

**PUBLIC SERVICES COMMITTEE MEETING MINUTES  
WEDNESDAY, JULY 6, 2016  
9:00 A.M.**

PRESENT: G. Deming, C. DiPasquale, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, B. Donohue, D. Mahus, I. Coyle, H. Grant, B. Beagle-LC News, C. Baker-Genesee Sun  
 ABSENT: B. Carman

**PROBATION – LYNNE MIGNEMI**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY SHERIFF’S DEPARTMENT: NYS DIVISION OF CRIMINAL JUSTICE SERVICES (NYSDCJS)**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Sheriff’s Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
NYSDCJS	7/1/16-6/30/17	\$10,595.00

For: ATI (LC Work Release Program)

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Livingston County Sheriff’s Department	\$ 0	Yes

**Director’s Comments:**

The Livingston County Work Release Program is an Alternative to Incarceration Program. Individuals sentenced to intermittent incarceration report to the Livingston County Jail Saturday and Sunday mornings. Work crews are set up under the supervision of a Livingston County Sheriff’s Deputy. All sites are not-for-profit organizations. The program saves the taxpayers money by reducing the number of inmates incarcerated and public organizations are receiving services at no cost to them.

Mrs. Mignemi explained that as chair of the ATI she prepares the application for the ATI Work Release grant for the Sheriff’s Office. The grant was approved through NYSDCJS.

*Motion: Mr. DiPasquale moved and Mrs. Erdle seconded to approve the foregoing resolution Carried.*

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

- 472 adult offenders supervised in county (28 treatment court cases being supervised in drug court)
- 13 offenders in other NYS counties
- 6 offenders in other states
- 9 juveniles supervised
- 25 new juvenile referrals
- 44 investigations ordered
- 18 active EHM cases (0 juvenile; 18 adults; 1 of which are female), 5-Global Positioning
- 0 adult placed on probation for willful violation of support
- 13 New Leandra’s Law cases (7 CDs)

**2. MONIES COLLECTED**

- \$ 14,440.62 – restitution
- 6,748.00 – fines
- 3,927.00 – fees
- 698.76 – surcharge

**3. MEETINGS ATTENDED**

- 05/03/2016 Human Services Department Head Meeting
- 05/05/2016 Workforce Development Training (Provided by Director)
- 05/05/2016 Youth Court Law Day Representation (Evening function)

05/10/2016 COPA Meeting-Niagara County  
 05/12/2106 Presentation on Suicide Task Force for Mental Health Sub-Committee  
 05/12/2016 Shape 5K  
 05/23/2016 Staff Meeting  
 05/24/2016 Suicide Task Force

4. ADMINISTRATIVE REVIEWS

Zero (0) administrative reviews

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	5/24/16	Corporate Compliance	0.25	
Michelle Jordan	5/24/16	Workplace Violence	0.75	
	5/24/16	Corporate Compliance	0.25	
Liz Laney	None			
Brian Lanpher	5/31/16	Workplace Violence	0.75	
	5/31/16	Corporate Compliance	0.25	
Debra Mack	5/13-14/16	Crisis Incident Stress Mgt	12.0	
	5/24/16	Workplace Violence	0.75	
	5/24/16	Corporate Compliance	0.25	
Matthew McKinney	5/24/16	Workplace Violence	0.75	
	5/25/16	Corporate Compliance	0.25	
Rachel Merrick	5/24/16	Workplace Violence	0.75	
	5/24/16	Corporate Compliance	0.25	
Lynne Mignemi	5/4/16	Microsoft Office	7.0	
	5/6/16	CE AdHoc Reports	2.5	
Courtney Sobrado	None			
Jason Varno	None			
Leeann Pike	5/6/16	CE AdHoc Reports	2.5	
	5/25/16	Workplace Violence	0.75	
	5/25/16	Corporate Compliance	0.25	
Mary Van Horn	5/6/16	CE AdHoc Reports	2.5	

**HIGHWAY – DON HIGGINS**

Mr. Higgins distributed photos and explained that the first two resolutions are for the replacement of equipment.

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE PURCHASE OF A 2016 WHEELED EXCAVATOR THROUGH A CONTRACT AWARDED BY NY SOGS/NJPA FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – CATERPILLAR, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted through the NYS OGS National Joint Powers Alliance (NJPA) Heavy Equipment Contract #PC66988, subject to review by the County Attorney and County Administrator.

