

**HUMAN SERVICES COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 6, 2015
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, I. Davis, B. Donohue, E. Gott, D. LeFeber, I. Coyle

ABSENT: D. Babbitt Henry

WORKFORCE DEVELOPMENT – RYAN SNYDER

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: TRI GROUP, INC., LEGAL AID SOCIETY OF ROCHESTER, NY, INC., CATHOLIC CHARITIES OF LIVINGSTON COUNTY, HILLSIDE CHILDREN’S CENTER, INC. (2)

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
TRI Group Inc. 116 Main St. Mt. Morris, NY 14510 For: Intensive Family Therapy	1/1/15-12/31/15	Up to \$40,000.00

Funding Source	Local Share	Budgeted?
Livingston County and TANF funding	38%	Yes

Director’s Comments: TRI provides intensive family counseling to at-risk youth and their families to reduce the likelihood of an out-of-home placement.

Legal Aid Society of Rochester, NY, Inc. One West Main St. Suite 800 Rochester, NY 14614 For: The provision of Youth Advocacy services for Livingston County Youth	1/1/15-12/31/15	Up	to	\$35,000.00
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Funding Source	Local Share	Budgeted?
TANF/OCFS	35%	Yes

Catholic Charities of Livingston County 34 East State Street Mt. Morris, NY 14510 For: The provision of parenting education services and mental health counseling	1/1/15-12/31/15	Up to \$4,500.00
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Funding Source	Local Share	Budgeted?
NYS OCFS	0%	Yes

Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, NY 14614 For: Operation of the Livingston County Community Service Programs.	1/1/15-12/31/15	Up to \$14,500.00
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Funding Source	Local Share	Budgeted?
NYS OCFS	0%	Yes

Hillside Children’s Center, Inc. 1183 Monroe Ave. Rochester, NY 14614 For: Operation of the Livingston County Youth Court Programs	1/1/15-12/31/15	Up to \$10,000.00
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Funding Source	Local Share	Budgeted?

NYS OCFS	0%	Yes
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Director's Comments:

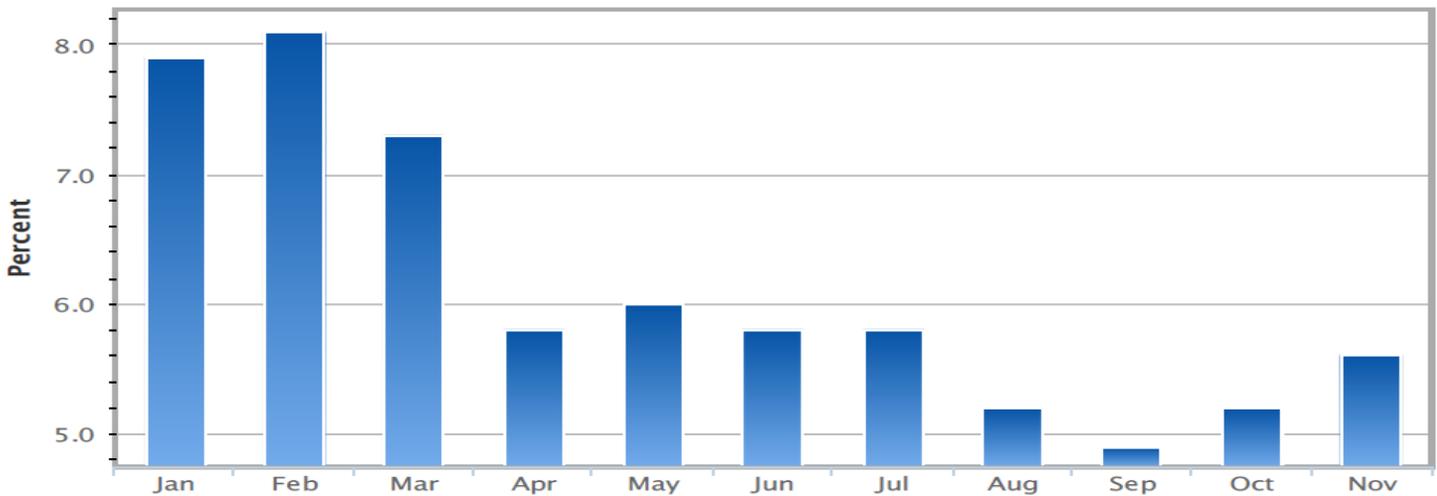
Final allocations will be determined by the Youth Board, following the NYS Budget Adoption.

Mr. Snyder explained that he felt that it was appropriate for an RFP to be issued this year to give everyone a chance to compete for funding this year. All the same proposals were received with the addition of one from Catholic Charities for Hope Mentoring. This program provides parenting education services to the parents with children in the Hope Mentoring Program, as well as, other programs and some additional mental health counseling. The Youth Board considered the applications and made the determinations for funding. There was discussion on the high cost for the Hillside programs. He and Diane Deane are discussing other options for these contracts and meeting with Hillside to see if we can eliminate some of those administrative fees. He is looking at other options to run the youth court program. Mr. Snyder explained the distribution amounts for each contractor.

Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolution.. Carried.

