

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 28, 2014
1:30 p.m.**

PRESENT: P. Yendell, L. Semmel, B. Carman, E. Gott, D. LeFeber, I. Coyle

ABSENT: I. Davis, B. Donohue

DEPARTMENT OF SOCIAL SERVICES- DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICE: CHANCES & CHANGES, INC., & VARIOUS LIVINGSTON COUNTY FOSTER PARENTS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Chances & Changes, Inc.	1/1/14-12/31/14	\$50,400.00

PO Box 326

Geneseo NY 14454

For: Non-Residential Domestic Violence Services

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
Federal Administration	26%	Yes X	No

Director's Comments: DSS is mandated by OCFS to provide these services. We choose to contract for these services. They include Hot line services, Court Advocate, Program Assistance, Case Manager, Community/School Education, and Advertising/Outreach.

Various Livingston Co. Foster Parents	1/1/14-12/31/14	Various Rates
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For: Boarding Home Agreement for the provision of regular foster care services and emergency placement.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
Federal & State Foster Care Block Grant	25%	Yes X	No

Director's Comments: Rates based on eligibility of child and qualifications of foster parents.

Mrs. Deane reviewed the above contracts for the Committee. The boarding home agreement is the annual board agreement done each year. This outlines the criteria and has never really changed except for some language. There is no money attached to it because board is determined by the age of the child and the level of difficulty.

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolutions. Carried.

2. AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY VETERAN SERVICES AGENCY

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Veteran Services Agency	1/1/14-12/31/14	\$20,000.00

7 Murray Hill Drive

Mt. Morris NY 14510

For: Information, assistance, referral and claims representation to veterans, dependents, survivors and other claimants for benefits provided under federal, state or local legislation.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>	
Medicaid Admin and Public Assistance Admin.	25%	Yes X	No

The veteran organization helps by accepting referrals when veterans come to Social Services for assistance. This allows for the use of federal funds utilizing reimbursement that Social Services is eligible for.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolutions. Carried.

Informational Item(s) Written Only

1. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (December)
- b. Employment – Entries Into in Order of Hire (Monthly) (December)

Name of Employer	Town or City	# of Hires	Category & Status	Hours per Wk.	Part-time Full-time	Hourly Wage	Job Title
Xerox	Rochester	1	FA REC.	36	FT	10.03	Customer Service
DiBella's Subs	Henrietta	1	FA REC.	20-30	PT	8.00	Sandwich Artist
Livonia Central School	Livonia	1	FA REC.	7 +/-	PT	10.72	Substitute Teacher
Antonio Quadro		1	FA REC.		PT	150/wk.	Painter (Cars)
Liv. Co. CNR	Mt. Morris	1	SN REC.	30	FT	8.00	Food Service Worker
7 Eleven	Livonia	1	FA REC.	25	PT	8.00	Customer Service Clerk
Lee Robinson	Hemlock	1	FA REC.	9	PT	10.00	Cleaner
Liv. Co. CNR	Mt. Morris	1	SN REC.	40	FT	12.26	Certified Nursing Assistant
Subway @ Wal-mart	Geneseo	1	FA REC.	13+	PT	8.00	Sandwich Artist

9

Total Number of Clients

	FT	PT	Total
SN Applicants	0	0	0
SN Recipients	2	0	2
FA Applicants	0	0	0
FA Recipients	1	6	7
Total	3	6	9

	Jan	Feb	Mar	Apr	Ma y	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Entries to Employment total	12	12	14	15	24	14	8	27	18	18	7	9	178
Recipients with Paid Employment	56	58	73	70	85	73	84	89	87	85	83	79	922

Entries to Employment 21	Total 2013	178	Recipient 2013	157	Applicant 2013
Entries to Employment 119	Total 2012	275	Recipient 2012	156	Applicant 2012

c. Financial Assistance Program Statistics (Monthly) (December)

Temporary Assistance Cases:
Increase of 22.2% since Jan 1.

Family Assistance	391
Safety Net	386
Total	777

Medicaid Cases:
Increase of 1.9% since Jan 1.

