

**HUMAN SERVICES COMMITTEE MEETING MINUTES  
TUESDAY, APRIL 7, 2015  
1:30 P.M.**

PRESENT: P. Yendell, L. Semmel, D. Babbitt Henry, I. Davis, B. Donohue, E. Gott, D. LeFeber, I. Coyle

**DEPARTMENT OF HEALTH – JENNIFER RODRIGUEZ**

**Action Item(s) To Be Reported**

1. **AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF HEALTH: ARC OF LIVINGSTON/WYOMING COUNTY, METRIX MARKETING, INC., NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS, NEW YORK STATE DEPARTMENT OF HEALTH, JOHN & BRIDGET YORK,**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Health, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Arc of Livingston/Wyoming County</b>	1/1/15 – 12/31/16	\$33,496.00

18 Main Street

Mt. Morris, NY 14510

For: Integrated supported employment.

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
OMH (Office of Mental Health)	0%	Yes X No

Director's Comments:

This contract is a revision, due an increase in OPWDD funding.

<b>Metrix Marketing, Inc.</b>	1/1/15 – 9/30/15	\$20,000.00
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40 Wildbriar Road

Rochester, NY 14263

For: Social Media Marketing/Advertising Project

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
100% WIC	0%	Yes X No

Director's Comments:

This contract provides for Social Media Marketing and Advertising, as part of the WIC Performance Improvement Statewide Initiative.

<b>National Association of County and City Health Officials (NACCHO)</b>	1/7/15 – 7/31/15	\$3,500.00
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1100 17<sup>th</sup> Street, NW

Washington, DC 20036

For: Medical Reserve Corp. MRC 15-0029

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
NACCHO	0%	Yes X No

Director's Comments:

This contract enhances our Emergency Preparedness Services and assists with the coordination and training of Medical Reserve Corps Volunteers.

<b>NYS Department of Health</b>	1/1/15 – 12/31/15	\$347,622.00
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Division of Family Health

Room 859 Corning Tower

Empire State Plaza

Albany, NY 12237

For: Family Planning Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>

NYS DOH	0%	Yes X No
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Director's Comments:

NYS contract for the family planning services.

**John & Bridget York** 4/1/15 – 3/31/17 4/1/15 – 3/31/16 \$825.00/month  
 3 Chestnut Avenue 4/1/16 – 3/31/17 \$850.00/month  
 Dansville, NY 14437  
 For: Reproductive Health Center Rental Agreement

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Family Planning Grant	0%	Yes X No

Director's Comments:

This contract provides for a site for the Reproductive Health Center Dansville clinic.

Ms. Rodriguez reviewed the contracts for approval.

*Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

Ms. Rodriguez reviewed the compliance information for Mental Health under informational items below from when they self reported. Also included are the jail statistics, which is another big increase.

**Informational Item(s) Written Only**

- Health Education is implementing the SHAPE Work Plan for 2015- currently planning the SHAPE 5K and Fun Walk/Run.
- LCDOH is piloting a healthy vending machine through Livingston Wyoming ARC, which replaced the soda vending machine.
- Healthy Grocery Store initiative (CHIP) - Evaluated initiative at the 26 of 35 respondents purchased healthy items because of in store labeling and marketing: Shop N Save in Nunda, has signed a policy to label healthy items and a media and outreach plan will be implemented.
- Healthy Dining initiative (CHIP) Currently 10 local restaurants are participating in the Healthy Dining Program by labeling healthier menu items
- Media and outreach plan implemented, regarding cancer screenings title Show Someone You Care, which reminds individuals to encourage loved ones to be screened.
- Marketing and outreach plan for radon has been very successful as the number of radon test kits distributed have increased from last winter to the current winter.
- Liz Green, Violence Prevention Coordinator, continues to provide training, curriculum and technical support to local schools.
- Staff training included Healthy Homes and Ergonomics.
- Hospice has received certification to implement the “We Honor Vets” program.

**Mental Health Compliance Statistics**

Month	Total Number Of Clients Served	Client to Staff Ratio FTE is 6.5 unless specified.	Number of Intakes	Percentage of Tx Plans completed on time
January	771	1 : 118		89
February	778	1 : 119.7		98.1
March	791	1 : 121.7		96.6
April	840	1 : 129.2		97
May	837	1 : 128.7	29	95.6
June	830	1 : 127.7	43	97.7

July	794	1 : 132.3 FTE 6	79	94.6
August	821	1 : 126	69	93.7
September	848	1 : 141.3 FTE 6	70	95.9
October	904	1 : 139	59	97
November	870	1 : 133.8	37	95.7
December	842	1 : 120.3 FTE 7	35	96.7
Average	827	1 : 128	53	95.6

