

**PUBLIC SERVICES COMMITTEE MEETING MINUTES**  
**WEDNESDAY, JANUARY 6, 2016**  
**1:30 P.M.**

PRESENT: G. Deming, C. DiPasquale, B. Carman, S. Erdle, M. Schuster, E. Gott, D. LeFeber, P. Yendell, D. Mahus, I. Coyle, H. Grant, B. Beagle-LCN

**PROBATION – LYNNE MIGNEMI**

**Pre-approved Informational Item(s) To Be Reported**

1. Discuss forthcoming Probation correspondence to Justice Courts. Mrs. Mignemi reviewed a financial change being implemented in her department. She distributed a copy of the letter sent to the Livingston County town/village justice courts. David Morris reviewed the letter prior to her sending it out. She is required by law to collect restitution. She surveyed other Probation Directors on their money collection process. The department collects a lot of money and she is trying to determine what monies do not need to be collected by the Probation Department. This is the first step in resolving some of the issues brought up in the ongoing audit. Mr. Coyle explained that the justice courts may have comments because this is a change from the way it has always been done in the past. The courts currently expect the Probation Department to collect their fees and this change would require them to collect their own fees. Justice courts are already set up to collect money and should be collecting all of their fees. There is no additional cost to the towns and villages to do these collections. Mrs. Mignemi distributed information on the equipment being used by the Probation Department.

**Informational Item(s) Written Only**

**1. PROBATION DEPARTMENT WORKLOAD**

443 adult offenders supervised in county (26 treatment court cases being supervised in drug court)  
11 offenders in other NYS counties  
7 offenders in other states  
8 juveniles supervised  
0 new juvenile referrals  
31 investigations ordered  
18 active EHM cases (0 juveniles; 18 adults; 1 of which are female), 0-Global Positioning  
0 adult placed on probation for willful violation of support  
8 New Leandra's Law cases (5 CDs)

**2. MONIES COLLECTED**

\$ 4,665.65 – restitution  
6,415.00 – fines  
3,472.00 – fees  
219.50 – surcharge

**3. MEETINGS ATTENDED**

11/3/2015 Human Services Meeting  
11/6/2015 Regional Suicide Prevention Task Force (Batavia)  
11/10/2015 COPA Meeting (Hosted by Livingston)  
11/16/2015 Staff Meeting  
11/17/2015 Law Enforcement Council  
11/15/2015 Multi-Disciplinary Task Force on Severe Physical Trauma and Sexual Abuse  
11/19/2015 Rocky Mountain Offender Management System vendor meeting for  
Electronic Monitoring  
11/20/2015 Caseload Explorer Financial Training  
11/23/2015 SCRAM vendor meeting for Electronic Monitoring  
11/24/2015 House Arrest Services vendor meeting for Electronic Monitoring

**4. ADMINISTRATIVE REVIEWS**

5. TRAINING

Name	Date	Training	Hours	Misc.
Kerrin Chapman	None			
Doug Czyryca	None			
Katie Dunn	None			
Michelle Jordan	None			
Liz Laney	None			
Brian Lanpher	None			
Debra Mack	None			
Matthew McKinney	None			
Rachel Merrick	None			
Lynne Mignemi	None			
Courtney Sobrado	None			
Jason Varno	None			

**CENTRAL SERVICES – JOHN DRISCOLL**

**Action Item(s) To Be Reported:**

**1. AMENDING THE 2016 HOURLY EMPLOYEE SALARY SCHEDULE – CENTRAL SERVICES**

RESOLVED, that the 2016 Hourly Employee Salary Schedule is amended as follows:

Social Services

Create one full-time Painter position effective immediately.

**AND REFER THIS MATTER TO WAYS AND MEANS FOR APPROVAL**

Mr. Driscoll explained that this position was created on a temporary basis last year and it has been determined that this is a needed as a full time permanent position. Mr. Coyle explained the use of temporary staff to do some painting work last year (examples: Caucus rooms and Board lounge). There was discussion on the need for a professional painter position. Mr. Gott explained that the work done in the Government Center has made a big difference.

*Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**Informational Item(s) Written Only**

DEPARTMENTAL UPDATES:

**Government Center**

- Paper Towel Dispensers replaced in bathrooms (C.S. Staff)
- Tile floor repairs begin (C.S. Staff)
- Basement walls completed, larger expansion joints installed and walls repainted (C.S. Staff)
- Parking lot light replacements and building flood lights replaced (C.S. Staff)
- Probation wall replaced and new bullet-resistant acrylic and glass installed (C.S. and Contractor)
- New security wire pulled for various offices (C.S. and Contractor)
- Pictures hung along staircase in Courthouse

**Mt Morris**

- Smoking signs added to CNR parking lots (C.S. Staff)
- Building #1 steam valve replacement (C.S. Staff)
- Boiler repair contract in place for boiler tube replacement for boiler #2 (C.S. and Contractor)
- Auditorium wing roof penetrations completed (Contractor)
- Miscellaneous sign replacements on Campus (C.S. Staff)
- Miscellaneous housekeeping projects (C.S. Staff)

**Millennium Drive**

- Install new boiler control on both boilers (C.S. and Contractor)
- HVAC ductwork begins (C.S. Staff)

**ECONOMIC DEVELOPMENT – JULIE MARSHALL**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHARIMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS LIVINGSTON COUNTY – FLAUM MANAGEMENT COMPANY, INC., LIVINGSTON COUNTY DEVELOPMENT CORPORATION**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contract</u>	<u>Term</u>	<u>Amount</u>
<b>Flaum Management Company, Inc.</b> 400 Andrews Street Rochester, NY 14604	1/1/16-6/30/16	6% of sale price

For: brokerage services for the sale of property in the Town of North Dansville (Dansville Crossings).

<b>Livingston County Development Corporation</b> 6 Court Street, Room 306 Geneseo, NY 14454	1/1/16-12/31/16	\$120,000.00
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For: Small business, entrepreneurship training, technical assistance, public relations, marketing, and consultant services.

Mrs. Marshall reviewed the contracts for approval. Mr. Coyle explained that the Flaum contract is new type of contract for us. The Exit 4 Industrial Park will now be called Dansville Crossings. The lead came out of GRE. This is one type of example on the value in having the contract with GRE. This person is in the right position and right market to have the good connections to help us spur something in that park. We do have acquisition of some 40 acres through the foreclosure process that we chose to retain. We are in active talks about getting an appraisal done to determine the value for the final sliver of land. There was discussion on the broker contract discussed at the last IDA meeting. Mrs. Marshall explained that Flaum will be representing the property at various retail trade shows where retailers would put together a strip mall type development. The Flaum contract is directly with Livingston County and only for the Dansville Crossings property. Mrs. Marshall updated the committee on projects that Patrick Brennan is currently working on.

*Motion: Mr. Gott moved and Mr. LeFeber seconded to approve the foregoing resolution..... Carried.*

Mrs. Marshall reported that we find out if we are a quarter finalist in the America's Best Communities next Thursday. Channel 13 News did a feature on our Main Street Program last night as a result of the Governor being in Rochester yesterday. The Governor was announcing initiatives and tax breaks for small businesses in addition to some main street revitalization monies in the larger areas along the thruway. Channel 13 came out and did a story on the sign and façade program. She had Heather post it on our web site and Facebook as well.

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**Informational Item(s) Written Only**

**ECONOMIC DEVELOPMENT**

Regional Economic Development Council Consolidated Funding Application awards were announced on December 10th. The Economic Development Office submitted applications for 3 potential projects; 1 NY Main Street application (Village of Livonia and Village of Caledonia), 2 NY Main Street Technical Assistance applications (Village of Avon and Village of Leicester). All projects were awarded funding. Livingston County communities received several other awards for infrastructure and planning projects. The following is a complete list of projects awarded in Livingston County:

<b>Applicant</b>	<b>Project Title</b>	<b>Description</b>	<b>Award</b>
Livingston County Development Corporation	Livingston County New York Main Street Program	Project will renovate downtown, mixed-use buildings in the Villages of Caledonia and Livonia	\$500,000
Livingston	Avon Building	Grant will fund feasibility studies for mixed-use	\$20,000

