has observed Ms. Cyre, quarterly in the quality assurance review process since 2007 and Ms. Crye always stood out to her. She is very impressive and Mrs. Donohue feels very confident in her abilities. Mr. Bassett reviewed Ms. Cyre's work and educational history with Livingston County and explained how she has moved up the ranks at the nursing homes, starting in Geneseo.

Motion: Mrs. Donohue moved and Mr. Carman seconded to approve the foregoing resolution and referring this matter to Ways and Means Carried.

Mr. Coyle explained that, with Ms. Crye coming from the ADON position, there will be an ADON recruitment done in the same manner.

There was discussion regarding grants available to fund nurse's aide training.

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES: Mr. Bassett reported that the facility is doing very well. The fund balance is very strong. Mr. Bassett reviewed the IGT draws and Mr. Coyle reviewed the potential for future IGT draws. There was discussion regarding future options for the facility fund balance. By the end of 2015 there will only be 13-15 public nursing homes left in operation in New York State. There was discussion on different options of reimbursement to the County by the nursing home. Mr. Bassett explained that he is now moving forward with managed vacancy. He did meet with nursing, admissions and fiscal at the end of July. They are now at the tipping point, with 14 of the rehab beds filled with long term patients and 100% of the new 12 bed transitional care unit too. At this point they are doing admissions for rehab only. Unless there is an urgent in-community need for placement because someone is at risk. Otherwise, we are trying to take those off the TC unit up to long term care floor. There will be no direct admits for long term care. We are losing Medicare days. There is a new orthopedist coming on board at Noyes and Mr. Bassett is hoping to have beds available for rehab.

- a.) Occupancy- As of July 28, occupancy was 99.6% for the month.
- b.) Cash Flow – The CNR's Cash Flow Report as of July 25 reflects \$13,382,499 in reserves. This balance includes \$7,786,949 in SFY 2012/13 UPL/IGT monies received June 11.
- c.) SFY 2013/14 UPL/IGT Distribution - The CNR will receive Medicaid Upper Payment Limit payments of \$3,421,334.50 on August 13, 2014 and January 21, 2015. The County will have a 50% MMIS match for each distribution. The nursing home will receive \$6,842,669.00 in total SFY 2013/14 UPL/IGT payments.
- d.) Budget Variance – The May 2014 budget variance reports are attached and will be discussed at the committee meeting.

- 2. 2013 Audited Financial Statements – An Auditor from EFP Rotenberg will present and review the 2013 statements at the September Committee meeting.
- 3. Mr. Bassett explained that the courtyard bid came in at \$2.5 M over budget. He has met with Clark Patterson Lee to split the bid into three separate bids. There is not enough time to put a bid out this year. He is looking at a January/February bid release date. The Committee discussed getting the old

tiles off this fall, possibly using in house staff. There was also discussion regarding reaching out to vendors to find out why they did not bid.

4. The flooring mock up is in place. He will be meeting with Clark Patterson Lee later this week to work on a timeline.

Chairman Gott acknowledged the relationship Mr. Bassett has with the residents. Mr. Yendell reviewed the quality assurance committee report to see what is reviewed each month.
Mr. LeFeber departed.

Informational Item(s) Written Only

1. Reports - Absenteeism & Mandation, Agency Use, Hours Worked
2. Courtyards Project – Only one bid at \$450,000 was received. The Clark Patterson Lee pre-bid estimate was approximately \$220,000. I spoke with David Morris and met with Jon Norris and to discuss splitting the bid into components: removal of existing, temporary relocation of air handling units and installation of new surface. Anticipate the project will be re-bid in winter 2014/spring 2015.
3. Flooring Bid – The bid document will be released in late August. A schedule is being drafted for possible project completion timeline that may, in part, extend into 2015.