Jail Statistics

Month	2012		2013		2014	
Jan	Total	188	Total	166	Total	221
	Initial Health History	<u>74</u>	Initial Health History	<u>50</u>	Initial Health History	<u>97</u>
	Total	262	Total	216	<i>TOTAL</i>	<i>318</i>
Feb	Total	192	Total	176	Total	276
	Initial Health History	<u>95</u>	Initial Health History	<u>78</u>	Initial Health History	<u>73</u>
	Total	287	Total	254	Total	349
March	Total	201	Total	179	Total	269
	Initial Health History	<u>66</u>	Initial Health History	<u>53</u>	Initial Health History	<u>68</u>
	Total	267	Total	232	Total	337
April	Total	182	Total	159	Total	282
	Initial Health History	<u>53</u>	Initial Health History	<u>57</u>	Initial Health History	<u>80</u>
	Total	235	Total	216	Total	366
May	Total	171	Total	190	Total	228
	Initial Health History	<u>75</u>	Initial Health History	<u>75</u>	Initial Health History	<u>55</u>
	Total	228	Total	265	Total	283
June	Total	175	Total	186	Total	297
	Initial Health History	<u>58</u>	Initial Health History	<u>52</u>	Initial Health History	<u>63</u>
	Total	233	Total	238	Total	360
July	Total	187	Total	264	Total	322
	Initial Health History	<u>82</u>	Initial Health History	<u>74</u>	Initial Health History	<u>72</u>
	Total	269	Total	338	Total	394
Aug	Total	216	Total	276	Total	297
	Initial Health History	<u>68</u>	Initial Health History	<u>70</u>	Initial Health History	74
	Total	284	Total	346	Total	371
Sept	Total	163	Total	259	Total	335
	Initial Health History	<u>54</u>	Initial Health History	<u>129</u>	Initial Health History	79
	Total	217	Total	388	Total	414
Oct	Total	246	Total	311	Total	499
	Initial Health History	<u>80</u>	Initial Health History	71	Initial Health History	<u>98</u>
	Total	326	Total	382	Total	597
Nov	Total	111	Total	217	To Total	402
	Initial Health History	<u>55</u>	Initial Health History	<u>56</u>	Initial Health History	<u>68</u>
	Total	166	Total	273	Total	470
Dec	Total	172	Total	258	Total	323

	Initial Health History <u>71</u>	Initial Health History <u>70</u>	Initial Health History <u>56</u>
	Total 243	Total 328	Total 379
Total	Total 2,204	Total 2,641	Total 3751
	Initial Health History <u>813</u>	Initial Health History <u>833</u>	Initial Health History <u>883</u>
	Total 3,017	Total 3476	Total 4634

**WORKFORCE DEVELOPMENT – RYAN SNYDER**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING AGREEMENT FOR LIVINGSTON COUNTY: GLOW YOUTH CONSORTIUM**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following agreement for Livingston County, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Agreement With</u>	<u>Term</u>	<u>Amount</u>
<b>GLOW Youth Consortium</b> 6 Court Street Geneseo, NY 14454	7/1/15 until terminated	N/A

For: The purpose of this agreement is to define and delineate the functions, powers, duties, relationships and operating procedures of the consortium.

Mr. Snyder explained that this item is regarding the new law that has been implemented and they now need to compete for funding. He took the lead in forming a consortium of the four counties. There was discussion on the fact that Wyoming County has stepped aside and given up their rights to Wyoming Community Action on the Youth funding only.

*Motion: Mr. LeFeber moved and Mr. Davis seconded to approve the foregoing resolution.....Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING RESOURCE ALLOCATION PACKAGE (RAP) FOR THE LIVINGSTON COUNTY YOUTH BUREAU: NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following Resource Allocation Package (RAP) for the Livingston County Youth Bureau, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>NYS Office of Children and Family Services</b> Capital Views Office Park 52 Washington St. Rensselaer, NY 12144	1/1/15-12/31/15	Up to \$65,000.00

<b>Funding Source</b>	<b>Local Share</b>	<b>Budgeted?</b>
NYS Office of Children and Family Services	\$0	Yes

For: The Resource Allocation Package (RAP) authorizes the draw down of state Youth Development funds. Mr. Snyder explained that this is done every year and allows them to access and draw down the funding from the state for their youth development programs.

*Motion: Mrs. Donohue moved and Mrs. Semmel seconded to approve the foregoing resolutionCarried.*

**3. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY DEPARTMENT OF WORKFORCE DEVELOPMENT: GENESEE VALLEY EDUCATION PARTNERSHIP**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to

sign the following contracts for the Livingston County Department of Workforce Development, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Genesee Valley Education Partnership</b>	7/1/15 – 8/30/15	Up to \$10,000.00

80 Munson Street  
Le Roy, NY 14482

For: Career Exploration Program for the Summer Youth Employment Program

Funding Source	Local Share	Budgeted?
Temporary Assistance for Needy Families	0%	Yes