County Development Corporation	Redevelopment Analysis and Design	building renovation projects in the Village of Avon.	
Livingston County Development Corporation	Village of Leicester Downtown Planning Study	Grant will fund feasibility studies for mixed-use building renovation projects in the Village of Leicester.	\$20,000
Livingston County Soil & Water Conservation District	Town of Geneseo Municipal Salt Storage Facility	The Livingston County Soil & Water Conservation District will construct a 12,000 sq. ft. salt storage facility with a storage capacity of 80,000 cubic feet to eliminate salt runoff from entering Fall Brook	\$234,375
Town of Livonia	Wilkins Creek Subwatershed Stormwater Study	The Town of Livonia will develop an engineering study to address stormwater management in the Wilkins Creek Subwatershed to identify strategies to slow down runoff into the creek via green infrastructure and other stormwater management practices.	\$14,000
Town of Springwater	Disinfection and Upgrades to the Springwater Wastewater Treatment Facility	The project includes the removal of all septic tanks and replacement with a communal septic tank at the wastewater treatment plant, replacement of a portion of the existing created wetland wastewater treatment plant with a recirculating sand filter and installation of UV disinfection.	\$2,071,237
Village of Dansville	Dansville Wastewater Disinfection Project	Install a new disinfection system at the Village's wastewater treatment plant.	\$532,950

The Finger Lakes Region also received funding award under the Upstate Revitalization Initiative. This initiative provides \$100 million annually for the next 5 years for economic development projects.

#### IDA

During 2015, the Business Retention and Expansion Program identified 41 expansion/retention projects and 34 attraction projects.

The IDA closed on six projects during 2015, representing an expected 77 new jobs, 446 retained jobs, and \$40 million in investment.

The IDA is also expected to close in early January on a transaction with Valley Sand & Gravel. The \$5.5 million project will retain 8 jobs and create 2 new jobs in the Town of Caledonia.

The IDA has accepted an application for assistance from WNY Enterprise LLC for an approximate 30,000 square foot expansion to their York facility. The project proposes an investment of approximately \$40 million, creating 30 new jobs and retaining 4 jobs. The public hearing will be held on January 5, 2016.

The IDA is expected to close on the sale of the remaining 3 parcels in the Mt. Morris Industrial Park in early January.

All Town and County PILOT billings have been prepared and sent to the County Treasurer, Town Clerks and Supervisors.

LCDC

The LCDC closed out five grants from New York State Homes and Community Renewal totaling \$690,000 and representing a total of 28 projects that leveraged more than \$650,000 in private investment.

The LCDC provided \$48,500 in Sign and Façade grants to complete 15 projects that leveraged \$130,000 in private investment. Applications are now being accepted for the 2016 County Sign & Façade Improvement Program and will continue to be accepted throughout the year. Information has been sent to all business and building owners in the designated downtowns.

The LCDC has contracted with Hunt Engineering for the development of an Economic Development Strategic Plan. The Consultants have begun data analysis and will be in Livingston County on January 7<sup>th</sup> and 8<sup>th</sup> to tour the county and meet with key stakeholders. The completed plan will contain specific economic development goals, strategies, and implementation measures. The plan will also outline the timing, anticipated cost, and funding source(s) for each implementation action and will guide Livingston County’s economic development efforts over the next five years, providing for sustainable growth.

**SHERIFF – UNDERSHERIFF MATT BEAN & CHIEF DEPUTY BURGESS**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY SHERIFF’S OFFICE: NEW WORLD SYSTEMS CORPORATION AND COUNTY OF MONROE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Sheriff’s Office, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>New World Systems</b> 840 W. Long Lake Rd. Troy, MI 48098 For: standard software maintenance support	1/1/16 – 12/31/18	\$75,000.00/year

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A3110.4075	100%	Yes X No

The Undersheriff explained that this is the first negotiated contract since the new administration. He set up a team with Ken Koppenhaver and Bill Mann and in reviewing surrounding counties, they were able to negotiate a savings of \$50,000 in the new contract.

*Motion: Mr. DiPasquale moved and Mr. Carman seconded to approve the foregoing resolution Carried.*

**Pre-approved Informational Item(s) To Be Reported**

**1. K9 PURCHASE** – The Undersheriff explained that they would like to purchase a new K9 to maintain the K9 unit using Asset Forfeiture funds; this cost is approximately \$7,000 from Shallow Creek Kennels. Deputy Chief Burgess explained that Deputy Shaun Whitford currently has K9 partner Utah, who will be 7 years old soon. In the last few months, Utah has been dealing with a significant hind quarter injury. His right rear leg would intermittently be lame, which would interfere with him getting into the patrol vehicle or do tracks and patrol work anymore. He is only capable of doing sniff work, which is only 1/3 of his duties. Cornell University has diagnosed him with a neurological disease that would cost \$8,000 in surgery fees. They would like to purchase another K9 and get him trained, leaving Utah active until after training is complete and then Utah would then be retired and they would like to give him to his handler. Deputy Whitford was offered the new K9 and he declined. The new K9 would have a new handler assigned. There are not a lot of grant opportunities for drug sniffing dogs so they would like to use some drug forfeiture funds to purchase a new K9. There was discussion on the changes regarding federal asset forfeiture funds. President Obama has signed an executive order that limits equitable sharing. Chief Deputy Burgess explained how the department historically worked with federal agencies, i.e. DEA, in investigations. The local agency will now need to do all of the leg work without the assistance of the DEA.