Informational Item(s) Written Only

**Unemployment Rate
2014**



2. Office of Workforce Development Activity Report

Activity	November 2014
Counselor Assisted Appointments	58
Adults/Youth in Training	21
Credentials Earned	28
Employer Recruitment Events	5
Employer Assessments	5
Workshop Attendees	95
Entries to Employment – WIA Only	125
PA Clients Employed	82

3. Workforce

WIOA Implementation - On January 13th, the Chief Elected Officials from the GLOW Counties and the Executive Committee of the Workforce Investment Board will be meeting in Batavia for a discussion on the impacts of WIOA. A presentation will be provided on the major implications of the law, followed by a discussion on the timeline for implementation.

Youth Program - Livingston County youth increased their employability during winter break by participating in

work readiness activities. The youth were trained in customer service skills and provided the opportunity to earn their certification. They also visited local colleges, toured area employers and completed leadership development training. The youth earned minimum wage for their participation.

4. Community Service Block Grant

Funding – Final allocations for FFY 2014/2015 have yet to be released by Health and Human Services, despite a federal budget agreement being reached in early December. Contracts to delegate agencies have been executed based upon preliminary funding.

5. Youth Bureau

Teen Recognition - Instructions and nomination forms for the 2015 recognition are posted on the County website and will be sent out to nominators in early January. Nomination forms must be returned by February 13th for consideration. A few revisions were made to the process this year, including increasing the minimum age to 15, limiting nominators to five nominations and establishing categories for recognition (Community Involvement, Leadership, or Overcoming a challenge).

DEPARTMENT OF HEALTH/MENTAL HEALTH – JENNIFER RODRIGUEZ

Action Item(s) To Be Reported

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: CAROLYN SCHOFIELD, SLP, TOWN OF WEST SPARTA, WEGMAN’S SCHOOL OF NURSING (ST. JOHN FISHER), DEPAUL COMMUNITY SERVICES, ABVI GOODWILL, ARBOR DEVELOPMENT, COUNCIL OF ALCOHOLISM AND SUBSTANCE ABUSE OF LIVINGSTON COUNTY, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, COMPEER, HILLSIDE CHILDREN’S CENTER, LAKEVIEW MENTAL HEALTH SERVICES, ARC OF LIVINGSTON/WYOMING COUNTY, MENTAL HEALTH ASSOCIATION, VISION INFONET, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Health, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Carolyn Schofield, SLP 4063 Retsof Road Piffard, NY 14533	1/1/15 -12/31/16	\$62.00/visit all inclusive \$25.00/occurrence,in-service,mtg,etc.
For: Speech and Language Pathology services		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various 3 rd party payers	Varies by payer	Yes x No

Director’s Comments: This contract provides for patients in the Hospice program to receive needed Speech and Language Pathology services.

Town of West Sparta 8302 Kysorville – Byersville Road Dansville, NY 14437	1/1/15 – 12/31/15	\$4,750.00
For: Dog Control Services to the Town of West Sparta		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Town of West Sparta	0%	Yes x No

Director’s Comments: This Contract will provide the Town of West Sparta with Dog Control Services

Wegman’s School of Nursing – St. John Fisher 3690 East Avenue Rochester, NY 14618	1/1/15–12/31/19	N/A
For: Nursing Students at Clinic		

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
N/A	0%	N/A No

Director’s Comments: This Contract will provide Nursing students hands-on experience at Clinic

DePaul Community Services	1/1/15–12/31/16	\$112,500.00
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1931 Buffalo Road
 Rochester, NY 14620
 For: Crisis Housing

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: To be compliant with the Office of Mental Health, this contract will provide crisis housing for Livingston County residents.

ABVI Goodwill 1/1/15-12/31/16 \$15,415.00 per year
 422 S. Clinton Avenue
 Rochester, New York 14620
 For Crisis phone services

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract will provide crisis phone services

Arbor Development 1/1/15-12/31/2016 \$65,993.00 per year
 P O Box 31
 Bath, New York 14810
 For: Supported Housing Services

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This Contract provides supported housing services to provide rental stipends for people with a serious and persistent mental illness who are waiting for Section 8 low income housing subsidy to begin. Funds 2 "Crisis/Respite" apartments in Livingston County to cope with impending psychiatric decomposition (respite) or avoid homelessness without support

Council of Alcoholism and Substance Abuse 1/1/15-12/31/2016 \$382,366.00 per year
Of Livingston County
 4612 Millennium Drive
 Geneseo, New York 14454
 For: Substance abuse treatment and prevention.

Funding Source	Local Share	Budgeted ?
NYS OASAS	\$108,400	Yes <input checked="" type="checkbox"/> No

Director's Comments: This Contract will provide substance abuse treatment and prevention. This contract includes Healthy Communities that Care programming.

Catholic Charities of Livingston County 1/1/15-12/31/2016 \$34,472.00 per year
 34 East State Street
 Mt. Morris, New York 14510
 Provide Youth Mentoring services for children with Mental or Emotional Illness

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides Youth Mentoring services for children with Mental or Emotional Illness, Community of Care (case management for pregnant and parenting teens), Hispanic Outreach (interpreter service).

Compeer 1/1/15-12/31/2016 \$50,095.00 per year
 1600 South Avenue, Ste. 230
 Rochester, New York 14620
 For: Contact between community volunteers and people with chronic mental illness.

Funding Source	Local Share	Budgeted ?
NYS OMH	0%	Yes <input checked="" type="checkbox"/> No

Director's Comments: This contract provides for one to one contact between community volunteers and people with chronic mental illness.