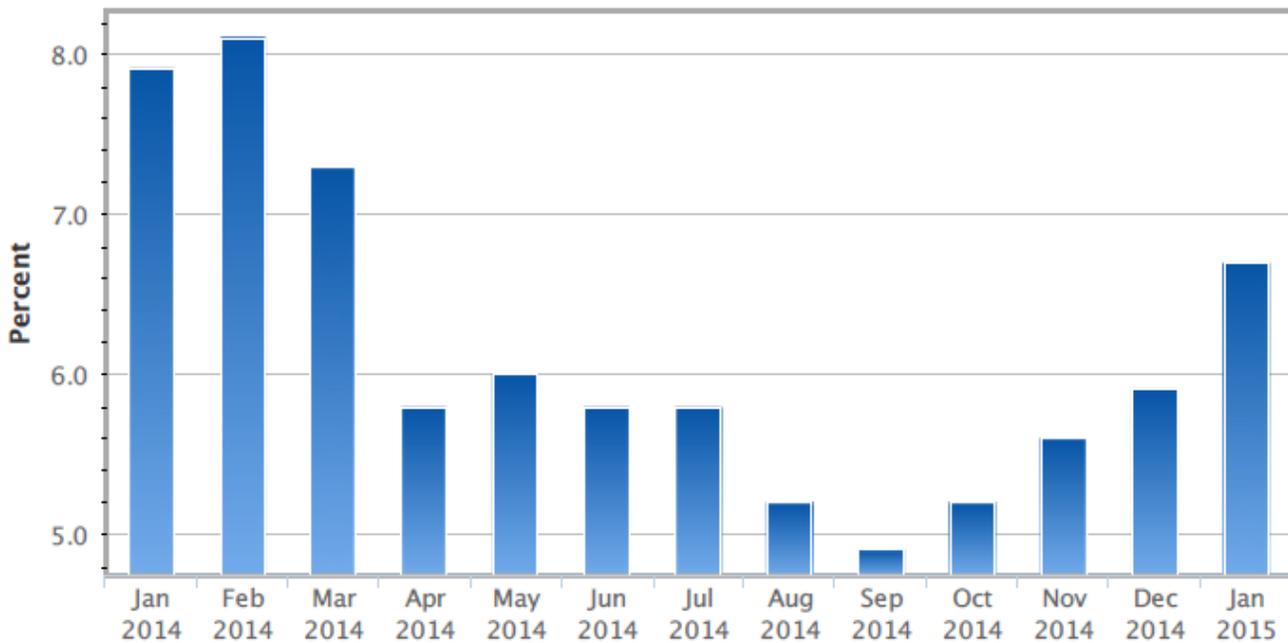
For the past three years this program was run through BOCES. Olie Olsen was unable to coordinate the program this year. The Business Education Alliance as a BOCES entity, is going to coordinate the program this year. This is a nice permanent partnership rather than working with a different individual each year.

*Motion: Mr. LeFeber moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

Global Sutherland is coming in Thursday for recruitment for 300 jobs. There was discussion on the job fair at the GCC site in Dansville. They are hoping for 50 employers this year.

**Informational Item(s) Written Only**

**Unemployment Rate  
2014-2015**



*The Unemployment Rate for January 2015 was 6.7%, which is the lowest unemployment rate for January in seven years (2008). However, the labor force and employed worker measures were at the lowest level in the 25 years of data that is available.*

**4. Office of Workforce Development Activity Report**

Activity	February 2014
Counselor Assisted Appointments	67
Adults/Youth in Training	17
Credentials Earned	1
Employer Recruitment Events	4

Workshop Attendees	94
Entries to Employment – WIA Only	210
PA Clients Employed	67
PA Clients in Work Experience	36
PA Clients in Education/Training	20

## **5. Workforce**

Workforce Innovation Opportunity Act - Workforce Development has formed a four county consortium of partners to compete for Youth funding through an RFP issued by the Workforce Investment Board.

Sutherland Global Recruitment - Sutherland Global has scheduled a recruitment event for April 9th in the Government Center to interview applicants for positions within the company. The intent of the event was to try and provide employment opportunities for the workers being displaced at Coast Professionals.

Summer Employment - Applications for the summer employment program are being accepted until April 10th. A new partnership with the Business Education Alliance has been formed to coordinate the Career Exploration Program for youth under the age of 16.

Job Fair - Recruitment for the annual Job Fair is underway, with 27 employers confirmed for the April 23rd event.

Careers in Health Care - Nearly 50 participants attended a forum on health care career opportunities, which served as a recruitment effort for the CNA training offered in conjunction with the Center for Nursing.

Finger Lakes Hired - A representative from Finger Lakes Hired will be in the center each Thursday to meet with long-term unemployed jobseekers in Livingston County interested in classroom or workplace training.

## **6. Youth Bureau**

Youth Development Funding - The state budget agreement maintained Youth Development funds at the same level as the prior year (\$60,676).