Community	3959
Chronic Care	235
Foster Care	145
SSI	1243
Total	5582

Medicaid Individuals (Monthly Premium):

These Individuals are in one of the above Temporary Assistance or Medicaid cases.

Managed Care	6102
Family Health Plus	1494
Total	7596

Food Stamp Cases **3366**

Increase of 5.7% since Jan 1.

Child Care Cases

204

Increase of 20% since Jan 1.

d. Foster Care Services (Quarterly) (December)

MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT BEGINNING OF MONTH	TOTAL # OF CHILDREN PLACED DURING THE MONTH	TOTAL # OF CHILDREN DISCHARGED DURING THE MONTH	TOTAL # OF CHILDREN RECEIVING SERVICES AT END OF MONTH	# OF CHILDREN IN ADOPTIVE PLACEMENT	# OF CHILDREN IN FOSTER CARE HOMES	# OF CHILDREN IN RESIDENTIAL PLACEMENT	TOTAL # OF CHILDREN IN DSS CUSTODY END OF MONTH
JAN	47	3	0	50	2	30	10	42
FEB	50	5	1	54	2	34	9	45
MAR	54	4	0	58	2	37	8	47
APR	58	1	4	55	2	38	8	48
MAY	55	4	2	57	2	41	8	51
JUN	57	2	1	58	3	39	7	49
JULY	58	2	2	58	2	38	8	48
AUG	58	0	2	56	2	36	7	45
SEPT	56	1	2	55	5	31	8	44
OCT	55	3	3	55	6	31	8	45
NOV	55	4	1	58	5	30	10	45
DEC	58	2	8	52	0	26	11	37
AVG.	55	3	2	56	3	34	9	46

As of December 31, 2013 we have 43 Certified Foster Homes.

e. Child Protective Services (Quarterly) (December)

1. NUMBER OF REPORTS RECEIVED BY MONTH/YEAR:

(Includes secondary reports and cases transferred from other Counties)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
a) January	93	79	89	70	76	59
February	57	74	66	58	64	67
March	78	100	89	102	60	60
April	80	82	88	70	62	70
May	70	89	100	104	67	74
June	87	77	84	81	72	63
July	52	71	85	58	53	62

August	69	82	70	71	58	67
September	77	75	61	86	58	72
October	82	79	85	80	63	72
November	87	88	51	59	45	63
December	<u>74</u>	<u>71</u>	<u>67</u>	<u>68</u>	<u>48</u>	<u>63</u>

b) To Date

Total Reports						792
Avg./Month						66

c) For Previous Years

Total Reports	906	967	935	907	726
Avg./Month	76	81	78	76	61

2. REMOVALS -- DECEMBER 2013

	<u>Current</u>	<u>Last</u>	<u>Year</u>	<u>Monthly</u>
	<u>Month</u>	<u>Month</u>	<u>to</u>	<u>Avg.</u>
			<u>Date</u>	<u>to Date</u>
a) Removals (Children)	1	4	20	2

3. Employees hired, resigned or retired in January:

Donna Adamson Retired Principal Social Welfare Examiner Geneseo
1/23/14

Donna has 28+ years of County Service

Laird Gelser Retired Case Supervisor – Grade B Rochester
1/30/14

Laird has 32+ years of County Service

CENTER FOR NURSING & REHABILITATION – STEPHEN WOODRUFF (4 attachments)

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES – Mr. Woodruff distributed the committee packet for discussion. Mrs. Semmel spoke of her visit to the Garden of Life at the CNR and how impressed she was. Mr. Woodruff reported that the cash flow balance as of 1/24/14. In 2012-2013 they experienced an increase of \$1,410,544. This translates to \$6,718,192. To date through January 2014 there is a positive gain of \$8,467. The trending continues to show positive gain. Mr. Woodruff explained how the facility has continued to trend positively on the Medicare day size and a decreased on the Medicaid day size. This is relevant because reimbursement is typically \$47 dollars more per day for Medicare. Mr. Woodruff explained that an extension of IGT payments through March 31, 2017 is included in the Governor's proposed budget. Last year's IGT payment was received in February and we are hoping to receive this year's payment by the end of the first quarter. Mr. Woodruff explained the IGT stands for Intergovernmental Transfers. Every state of union is eligible to participate in the IGT. By participating in Medicare and Medicaid and you are a public entity, you may be eligible for IGT payments. Mr. Coyle explained the draw down process for the IGT dollars. We are a public nursing home and because we have a Medicaid population, of which approximately 80% of the residents have Medicaid as their primary payor source, we are then able to participate when the state tells us that we are eligible for X amount of dollars. Traditionally, the local share in order to participate has been 50¢ on a dollar, which is basically free money as long as we can meet the local share. For example, we would have to come up with a check