**2. VEHICLE PURCHASE** – replacement for the Jail impala which is aged and in need of repair. They would like to purchase a Ford Interceptor sedan into the fleet to replace this vehicle. Chief Deputy Burgess sent all of the Impalas to the Highway mechanics to go over thoroughly to determine which vehicle should be surplused and which can be used every day. The new vehicle would be used by Chief Deputy Yasso. The Jail vehicle being replaced will be moved to the spare car. There is an Impala and a Jeep Cherokee that have been approved to be declared surplus. There was discussion on the higher mileage and longer use for vehicles now. *Motion: Mr. Gott moved and Mr. Carman seconded to approve the K9 purchase and the vehicle purchase Carried.*

**PLANNING – ANGELA ELLIS**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY PLANNING DEPARTMENT – BERGMANN ASSOCIATES, C&S ENGINEERS, INC., BARTON AND LOGUIDICE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Planning Department, and any future amendments to said contract for the Livingston County Planning Department, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Bergmann Associates</b> 28 East Main Street 200 First Federal Plaza Rochester, New York 14614 For: GIS Support Services	1/7/16 – 12/31/16	Not to exceed \$10,000.00

Director's Comments: This resolution authorizes a contract with Bergmann Associates to provide as-needed GIS support services to the Planning Department. Bergmann Associates helped to develop the County's GIS infrastructure for the Intranet and Internet mapping applications. Livingston M.A.P (Mapping Assistance Program) became available to our towns and villages and general public in 2015. This contract authorizes Bergmann to help the Planning Department and ITS support these investments.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
A8020 Planning Department	\$10,000	Yes X No
<b>C&amp;S Engineers, Inc.</b> 499 Col. Eileen Collins Blvd Syracuse, New York 13212 For: Professional services for the project management, engineering and consulting services for the County's emergency communications system upgrade project.	7/1/14-12/31/16	Not to Exceed \$644,920.00

Director's Comments: This resolution extends our contract with C&S Engineers, Inc. to continue providing consultant services for the emergency communications system upgrade project.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
New York State Division of Homeland Security and Emergency Services	\$0	Yes X No

<b>Barton &amp; Loguidice, P.C.</b> 11 Centre Park, Suite 203 Rochester, New York 14614 For: Engineering Services for the Conesus Lake Streambank Remediation Project (Phases I & II)	7/18/12 – 12/31/16	Not to exceed \$303,317.00
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Director's Comments: This resolution extends our contract with Barton & Loguidice to complete the streambank remediation work for the Towns of Livonia, Geneseo, Conesus and Village of Livonia in the Conesus Lake Watershed. This contract is funded through the New York State Department of State, Environmental Protection Fund program.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>

New York State Department of State, Environmental Protection Fund program	\$0	Yes X	No
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Mrs. Ellis reviewed each of the above contracts for approval. Photos were distributed showing two of the tower construction sites. The contractor will be on site next week at the Caledonia tower site. There has been no response to the Callan letter and they will be moving forward with that tower construction. The projects are significantly ahead of schedule due to the great weather we have been having. Hopefully, this will continue and construction will continue on the other site. The equipment will not be installed onto the towers until spring. There is a meeting this afternoon to discuss the new \$3.5M grant to start the process for interoperability with the adjacent counties. Mrs. Ellis was notified last week for an additional \$167,000 in PSAP funds that we will be receiving for the Sheriff’s Office. That resolution will come to the board next month. There was discussion on the New World contract and future plans for the AS400 computer system. New World has now developed products further. An MSP, which is a Microsoft platform and Enterprise, which is an Internet based platform. These platforms are both much more user friendly. The County owns the towers and will be responsible for any maintenance.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution.....Carried.*

**2. APPOINTING MEMBERS TO THE LIVINGSTON COUNTY PLANNING BOARD**

RESOLVED, that the following members are hereby appointed to the Livingston County Planning Board for the term designated:

Name	Address	Title/Representing	Term
C. Joan Crunden	562 Feeley Road Caledonia, NY 14423	Town of Caledonia	1/1/16-12/31/18
Steve Polo	52 North Meadow Drive Caledonia, NY 14423	Village of Caledonia	1/1/16-12/31/18
Craig Macauley	5405 Route 63 Mount Morris, NY 14510	Town of Geneseo	1/1/16-12/31/18
Stewart Leffler	14 Rorbach Lane Geneseo, NY 14454	Village of Geneseo	1/1/16-12/31/18
Ruth Lea	5545 Cottonwood Drive Conesus, NY 14435	Town of Groveland	1/1/16-12/31/18
Joe Pukos	5226 Upper Mount Morris Road, Leicester, NY 14481	Town of Leicester	1/1/16-12/31/18
Dennis Neenan	2275 Clay Street Lima, NY 14485	Town of Lima	1/1/16-12/31/18
Kevin Fahey	10 Dio Lane Mount Morris, NY 14510	Village of Mount Morris	1/1/16-12/31/18
Jill Kalmar	4406 Nunda-Byersville Road, Nunda NY 14517	Town of West Sparta	1/1/16-12/31/17
David Sliker	4216 Main Street Leicester, NY 14481	Town of York	1/1/16-12/31/18

Director’s Comments: This resolution reappoints current members and appoints a new representative for the Town of West Sparta. The following lists the original appointment and the years of service to the Planning Board.

<u>Member</u>	<u>Original Appointment</u>	<u>Years to date (on anniversary)</u>
Joan Crunden	5/9/04	12
Steve Polo	3/14/07	9
Craig Macauley	2/14/07	9
Stewart Leffler	3/13/13	3
Ruth Lea	11/27/96	20
Joe Pukos	8/12/15	1
Dennis Neenan	3/14/90	26

Kevin Fahey	5/20/06	10
David Sliker	1/11/12	4
Total Years of Service		94

*Motion: Mr. Schuster moved and Mr. Carman seconded to approve the foregoing resolution.. Carried.*

**Informational Item(s) Written Only**

**LIVINGSTON COUNTY EMERGENCY COMMUNICATIONS SYSTEM UPGRADE PROJECT:**

Project Management Team Meetings. The Project Management Team met on December 14, 2015. The next meeting is scheduled for January 20, 2016.

New Tower Construction: Construction is currently underway at the Nunda and Springwater sites.

**2016 Project Priorities**

- We are targeting project construction completion and radio system cut-over in late 2016.
- We will continue working with adjacent counties on interoperability and connectivity improvements.
- We are receiving funding through Round 4 of the Statewide Interoperable Communications Grant program (SICG4) to upgrade the New World Computer Aided Dispatch system and replace 911 communications telephone system. We will be working on planning activities to implement these projects.
- NYS Public Safety Answering Point (PSAP 15-16) -- We submitted an application to the NYS DHSES for funding to help pay for 911 Center Operations personal services
- SICG 5 -- In early 2016, we will start reviewing the status and completion of existing projects for recommendation on possible application to the Statewide Interoperable Communications Grant program for additional interoperability with adjacent counties.

**CONESUS LAKE WATERSHED MANAGEMENT ACTIVITIES:**

**Conesus Lake Watershed Council:**

The CLWC met on December 11, 2015 and approved the work program for 2016. The CLWC also approved revisions to the Conesus Lake Watershed Invasive Species Prevention and Response Plan. Grants.

- The Town of Livonia and Planning Department were notified that the application to the NYS Department of State for the Wilkins Creek Stormwater Management Feasibility Study was successful. We will coordinate with the Town of Livonia on next steps, contract execution and project work to be completed.
- We are still waiting to hear about the application by the Genesee Finger Lakes Regional Planning Council to the Great Lakes Restoration Initiative for funding to address stormwater management concerns in the North McMillan subwatershed.

Technical Assistance. The Planning Department is working with Barton & Loguidice on development of a technical assistance contract for providing assistance to the Planning Department and Department of Environmental Health, and a second contract to provide assistance to the Planning Department and partner agencies on stormwater management and education efforts.

**TRANSPORTATION ADVISORY COMMITTEE:**

**Public Transportation Work Group**

- Planning staff is working with GTC on development of an RFP for consultant services for development of a mobility management website for county residents and agencies.
- We plan providing assistance to the Regional Transit Service (RTS) on a regional operational audit for routes in Livingston County.