Hillside Children's Center

1/1/15-12/31/2016

\$147,271.00 per year

24 Main Street

Mt. Morris, New York 14510

For: Family Support Programming

Funding Source	Local Share	Budgeted ?	
NYS OMH	0%	Yes x	No

Director's Comments: This contract provides a Family Support Program for families with children with serious emotional disturbance. Self Help Support with a Respite component. Livingston County is the lead county for the GLOW Region.

Lakeview Mental Health Services

1/1/15-12/31/2016

\$42,243.00 per year

600 West Washington Street

Geneva, New York 14456

For: Supported housing services providing rental stipends

Funding Source	Local Share	Budgeted ?	
NYS OMH	0%	Yes x	No

Director's Comments: This contract provides supported housing services which provides rental stipends for people with serious and persistent mental illness and who are waiting for Section 8 low income housing subsidy to begin. This amount represents an increase of 2 beds for 2015 going forward

ARC of Livingston/Wyoming County

1/1/15-12/31/16

\$22,244.00 per year

18 Main Street

Mt. Morris, New York 14510

For: Integrated Supported Employment for Mentally Ill.

Funding Source	Local Share	Budgeted ?	
NYS OMH	0%	Yes x	No

Director's Comments: This contract provides integrated supported employment for Mentally Ill clients

Mental Health Association

1/1/15-12/31/2016

\$41,280.00 per year

320 North Goodman Street

Rochester, New York 14607

Program aimed at disseminating information to the public re: mental illnesses and treatment, rehabilitation and prevention services available in the community

Funding Source	Local Share	Budgeted ?	
NYS OMH	0%	Yes x	No

Director's Comments: This contract provides for a program aimed at disseminating information to the public in the form of presentations, written literature, and general questions from the public re: mental illnesses and treatment, rehabilitation and prevention services available in the community

Vision Infonet Inc.

1/1/15-12/31/16

\$.09 per 65 character line

1717 Park Street, Suite #110

Naperville, IL 60563

For: Transcription of psychiatrist dictations.

Funding Source	Local Share	Budgeted ?	
NYS OMH	0%	Yes x	No

Director's Comments: This contract provides for the transcription of psychiatrist dictations.

Ms. Rodriguez reviewed each of the contracts for approval. CASA increased \$2,000 this year. The amounts are the same as last year. Lakeview is the same amount, but they are giving us two more beds. The West Sparta contract is an annual contract, not two years. Ms. Rodriguez came back to the Clerk after the meeting to say that this contract is for two years.

Motion: Mrs. Donohue moved and Mr. Davis seconded to approve the foregoing resolution ... Carried.

2. REAPPOINTING MEMBER TO THE COMMUNITY SERVICES BOARD - BRENDA DONOHUE

RESOLVED, that the following member is hereby reappointed to the Community Services Board for the term designated:

Community Services Board			
Name	Address	Rep./Title	Term
Brenda Donohue	P.O. Box 188, Conesus, NY 14435	Conesus Supervisor	1/1/15 – 12/31/16

Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

Informational Item(s) Written Only

- Healthy Retail Store Initiative- Save A Lot is participating in the initiative. Low sodium, low sugar and low fat items are labeled throughout the store. Posters and grocery lists in English and Spanish are in the store.
- Health and Wellness Guide are printed to include physical activity opportunities in Livingston County and will be distributed throughout Livingston County.
- Arkema has completed the CHANGE assessment and is working with Noyes Health and LCDOH to implement policy/practice change. A health in all policy toolkit is being created as a resource for local worksites.
- The Senior Public Health Educator attended a presentation on walkable communities and a walkability audit in Avon. The Educator is working with the Village of Avon to increase physical activity opportunities by creating new walking trails.
- The CHIP annual report will be submitted to the NYSDOH to share our progress.
- The LCDOH Staff Training Day, held on December 9, 2014, included cultural competency, fire safety and Communication/Workplace Relationships Trainings. The Public Health Director provided an update regarding the LCDOH strategic plan.
- Reproductive Health Center is implementing a media campaign to include online banner, radio and cable ads. The Educator is very busy presenting on various reproductive health issues to local schools. Diana Cannon continues to orient to RHC and will provide 1:1 counseling to RHC clients.
- Reproductive Health Center is implementing Electronic Medical Records.
- A media and outreach campaign regarding World AIDS Day was implemented to include pennysaver ad and mailings to schools and community partners.
- Kim Nichols, Account Clerk/Typist, passed her Certified Professional Coder exam and is now Certified.
- Livingston County Hospice has had a very busy 3 months, thanks to a successful Marketing and Outreach Plan, designed with the help of our Public Health Educators and relatively new Hospice Supervisor. Our Hospice days of care have increased from a low of 272 in June 2014 to a high of 543 in November 2014, an increase of 99.6%.
- Dan Bowlds, Sr. Public Health Sanitarian, will retire this month.