for \$2MM and the state would then give us a check for \$4MM, so we double our money. Mr. Coyle reviewed the history of county nursing homes. As there are less and less public nursing homes across the state, those nursing homes left have a greater level of dollar access. Livingston County is better than fiscally sound, whereas, other counties don't have the available cash to participate in this program. Mr. LeFerber explained how, everything that was discussed during the construction planning for the new Center for Nursing and Rehabilitation has been instituted. Mr. Woodruff reviewed the current workplace safety program. The ergonomic and workplace safety committees meet monthly. The 2014 Action Plan will be rolled out later this week.

- a.) Occupancy – January occupancy was 99.6%. 2013 occupancy averaged 98.78%. These are exceptionally occupancy rates compared to other comparable county nursing homes. The Avon Nursing home is lower than us and Conesus is trending a little higher in occupancy.
 - b.) Cash Flow – The CNR's Cash Flow Report as of January 10, 2014 reflects a balance of \$6,630,889. 2013 EOY cash balance is \$1,323,161 better than EOY 2012.
 - c.) Budget Variance and Census – The November 2013 budget variance reports are attached and will be discussed at the committee meeting. Mr. Woodruff explained the significant variance between Medicaid and Medicare.
2. IGT (InterGovernmental Transfer funds) No update on when funds will be received but possibly by March 31, 2014. Mr. Woodruff reviewed the Governor's proposed 2014-15 Executive Budget. IGT is a program that allows eligibility if you qualify.
 3. Workplace Safety Program – Deputy Director Woodruff will provide an overview of the CNR's initiatives to improve workplace safety. The CNR has lowered its injuries resulting in days away, restricted or transferred duties (DART) Rate each of the last three years. Among Nursing and Personal Care Facilities (NPCF) the CNR has the lowest DART Rate at 6.7 for 2012. The average NYS County Home DART Rate was 8.1, NYS Veterans Homes was 8.3. The CNR's Total Recordable Injury and Illness Rate (TRIIR) in 2012 was 6.7 The average NYS County Home TRIIR was 10.5, NYS Veterans Homes was 9.3. Mr. Woodruff explained that the 2013 rates will be submitted soon to be included in the 2014 report.

Informational Item(s) Written Only

1. Work Plans – Director Bassett has concluded meetings with all CNR Department Heads to finalize the CNR's 2014 Work Plan. The list of Departmental Focus Areas will be distributed in the Human Services Committee packets.
2. Reminder - The CNR will host the County Worker United Way Campaign Coordinator kick-off luncheon on January 30. The County Worker campaign will run from February 3 through March 3, 2014. Campaign Coordinators will set the fund-raising goal when they meet. In 2013 employees raised over \$38,000.

Mr. Coyle explained what the Certified Home Health Agency (CHHA) entailed and why the county made the decision to sell the CHHA program. Mr. Coyle explained how the state stopped providing any revenue for the program. The state then allowed new people to come in to our market, when before it was limited to the county and one other company. There has already been one new entrant and another is expected to come into our market. The County is unable to compete with three or four new players and still keep the program afloat. We had to take advantage when we had a bidder for our Certificate of Need (CON). It takes the state anywhere between 12-18 months to approve the sale. The County is still delivering all of the services and have had to ramp up our partner agreements with other service providers because so many employees have left County employment. Mr. Yendell reported that, as anticipated, the other entities moving in to the county have taken clients away from us. The numbers we had have dropped way off.

WORKFORCE DEVELOPMENT - RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT (S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: TRI Group Inc.