Teen Recognition - The April 29th dinner will honor 97 outstanding teens in the county. Of the approximately 2,500 eligible teens in Livingston County, the nominees represent less than 4% of those eligible.

## **7. Community Service Block Grant**

CNA/HHA Training - Applications for the spring session of the Certified Nursing Assistant training program at the Center for Nursing are being accepted until April 3rd.

Health Dept Outreach - An outreach worker for the Health Department will be located in the career center one day each week to provide information on services available to the public.

## **OFFICE FOR THE AGING – SUE DAVIN**

### **Preapproved Informational Item(s)**

- 1. Introductions/Procedures** - Ms. Davin explained that she has had a very good first week. She was very impressed with what she has seen so far. She has been out to all three congregate sites and she thinks we have a quality program that we can build upon. They are getting ready for Seniorama on May 9 at York. Mr. Davis talked about one person that needs to be personally interviewed that has some challenges in getting her biography. Foster Grandparent is celebrating their 50 year anniversary this year on the 21<sup>st</sup>. They are in the fourth year of a four year planning cycle so the state has issued some guidance on the planning for the next four year cycle. She is looking forward to taking a look at that process and needs assessment. She did some preliminary reporting looking at the numbers for 2013/14 versus 2014/15 and

there has been a significant increase in the health insurance information counseling and assistance. She is very excited and has loved the first week.

**Informational Item(s) Written Only**

- 1.) A proclamation claiming April 7, 2015 as a National Day of Service recognizing the impact of the Corporation for National and Community Service Program volunteers will be introduced to the full board at the March 25<sup>th</sup> meeting. The proclamation recognizes the important contributions of the Foster Grandparent Program of Livingston Steuben and Wyoming Counties, the Retired Senior Volunteer Program ( R.S.V.P.), the Senior Companion Program and AmeriCorps / Vista.
- 2.) This year the Annual Foster Grandparent Program Luncheon will celebrate 50 years of volunteer service by Foster Grandparents working in settings that service children of special needs. This year's event will be held on Tuesday, April 21, 2015 from 11:45 pm until 1:30 pm at the Valley Oak Event Center in Geneseo, N.Y. The event will include a luncheon buffet, Awards Ceremony and Special Guest Presentation: Health & Humor 9 Not for Dummies), Reservations were accepted until April 1, 2015.
- 3.) The Notice of grant award to fund the Health Insurance Information Counseling Assistance Program ( HIICAP) has been received from NYS Office for the Aging in the amount of \$36,707.00. From January 1, 2014 until December 31, 2014, the agency provided 679 different individuals assistance in answering questions about health insurance plans, Medicaid and Medicare.
- 4.) The agency is making application for one time funding of \$20,000 to provide additional caregiver assistance services through the Balancing Incentive Program ( BIP) Caregiver Support Program for the period 4/1/2015 - 3/31/16. In order to receive long term care in home services and supports under this grant, the care receiver must be Medicaid eligible.
- 5.) Program Summary Report for Fiscal Period 4/1/2014 – 3/31/2015
  - a. Total number of individuals served to date ( unduplicated county) = 1,719
  - b. Under 60, disabled (information and assistance only) = 31
    - Age 60-74 yrs = 438
    - Age 75-84 = 336
    - Age 85 + = 309
    - Over 60 DOB missing = 605
  - c. Poverty Level
    - 100 % (\$11,670 annually or under) = 129
    - 125% (\$14,588 annually) = 77
    - 150% (\$17,505 annually) = 182
    - 185% (\$21,590 annually) = 109
  - d. Frail / Disabled ( 2-3 activities of daily living that are difficult to perform) = 554
  - e. Live Alone = 472

**CENTER FOR NURSING & REHABILITATION – FRANK BASSETT**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR THE LIVINGSTON COUNTY CENTER FOR NURSING AND REHABILITATION: VNA HOMECARE OPTIONS, LLC**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for the Livingston County Center for Nursing and Rehabilitation, according to the term(s) designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>VNA Homecare Options, LLC.</b> 1050 West Genesee Street Syracuse, New York 13204 For: MLTC Provider Agreement	4/1/15-3/31/17	Rate Schedule

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
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N/A		Yes	No
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Director's Comments:

This contract establishes a rate that is 110% of the CNR's published SNF Medicaid rate and 110% of the Adult Day Health Care (ADHC) Medicaid rate plus \$5.00 per enrollee meal per day for services to VNA Homecare Options enrollees.

Mr. Bassett reported that he has been able to negotiate a 110 % rate of the published Medicaid rate for the SNF Medicaid and the Adult Day Health Care Medicaid rate plus \$5.00/day for the registered clients eating lunch while attending. Keep in mind that this was supposed to happen by April 1, 2014.