Review of 2014 Environmental Health Permitted Projects

LCDOH PROJECT REVIEW TRACKING FORM - 2014

- Project Types/Approvals:**
 1) Septic (Septic system)
 2) PWS (Public Water Supply)
 3) RPZ (Backflow prevention)
 4) Camp (campground)
 5) Pool (Swimming pool)
 6) Temp res (Temporary residence)
 7) MHP (Mobile home park)
 8) R Sub (Realty Subdivision)
 9) Rest (Restaurant)

Project Approval COMPLETED

Type/Approval	Town/Village	Project Name	Design Engineer	To Clark, Patterson, Lee for review	To NYSDOH for review	LCDOH for internal review	Design Approval					PWS only				RPZ only		Comments			
							Primary DOCUMENTS RECEIVED by LCDOH	Primary DOCUMENTS SENT to reviewing engineer	COMMENTS RECEIVED back from reviewing engineer	REVIEW COMMENTS/LETTER issued	REVISED DOCUMENTS RECEIVED or SENT to reviewing engineer	FINAL DOCUMENTS RECEIVED from design engineer	PERMIT/APPROVAL documents issued	DOH 946 Application for Approval of Plans for Public Water Supply received	DOH 1017 APPROVAL of PLANS for PUBLIC WATER SUPPLY IMPROVEMENT sent to design engineer	Pressure Test performed and passed	Bacteriological Testing performed and lab results received		DOH 5925 form ENGINEERS CERTIFICATION of PUBLIC WATER IMPROVEMENT PROJECT COMPLETION received from design engineer	DOH 1032 APPROVAL of COMPLETED WORKS form sent	DOH 347 form APPLICATION FOR APPROVAL OF BACKFLOW PREVENTION DEVICE received
							Date	Date(s)		Date		Date				Date					
PWS	T. Mt Morris	USACE/Mt. Morris Dam Watermain	Chatfield	X			1/14/14	1/15/14	1/31/14	3/25/14	4/10/14	5/9/14	5/19/14	1/16/14	5/17/14	ok	ok				
PWS	T. Avon	Crossroads Business Park	BME	X			11/29/13	12/4/13	1/8/14	1/9/14	3/12/14	4/7/14	4/23/14	3/17/14	4/23/14						
Septic	T. Mt Morris	Doug Stanley-6630 Sonyea Rd	Randy Fuller			X	2/28/14	---	---	3/27/14	3/31/14	4/4/14	4/9/14								
PWS/RPZ	T. Avon	Crossroads Business Park-Loi 23	BME	X			3/26/14	5/29/14	5/29/14	6/9/14	6/9/14	6/16/14	6/6/14	7/7/14	6/17/14	7/7/14					3/27/14 - Review on hold until direction from BME to proceed - MDG 5-27-14. Per conversation w/ Mike O'Connor, still on hold waiting for direction from Tom Crye on w watermain.
Septic	T. Mt Morris	Steve Kibler-DudleyCreek Rds.	Randy Fuller			X	4/15/14														
RPZ	T. Genesee	PetSmart Genesee Plaza	ADG Architects	X			4/23/14	4/23/14	5/2/14	5/12/14	5/19/14	6/5/14	6/9/14						4/24/14	8/4/14	
Septic	Springwater	Gleason-6646 Liberty Pole Rd	Jody Allen			X	4/25/14	---	---	5/12/14	6/12/14										Project discontinued per Jody Allen 10-28-14.
Septic	York	Dan Graves-1773 MacPhearsen Rd	Randy Fuller			X	4/30/14														
Septic	Springwater	John Milne-7680 Lime Kiln Rd	Randy Fuller			X	4/30/14	---	---	5/9/14	5/16/14	5/16/14	5/27/14								
PWS/R Sub	V. Genesee	Cedarwood Estates Subdivision	TY Lin	X			5/8/14	5/9/14	5/23/14	5/23/14	7/10/14	7/10/14	7/16/14	7/10/14	7/16/14						
Septic	V. Caledonia	Bowen-2964 W. Mains St	R Topping			X	5/8/14	---	---	5/22/14	5/29/14	5/23/14									
Septic	Sparta	Kane-8680 Storey Road	R Topping			X	5/9/14	---	---	5/22/14	10/28/14										
PWS	York	NYS Rt 36 watermain replacement	CPL			X	5/28/14	---	---	6/6/14	7/22/14			7/24/14	5/28/14	7/24/14					
Pool	York	Molly Cummings	Lakeside			X	5/29/14	6/2/14	6/19/14	6/24/14											Review by BOM required for warrants; Approval anticipated Spring 2015.
Septic	Nunda	Zimmerman-2131 Snyder Road	Randy Fuller			X	6/17/14														
Septic	Nunda	Bujak-2976 Wildcat Road	Randy Fuller			X	6/27/14														
Septic	Livonia	Robinson-S Livonia Road	Randy Fuller			X	6/30/14														
Septic	Livonia	Sicker-Federal Road	Randy Fuller			X	6/30/14														
PWS	Leicester	Leicester-York Interconnection	CPL			X	6/30/14							7/16/14	6/30/14	7/16/14	ok	ok	ok	10/6/14	
PWS	York	Dow Road watermain extension	Jeff Marshall	X			7/14/14	7/14/14	7/17/14	7/18/14	8/5/14			8/18/14	8/12/14	8/16/14				12/23/14	
Rest	Dansville	Taco Bell	Indus Development			X	7/22/14														
Septic	Dansville	Martusciello- Trails End Drive	Jeff Wilson			X	7/25/14														
Septic	Avon	Parks - Oak Openings Rd	Paradox Design			X	7/31/14														
Septic	Avon	Walcoo Const - Littleville Rd	PDM Engineers			X	8/13/14														
Septic	Livonia	LAL RR, Sweeteners Blvd	Onsite Eng			X	8/15/14			8/19/14											
PWS	Dansville	Knox Rd Improvements/WM repla.	MRB	X			8/22/14	8/28/14	9/21/14	9/21/14	9/30/14			10/21/14	8/22/14	10/21/14					
PWS	Dansville V	Milton St. WM repla.	MRB			X	8/29/14								9/4/14	8/29/14	9/4/14				
PWS	York	MacVean Rd. WM Ext.	Clark Patterson Lee	X			8/29/14			9/17/14											
Pool	Avon V	Avon CSD pool replacement	Hunt			X	9/4/14			9/26/14	10/18/14										
Septic	Livonia	Collins-5762 South Lima Road	Randy Fuller			X															

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a fee based program and clients are charged a fee based on income.