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TRI Group Inc. 116 Main St. Mt. Morris, NY 14510 For: Intensive Family Therapy	1/1/14-12/31/14	Not to Exceed \$40,000.00

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted?</u>
Livingston County and TANF funding	38%	Yes

Director's Comments: TRI provides intensive family counseling to at-risk youth and their families to reduce the likelihood of an out-of-home placement.

Mr. Snyder explained that this is a long standing program that they use as a preventative program for at risk youth.

Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

2. AUTHORIZING THE CHAIRMAN OF THE BOARD OF SUPERVISORS TO APPOINT MEMBER/S TO THE COMMUNITY INITIATIVES COUNCIL:

<u>Livingston County Community Initiatives Council</u>			
<u>Name</u>	<u>Organizational Address</u>	<u>Rep/Title</u>	<u>Term</u>
Rachel Bender	10 Park Place, Avon NY 14414	Private	2/1/14 – 12/31/16

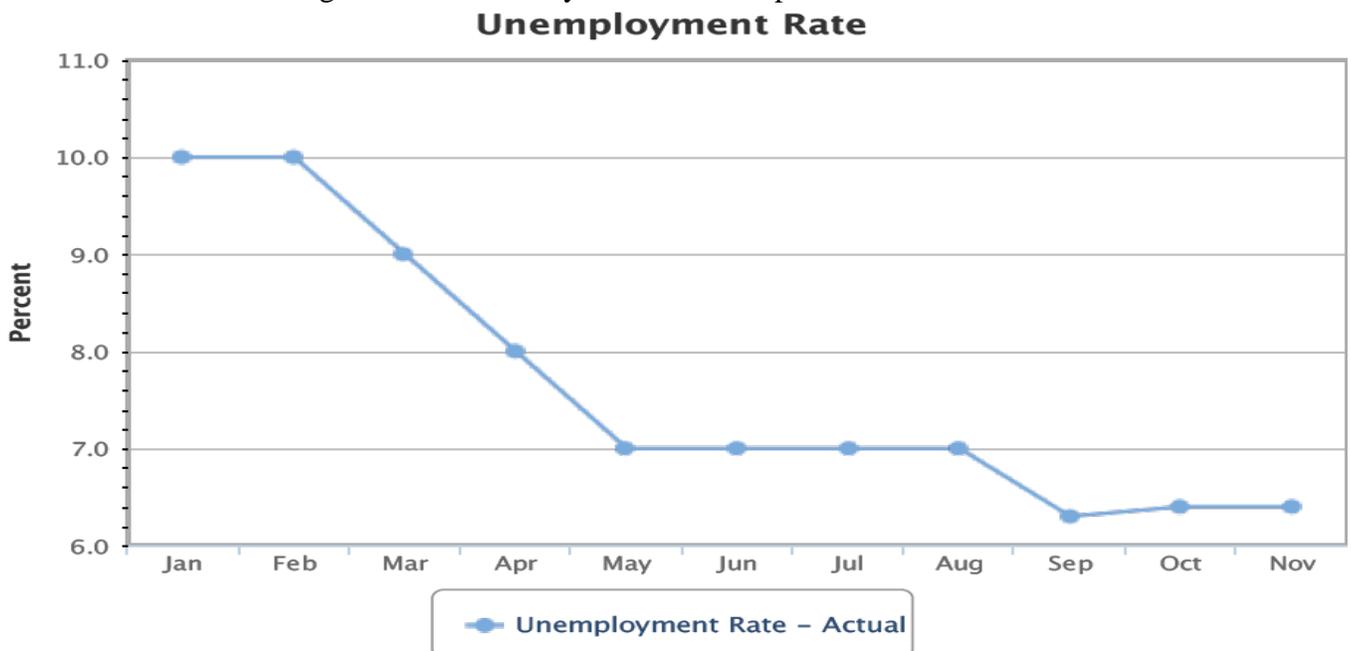
Mr. Snyder explained that Rachel Bender is a caseworker at the Zion House in Avon, which is a residential center for homeless female veterans. A very targeted group of high needs clients. One of her clients is doing work experience in his office. Mr. Snyder feels that she will add a lot to the board.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution. Carried.