*Motion: Mrs. Donohue moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**2. PROCLAIMING THE WEEK OF MAY 10-16, 2015 AS NURSING HOME WEEK IN LIVINGSTON COUNTY IN CELEBRATION OF OLDER AMERICANS' MONTH**

WHEREAS, we as Americans experience aging as the natural order of life, live longer than at any time in the past, and seek to maintain our highest level of physical function in periods of infirmity; and

WHEREAS, nursing homes at the local, state and national level provide skilled nursing and rehabilitative care for injured, disabled, or sick persons who require chronic or restorative nursing care; and

WHEREAS, the nursing homes in Livingston County provide a high quality of care and services to meet the needs of Livingston County residents and the greater community, and

WHEREAS, nursing homes are a vital component of the local economy providing employment and economic activity beneficial to the community, now, therefore, be it

RESOLVED, that the Livingston County Board of Supervisors proclaims May 10-16, 2015 as Nursing Home Week in honor of the valuable contributions Livingston County's nursing homes and their staffs make to the quality of life of our county.

This includes the Avon and Conesus nursing homes. This is really about the staff and all that they do.

*Motion: Mr. Gott moved and Mr. Davis seconded to approve the foregoing resolution ..... Carried.*

**Pre-approved Informational Item(s) To Be Reported**

1. Financial/Operational Updates:

- a.) Occupancy- March occupancy as of 3/30 was 98.7%. Year to Date occupancy is 98.72%. The Medicare days are up significantly from what was budgeted. We are 710 days ahead of what was budgeted for Medicare days. There was discussion on the Rehab rates. They are averaging 5 of the 10 beds in TC 2/Park Avenue on the second floor. There was a point in the last two weeks where we had 26 of 26 beds downstairs and 5 rehabs downstairs. There was discussion on the occupancy at the other nursing homes.
- b.) Cash Flow – The CNR's Cash Flow Report as of March 27, 2014 reflects \$17,527,463. These numbers are good and we can anticipate through the universal settlement finalization a \$1.3MM. We will receive the first two years in one lump payment and the balance over the next three state dispersals. This will help offset some of the impact with the statewide pricing being implemented.
- c.) Budget Variance and Census – The January 2015 budget variance report will be discussed at the committee meeting. Mr. Bassett reviewed the distributed report.
- d.) No update regarding Universal Settlement - CMS and NYS are in discussions regarding the settlement plan and provider eligibility requirements. The 2008 Medicaid Rate audit by OMIG is held in abeyance pending this settlement. The anticipated NYSDOH recoupment of \$166,594.00 for 2008 would not proceed if Universal Settlement is approved.
- e.) Mr. Bassett updated the Committee on the status of the flooring project. Candice Centiva is going to pay 100% of the cost to remove and cover 100% of the replacement product. Centiva is also paying to replace the product in the mock up.
- f.) They have had the pre-construction conference with Valley View on the courtyard project. His staff is removing the pots and furniture but he has asked John Driscoll to coordinate with the Jail to get some trustees to help with this. He has contract alternates for the removal of the rubber and concrete pavers.
- g.) Mr. Bassett updated the Committee on the purchasing coordinator position vacancy. He has met with the staff and created position control for both housekeeping and laundry workers. He was very clear on

performance expectations. He will be coming to the committee with a create and fill for a new position for the purchasing/fiscal position at a later date. He has received a retirement letter from Linda Goodwin effective late May. He is meeting with Barb Keefe about combining those two positions.

- h.) Mr. Bassett reported on the pharmacy contract with Quinlan. There are some challenges that they are working through. There was discussion on the issues discussed in meetings he has held with staff and particularly the July 11, 2011 significant medication error that gave us immediate jeopardy status. This is on for four years, once we go past July 11, 2015 we will go from being a \*\*\* average nursing home where we are right now back to a \*\*\*\* above average where we were before, or even to a \*\*\*\*\* where we should be.
- i.) Chairman Gott thanked Frank Bassett and Ryan Snyder on their work spearheading the County Workers United Way Campaign. Mr. Bassett explained that the Sheriff really stepped up this year and the participation in his department was significantly higher than last year. The extra special event fundraising efforts by various departments were very successful. Morrison did three special events that raised over \$800. There was discussion on requests for including a video in the future. There was discussion on the pledge returns from retirees.

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**Informational Item(s) Written Only**