Home & Health Care Services, Inc. 1/1/15-12/31/15 \$5,000.00

City Hall
82 Main St., 3rd Floor
Hornell, NY 14843

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Home & Health Care Services, Inc. 4/1/15-3/31/16 \$24,000.00

City Hall
82 Main St., 3rd Floor
Hornell, NY 14843

For: Expanded In-Home Services for the Elderly

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$6,000	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a fee based program and clients are charged a fee based on income.

Genesee Region Home Care of Ontario County 1/1/15-12/31/15 \$5,000.00

D/B/A Home Care Plus
3111 Winton Rd. South
Rochester, NY 14623

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Genesee Region Home Care of Ontario County 4/1/15-3/31/16 \$18,950.00

D/B/A Home Care Plus
3111 Winton Rd. South
Rochester, NY 14623

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$4737.50	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a fee based program and clients are charged a fee based on income.

Community Care of Western NY 1/1/2015-12/31/2015 \$5,000

D/B/A Home Care & Hospice
1225 West State St.
Olean, NY 14760

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$1,250	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Community Care of Western NY 4/1/15-3/31/16 \$50,000.00

D/B/A Home Care & Hospice

1225 West State St.

Olean, NY 146760

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$12,500	Yes X No

Director's Comments: Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a fee based program and clients are charged a fee based on income.

Comfort Keepers 1/1/15-12/31/15 \$3,688.00

1163 Pittsford Victor Rd.

Suite 215

Pittsford, NY 14534

For: Caregiver Respite Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$922	Yes X No

Director's Comments:

Funds non-medical in-home aide services for primary caregivers of a senior 60 and over

Comfort Keepers 4/1/15-3/31/16 \$10,000.00

1163 Pittsford Victor Rd.

Suite 215

Pittsford, NY 14534

For: Expanded In-Home Services for the Elderly

Non medical personal care and homemaker chore services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYS EISEP Funding	\$2,500	Yes X No

Director's Comments:

Funds non-medical in-home aide services to homebound seniors 60 and over that have been assessed in need of assistance in completing activities of daily living as determined by a completed care plan. EISEP is a fee based program and clients are charged a fee based on income.

Livingston Health Care Systems, Inc. 1/1/15-12/31/15 \$42,762.00

Noyes Hospital

111 Clara Barton St.

Dansville, NY 14437

For: Caregiver Support Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III E (Federal)	\$12,580	Yes X No

Director's Comments:

Funds the following program services: Support Group facilitation, Caregiver Resource Library maintenance, individual counseling, information and assistance, assessment services, and public education programs.

Dansville United Methodist Church 1/1/15-12/31/15 \$6,000.00

5 Chestnut Ave.

Dansville, NY 14437

For: Congregate Senior Nutrition Program space

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Title III C (Federal)	\$600	Yes X No

Director's Comments:

Rental of space at a rate of (\$500.00) per month from 9am until 2pm Monday – Thursday for the provision of hot noon time congregate meals, social and educational activities, information and assistance satellite space.

Mrs. Smith reported that there has not been one comment from her clients on the newspaper article. Mrs. Smith reported that all of these contracts except United Methodist Church are for the expanded in-home services to the elderly and respite care. She is meeting with the Center for Dependent Living on consumer directed care. We give them the money and they hire anyone they want. It is very complex. The individual getting the money must give a W2. The County would need to hire a fiduciary agent to oversee it and make sure the money is used correctly. It is very hard work for low pay. The program uses a sliding scale based on the clients' income.

Motion: Mrs. Semmel moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.

She is very pleased to report that they will have the income tax program this year.

Informational Item(s) Written Only

1.) Program Summary Report for Fiscal Period 4/1/2014 – 12/30/2014

- a. Total number of individuals served to date (unduplicated county) = 1,529
- b. Under 60, disabled (information and assistance only) = 23
 - Age 60-74 yrs = 377
 - Age 75-84 = 300
 - Age 85 + = 270
 - Over 60 DOB missing = 559
- c. Poverty Level
 - 100 % (\$11,670 annually or under) = 118
 - 125% (\$14,588 annually) = 66
 - 150% (\$17,505 annually) = 171
 - 185% (\$21,590 annually) = 95
- d. Frail / Disabled (2-3 activities of daily living that are difficult to perform) = 496
- e. Live Alone = 433

2.) I am pleased to inform the county that the Office for the Aging and SUNY Geneseo has renewed our collaboration to provide Volunteer Income Tax Assistance to seniors for this tax season. The service will target middle to low income residents with simple tax returns. Professor Michelle Towner, Professor with the School of Business, will be the supervisor for the program. Ten of her students have volunteered to take the IRS Training and they will provide service from February 2 until April 14. This is more service than we have been able to offer in past years. One of Professor Towner's classes is in Tax preparation and she feels this is a good opportunity that will provide a practical application for her course content. .ABVI Goodwill has offered their community room facility for the program. This is a good location for seniors as it is easy to find, barrier free and with ample parking. The OFA will place an ad in area shoppers beginning in January and services will be offered by appointment only and all appointments will be made by calling the OFA. I know the county has shared my concern over the lack of volunteer income tax assistance last year and feel confident that this service will be reinstated for future years as well.