**Community Devt Work Group**

The Planning Department submitted an application to the Genesee Transportation Council Unified Planning Work Program for a *Hamlet of Greigsville Transportation Safety and Access Improvement Plan*. If funded, the Planning Department will work with the Town and interested stakeholders on development of the Plan.

**Environmental Work Group**

The Genesee Transportation Council funded walking audits for the villages of Avon and Geneseo. In 2016, we would like to educate communities about the audit outcomes and work with the two villages on possible

implementation items.

#### AGRICULTURAL AND FARMLAND PROTECTION BOARD:

Planning Department staff time priorities for 2016:

##### Participation in Regional Projects

Planning Department staff continued participation on the steering committees for the Genesee Finger Lakes Regional Planning Council Transportation and Food Systems Project and the Genesee Transportation Council Critical Infrastructure Asset Vulnerability Project for Transportation Facilities.

##### Agricultural District Program

We submitted the final report to the New York State Department of Agriculture and Markets for the annual 303-b Petition Process.

##### Support Development of Municipal Ag Protection Plans and Comprehensive Plans

- Planning staff continued to provide assistance to the towns of Geneseo, Mt. Morris, and Sparta on development of their agricultural protection plans.
- Planning staff continued to provide technical assistance to the town of Springwater in development of its comprehensive plan.
- Town of Ossian - The Planning Department will be providing assistance with an application to NYS Ag and Markets for development of an agricultural protection plan. If funded, our office will provide technical assistance to the Town on development of the plan.

#### ENVIRONMENTAL MANAGEMENT COUNCIL

The Planning Department coordinated with the Genesee Finger Lakes Regional Planning Council on an application to the Environmental Protection Agency for a Regional Brownfield Assessment Project.

#### COUNTY PLANNING BOARD EXEMPTION AGREEMENTS.

Municipal Agreements. Livingston County is authorized to enter into agreements with each municipality in Livingston County to exempt the County Planning Board referral of certain local zoning and subdivision actions otherwise required by Section 239-m and n of NYS General Municipal Law. Exemption agreements were originally executed with several municipalities in 1992. The County Planning Board has recommended revisions to the original model agreement to exempt additional local zoning and subdivision actions from County Planning Board review. A draft of the updated agreement was circulated to all Livingston County municipalities for review and comment on September 1, 2015, at the direction of the Livingston County Board of Supervisors Public Services Committee. Municipalities were given until September 30, 2015, to propose revisions to the draft agreement. The Planning Department hasn't received any proposed modifications to the draft agreements. Accordingly, we will prepare a resolution for consideration at a Public Services Committee meeting in early 2016 to enter into agreements with the interested towns and villages.

Membership. We still have vacancies that need to be filled. I will plan on advertising for At-Large members in 2016.

LET'S Plan. Reminder: Evenings with the County Planning Board is an opportunity for municipal training credit hours. Municipal planning and zoning officials may receive credit for attending and learning about County Planning Board review. Those interested should call the Planning Department beforehand to learn about the agenda and ensure that a meeting is being held. Meeting cancellations are rare, but do happen. The Planning Department is presenting a session on zoning basics and procedures on January 19, 2016, 6:30 - 8:30PM, at the Sparta Community Center, 7351 Route 256, Scottsburg, NY 14545. Towns and villages are encouraged to send new members to this new training. The event is free and will provide an excellent overview on zoning and land use regulations and how local officials fit into the process. Refresher training is also good! Participants will earn up to 2 hours of training credits.

E911 ADDRESSING: The Planning Department continued work on the E911 addressing assignments and ROW naming with the Sheriff's Office.

#### OTHER TECHNICAL ASSISTANCE

Community Initiatives Council 2016 Community Needs Assessment. The Planning Department is providing assistance to the County Workforce Development Office and the Community Initiatives Council on development of the 2016 Community Needs Assessment. We anticipate completion in Spring 2016. Planning staff worked on development of a public survey. The public survey and data collection process will run January 1-31, 2016.