- 1. Reports - Absenteeism, Mandation, FMLA, Payroll Performance, Work Related Injuries, Quality Measures, Report Card
- 2. Linen Services Bid – Two bids were received from the bid issued. The bid tabulation sheet was forwarded to NYSID at their request. NYSID has issued a proposal, which is being evaluated. As a result, the contract with the current vendor, Clarus, has been extended 30-days to May 31 to enable an award recommendation to be developed and be submitted to the Human Services Committee for action in May.
- 3. Courtyard Surface Project – A pre-construction coordination meeting was held with the contractor, Valley View, and CPL, Construction Administrator on April 3. A schedule is being developed for removal of existing surface materials and installation of new. The schedule is weather dependent but anticipated to be complete in sufficient time for resident and family summer use..
- 4. Floor Finish Replacement Project – The manufacturer of the luxury vinyl tile, Centiva, has agreed to incur the cost associated with removing materials installed to date and will provide replacement product at par. The tile from one production facility was determined to be unacceptable to the County. The installation schedule has been suspended and a new phasing schedule will be developed with the contractor, Pro-Carpet and Construction Administrator, CPL.
- 5. Nurse Aide Training- FLCC will conduct the next training program at the CNR starting April 27. The Workforce Development Office has been an exceptional partner in planning for, recruiting and providing grant resources to support the Nurse Aide training program.
- 6. County Worker United Way Campaign – County employee efforts have yielded a record \$40,000+ outcome for the 2015 campaign. Special event fundraising and robust donor participation was key to the campaign’s success. The Campaign Coordinators are to be lauded for their efforts.

**DEPARTMENT OF SOCIAL SERVICES – DIANE DEANE**

**Action Item(s) To Be Reported**

**1. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACTS FOR THE LIVINGSTON COUNTY DEPARTMENT OF SOCIAL SERVICES: LABORATORY CORPORATION OF AMERICA HOLDINGS & CHANCES & CHANGES, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contracts for the Livingston County Department of Social Services, according to the terms designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
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**Laboratory Corporation of America Holdings** 1/1/15-12/31/19 \$50.00/person  
 1440 York Court Automatically renews every  
 Burlington, NC 27215 year after the initial term  
 For: The provision of Paternity Testing

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Admin.	17%	Yes X No

Director's Comments: Automatic renews every yr. after the initial term subject to price changes

**Chances & Changes, Inc.** 1/1/15-12/31/15 \$60,000.00  
 PO Box 326  
 Geneseo NY 14454  
 For: Non-Residential Domestic Violence Services

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Federal Administration	26%	Yes X No

Director's Comments: DSS is mandated by OCFS to provide these services. We choose to contract for these services. They include Hot line services, Court Advocate, Program Assistance, Case Management, Community/School Education, and Advertising/Outreach.

**Chances & Changes, Inc.** 4/1/15-12/31/15 \$9,750.00  
 PO Box 326  
 Geneseo, NY 14454  
 For: Family Safety Advocate

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Preventive Funding	38%	Yes X No

Director's Comments:

This initiative has been primarily funded through a collaborative grant from OCFS to Chances and Changes. DSS has paid less than \$15,000 total cost annually for a full time resource for the past 5 years. The grant has not been renewed; this contract will retain the resource for two days a week for the remainder of the calendar year.

Mrs. Deane reviewed each of the contracts for approval.

*Motion: Mr. Davis moved and Mr. Gott seconded to approve the foregoing resolution ..... Carried.*

**2. AUTHORIZING THE CHAIRMAN OF THE LIVINGSTON COUNTY BOARD OF SUPERVISORS TO SIGN THE FOLLOWING CONTRACT FOR LIVINGSTON COUNTY: TELETASK, INC.**

RESOLVED, that the Chairman of the Livingston County Board of Supervisors is hereby authorized to sign the following contract for Livingston County, according to the term designated, subject to review by the County Attorney and County Administrator:

<u>Contractor</u>	<u>Term</u>	<u>Amount</u>
<b>Teletask, Inc.</b> 5150 Sunrise Blvd., Suite F-4 Fair Oaks, CA 95628	5/1/15-4/30/16	\$5.00/1,000 points

For: Web-based messaging services for appointment reminders

<i>Funding Source</i>	<i>Local Share</i>	<i>Budgeted ?</i>
Various	Various	Yes X No

Director's Comments:

Teletask will allow county staff to use the Health Messenger, a web-based service that provides the means to remind/recall/alert patients and clients about a wide range of services such as due dates and appointments. The mode of delivery of these messages is text, voicemail, email, each having a different point value. The pricing structure allows the County to buy points thereby allowing flexibility in the manner in which these messages are sent.

Mrs. Deane explained that this is the auto dialer for appointment reminders that she would like to have with the County so that any department can use them. WIC already works with this company. DSS is going to use it for the telephone recertification process. Ontario County has had a great success rate. Public Health and Mental

Health are both pleased to start using this program.