Mr. Coyle reported that we have received quite a few applications for the director position, a few are very strong applicants on paper. There are two internal applicants. He has asked Kaaren for a recommendation for a consumer/caregiver/client/citizen to add to the interview committee and she recommended Dale Sells, who is a Noyes caregiver.

Mr. Coyle is working with Frank Hollister on getting a part time assistant position there. The person needs to be a

veteran and will need to be a go-getter type of worker.

Mr. Coyle reported that Nita Hawkins is planning to retire and Ryan has spoken with him about restructuring that office.

There will be some upcoming changes to the Rules of Order to consolidate Mental Health under the Department of Health. This is a small change, the larger substantive change at a later date. We had a good staff meeting the other day and we will continue to have these in the future.

Mrs. Donohue reported on a story at a Rochester hospital where a patient was having insomnia and the all of his guns were confiscated because he was a health risk. These types of actions are not helpful in people reporting mental health issues and being up front. People will be more and more tight lipped.

CENTER FOR NURSING & REHABILITATION – FRANK BASSETT

Pre-approved Informational Item(s) To Be Reported

1. FINANCIAL/OPERATIONAL UPDATES:

- a.) Occupancy – Occupancy through December 29 is 98.7%. Occupancy for 2015 is projected at 97.5%. Mr. Bassett reported that he spoke with the admissions coordinator and there are 16 in-county and 10 out of county on the waiting list today. Mr. Bassett explained the process for filling beds. 2014 was a record year. Mr. Bassett reported that we are seeing tremendous gains in the average rehab rate but you only benefit from that if you see growth in your Medicare days.
- b.) Cash Flow-The CNR's Cash Flow Report as of December 26, 2014 reflects \$14,223,543.00 on hand. End of FY 2014 payments will reduce EOY Cash Balance:

Workers Comp (Dec.) \$250,000

Mr. Bassett reviewed the cash flow report for the Committee. The Medicare receivables for November and December are not yet billed. The audited financial statements should be available by May 15 from Bonadio.

- c.) IGT –Anticipate payment of IGT monies on January 21st for State Fiscal Year 2013-2014. The County will match \$3,421,335. 50%. He expects to have in excess of \$17M at the end of January.
- d.) Budget Variance and Census – The October budget variance reports are attached and will be discussed at the committee meeting.

Mr. Bassett talked about things they can do to maximize the revenues. The universal settlement distribution is coming from appeals filed dating from 1992 on all three nursing facilities (Geneseo SNF, Campus SNF and CNR). IGT will be going away in 2017-2018. The average rehab rate has exceeded the goal of \$435 each month since July 2014.

Mr. Bassett discussed the letter to the editor in October and mandatory overtime for November. He reviewed the actual call off shifts. Workers Comp in 2014 only had 19 reportable incidents from 34 in 2013. There was discussion of what contributed to the change in the conduct of staff lowering incidents of call off and turnovers. He hired seven out of the last dual certification class. Flu is wide-spread in New York State and 54 counties have now have had flu cultures diagnostically confirmed. He has had eight cases and described the actions taken to limit the spread of this. Anyone going into a room with infection has to wear a mask. Genesee County has quarantined all visitors at their facility.

Mr. Bassett distributed his 2015 work plan summaries.

Informational Item(s) Written Only

1. Absenteeism, Mandation FMLA, Payroll Performance, Work Related Injuries
2. 2015 Departmental Work Plans – All CNR departments have finalized approved work plans for 2015
3. Medicare Rates – The average facility Medicare rate for the month of October is \$422.49 /day. In contrast the Medicaid Rate remains at \$217.31

4. The CNR has three confirmed cases of the Flu on two Neighborhoods in December. The CNR treated the Residents on the identified neighborhoods, prophylactically with antibiotics as indicated.
5. Universal Settlement – the Center has received notification from the NYS-DOH and Leading Age that with participation in this program, we can anticipate potential payments of 5 installments over the next 3-5 years in lieu of full payment for outstanding appeals with the NYS-DOH. The potential estimated amount provided to the CNR by our State Association is approximately 1.6 million dollars in total.
6. The issuance of the Dietary Services Bid has been delayed to January 2015.
7. CNR 2014 Nursing Turnover Rates
8. The CNR held a graduation for the Home Health Aide / Certified Nursing Assistant Program graduates on 12/03/14. There were a total of twelve graduates, of which the CNR hired seven
9. CNR Holiday Season Events
 - a. Chances and Changes – The CNR Staff, Residents and Families voluntarily adopted two families in need, and provided gifts and needed housewares for the holiday
 - b. Multiple community groups and agencies provided donations / gifts to Residents

DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE

Action Item(s) To Be Reported

1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: CATHERINE (KATE) BUCKLEY, LCSW-R, ACSW, CATHOLIC CHARITIES OF LIVINGSTON COUNTY, CATHOLIC FAMILY CENTER, CHANCES & CHANGES, INC., DAVID CORON, M.D., COUNTY OF STEUBEN, HILLSIDE CHILDREN’S CENTER, STACI L. HERRICK, LCSW-R, ACSW, SUE IVANCIC, LCSW-R, ACSW, TRACY LARSON, PSY.D., VARIOUS EMPLOYERS, VARIOUS LIVINGSTON CO. FOSTER PARENTS

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Catherine (Kate) Buckley, LCSW-R, ACSW PO Box 242 Honeoye Falls NY 14472	1/1/15-12/31/15	Individual Session \$80.00/hr.