Contractor

**Caterpillar, Inc.**  
 100 NE Adams Street  
 Peoria, IL 61629

Amount  
 \$234,949.00

For: Purchase of one (1) New, 2016 Caterpillar M318F Wheeled Excavator, including options and extended warranty. Replaces existing Unit #99, 1996 Caterpillar M318 Wheeled Excavator with 9,450 engine hours. Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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2016 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes XX	No
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**REFER THIS MATTER TO WAYS AND MEANS FOR APPROVAL**

*Motion: Mr. Schuster moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

**2. AUTHORIZING THE PURCHASE OF ONE (1) NEW, UNUSED ROTARY EXCAVATOR BRUSH MOWER THROUGH A CONTRACT AWARDED BY NJPA FOR THE LIVINGSTON COUNTY HIGHWAY DEPARTMENT – LAKELAND EQUIPMENT CORP.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is authorized to sign the following contract, which is hereby accepted through the National Joint Powers Alliance (NJPA) Contract #070313-DMM, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Amount</u>
<b>Lakeland Equipment Corp.</b>	\$13,160.00

3237 Union Street  
North Chili, NY 14514

For: Purchase of one (1) New, Unused *Diamond* 60" Excavator Brush Mower, as an attachment for the Caterpillar M318F Wheeled Excavator. This will replace the existing Unit #65.1, an old rotary brush cutter attachment that was used on the old Gradall excavator (recently sold.) Not to exceed the amount indicated.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
2016 Liv. Co. Highway Machinery Fund Appropriations	100%	Yes XX	No

This equipment is used more and more for roadside brush cutting and around their bridges.

**REFER THIS MATTER TO WAYS AND MEANS FOR APPROVAL**

*Motion: Mrs. Erdle moved and Mr. Gott seconded to approve the foregoing resolution..... Carried.*

Typically old equipment is offered to the towns first and then sent to Teitsworth auction.

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING SHARED SERVICES AGREEMENT FOR LIVINGSTON COUNTY: COUNTY OF ONTARIO**

WHEREAS, the County of Livingston and the County of Ontario, pursuant to Section 99-r of the General Municipal Law, wish to share services and exchange or lend materials or equipment, which shall promote and assist the maintenance and repair of Ontario County and Livingston County Roads and Highways, and provide a cost savings by maximizing the effective utilization of both parties' services, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors of Livingston County is hereby authorized to sign a five-year Shared Services Agreement between Livingston County and Ontario County, with the provision for five additional five year terms upon mutual consent, subject to review by the County Administrator and County Attorney.

<u>Contractor</u>	<u>Term</u>
<b>County of Ontario</b>	7/13/16-7/12/21

For: Shared Services Agreement

This agreement makes it possible for the municipalities to work together when there is a need. Mr. Higgins hopes to establish these agreements with all of our adjoining counties.

*Motion: Mr. Schuster moved and Mrs. Erdle seconded to approve the foregoing resolution .... Carried.*

**4. AUTHORIZING ACQUISITION OF 0.92 ACRES OF VACANT LAND FROM ALBERT J. HALL TRUSTEE, LOCATED AT 5179 FAULKNER ROAD, TOWN OF OSSIAN, FOR LIVINGSTON COUNTY BRIDGE REPLACEMENT PROJECT, FALKNER ROAD OVER CANASERAGA CREEK, BIN 3316900**

This parcel is in the Town of Ossian on Faulkner Road, which is at the intersection of Canaseraga Road. It is approximately 300 feet from the Allegany County line. The existing bridge on Faulkner Road over Canaseraga Creek is in deteriorating condition and needs to be replaced. They were intending to have this project done this year but the easement and acquisition process has been going pretty slow because of the out of state trustee. The trust has now agreed to sell just under an acre of land to the County. The appraisal came in at \$2,000 from

Tom Wamp. Trust holder came back at \$3,000 and they agreed to split the difference to \$2,500.00. The parcel includes the existing bridge and area around that in addition to the new structure. There was never any right of way. **REFER THIS MATTER TO WAYS AND MEANS FOR APPROVAL**