**EMERGENCY MEDICAL SERVICES – KAREN DEWAR**

**Action Item(s) To Be Reported**

**AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT(S) FOR THE LIVINGSTON COUNTY EMERGENCY MEDICAL SERVICES DEPARTMENT: AVON ROTARY LIONS AMBULANCE, DANSVILLE AMBULANCE, GENESEE VALLEY EMS, VILLAGE OF GENESEO AMBULANCE, VILLAGE OF LIMA VOLUNTEER AMBULANCE, LIVONIA AMBULANCE DISTRICT #1, MOUNT MORRIS TOWN AMBULANCE, YORK AMBULANCE**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract(s) for the Livingston County Department of Emergency Medical Services, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Avon Rotary Lions Ambulance</b> 74 Genesee Street Avon, NY 14414	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Dansville Ambulance</b> 18 Ossian Street Dansville, NY 14437	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Genesee Valley EMS</b> PO Box 3 Caledonia, NY 14423	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Village of Geneseo Ambulance</b> PO Box 428 Geneseo, NY 14454	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Village of Lima Volunteer Ambulance</b> PO Box 335 Lima, NY 14485	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Livonia Ambulance District #1</b> PO Box 108 Livonia, NY 14487	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>Mt. Morris Town Ambulance</b> 112 ½ Main Street Mt. Morris, NY 14510	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call
<b>York Ambulance</b> 2667 York Road West York, NY 14592	1/1/16-12/31/18	ALS \$225.00/call BLS \$135.00/call

Ms. Dewar explained that these are for joint billing with ambulances within the County that also do joint billing.

*Motion: Mr. DiPasquale moved and Mr. Gott seconded to approve the foregoing resolution... Carried.*

**ESTABLISHING INCREASED LIVINGSTON COUNTY ALS/BLS RATE FEES EFFECTIVE JANUARY 1, 2016 – MEDEX BILLING INC.**

WHEREAS, after a review of other ALS/BLS Agency charges for services billed through MedEx Billing Inc., it has been determined that the charge/structure should be modified, now, therefore, be it

RESOLVED, that the following schedule of charges for the Livingston County ALS/BLS Program billed through MedEx Billing, Inc. be effective January 1, 2016:

<b>2016 Livingston</b>	<b>ALS 1</b>		<b>ALS / BLS</b>					
<b>County EMS</b>	<b>BLS Non-</b>	<b>BLS</b>	<b>Non-</b>	<b>ALS 1</b>	<b>ALS</b>	<b>Specialty Care</b>	<b>ALS / BLS</b>	
<b>Rates</b>	<b>Emergency</b>	<b>Emergency</b>	<b>Emergency</b>	<b>Emergency</b>	<b>ALS 2</b>	<b>Interface</b>	<b>Transport</b>	<b>Mileage</b>
	\$540.00	\$665.00	\$695.00	\$885.00	\$995.00	\$835.00	\$1,075.00	\$23.00

Rates have not been increased since 2014. MedEx does a comparison on where we sit with other fees and we

are average or below average. We do not send anyone to collections unless the insurance payment was sent to them instead of the ambulance service.

*Motion: Mr. Carman moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

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**Informational Item(s) Written Only**

November 3 & 5, 2015	Motivational Interview Training for Community Paramedicine Program
November 5, 2015	Monthly Captain meeting
November 9, 2015	MLREMS Executive Committee meeting
November 10, 2015	Medical Director meeting
November 16, 2015	MLREMS / REMAC meetings
November 18 & 19, 2015	Five EMT's/Paramedics attend Tactical Combat Casualty Care training co-hosted by LCEMS
November 25, 2015	Medical Director meeting
November 30, 2015	Medical Director meeting with Cuylerville Ambulance Captain
December 2, 2015	Medical Director meeting with Nunda Ambulance Captains
December 3, 2015	Monthly Captain meeting
December 10, 2015	Meeting with Noyes regarding enrolling patients for grant
December 10, 2015	Meeting with NYS DOH EMS Representative
December 11, 2015	Meeting with Livingston County DOH and Sheriff's Office regarding responses for hospice patients
December 14, 2015	MLREMS Executive Committee meeting
December 16, 2015	Response to East Avon for HazMat