DEPARTMENT OF HEALTH/MENTAL HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENTS OF HEALTH AND MENTAL HEALTH: RICHARD MARTIN, NYSDOH COMMUNITY ENVIRONMENTAL HEALTH AND FOOD PROTECTION, WYOMING COUNTY CANCER SERVICES PROGRAM, NEW YORK STATE DEPARTMENT OF HEALTH–WIC, GENESEE VALLEY VISITING VET

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Departments of Health and Mental Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

| <u>Contractor</u> | <u>Term</u> | <u>Amount</u> |
|---|----------------|---------------------|
| Richard Martin, Landlord | 9/1/14-8/31/15 | \$900.00 per month |
| 14 Five Lot Lane Avon, NY 14414 | 9/1/15-8/31/16 | \$1000.00 per month |
| For: Lease Space for Reproductive Health Center | | |

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-----------------------|--------------------|-------------------|
| Title X | 0% | Yes X No |

Director's Comments:

This contract will provide a location for the Avon Reproductive Health Center Clinics

NYSDOH Community Environmental Health and Food Protection 10/1/14-9/30/15 \$31,833.00

and Food Protection

Empire State Plaza

Corning Tower Building, Room 1396

Albany, NY 12237

For: Lead Grant

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|--------------------------------|--------------------|-------------------|
| New York State Dept. of Health | 0% | Yes X No |

Director's Comments:

This contract will provide funding for the lead poisoning prevention program.

Wyoming County Health Department 4/1/14-3/31/15 \$35,684.00 Base

5362 Munger Mill Road, Bldg. A
 Silver Springs, NY 14550
 For: Wyoming County Cancer Services Program

\$2,862.00 COLA

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-------------------------------------|--------------------|-------------------|
| 100% Grant (NYS via Wyoming County) | 0% | Yes X No |

Director's Comments:

This contract will provide funding for the Cancer Services Program
New York State Department Of Health – WIC 10/1/14-9/30/15 \$570,760.00
 Division of Nutrition
 150 Broadway, Suite 650
 Albany, NY 12204-2719
 For: WIC Program

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|-----------------------|--------------------|-------------------|
| 100% Grant (NYSDOH) | 0% | Yes X No |

Director's Comments:

This contract will provide Special Supplemental Nutrition for the WIC (Women, Infants and Children) Program.
Genesee Valley Visiting Vet 1/1/14-12/31/14 N/A
 P.O. Box 385
 Geneseo, NY 14454
 For: dog spaying and neutering Vet services

| <i>Funding Source</i> | <i>Local Share</i> | <i>Budgeted ?</i> |
|---|--------------------|-------------------|
| Half through dog adopter/half LC Humane Society | 0% | Yes X No |

Director's Comments:

This contract will provide spaying and neutering services for dogs adopted from the Livingston County Dog Control Shelter.
 Ms. Rodriguez reviewed the contracts for approval. They started their spay program last year and the Humane Society of Livingston County helps offset those costs. They did apply for ASPC funding, however they have been inclined to provide the funding to the Humane Society who then in turn provides us the funding and this is working well.

Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

2. AMENDING THE 2014 SALARY SCHEDULE: DEPARTMENT OF HEALTH, MENTAL HEALTH

RESOLVED, that the 2014 Hourly Employee Salary Schedule is amended as follows:

- Delete one full-time Account Clerk Typist at Public Health and referring the matter to the Ways and Means Committee.
- Delete one Deputy Director of Mental Health and referring the matter to the Ways and Means Committee.
- Delete one part-time Mental Health Clinical Therapist and referring the matter to the Ways and Means Committee.

Ms. Rodriguez reviewed the positions and explained that these positions are all vacancies.

Motion: Mr. Donohue moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

3. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY COMMUNITY SERVICES BOARD, MENTAL HEALTH SUBCOMMITTEE AND DEVELOPMENTAL DISABILITIES SUBCOMMITTEE – LINDA SHAY SCAVONE AND GRETCHEN MICHEAUX

RESOLVED, that the following members are hereby appointed to the Livingston County Community Services Board and Subcommittees for the term designated:

| Mental Health Subcommittee | | | |
|--|---|------------------|-----------------|
| Linda Shay Scavone | 9814 Jay Knapp Road, Dansville, NY 14437 | Community Member | 7/15/14-7/15/18 |
| Developmental Disabilities Subcommittee | | | |
| Gretchen Micheaux | 1 Murray Hill Drive, Mt. Morris, NY 14510 | Community Member | 7/15/14-7/15/18 |

Motion: Mr. Davis moved and Mr. Carmen seconded to approve the foregoing resolution..... Carried.