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

**5. AUTHORIZING A SUPPLEMENTAL PROFESSIONAL SERVICES CONTRACT FOR SCOPING, ENGINEERING, DESIGN, ROW INCIDENTALS & ROW ACQUISITION PHASES:**

**FEDERAL/STATE-AID BRIDGE REPLACEMENT PROJECT (PIN 475491), WOODSVILLE ROAD OVER BRADNER CREEK, TOWN OF WEST SPARTA – T.Y.LIN INTERNATIONAL**

WHEREAS, County of Livingston Resolution No. 2011-136 authorized an Inter-Municipal Agreement with the Town of West Sparta regarding County Administration of the Town's Federal/State-Aid Bridge Replacement Project, Woodsville Road over Bradner Creek, NYSDOT PIN 475491, and

WHEREAS, County of Livingston Resolution No. 2011-161 awarded a professional services contract to T.Y. LIN International for Scoping, Engineering, Design, ROW Incidentals and ROW Acquisition phases in the total amount of \$148,176.00, and said contract expired on December 31, 2013 and

WHEREAS, final design of the project was completed in 2013, but Federal funding for the Construction & Construction Inspection phases was subsequently eliminated from the funding stream, and

WHEREAS, Federal/State Construction Funding has now been re-established, and additional engineering work in the amount of \$2,975 is necessary to bring the project current, and there is no County cost involved, now, therefore, be it

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following supplemental professional services contract, subject to review by the County Attorney and County Administrator.

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>T.Y. Lin International</b> 255 East Avenue Rochester, NY 14604	4/28/11-6/30/17	\$151,151.00

For: Supplemental Professional Services Contract, increasing cost and extending term, for Scoping, Engineering, Design, ROW Incidental & ROW Acquisition Phases, Federal/State-Aid Bridge Replacement Project, PIN 475491, Woodsville Road over Bradner Creek, Town of West Sparta.

<u>Funding Source</u>	<u>Local Share</u>	<u>Budgeted ?</u>
FHWA, NYS Marchiselli, Town of West Sparta Funds	-0- %	Yes XX No

This was a federal state aid project several years ago and the design; scoping and preliminary engineering was approved in 2013. The construction was then pulled because of the lack of federal aid funding. They have now been able to find funding to proceed with this project. There is an agreement with West Sparta to sponsor the project and do the administrative portion for the town. There is no cost to the County. This resolution is simply to increase the design money to just under \$3,000 because the original work was done three years ago and needs to be updated. West Sparta will cover their 5% funding share. The project is moving forward.

*Motion: Mrs. Erdle moved and Mr. Schuster seconded to approve the foregoing resolution .... Carried.*

Mr. Deming discussed a message from a resident on Lakeville Groveland Road. Mr. Higgins explained that both Long Point Road from Lakeville Groveland Road down to West Lake Road and Lakeville Groveland Road from Long Point south to Maple Beach Road are both scheduled for paving later this month. All preliminary work has been done. Waiting for contractors to get them into their schedules.

**ECONOMIC DEVELOPMENT – BILL BACON**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY – LIVINGSTON COUNTY DEVELOPMENT CORPORATION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Livingston County Development Corporation</b>	5/25/16-5/24/18	\$506,000.00

6 Court Street, Room 306  
Geneseo, NY 14454

Director's Comments:

The contract provides for implementation of the Western New York Cheese Enterprise, LLC project in the Town of York in a manner consistent with the Application and with the rules and regulations of the NYS Office of Community Renewal.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>	
CDBG	0 %	Yes <b>XX</b>	No

There is a deadline of July 29 for the consolidated funding application. This project is moving along nicely.

*Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution.....Carried.*

**2. PROVIDING FOR A PUBLIC HEARING TO CONSIDER PUBLIC COMMENT ON THE COUNTY'S PROPOSAL TO SUBMIT A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL**

RESOLVED, that the Livingston County Board of Supervisors hereby schedules a public hearing to be held on July 27, 2016 at 1:35 PM in the Board of Supervisors Assembly Room, Livingston County Government Center, Third Floor, Geneseo, New York, with the purpose of said hearing to provide information to the public regarding the Community Development Block Grant (CDBG) program and to consider citizen comments regarding the County's proposal to submit a CDBG application to the NYS Office of Community Renewal to provide grants in conjunction with capacity building and entrepreneurial assistance to support and foster the development of microbusinesses, and at least six (6) days notice shall be given by posting thereof on the bulletin board of the Government Center in this County and by publishing such notice at least one (1) time in the official newspaper of the County as provided by law.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.*

**3. AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL**

WHEREAS, the Livingston County Development Corporation (the "LCDC") plans to administer a business plan competition with the goal of creating at least four craft breweries in the county (the "Competition"); and

WHEREAS, the New York State Office of Community Renewal (the "OCR") has announced availability of funding under the NYS CDBG Microenterprise program to provide resources to support and foster the development of microbusinesses by providing grants in conjunction with capacity building and entrepreneurial assistance; and

WHEREAS, the LCDC has requested that the County apply for and provide the OCR funding to the LCDC as a grant for the purpose of making deferred loans to winners of the Competition; and

WHEREAS, the Project will result in substantial benefit to the County in the form the creation or expansion of at least four businesses and the creation of up to 20 jobs; and

WHEREAS, the County has held a public hearing on July 27, 2016 to obtain citizens' views regarding the CDBG program as administered by OCR and the Competition; now therefore be it

RESOLVED, that the Chairman is hereby authorized to submit a grant application on behalf of the County in the approximate amount of \$184,000 to the OCR to support the Competition, and be it further

RESOLVED, that the Chairman is hereby authorized to execute a grant agreement between the County and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the County Attorney, and be it further

RESOLVED, that the Chairman is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Competition.

The craft brewing initiative “Project Suds”, will be seeking funding in the amount of ~\$184,000. We are projecting 20 jobs and will assist roughly four breweries in their startup operations located in Livingston County.

*Motion: Mr. Gott moved and Mr. Schuster seconded to of the public hearing from July 13 to July 27above Carried.*

*Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.*

**4. APPOINTING MEMBER TO THE LIVINGSTON COUNTY INDUSTRIAL DEVELOPMENT AGENCY, LIVINGSTON COUNTY DEVELOPMENT CORPORATION AND THE LIVINGSTON COUNTY CAPITAL RESOURCE CORPORATION – LAURA LANE**

RESOLVED, that the following member is hereby appointed to the Livingston County Industrial Development Agency, Livingston County Development Corporation, and the Livingston County Capital Resource Corporation Community Services Board for the term designated:

**Livingston County Industrial Development Agency Board**

Name	Address	Rep./Title	Term
Laura Lane	9161 Ricketts Road, Dansville, NY 14437	Member	At the pleasure

**Livingston County Development Corporation**

Name	Address	Rep./Title	Term
Laura Lane	9161 Ricketts Road, Dansville, NY 14437	Member	At the pleasure

**Livingston County Capital Resource Corporation**

Name	Address	Rep./Title	Term
Laura Lane	9161 Ricketts Road, Dansville, NY 14437	Member	At the pleasure

To replace the seat vacated by Bill Bacon on these boards. Mr. Bacon explained that the discussion around the last board meeting was that they are trying to enhance and get more efficiencies around collaboration and communication. Obviously, Laura is a great partner at the Chamber and we think there is a lot to be gained by bringing her on board.

*Motion: Mr. Gott moved and Mr. Schuster seconded to approve the foregoing resolution..... Carried.*

Mr. Bacon reported that they have 45 surveys to date by interested parties. We thought we would get 20 for the entire month that we ran the survey and we have been out almost 2 weeks. We have folks from Canada, folks that specialized in German beers; there is quite a lot going on. We have seen some great press and that has been very well received. It will be business plan competition. We have been contacted by several folks out in the marketplace. An accounting firm that does several craft breweries wants to participate and try to help with the planning. We have a radio station that wants to donate some air time as part of the package to these breweries. It’s taking on quite a life of its own. As far as the rest of the CFA applications, we are scrambling. We have a month before the deadline. The Restore NY just came out yesterday. We need to source a letter of intent only to go out by July 13, if you have any projects. Applications will not be accepted without the Letter of Intent first.