*Motion: Mr. Gott moved and Mrs. Semmel seconded to approve the foregoing resolution.....Carried.*

**3. PROCLAIMING THE MONTH OF APRIL AS CHILD ABUSE PREVENTION MONTH**

WHEREAS, all throughout the year, the Livingston County Department of Social Services Child Protective Services Unit protects children by investigating all allegations of child abuse and maltreatment, and;

WHEREAS, the purpose of the Child Protective Services Act of 1973 is to encourage more complete reporting of suspected child abuse and maltreatment and established the requirement that each county investigate all reports in order to protect children from further abuse and maltreatment, and;

WHEREAS, Child Abuse and Maltreatment research shows that preventing child abuse often happens at a community level, a strong supportive community that values parenting and families makes a safe and healthy environment for kids. Parents who know they have support and access to resources are better parents, thereby reducing the risk for neglect and abuse, and;

WHEREAS, Livingston County believes that focusing on ways to build a strong community and promote protective factors, including:

- Nurturing and attachment
- Knowledge and parenting and child development
- Parental resilience
- Social connections
- Concrete support for parents

and offering such opportunities in every interaction with children and families, is the best thing our community can do to prevent child maltreatment and promote optimal child development and therefore encourages all individuals and organizations to play a role in making Livingston County a better place for children and families, and;

WHEREAS, April is the month to bring awareness to the role that Communities play in protecting children; by working together as a community, we all can play a part in promoting children's emotional well-being and strengthening families.

RESOLVED, that the Livingston County Board of Supervisors does hereby proclaim April 2015 as Child Abuse Prevention Month, and during this month and throughout the year, Livingston County is dedicated to supporting families and reducing the risk of child abuse and neglect.

Mrs. Deane explained that the pinwheels were received yesterday and they will be creating pinwheel gardens at DSS and one other location in the county.

*Motion: Mr. Gott moved and Mrs. Donohue seconded to approve the foregoing resolution .....Carried.*

Mrs. Deane asked the Committee if they are interested in receiving the revised December report. She will send it to Michele electronically to send out to the board members.

**Informational Item(s) Written Only**

1. Status Reports
  - a. Statement of Appropriations, Expenditures & Balances (Monthly) (February)
  - b. Statistics (Monthly) (February)

<b>Temporary Assistance Cases (TA):</b>	<b><u>Feb</u></b>	<b><u>% Change from Jan 1</u></b>
Family Assistance	373	-0.53%
Safety Net	399	1.01%
<b>Total</b>	<b>772</b>	<b>0.26%</b>

<b>Medicaid Cases (MA):</b>		
Community	3340	-9.09%
Chronic Care	236	-1.26%

Foster Care	134	-6.94%
SSI	1274	2.74%
<b>Total</b>	<b>4984</b>	<b>-5.91%</b>

These Individuals are included in above TAMA.

Managed Care	5971	-4.34%
Managed Long Term Care	27	-10.00%
<b>Total</b>	<b>5998</b>	<b>-4.37%</b>

<b>Food Stamp Cases:</b>	<b>3472</b>	<b>0.58%</b>
<b>Child Care Cases:</b>	<b>197</b>	<b>-1.99%</b>

<b>Protective Services for Adults (PSA):</b>	82	
<u>Financial Mgmt</u>	64	
<u>Home Mgmt</u>	51	
<u>Personal Care</u>	<b>20</b>	
Level I	6	
Level II	13	
Level I pending	1	
<u>Guardianship Cases</u>	4	
Awaiting discharge	1	
Pending	0	
Assessment assists	63	

<b>Preventive Services:</b>	65	6.56%
<u>Probation caseload</u>	29	38.10%
<u>School based consults</u>	190	
<u>School based active</u>	3	

<b>Child Protective Services (CPS):</b>	
<b>New Assignments</b>	43
<b>New Assignments that went FAR</b>	23

<b>Foster Care</b>	58	
<b>Foster Children - DSS Custody</b>	38	-5.00%

2. Employees hired, resigned or retired in March:

Johnette Parmelee	Layoff	Seasonal HEAP	Caledonia	3/6/15
Lisa Battle	Layoff	Seasonal HEAP	Nunda	3/19/15
Alicia Pritchard	Promotion	Support Investigator	Nunda	3/22/15
Janis Bassett	Retired	Legal Assistant	Springwater	3/31/15

- Arc has moved onto the fifth floor of the building. Agency staff has been relocated within the building filling up the three floors assigned to Social Services.
- Annual Training will take place in April. All staff and contract staff within the Agency will receive the mandated training including Workplace Violence, Compliance, Fire Evacuation, Confidentiality, HIPAA, and Chemical Hazard Communication as well as building security.
- In recognition of Child Abuse Prevention month, a pin wheel garden will be constructed at the front entrance of Building 1 as well as other potential locations within the community. The pin wheel is the symbol for the prevention effort.
- We have suspended the use of FAR as an alternative child protective response to reports of child abuse and maltreatment. We continue to support this practice and philosophy however, due to increased turnover of

casework staff we have new staff that lack experience, therefore we are unable to sustain the programs practice to achieve the intended outcomes for the families and children we are serving. Approximately half of the reports over the last 1-2 years have been screening FAR. Our Agency has worked hard over the last 5 year to develop and promote this practice in our county, and we recognize the benefits of this approach. We would like to take some time to re-structure as it is our desired goal to resume the FAR initiative when our staffing structure can best support the practice.