Mr. Snyder reported that most of their funding seems to be at the pre-sequesterization rates.

Informational Item(s) Written Only

1. Date tables created using Revelstone PM System – Pilot Department



Workforce

Workforce Investment Act Funding - WIA funding for FYE 15 is estimated to increase 4%, which will restore the award to pre-sequestration levels.

DSS Employment Program – The DSS Employment Program is being reorganized to provide a more specialized case management methodology. The biweekly assessment workshop will also be expanded to three full days to allow for more soft skills and work readiness training. Additional worksites throughout the county will also be pursued in an effort to reduce the transportation needs of the clients.

Summer Youth Employment Program – Summer program planning is underway with the five-week employment program scheduled to take place from July 14th to August 15th. The minimum wage increase approved by the state last spring will impact the program by reducing the number of youth able to participate in the program, if the funding remains unchanged.

Job Fair – The job fair committee will be meeting February 13th to plan the annual Livingston County Job Fair.

Grant Recipient – As Grant Recipient for WIA funding in GLOW, Livingston County will now be assuming the financial reporting requirements for the Workforce Investment Board, not just the four counties. This function had previously been contracted to Genesee County.

Youth Bureau

Youth Bureau Funding – The Youth Development allocation for 2014 is 2.2% lower than in 2013, however the funding no longer contains the complex matching requirements that limited its utilization. The Youth Board will be meeting in February to discuss allocations to funded programs.

Youth Bureau – The Youth Bureau has scheduled the annual Teen Recognition banquet for Wednesday April 30th, 2014 at the River Hotel in Mt. Morris. Instructions and nomination forms are posted on the County website and were sent out in early January. Nomination forms must be returned by February 14th for consideration.

Community Service Block Grant

CSBG Funding – The 2014 federal budget agreement restored CSBG funding to pre-sequestration levels, which will result in a slight increase in funding for the program. CSBG was funded at more than twice the amount of the President's budget request. At the same time, a bi-partisan re-authorization bill is moving through congress that would authorize the program for an additional ten years.

Dual Certification Training – The spring session of the Certified Nursing Assistants/ Home Health Aid training at the Center for Nursing and Rehabilitation has been scheduled for April 2nd, 2014. Applications will be collected from Tuesday February 3rd until Friday February 21st.

Upcoming Events: GLOW Youth Council (2/4), Job Fair Planning Meeting (2/13), Workforce Investment Board (2/18).

Other Updates – Ian Coyle

Pre-approved Informational Item(s) To Be Reported

1. SHELTERED WORKSHOP DISCUSSION - Mr. Coyle explained that Mrs. Donohue had wanted to discuss this matter. There is nothing to consider at this time and it will put on the March agenda.

Mr. Coyle reported on the status of the Weights and Measures program. Operations were contracted out to Steuben County. He has forwarded their annual report to the Board.

Mr. Coyle also reported that the

Mr. Coyle re

ADJOURNMENT

Mr. LeFeber moved and Mrs. Semmel seconded to adjourn the meeting at 2:04.

DEPARTMENT OF HEALTH/MENTAL HEALTH – JENNIFER RODRIGUEZ

Informational Item(s) Written Only

Department of Health:

1. The Department's application in response to a Title X funding opportunity, Adoption and Implementation of Health Information Technology in Family Planning Services Programs, has been approved in the amount of \$11,150. These funds will be used for activities and equipment costs associated with electronic health record implementation. The grant period is from 9/1/13-8/31/14 and a contract will be forthcoming for the Board's approval.
2. The Reproductive Health Center (RHC) has implemented a comprehensive media and outreach campaign to include social media advertising. The number of initial clients has increased to date as a result. A media survey is being conducted with RHC clients to identify which media outlets best reached our clients.
3. RHC Health Education staff is reestablishing the teen parent panel. Presentations will be scheduled in middle and high school classrooms in 2014.
4. LCDOH is applying for the NYSDOH Advancing Tobacco-Free Communities RFA, which covers Livingston, Genesee and Wyoming Counties.
5. Health Education is also applying for a GIS grant in collaboration with Genesee and Orleans Counties.
6. Lead placemats were distributed to area restaurants to promote lead testing among 1 and 2 year olds.
7. A presentation was done for an area Cub Scouts Pack on January 16th to cover healthy eating/physical activity and basic cold prevention.
8. Media and outreach was implemented for cervical cancer awareness month in January.
9. Health Education is coordinating and will be attending the Genesee Middle School Wellness Fair on January 31st, offering an interactive display on sugar-sweetened beverages.
10. Following, for your information, is a table summarizing rabies statistics in the County since 2003:

RABIES STATISTICS – Livingston County									
Year	No. of Animals Tested	Bats	Cats	Dogs	Foxes	Otter	Raccoons	Skunks	Total Positive
2003	66	4	1	0	0	0	4	1	10
2004	55	3	0	0	0	0	3	0	6
2005	55	1	0	0	0	0	1	0	2
2006	49	1	2	0	2	0	1	0	6
2007	55	0	0	0	0	0	2	0	2
2008	55	2	0	0	1	0	5	1	9
2009	66	1	0	0	0	0	2	1	4
2010	58	0	1	0	0	0	2	0	3
2011	52	0	0	0	0	0	4	1	5
2012	32	4	1	0	0	0	4	0	9
2013	35	0	0	0	0	1	3	1	5
Total	578	16	5	0	3	1	31	5	61

Mental Health:

1. Offered employment to new Mental Health therapist upon Maggie Masci's retirement.

OFFICE FOR THE AGING – KAAREN SMITH

Informational Item(s) Written Only

1. Legal Services for the Elderly Update: The Request for Proposal (RFP) have been issued to area legal services providers. At this writing, the county has received no inquiries or responses. The last date to submit a completed RFP for interested parties is January 27, 2014.
2. Martin Luther King Day of Service was held at SUNY Genesee on Monday, January 20, 2014. 30 Senior Citizens and 80 college students came together for a day of programs, workshops and services Projects. We were welcomed with remarks by Dr. Carol S. Long, Interim President and the keynote speaker was Professor Emeritus, Dr. William Cook on the topic of "What Would Martin Luther King, Jr. Do?"

Translating His Life for Action in the 21st Century. Musical selections were provided by SUNY Geneseo Students and lunch was prepared by Campus Auxiliary Services and funded by the Student Association. Students and Senior Citizens attended the following workshops:

Community Resource Mapping: Instructor: Wes Kennison

Giving a Global Voice to Emancipation: Instructor: Glenn McClure

Servant Leadership: Instructor: Tamara H. Kenney, Asst. Dean for Student Conduct and Community Standards

Volunteerism, Engagement and Service: Instructor: Kay Fly, Coordinator Of Student Volunteering & Service Learning

Who Was Fortune? An African American History Project: Instructor, Dr. Catherine Adams Assoc. Professor of History

Service projects produced Greeting cards, packaging of new, donated warm hats and gloves for 50 seniors in need, personal hygiene packets to serve 200 seniors, packaging of single service breakfast packets to serve 175 seniors, 100 bags of dog biscuits to help seniors feed their pets and putting together 310 bags of kid- friendly food to be distributed to needy children.

3. Program Summary Report for Fiscal Period 4/1/2013 – 1/21/2014

Age 60 - 75 yrs	=	860
Age 75+	=	729
Age 85 +	=	334
Under 60 caregivers	=	53
Total served all ages	=	1976

Poverty Level

100 % (\$11,490 annually or under) = 222

150% (\$17,235 annually) = 488

Frail / Disabled (2-3 activities of daily living that are difficult to perform) = 596

Live Alone = 512

4. Full time Caseworker Assistant, Rachel Thayer has resigned effective January 3, 2014 to take a position as Full time Social Worker at the Center For Nursing and Rehabilitation. The agency is following county procedure in the request to fill this position. Caseworker Assistants complete in-home services assessments, assist in the application of entitlements and benefits, provide information and referral assistance and are trained as Health Insurance Information Counselors.

Respectfully submitted,

Michele R. Rees
Clerk of the Board