**SOLID WASTE – CATHY VAN HORNE**

**LCWSA Board Activities:**

1. DOCCS Water Supply Project – The contract between the LCWSA and DOCCS was signed in September of 2015. The LCWSA has guaranteed 500,000 gpd average water consumption and 700,000 gpd peak. There is limited water available for their use, 70,000 gpd, which is plenty of water for the residential uses along that line. Letters have been sent to all property owners on the line asking that any non-residential user contact the LCWSA immediately to determine their water needs. Three Farms have provided their projected needs. If it is determined that the current available water cannot meet the needs of the nonresidential customers, upsizing of water mains will be considered at the users cost. The Engineering firm of Clark Patterson Lee was selected to design the project after review and interviews of proposals from three firms. Attached is the latest map of the project area. The Surveying, hydraulic modeling and mapping are underway. At the next LCWSA Board meeting the Board will consider the pros and cons of the proposed project tanks sites and pump station sites. The LCWSA has also received petitions from residents just off the project site and LCWSA Staff is working on finding funding for these small extensions. Mrs. VanHorne reviewed the map with the Committee. The engineers are looking at expansions which would include the petitions received. Total cost is \$7.5M. Mr. DiPasquale explained that the Town of Mt. Morris is four miles from this line and tried to get this project and was denied. He will be voting no if and when this comes to vote.
2. Sweeteners Permit – Sweeteners Plus has invested in a pretreatment facility for the sweet water waste stream, in order to discharge that material to the sanitary sewer. This waste stream by nature is a toxic to the Lakeville wastewater treatment plant. Sweeteners has had trouble getting good treatment out of their facilities until recently when results have been more consistent. The LCWSA agreed to issue the permit based on their recent in-house testing. The permit sets limits on the waste stream and testing parameters. First results from ALS laboratory are expected shortly.
3. The LCWSA is considering a Power Purchase Agreement from SolarCity. SolarCity is proposing to build a solar array on 4 acres of land owned by the LCWSA, at the Lakeville treatment site.

The Power purchase agreement is a 20 year commitment. SolarCity has responded to many questions and issues that the Board and the Board Attorney has raised so far to the Board Satisfaction. The site is located within their fenced area.

4. Inflow and Infiltration Grant - Clark Patterson Lee Engineering is also working on a Grant study on Inflow and Infiltration into the sanitary sewer system. The report will outline several different options to overcome the issue of overflows during the severe storms that the service area has suffered in the last two years. Early warning systems have been authorized by the LCWSA Board. The Village of Livonia sewer meter will have alarming on it when the flows exceed certain levels. A trailer mount high speed pump will be deployed to attempt to divert the overflow issues from Conesus Lake to the Conesus creek. Staff spent several months this summer die testing storm sewers in the Village and did find one connection to the sanitary sewer. The LCWSA is not able to determine exactly how much flow this will divert from the sewer in times of severe storms. Lastly, the LCWSA Board has authorized an additional employee in the 2016 budget who will have the responsibility to conduct internal plumbing inspections of our residents to determine if illegal connections are an issue in the system. The LCWSA has been providing educational materials in the bills to its customers on this issue.
5. The LCWSA has completed a lighting project for the Lakeville treatment plant and has replaced the lighting with all LED lighting. The project had a National Grid grant of about 50% of the costs. Project pay back is less than five years. They are very pleased with the lighting quality.

### EXECUTIVE SESSION

Motion made by Mr. LeFeber and seconded by Mr. Gott that the Committee adjourn and reconvene and All Supervisors, County Administrator Ian M. Coyle, Clerk of the Board remain present. Carried.

Mr. Gott moved and Mr. LeFeber seconded that the Committee reconvened in regular session. The following report was presented.

The Public Services Committee having met in Executive Session, hereby reports as follows:  
No action taken.

### **ADJOURNMENT**

Mr. Schuster moved and Mr. Carman seconded to adjourn the meeting at 10:16 a.m.

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### **COUNTY CLERK – MARY STRICKLAND**

#### **Informational Item(s) Written Only**

1. Appointing Motor Vehicle Supervisor January 4, 2016.
2. Ad put in the paper for Deputy County Clerk submission date is January 4, 2016 and interviews to follow.
3. Working on easier instructions for pistol permit, dealer and gunsmith applications. Working with Sheriff's Office to have pistol permit applicants come to the County Clerk's Office to have their signature notarized and look over application before turning into the Sheriff's Office. (DONE)

### **PUBLIC DEFENDER – MARCEA TETAMORE**

#### **Informational Item(s) Written Only**

1. Applications received YTD to 12/28/15 p.m.: 1,689
2. Files opened YTD to 12/28/15 p.m.: 987
3. Cases assigned to GVLA as of 12/28/15 p.m.: 380
4. Applications pending as of 12/28/15: 49
5. Applications received between 11/23/15-12/28/15: 148
6. Files opened between 11/23/15-12/28/15: 60
7. Cases assigned to GVLA between 11/23/15-12/28/15: 20

8. Section 722-d money received YTD as of 12/28/15: \$1,392.50
9. Money received from collection agency YTD as of 12/28/15: \$33.50

Respectfully submitted,

Michele R. Rees  
Clerk of the Board