Pre-approved Informational Item(s) To Be Reported

1. CHIP – Lisa Beardsley (Public Health Education) with Patty Piper (Noyes Health) to present an update on the Community Health Improvement Plan (CHIP). Ms. Rodriguez introduced Lisa Beardsley and Patty Piper to the Committee members. Ms. Beardsley explained that she and Ms. Piper will be reviewing a presentation of the Overview of the Community Health Assessment, the NYSDOH Prevention Agenda, Community Service Plan and Community Health Improvement Plan and the ongoing committee activities (attached). The prevention agenda in New York State is comprised of five main priorities and every county in New York has to go through this evaluation and choose one of these priority areas - Chronic Disease, Healthy and Safe Environments, Healthy Women, Infants & Children, Mental Health Issues and HIV/NCI Vaccine Preventable Diseases. Our two priorities are prevention chronic disease and promote mental health to prevent substance abuse. Ms. Piper explained that Noyes is working on getting certified in stroke center certification. There was discussion regarding HIV/Aids in our area and how this issue is much lower in our rural area. Ms. Beardsley explained that she feels that the collaboration between various county groups and agencies is a direct link toward Livingston County continuing to be the healthiest county in New York. There was discussion regarding the new incentives and upcoming events.
2. Mrs. Rodriguez updated the Committee on the CHHA/VNA status. Effective July 31, 2014, Livingston County no longer admitted any patients to our home care agency, however we had to keep our CON until our LITSA site review so we can remain a licensed home care agency for maternal child health visits, well baby and new mom visits. We plan to surrender our CON on next Wednesday.
3. Dog Control euthanasia’s have decreased since 2010.
4. Food service violations have increased.

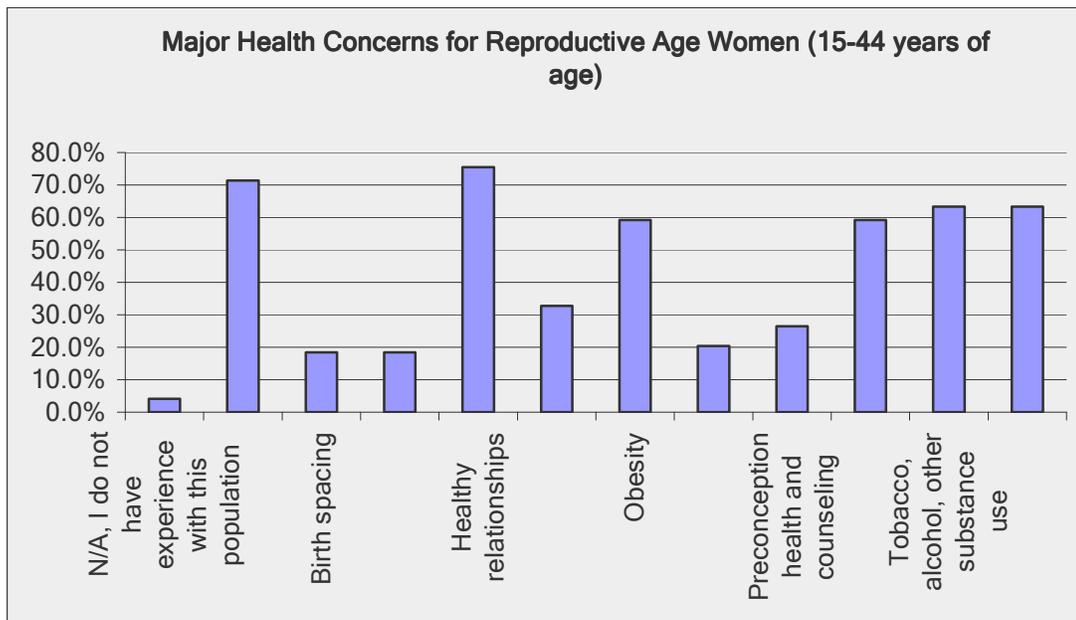
Mr. Coyle reported that we had a breaking at the Dog Control facility on Friday night. There was a dog pickup and the owners called and wanted to pick them up after hours and the matter is being investigated. There was discussion regarding various trespassing laws.