**Informational Item(s) Written Only**

The sixth round of the Consolidated Funding Application (CFA) has been announced with a deadline of July 29th. To date, 20 Livingston County applications have been identified, with 10 coming directly from the Economic Development Office (including the Livingston County Industrial Development Agency and the Livingston County Development Corporation). Applications include, but are not limited to: Gateway Road Project – to be submitted for Upstate Revitalization Initiative (URI) funding and ESD Grant funding; Downtown Partnership 2020 – to be submitted for Upstate Revitalization Initiative (URI) funding and ESD Grant funding; Brew in Livingston Business Plan Competition – to be submitted for NYS CDBG

Microenterprise funding; Villages of Avon and Leicester Main Street Programs – to be submitted for New York Main Street funding; Virtual Building Project – to be submitted for ESD Planning and Feasibility funding

**MOTION TO CHANGE AGENDA**

*Motion: Mr. LeFeber moved and Mr. Schuster seconded to change the agenda... Carried.*

**OTHER – IAN COYLE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING GRANT AWARD CONTRACT FOR THE LIVINGSTON COUNTY OFFICE OF EMERGENCY MANAGEMENT: NYS DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following grant award contract for the Livingston County Office of Emergency Management, and any future amendments to said contract for the Livingston County Office of Emergency Management, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
New York State Division of Homeland Security and Emergency Services	10/1/15-9/30/17	\$58,990.00

1220 Washington Avenue  
Albany, New York 12242  
For: FY16 Emergency Management Performance Grant

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NYSDHSES	\$29,495 - 50%	Yes XX No

Mr. Coyle explained that this is a semi-annual contract. The \$29,495 match is built into the budget. This is for any planning documents or equipment for the backup 911 center. We get roughly the same amount every couple years.

*Motion: Mr. Gott moved and Mr. DiPasquale seconded to approve the foregoing resolution... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. ENERGY PERFORMANCE CONTRACT – Mr. Coyle that this is not for approval at this time. This is a review of where we are at in this process. Contractor would do a bid to audit where we are with all of our utility expenditures and how we can save money. We only received one response to the RFP from Danforth. We have worked with them before. They have also handled Wyoming county and Monroe County’s energy performance contract for the last three years. We still need to de-scope their proposal. This will need to go to Ways and Means for the financial portion, so will probably be set up for a July meeting. The first step is an audit at their expense to prove that it makes sense for us to move forward. Light fixture replacement, boiler upgrades, Jail low flush toilets and faucets, solar/geothermal tech will be items under review. More discussion will be at a future meeting. First step is to look at present expenses and any savings with the contract completion.

**EXECUTIVE SESSION**

Motion made by Mr. Gott and seconded by Mr. LeFeber that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Gott moved and Mr. Schuster seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:

No action taken.

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES: UNIVERSITY OF ROCHESTER**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Emergency Medical Services Department, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>University of Rochester</b> 601 Elmwood Avenue Box 655 Rochester, New York 14642	7/1/16-6/30/17	\$40,000.00

For: EMS Medical Director for the Livingston County EMS Programs

Ms. Dewar reviewed the contract for medical direction for the EMS program. Last year was the first time this contract was done and the contract needs to be renewed. Dr. Farney is their medical director and he covers all of their programs, including their provider programs, as well as, the EMT courses that they provide. He has provided medical direction to every BLS provider in Livingston County as well. Within the last three months, he has been working with the other ALS agencies, Caledonia and Livonia. It has been a busy year for him, and he hit the ground running.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution.....Carried.*

The weekend was very busy. They had a stretch where they were averaging over 100 calls per week and that has quieted down some. There was a four vehicle crash in Leicester on Sunday with twelve patients.

Mr. Coyle reminded everyone about on the CFA application deadline and to keep in contact with Heather Grant for any ideas and projects. Last year we had about six applications and the County Administrator feels that there may be around a dozen applications this year between Economic Development and the Grants office.