### **OTHER – IAN COYLE**

Mr. Coyle updated the Committee that he met with Dale Nieswiadomy yesterday and he will be leaving on May 8 instead of the end of June as initially anticipated. He has received three resumes from the recruitment firm for the interview panel to review. Mr. Coyle has charged Mr. Nieswiadomy with putting pen to paper on every daily process that he does. We have four responses from firms on the legal RFP for Dave Lippitt. There was discussion on software packages and homegrown versus outside software.

### **ADJOURNMENT**

Mrs. Semmel moved and Mr. Gott seconded to adjourn the meeting at 9:56 a.m.

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### **VETERAN’S SERVICES AGENCY – FRANK HOLLISTER**

#### **Informational Item(s) Written Only**

1. This Director attended the American Legion Hill day in Albany, NY, from March 1 thru March 3, 2015. I visited our elected representatives, Senators Catherine Young and Patrick Gallivan and Assemblyman Bill Nojay. I discussed several important veteran-related issues with them including: extension of the 458b (Cold War Veteran’s Tax Exemption) indefinitely, Resolution #33, which requests the Governor of NY and the NYS Legislature to create and fund a Traumatic Brain Injury (TBI) and Post Traumatic Stress Disorder (PTSD) Biological repair Treatment & Recovery Law.

The signature wounds of our veterans serving in Iraq and Afghanistan are TBI & PTSD, for which the DoD and Department of Veteran Affairs medical facilities refuse to provide all known effective treatments, the most promising of which is Hyperbaric Oxygen Therapy Treatment (HBOT), which has been internationally recognized as a viable treatment for mild TBI & PTSD at an overall lower cost of treatment than a lifetime of unproven drugs.

Traditionally, TBI & PTSD have been treated as a psychiatric disorder, but growing evidence suggests mild TBI & PTSD may be the result of multiple concussive exposures and should therefore be treated as medical conditions, which may be healed by providing extra oxygen to the brain. Successful treatment of mild TBI & PTSD would significantly reduce suicide, homelessness, unemployment, family disruption and it’s economic loss among veterans carrying those unseen scars of war.

Resolution #23: Calls for establishing State Veterans Cemeteries in communities that successfully complete all legal prerequisites in NY. Such cemeteries would provide for the proper and respectfully internment of veterans in areas not adequately served by national or local veteran’s cemeteries.

2. On March 6, 2015, a seminar about homelessness was held at the Buffalo VAMC. Our guest speaker was Gary Beikirch, a Medal of Honor recipient from Vietnam. After returning from Vietnam and spending several years recovering from his wounds, he spent over five years living in a cave in West Virginia, going into town to purchase supplies and getting his mail. That is where he met his future wife, who changed his life and brought him back to “the world”. He is now a notable speaker and explained homelessness from his perspective and how it can be erased with the government’s assistance. Afterwards, we met VA representatives from the Homeless Program to obtain more information. Believe it or not, the next day a veteran came to the office, stated he would be homeless by the end of March and needed assistance. He was referred to the Homeless Program and will receive temporary housing until permanent housing can be found.

3. On March 19, 2015, our meeting of the County Veterans Service Officers Association was held at the Batavia VAMC. Information was dispensed about the Buffalo and Batavia VAMCs by Brian Spiller, Director. The best information was that the VA has eliminated “Net Worth” as a Health Care eligibility factor effective January 1, 2015. This will allow certain lower-income, non-service connected Veterans, with less out-of-pocket costs, to enroll. With this new factor, up to 190,000 NY veterans may become eligible for enrollment into the VA Health Care System.

The VA has also mandated the use of three forms for submitting claims, 21-526EZ (veteran compensation), 21-527EZ (veteran pension) and 21-534EZ (dependents pension, Aid & Attendance or Dependant’s Indemnity Compensation). They have also mandated the use of VA Form 21-0958 for filing a Notice of Disagreement for a denied claim or issue. To top it off, the VA has now created VA Form 21-0966 INTENT TO FILE A CLAIM FOR COMPENSATION AND/OR PENSION, OR SURVIVORS PENSION AND/OR DIC. This replaces the Service Officer’s or claimant’s ability to file an informal claim on a blank piece of paper, a VA Form 21-4138 or a piece of toiled paper. One more negative step by the VA to make the submission of a claim an adversarial process!

4. On February 26, 2015, a “news flash” was issued by the Regional Office in Buffalo. It states: “In preparation of the VA Secretary’s announcement next week of adding presumptive exposure to a herbicide agent (Agent Orange) as a result of military duty in and around C-123 aircraft during and following the Vietnam War, a new Flash and Special Issue are being created. This additional Flash and Special Issue will be installed on Friday evening, February 27, 2015. Specific information regarding the Flash/Special Issue – named ‘C-123’ – and its use is pending from Compensation Service and will be distributed ASAP.” This FLASH has yet to be received!

Respectfully submitted,

Michele R. Rees  
Clerk of the Board