Informational Item(s) Written Only

- Education to community of new school vaccine requirements.
- Moving Avon Reproductive Health Clinic to provide better range of services to patients.
- Approval of Office of Mental Health Clinic site at DSS and funding approval.
- Presentation to the Board of Health on the Community Health Improvement Project.
- Yvonne Oliver acclimating to role as Staff Development Coordinator.
- Mental Health Annual Audit was performed July 15, 16, and 17.
- Alex Greenfield acclimating to role at Community Services as a Care Manager.
- Working towards our 2015-2018 Strategic Plan .
- **There has been an increase in tick bites in our region, we continue to provide surveillance and**

education on Lyme Disease awareness initiative.

- **Baby Cafes to support and encourage new mothers to continue to breastfeed will be piloted in Dansville and Geneseo.**
- **Two additional restaurants (Village Tavern in Geneseo and McFadden's Coffee Company in Dansville) are participating in the Healthy Dining Initiative: media and outreach campaign to be implemented this summer.**
- **Save A Lot is participating in the Healthy Retail Store initiative and will be labeling low fat dairy, low sugar beverages and low sodium frozen dinner items: Media and outreach campaign to be implemented this summer.**
- **A toolkit regarding various policies (tobacco free outdoor, breastfeeding, healthy food and beverage options and physical activity) is currently being developed for worksites**
- **Fall prevention initiative, including focus groups among seniors, media and outreach regarding fall prevention and a fall prevention event, is being developed and implemented for September.**
- **The NYSDOH Community Partnership/Tobacco grant ended in June. LCDOH is no longer the lead for the grant. Roswell Park will be coordinating the grant.**
- **The Senior Public Health Educator and the Director of Community Services of Noyes Health provided an update regarding the CHIP to the Livingston County Board of Health.**
- **See Maternal Child Health Survey results below:**



- July 2014 – Environmental Health Partial Reporting to Date

Number of Dogs Seized/Processed (to July 2014)

| | 2010 | 2011 | 2012 | 2013 | 2014 (to date) |
|----------------------------|------------|------------|------------|------------|----------------|
| Redeemed | 103 | 121 | 107 | 123 | 80 |
| Adopted/Transferred | 73 | 91 | 94 | 55 | 24 |
| Euthanized | 19 | 18 | 4 | 6 | 3 |
| Total Seized | 195 | 233 | 205 | 184 | 107 |

Number of Food Service Establishment (FSE) Violations

| | 2010 | 2011 | 2012 | 2013 | 2014 (to |
|--|------|------|------|------|----------|
|--|------|------|------|------|----------|

| | | | | | |
|-------------------------|------------|------------|------------|------------|--------------|
| | | | | | date) |
| Red Violations | 3 | 17 | 19 | 50 | 6 |
| Blue Violations | 20 | 7 | 8 | 53 | 23 |
| Total Violations | 23 | 24 | 27 | 103 | 29 |
| Total FSE's | 270 | 289 | 286 | 279 | 276 |

Number of Environmental Health Complaints Investigated

| | | | | |
|-------------|-------------|-------------|-------------|-----------------------|
| 2010 | 2011 | 2012 | 2013 | 2014 (to date) |
| 189 | 213 | 205 | 184 | 108 |

ADJOURNMENT

Mr. Gott moved and Mr. Carman seconded to adjourn the Committee meeting at 3:03 p.m.

OFFICE FOR THE AGING – KAAREN SMITH – 1 ATTACHMENT

Informational Item(s) Written Only

1. The Financial Assessment Report on agency operations , based on the 6/11 – 6/12 fieldwork audit completed by Joseph Dougherty, Senior Accountant for the NYS Office for the Aging has been received. Only 2 areas of corrective action were required and, as of the date of this report, have been implemented. The areas addressed were; 1.) Implement monthly time studies. The data will be accumulated over a 12 month period. The time study results will be analyzed quarterly and used to complete future Personnel Rosters, State Aid budgets, modifications and vouchers. Sue Bagley, with the assistance of Denise Kline, are to be commended on their outstanding organization, not only for the auditors, but for their excellent accounting practices throughout the year. Fiscal audits are conducted every 2 years. A copy of the full findings of the letter are on file at the Office for the Aging.