For: The treatment of children placed in foster care due to sexual abuse.

Funding Source	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/15-12/31/15	\$52,500.00
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For: Case Management Services for pregnant and parenting teens required in the Teenage Services Act (TASA)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
FFFS	0%	Yes X No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/15-12/31/15	Per Apt. per month \$2,640.00
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For: Temporary housing apartments in Dansville & Mt. Morris for DSS clients.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF Grant/FFFS (Guarantee)	TANF 25%, FFFS 0%	Yes X No

Catholic Charities of Livingston County 34 East State Street Mt. Morris NY 14510	1/1/15-12/31/15	\$53,000.00
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For: Case Management Services for SSI/SSD individuals in receipt of Temporary Assistance

Funding Source	<i>Local Share</i>	<i>Budgeted ?</i>
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FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes	X	No
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Catholic Charities of Livingston County 1/1/15-12/31/15 \$126,000.00
 34 East State Street
 Mt. Morris NY 14510
 For: Intensive Case Management for Employment

Funding Source	Local Share	Budgeted ?		
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes	X	No

Catholic Family Center 1/1/15-12/31/15 Various Rates
 87 North Clinton Avenue
 Rochester, NY 14604
 For: Guardianship Services

Funding Source	Local Share	Budgeted ?		
AP/DV Title XX	30%	Yes	X	No

Director's Comments: Provide financial/personal management services for referred adult protective services clients. Tier I case \$300/case, Tier II Case \$300 referral fee and then \$80/hr.

Chances & Changes, Inc. 1/1/15-12/31/15 Per day \$104.87
 PO Box 326
 Geneseo NY 11454
 For: Residential Domestic Violence Services

Funding Source	Local Share	Budgeted ?		
TANF – Title XX under 200%	25%	Yes	X	No

Director's Comments: DSS is mandated by OCFS to provide these services. Daily rates are established by OCFS and may change during the contract period. This contract is not to exceed \$100,000.

Chances & Changes, Inc. 1/1/15-12/31/15 Various Rates
 PO Box 326
 Geneseo NY 14454
 For: Temporary Housing for homeless clients.

Funding Source	Local Share	Budgeted ?		
TANF	25%	Yes	X	No

Director's Comments: \$60.00 per person per day for ages 18 and over; \$40.00 per person per day for ages 12 through 17 and \$25.00 per person per day for ages 11 and under.

David Coron, M.D. 1/1/15-12/31/15 Hourly \$105.00
 6137 County Road 41
 Farmington NY 14425
 For: Complete psychological evaluations of referred individuals.

Funding Source	Local Share	Budgeted ?		
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes	X	No

Director's Comments: The individuals referred are clients of the Services Division usually involved with Child Protective and Foster Care Services.

County of Steuben 1/1/15-12/31/15 \$6,750.00
 3 East Pulteney Square
 Bath NY 14810
 For: Non-secure detention for children who are remanded to non-secure detention facility by the Livingston County Family Court.

Funding Source	Local Share	Budgeted ?		
Federal for IVE – State Foster Care Block Grant	25-50%	Yes	X	No

Director's Comments: Guarantee 1 bed for 30 days @ \$225/day.

Hillside Children's Center 1/1/15-12/31/15 \$127,600.00
 1183 Monroe Ave

Rochester NY 14620

For: Work experience/Community Services for youth.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare – Title XX Under 200%	25%	Yes X No

Director’s Comments: These youth are adjudicated a Person in Need of Supervision or a Juvenile Delinquent.

Staci L. Herrick, LCSW-R, ACSW 1/1/15-12/31/15 Individual Session \$80.00/hr.

PO Box 242

Honeoye Falls NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Sue Ivancic, LCSW-R, ACSW 1/1/15-12/31/15 Individual Session \$80.00/hr.

PO Box 242

Honeoye Falls NY 14472

For: The treatment of children placed in foster care due to sexual abuse.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Tracy Larson, Psy.D. 1/1/15-12/31/15 Per hour \$100.00

165 Union St., #222

Newark NY 14513

For: Complete psychological evaluations for referred individuals to assist in the development/modification of the case plan.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Child Welfare FFFS – Title XX Under 200%	0-25%	Yes X No

Various Employers 1/1/15-12/31/16

For: Transitional Employment Assistance Program (TEAP)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
TANF or SN grant diversion	0%TANF, 71% SN	Yes X No

Director’s Comments: Program for provision of subsidized employment by private or public employers supported in part by TANF and SN funds by agreement with such employers.

Various Livingston Co. Foster Parents 1/1/15-12/31/15 Various Rates

For: Boarding Home Agreement for the provision of regular foster care services and emergency placement.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal & State Foster Care Block Grant	25%	Yes X No

Director’s Comments: Rates based on eligibility of child and qualifications of foster parents.

Mrs. Deane reviewed the contracts for approval. There has been talk about bringing the TASA contract done by Catholic Charities in house for the preventive caseworkers to do. There is a 5% increase in the Catholic Charities Intensive Case Management for Employment contract. The Steuben County contract is \$10,000 less than last year. We are using the contract so little but we do want to keep the contract in case we do need a bed.

Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution Carried.

AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SIGN A CONTRACT WITH THE FOLLOWING: LIVINGSTON COUNTY OFFICE OF WORKFORCE DEVELOPMENT

RESOLVED, that the Commissioner of Social Services is hereby authorized to sign the following contract(s) for the Livingston County Department of Social Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
Livingston County Office of Workforce Development	1/1/15-12/31/15	Training & Employment Svcs. \$151,000.00 Tutor Program max. \$30,000.00
6 Court St., Rm. 105		

For: Training and Employment services for recipients of Temporary Assistance & tutoring program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
FFFS for TANF, Zero funding for Safety Net	0% TANF, 100% SN	Yes X	No

This is a 5% increase plus we added \$30,000 for tutoring services. It makes a big difference now that Diane and Ryan are working more closely together. Their numbers are higher than they have ever been and Diane plans to report on that at a future meeting.

Motion: Mr. LeFeber moved and Mrs. Semmel seconded to approve the foregoing resolution . Carried.

There was discussion on various situations with HEAP and Food Stamps.

Informational Item(s) Written Only

I. Status Reports

- a. Statement of Appropriations, Expenditures & Balances (Monthly) (November)
- b. Statistics (Monthly) (November)

STATISTICS

End of

Temporary Assistance Cases (TA):	<u>Nov</u>	<u>% change</u> from Jan 1
Family Assistance	370	-5.37%
Safety Net	381	-1.30%
Total	751	-3.35%

Medicaid Cases (MA):

Community	3658	-7.60%
Chronic Care	244	3.83%
Foster Care	145	0.00%
SSI	1227	-1.29%
Total	5274	-5.52%

Medicaid Individuals (Monthly Premium):

These Individuals are included in above TAMA.

Managed Care	6263	2.64%
Family Health Plus	7	-99.53%
Total	6270	-17.46%

Food Stamp Cases:

3433 **1.99%**

Child Care Cases:

196 **-3.92%**

Protective Services for Adults (PSA):

90

<u>Financial Mgmt</u>	57
<u>Home Mgmt</u>	50
<u>Personal Care</u>	18
Level I	6
Level II	12

Level I pending	0
<u>Guardianship Cases</u>	3
Awaiting discharge	1
Pending	1
Assessment assists	80

Preventive Services:	61	15.09%
<u>Probation caseload</u>	25	-13.79%
<u>School based consults</u>	230	
<u>School based active</u>	3	

Child Protective Services (CPS):

New Assignments	52
New Assignments that went FAR	31

Foster Care	54	
Foster Children - DSS Custody	39	5.41%

2. Employees hired, resigned or retired in December:

John Hope	Promoted	Senior Typist	Nunda
12/14/14			
Linda Cole	Retirement	Senior Account Clerk	Dalton
12/18/14			

3. The Housing Task Force will be involved with the Point in Time (PIT) survey to enumerate the homeless which will be completed on the night of January 28, 2015. The PIT is a federally mandated project whose primary goal involves locating and identifying unsheltered people and assisting them in the completion of a demographic survey. We also attempt to count those who are unstably housed and living in temporary places with no residence of their own. PIT data is used for County level strategic planning, to identify gaps and needs, to prioritize those served: highest need/highest cost first and to procure additional funding-not only HUD\COC dollars, but other private, state or federal funds that may be available. This will be the first year that an effort will be made to go out and locate homeless individuals rather than only use information from organizations that work with the homeless. Organizational meetings and trainings for volunteers will occur in January. Volunteers are being solicited to assist with suggesting locations where we might find someone who is homeless; calling our network contacts to both organize the survey and later to follow up regarding the results; identifying persons who are living in unstable settings or in temporary set-ups; and, administering the questionnaires to them.

ADJOURNMENT

Mrs. Semmel moved and Mr. Gott seconded to adjourn the committee meeting at 10:06 a.m.

VETERAN'S SERVICES AGENCY – FRANK HOLLISTER

Informational Item(s) Written Only

1. During the month of December, close to 1,500 Christmas cards were donated to this office by the Mt. Morris Senior Nutrition Site and members of the Livingston County CSEA. I in turn, through my American Legion Post, sent several boxes to deployed troops and the remainder were dispersed to the Batavia VA Medical Center, both PTSD clinics at the Batavia VA, the NYS Veterans Nursing Home on the Batavia VAMC campus, residents of the Livingston County C.N.&R. and Alpine Manor Assisted Living Facility in Lima. The cards were greatly appreciated by the residents.
2. From December 11 to December 14, 2014, 78 veterans and their spouses or significant others, travel from this area to Washington, DC, to participate in Wreaths Across America. Fifty-four semis loaded

with wreaths arrived Saturday morning to be placed on all the graves at Arlington National Cemetery. Over 50,000 people participated in the placement of these wreaths, and for the first time, all of the graves received a wreath. Approx. 520,000 grave sights.

3. We are still working on the implementation of our Mobile Medical Unit. At present, January 9, 2015, is the tentative date for the initial use of this unit. Blood draws are the first procedure to be established. Veterans have to be identified for using this unit, advising them of its existence and scheduling them. It will be a “work in progress” for quite awhile.
4. I have been requested to be a member of the RSVP Advisory Committee for Livingston County. I have responded “yes”.
5. This office is looking forward to 2015 and the tentative selection of a Service Officer for this office. The work load continues to increase as well as the requirements mandated by the VA. Once appointed, the new Service Officer will be provided training by this Director prior to receiving training from the American Legion, Department of New York, which is required before he or she can obtain their accreditation.

Respectfully submitted,

Michele R. Rees
Clerk of the Board