Mrs. Donohue explained that Eagle Crest reported to her that they are getting a lot of traffic from people visiting Letchworth State Park. People are googling what else there is to do in the area. To give another example of partnerships and having the right people in the right places, Chairman Gott stated that Elissa Leuer, Chamber Tourism Director, has done such great things promoting Letchworth and the surrounding area it is just amazing. You would think, how can we do any better at times and we just continue to do better. There was a huge event at the Empire Drag way on Saturday in Leicester with over 9,000 spectators alone through the gate. Chairman Gott attended and there were hundreds of drag race cars. It was just a huge weekend, all weekend long with three separate events. Jerry Scaccia has done great things since he bought it, with new buildings, the place looks like a million dollars. It was so neglected for so many years. Under this new ownership they are working on getting IHRA back and there are big plans every weekend. Again, that's dollars that are coming to our county. There are not that many drag racing cars in Livingston County, so these people are coming from outside. He is spending money and he's bringing money into our area too. I hope the weather holds up for the airshow this weekend because that is another huge driver for the County. The Clerk reported that she was asked at the NYS Association of Clerks of County Legislative Boards conference in May to consider preparing a proposal to host the 2018 conference. When she was picking up the Visa gift cards at the Chamber, Janice Keane recommended talking to Elissa Leuer. Elissa is pulling together the whole proposal for the site, being the hotel rooms and the meeting rooms, along with what else we could do, like a meeting in Letchworth or what people could do if they came in a day earlier or stayed a day later in the area. She is talking to the hotels, the events, everything. If anyone has an event in their town, they should talk to her and she could pull a package together, that's what she does.

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**Informational Item(s) Written Only**

1. June 1, 2016 Updated LCSO EMS Dispatch Policy in effect
2. June 2, 2016 Medical Director Meeting / Monthly Captain meeting
3. June 6, 2016 Emergency Communication Governance Board meeting

4. June 7, 2016 Regional Trauma Advisory Committee meeting
5. June 9, 2016 Geneseo Air Show planning meeting
6. June 13, 2016 MLREMS Executive Committee meeting
7. June 14, 2016 Meeting with Muffy Meisensahl representing Village of Honeoye Falls re: ambulance services provided to Livingston County
8. June 14, 2016 Livingston County Emergency Responder Support Services response for Nunda Fire and EMS
9. June 16, 2016 After Action meeting with Letchworth State Park Police and Sehghahunda Trail Marathon event planners regarding Memorial Day weekend EMS responses
10. June 16, 2016 Medical Director meeting
11. June 22, 2016 HazMat Drill at Sweeteners Plus, Inc. - Lakeville
12. June 25, 2016 Response - Springwater MVA
13. June 27, 2016 Livingston County EMS Course Sponsor renewal completion

**ADJOURNMENT**

Mr. Gott moved and Mr. LeFeber seconded to adjourn the meeting at 10:07 a.m.

**BOARD OF ELECTIONS – DAVID DIPASQUALE AND NANCY LEVEN**

**Informational Item(s) Written Only**

1. Livingston County fortunately was not required to hold a Federal Primary on June 28<sup>th</sup>. Certification of the State/Local Primary election will occur on August 8<sup>th</sup> and 9<sup>th</sup> to determine if an election will be necessary on September 13<sup>th</sup>.
2. The first day to have a caucus is June 7<sup>th</sup>. The towns of Leicester, Livonia, North Dansville, Ossian, Sparta and Springwater will need to schedule a caucus before September 20<sup>th</sup>. Two more towns have been added recently due to resignations, they are Nunda and West Sparta with another one possible. Town clerks are required within three days after an occurrence of a vacancy to file a certificate with the BOE indicating the vacancy.
3. Ten Election Inspector classes were held in June with a total of 166 Inspectors certified. Classes were held in five towns using their poll sites and were well received by the Inspectors. More classes have been scheduled for July; those still needing training have been notified.
4. Registration files will soon be sent to our vendor to process mail check cards that will be sent out in August. We are anticipating having our application to mail at non-profit standard mail prices approved to reduce postage costs. This pricing is available to voting registration officials.
5. Commissioners attended Microsoft training on June 15.
6. Commissioners were involved with state-wide conference calls on June 21 and 23.
7. Doors have been installed in the BOE office to secure the ballot software system along with the ballot printer and ballots.
8. The BOE office is currently being painted.
9. Since the first of the year: 1,919 new registrations, 171 name change, 969 residence changes, 668 mailing address change, 701 personal information changes, 504 duplicates, 88 incompletes, 517 pending party changes, 740 cancellations, 575 made inactive changes, 761 voter status changes and 869 various other changes have been processed.
10. Current active voter enrollment stands at 37,535 and Inactive enrollment at 3,047. The total active has decreased and the inactive increased since last month due to the NCOA processing (updating of voter's addresses). Total active/inactive voter enrollment is: 40,582.