2. The Corporation for National Service that funds the Foster Grandparent Program for Livingston, Steuben and Wyoming Counties will be conducting an on site program audit on August 19th and 20th. Results of the audit will be shared with the committee when we receive the final assessment report. Program goals and outcomes that focus on volunteer Foster Grandparents assisting children with special needs; have exceeded our goals for success in many areas. These areas include K-12 Tutoring in Public and faith - based schools, Positive learning experiences and assets building and classroom assistance. The last CNS Progress Report submitted on July 24 asked for personal testimonials indicating successful outcomes. I have attached those testimonials for your information as they reflect why this program is so important to support.

3. **Program Summary Report for Fiscal Period 4/1/2014 – 7/23/2014**
 - a. Total number of individuals served to date (unduplicated county) = 1,125
 - b. Under 60, disabled (information and assistance only) = 10
 - Age 60 - 75 yrs = 233
 - Age 75+ = 207
 - Age 85 + = 201
 - Over 60 DOB missing = 474
 - c. Poverty Level
 - 100 % (\$11,490 annually or under) = 105
 - 150% (\$17,235 annually) = 176
 - d. Frail / Disabled (2-3 activities of daily living that are difficult to perform) = 375

e. Live Alone = 313

Note: the agency is working to input date of birth for all seniors to get a better picture of the age distribution of our clients

VETERAN'S SERVICES AGENCY – FRANK HOLLISTER

Informational Item(s) Written Only

1. This Director participated in numerous parades and other events during the July 4th festivities. Even though I was on vacation, I met with several veterans and veteran organizations to initiate claims or attend meetings, such as the 7th District VFW meeting.
2. Suicide Prevention on both the local and federal level is a very “hot” topic. I attended meetings in both Livingston and Wyoming counties related to this subject. Suicide in the military is still a major problem.
3. On July 8, 2014, a meeting was held with Anne Chwiecko, a representative from Senator Gallivan’s office, and several volunteers interested in establishing a Veteran’s Court in Livingston County. These potential “mentors” discussed the requirements of and training for this position.
4. I attended the 96th Annual American Legion Convention, Department of New York, in Albany, NY from July 16 through July 19. I presented my Rehabilitation report to the Department and was acknowledged in the Rehab Meeting as being inducted into the NYS Senate Veteran’s Hall of Fame. Numerous resolutions were passed at the convention that are relevant to this job and sent on to the Resolution Committee at the National Convention. Hard copies of these resolutions are in the mail.
5. On Monday, July 21, I transported an OEF/OIF veteran to the Buffalo VAMC for an evaluation and a compensation exam. During his first tour to Iraq, he was exposed to six (6) IED explosions and on his second tour to Iraq, he was exposed to three (3) IED explosions. Needless to say, he suffered from severe PTSD and residuals from TBI (traumatic brain injury). I am working very closely with the Social Worker from the Batavia VAMC to obtain Care Giver Support/Assistance for the wife, as the veteran needs 24/7 care.
6. One of if not the most disturbing subjects discussed at the Department Convention is the fact the Department of Veteran Affairs has stopped sending correspondence to the Power of Attorney representing the claimants. We are now not aware of what the VA is requiring as far supporting documentation to support the claims. All claimants are instructed to notify this office when they receive documentation from the VA, and are now required to sign a release form stating they will call this office and send copies of this correspondence.
7. Per Resolution No. 2014-235, Livingston County has established a Land Use Agreement with the U.S. Department of Veterans Affairs on behalf of the Canandaigua VA Medical Center. The open house for the Mobile Medical Unit will be held on Friday, August 15th, with its implementation to be determined.

Respectfully submitted,

Michele R. Rees
Clerk of the Board