Democratic	9,997	Working Families:	145	Reform	1
Republican	16,429	Independence	1,785	Others	82
Conservative	876	Women's Equality	4	Blank	8,084
Green	132				

**CENTRAL SERVICES – JOHN DRISCOLL**

**Informational Item(s) Written Only:**

1. General Departmental Updates:

Government Center:

- Repair of leak on cooling tower, significantly prolonging service life (Central Services)
- Automatic doors installed in Board of Elections (Central Services)
- Board of Elections and Probation offices painted (Central Services)
- New electronic PO system put in place (Central Services)
- Dismantled large air handlers to investigate reliability and inefficiency issues (Central Services)
- Cabinets fabricated and installed in County Clerks and Personnel Offices (Central Services)

Sheriff/Courthouse:

- 911 electrical upgrade for radio towers completed (Central Services)
- 911 electrical upgrade for radio towers at Jackman Hill completed (Central Services)
- Ductless mini-split installation completed (Central Services)
- Rebuild of spray pump for cooling tower at Courthouse, prolonging life of unit and increasing efficiency (Central Services)

Campus:

- Pavilion #1 renovation completed (Central Services)
- Building #2 roof railings prepped and repainted, project 60% complete (Central Services)
- Roof drains cleaned (Central Services)
- Auditorium wing exterior wall penetrations for HVAC units begins (Central Services)

Highway:

- Repair of blower motor assembly, including the fabrication of a modified platen, in large air handler (Central Services)

Miscellaneous:

- Compilation of county wide HVAC list of equipment, service parts, etc. to significantly reduce turn-around time on future repairs (Central Services)
- Continued development of HVAC PM program, allowing for more proactive cyclical maintenance (Central Services)
- Mulching completed at Government Center and Millennium Drive. Murray Hill 60% complete (Central Services)

**COUNTY HISTORIAN – AMIE ALDEN**

**Informational Item(s) Written only:**

**Quarterly Update**

April - June 2016 activities and programs:

- April 3 Attended an open house at Nunda Historical Society
- April 14 Presented the *Impact of the Vietnam War on Livingston County* program at Henrietta Library.
- April 17 Attended the opening event for the Springwater Bicentennial at the fire hall in Springwater.
- April 19 Department Head meeting at the EOC
- April 23 Chaired the Spring meeting of the Government Appointed Historians of Western New York in Batavia.
- April 27 Attended the Board of Supervisor's meeting and volunteer ceremony
- May 2-3 Attended the State Historical Records Advisory Board meeting at the NYS Archives, Albany
- May 6 Coordinated the County Town Historian's spring luncheon
- May 6 Mounted an interpretive exhibit entitled *The Female Perspective* at Livingston Arts. Exhibit runs through end of June.
- May 10 Presented a program on the development of Livingston County for the Springwater-Webster Crossing Historical Society at the American Legion in Springwater.
- May 17 Attended the ribbon-cutting for the Clifton Springs Spa Apartments (former water cure sanitarium in Ontario County).
- May 18 Presented a program on Geneseo History at the Garden of Life located in the Center for Nursing and Rehabilitation.
- June 14 Presented the Homegrown Inventions and Innovations program for the West Sparta Historical Society.
- June 22 Attended the Board of Supervisor's meeting and employee recognition ceremony.

**PUBLIC DEFENDER – MARCEA TETAMORE**

**Informational Item(s) Written Only**

1. Applications received YTD as of 6/27/16 p.m.: 865
2. Files opened YTD as of 6/27/16 p.m.: 440
3. Cases assigned to GVLA YTD as of 6/27/16 p.m.: 159
4. Applications pending as of 6/27/16: 91
5. Applications received between 5/23/16 and 6/27/16: 200
6. Files opened between 5/23/16 and 6/27/16: 64
7. Cases assigned to GVLA between 5/23/16 and 6/27/16: 32
8. Applications denied YTD that would qualify under new guidelines: 52

**NOTE: We received 200 applications between 5/23/16 and 6/27/16.**

Respectfully submitted,

Michele R. Rees  
Clerk of the Board